

March 16, 1956

PERSONAL AND CONFIDENTIAL

0
Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

A number of errors were detected in official correspondence reviewed and approved by you during the past several months. Although the Bureau realizes you are required to review a large volume of mail daily; nevertheless, it is evident that if you had devoted greater attention to this phase of your assignment, such errors would have been detected by you.)

Hereafter, you should exercise greater care and thoroughness in reviewing official correspondence so that it will not be again necessary to correspond with you on such matters.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

TJH:bak/ck
(4)

cc - Mr. Rosen (Personal Attention)

Based on memo from A. Rosen to Mr. Boardman dated 3/13/56, AR/rh.

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

28
6 MAR 20 1956

COMM - FBI
MAR 16 1956
MAILED 30

COPY 138

TO: The Director

DATE: 4-2-56

FROM: J. P. Mohr

SUBJECT: SACs, Legal Attaches and Seat of Government
Officials on Probation

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS) ON
PROBATION

| <u>NAME</u> | <u>TITLE</u> | <u>DATE</u> | <u>REASON</u> |
|------------------|--|-------------|--|
| E. H. Winterrowd | # 1 Man - Criminal & Accounting & Fraud Sections - Investigative Division | 3-8-56 | Because of the inefficient functioning of his sub- ordinates in the Civil Rights Unit of the Criminal Section. |

1956

Carson
March 16, 1956

MEMORANDUM FOR MR. TOLSON

On Friday, March 9, Inspector E. Hugo Winterrowd called to see me to express his regrets for several of the incidents of mis-handling of work in the Investigative Division.

I told Mr. Winterrowd that I appreciated his calling to see me and expressing his regret, but the fact, of course, was that I had been extremely embarrassed by the apathetic attitude of the Investigative Division. I pointed out the inaccuracy which had appeared in the material prepared for my use in seeing the delegation of colored college women and, in particular, the failure to include in this material the true facts concerning our investigative activities in the Till case. I also told him that I had likewise been embarrassed by the delay of the Investigative Division in procuring promptly for me the status of the Miss [] case and the status of the [] case in Florence, South Carolina.

RECORDED - 144
Very truly yours,

15/ J. E. H.
John Edgar Hoover
Director

67-146 562-240

Searched
Numbered 145

2 MAR 20 1956

FEDERAL BUREAU OF INVESTIGATION

JEH:TLC

(4)
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Tolson _____
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Mohr _____
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Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

SENT FROM D. O.

TIME 9:03am

DATE 3-19-56

BY JWP

THREE
11/11

36 MAR 26 1956

April 18, 1956

~~PERSONAL AND CONFIDENTIAL~~

Mr. E. H. Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

The Bureau has carefully considered the weaknesses found in matters under your over-all control as discovered during the recent inspection of the Investigative Division by Inspector H. C. Van Pelt. It is noted that:

(1) Comparison of criminal statistical accomplishments for the first eight months of the 1956 fiscal year with the similar period of the 1955 fiscal year showed declines in automobile recoveries and fugitive apprehensions, as well as a scarcely noticeable increase in convictions; you have previously been instructed it is essential that tangible increases result in all categories.

(2) Excessive delays in the receipt of Probation Violator cases showed a need for more effective direction of the field's liaison with probation officers, in order to bring about an improvement in criminal statistical accomplishments in the fugitive categories.

(3) The number and extent of the delays in the field's submission of initial reports in bank robbery cases were excessive; there were also serious failures in the Bank Robbery Unit to effectively follow up these delays and thoroughly probe into inaccurate and questionable field explanations for these delinquencies.

(4) In the case involving [redacted] of Toledo, Ohio, there were an erroneous identification, loose terminology in communications directed to the Bureau by the field and a highly embarrassing delay in securing dismissal of the Federal process against [redacted] furthermore, neither you nor employees of the Criminal Section took action to prepare appropriate directions.

cc - Mr. Mohr (Attention: H. L. Edwards) (sent separately)

NOTE: Based on memo Mason to Mr. Tolson, 4/18/56; HCVP:BOB:wmj

(6)

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RECEIVED READING ROOM
FBI

APR 19 5 53 AM '56
RECEIVED READING ROOM
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COMM - FBI
APR 19 1956
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Tolson _____
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Mr. E. H. Winterrowd

to both field and Seat of Government personnel to preclude a repetition of the errors which occurred in the [] case, until I personally ordered this to be done.

b6
b7C

- (5) *Heedless work resulted in the Criminal Section, as well as unwarranted maintenance cost and wasted filing space, due to the acceptance of unnecessary investigative reports without corrective action being taken.*
- (6) *Other errors, found by the Inspector principally in file reviews of cases supervised in the Criminal Section, were excessive and serious, and consisted of:*
 - (A) *five instances wherein copies of reports in Unlawful Flight cases were not furnished to U. S. Attorneys who authorized the filing of Federal process;*
 - (B) *five instances of letters of explanation not submitted as required, with reports wherein there were delays of thirty days or more between the last date of the period covered and the date of the report;*
 - (C) *three instances of failures to detect and correct the field's omissions of physical descriptions from investigative reports, covering two subjects and a victim who were personally interviewed;*
 - (D) *a twenty-five-day delay in the submission of a Fugitive Torn Letter, and*
 - (E) *failure to include in a blank memorandum to the Civil Service Commission and Veterans Administration the fact that a Veterans Administration employee who was convicted of a Theft on a Government Reservation had also admitted in writing that he had engaged in homosexual activities.*

Mr. E. H. Winterrowd

- (7) / The tendency of yourself and personnel of the Criminal Section to gloss over errors found; this was illustrated in six unresponsive or evasive replies to inspection memoranda; although corrective action was taken when these matters were specifically brought to Mr. Rosen's attention by the Inspector and acceptable replies were submitted, it was your responsibility as division #1 Man in charge of the Criminal and Accounting and Fraud Sections to insure that replies to the inspection memoranda were responsive, accurate and forthright in the first place; it is apparent on the basis of the facts developed that you did not properly analyze these situations. You will be expected to exercise much better judgment hereafter.

I have ordered an early recheck of the Investigative Division, and I shall expect no repetition of the foregoing weaknesses. I cannot express too strongly my determination to put an end to the errors which have occurred in matters under your over-all control. You are accordingly being continued on probation, and I must insist that you and your subordinates elevate all of your operations to the highest possible degree of efficiency.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: E. Hugo Winterrowd

Where Assigned: Investigative Division Number One Man
(Division) (Section, Unit)

Payroll Title: Special Agent

Rating Period: from 4/1/55 to 3/31/56

ADJECTIVE RATING: Satisfactory
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

EHW

Rated by: *A. Rosen* Assistant Director *5/3/56*
Signature Title Date

Reviewed by: *J. F. Mohr* Assistant Director MAY 7 1956
Signature Title Date

Rating approved by: *J. F. Mohr* Assistant Director MAY 7 1956
Signature Title Date

RECORDED - 63

TYPE OF REPORT: Numbered 36

(xx) Official
(xx) Annual

() Administrative
() 60-day

() Transfer

() Separation from service

() Special

47 MAY 8 1956 72

THRE

NARRATIVE COMMENTS

Note: The regulations require that **OUTSTANDING** ratings be supported by a statement in writing setting forth **IN DETAIL** the performance **IN EVERY ASPECT** and the **REASONS** for considering each worthy of **SPECIAL COMMENDATION**. **UNSATISFACTORY** ratings must be supported by a statement in writing stating (1) **WHEREIN** the performance is unsatisfactory, (2) the facts of the (90 day) **PRIOR WARNING**, and (3) the efforts made **AFTER THE WARNING TO HELP** the employee bring his performance up to a satisfactory level.

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee E. Hugo Winterrowd Title Special Agent
Rating Period: from 4/1/55 to 3/31/56

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- | | |
|---|--|
| <u>✓</u> (1) Personal appearance. | <u>✓</u> (17) Firearms ability. |
| <u>✓</u> (2) Personality and effectiveness of his personal contacts. | <u>✓</u> (18) Development of informants and sources of information. |
| <u>✓</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>✓</u> (19) Reporting ability: |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina). | <u>0</u> (a) Investigative reports |
| <u>✓</u> (5) Resourcefulness and ingenuity. | <u>0</u> (b) Summary reports |
| <u>✓</u> (6) Forcefulness and aggressiveness as required. | <u>✓</u> (c) Memos, letters, wires |
| <u>✓</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | (Consider: <u> </u> conciseness; <u> </u> clarity; <u> </u> organization; <u> </u> thoroughness; <u> </u> accuracy; <u> </u> adequacy and pertinency of leads; <u> </u> administrative detail) |
| <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>0</u> (20) Performance as a witness. |
| <u>✓</u> (9) Planning ability and its application to the work. | <u>✓</u> (21) Executive ability: |
| <u>✓</u> (10) Accuracy and attention to pertinent detail. | <u>✓</u> (a) Leadership |
| <u>✓</u> (11) Industry, including energetic consistent application to duties. | <u>✓</u> (b) Ability to handle personnel |
| <u>✓</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>✓</u> (c) Planning |
| <u>✓</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know-how' of application. | <u>✓</u> (d) Making decisions |
| <u>✓</u> (14) Technical or mechanical skills. | <u>✓</u> (e) Assignment of work |
| <u>✓</u> (15) Investigative ability and results: | <u>✓</u> (f) Training subordinates |
| <u> </u> (a) Internal security cases | <u>✓</u> (g) Devising procedures |
| <u> </u> (b) Criminal or general investigative cases | <u>✓</u> (h) Emotional stability |
| <u> </u> (c) Fugitive cases | <u>✓</u> (i) Promoting high morale |
| <u> </u> (d) Applicant cases | <u>✓</u> (j) Getting results |
| <u> </u> (e) Accounting cases | <u>0</u> (22) Ability on raids and dangerous assignments: |
| <u>0</u> (16) Physical surveillance ability. | <u> </u> (a) As leader |
| | <u> </u> (b) As participant |
| | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement. |
| | <u>✓</u> (24) Ability to work under pressure. |
| | <u> </u> (25) Miscellaneous. Specify and rate: |
| | <u> </u> Dictation ability |
| | <u> </u> Automobile driving ability |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisor in charge of criminal matters (Number One Man of the Division)

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk Man - Administrator

- C. (1) Is employee available for general assignment wherever needs of service require? YES (If answer is not 'yes', explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? YES (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? NO (If so, explain in narrative comments.)

ADJECTIVE RATING: Satisfactory

Satisfactory

Outstanding, Satisfactory, Unsatisfactory

E. HUGO WINTERROWD
SPECIAL AGENT
NUMBER ONE MAN, INVESTIGATIVE
DIVISION
EOD Bureau 7/15/40
GS-16, \$13,115.

PART I GENERAL COMMENTS

Winterrowd has been assigned to the Investigative Division since September, 1951. He is the Number One Man in charge of the Criminal Section and the Accounting and Fraud Section of this Division. He is loyal, sincere, and enthusiastic. He performs much voluntary overtime and desires to perform his tasks properly.

During the rating period he received two letters of commendation and a letter of congratulations from the Director on 7/15/55, on his 15th Anniversary with the Bureau.

He understands it is necessary that corrective action must be taken in connection with the responsibilities of his Sections and that it is essential that all phases of our work be elevated to the highest possible degree of efficiency, and he is endeavoring to bring this about.

It is believed he will continue to put forth every effort to do a commendable job.

PART II SPECIFIC COMMENTS

1. Justification for Any Minus Ratings Given

not applicable

2. Experience and Ability as Inspector's Aide

not applicable

3. Participation in Informant Program

EHW
Employee's
Initials

not applicable

4. Testifying Experience and Ability

not applicable

5. Disciplinary Action

During the rating period Winterrowd received nine letters of censure in connection with matters under his supervision, consisting of failure to properly discharge his supervisory responsibilities and for nonsubstantive errors in correspondence which he initialled as reviewing official. He was placed on probation for ninety days by letter from the Director dated 3/8/56, in view of the inefficient functioning of his subordinates. On 3/9/56, he saw the Director and expressed his regret for several of the incidents of mis-handling of work and the Director appreciated this, but stated he had been embarrassed by the apathetic attitude, delay, and inaccuracy of material in connection with Civil Rights matters. This action has been considered in the over-all rating given and also in the rating on individual elements on rating guide and check list.

6. Accounting Information

not applicable

7. Police Instruction

not applicable

8. Sound Training

not applicable

9. Potentiality for and Interest in Administrative Advancement

He is definitely interested in advancing in the Bureau and at the present time holds a most important position.

904W
Employee's
Initials

Name: E. Hugo Winterrowd

Title: Number One Man

Payroll #: 14381

Grade: GS-16, at \$13,115

EOD: 7/15/40

Not on Probation

Nonveteran

ASSISTANT DIRECTOR ROSEN: SA Winterrowd is Number One Man in charge of the Criminal Section and the Accounting and Fraud Section of the Investigative Division. He has been assigned to the Investigative Division since 9/5/51.

Winterrowd is loyal, sincere, and has handled his assignment in a commendable manner. He always tries to do a good job and is desirous of carrying out his responsibilities in an enthusiastic manner. Since January, 1955, he has received nine letters of censure and two letters of commendation.

He is desirous of performing his tasks properly and has worked much voluntary overtime. The necessity for closer supervision has been discussed with him and I believe he will continue to attempt to perform his duties to the best of his ability, and that he should be retained in his present position.

Rating: Satisfactory

INSPECTOR VAN PELT: While operations in the Accounting and Fraud Section generally were in above average condition, several serious weaknesses in the Criminal Section were found. These weaknesses and recommendations for administrative action handled separately.

INVESTIGATIVE DIVISION INSPECTION

2/17/56

AR:WW

6-E

67-NOT RECORDED-1

64
36 APR 27 1956

2-Nb
3Jie

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen *RW*

DATE: 5/18/56

FROM : E. H. Winterrowd *EW*SUBJECT: ACCIDENT INVOLVING WRITER'S
AUTOMOBILE, 5/17/56

| | |
|------------|-------|
| Tolson | _____ |
| Boardman | _____ |
| Nichols | _____ |
| Belmont | _____ |
| Harbo | _____ |
| Mohr | _____ |
| Parsons | _____ |
| Rosen | _____ |
| Tamm | _____ |
| Sizoo | _____ |
| Winterrowd | _____ |
| Tele. Room | _____ |
| Holloman | _____ |
| Gandy | _____ |

At approximately 8:05 A. M., 5/17/56, [] was driving our automobile and had stopped for an ambulance to pass by, whereupon a large gravel truck, as yet unidentified, struck our car in the rear, forcing it out into the intersection where the ambulance narrowly avoided striking the car. This occurred at the intersection of Pennsylvania and Branch Avenues, SE. [] was going east on Branch Avenue and the ambulance was proceeding on Pennsylvania Avenue in the general direction of northwest. While [] had a green light, she obviously stopped because of the oncoming ambulance. The Maryland gravel truck which struck our automobile proceeded on without stopping.

An accident report has been made by the Metropolitan Police Department and is being handled by the Hit and Run Squad of the Traffic Division. This squad is endeavoring to identify the truck and its driver.

Some damage was done to the rear of the writer's automobile, and it is not believed at this time [] has been seriously injured although she is quite stiff and sore.

This memorandum is submitted for record purposes inasmuch as the car is registered in the writer's name and there is a possibility that litigation might be necessary.

cc: Administrative Division

RW
 EHW:jh
 (4)

RECORDED-100

EW

| | |
|--------------------|--|
| 67-146562 - 243 | |
| 3 | |
| 10 MAY 22 1956 | |
| FILED IN 67-146562 | |

3/nic

~~47 MAY 20 1956~~
 47 MAY 29 1956

Copy-94

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS) ON
PROBATION

NAME

TITLE

DATE

REASON

E. H. Winterrowd

1 Man - Criminal 3-8-56
& Accounting & Fraud Continued
Sections - Investi- 4-18-56
gative Division

Because of the inefficient
functioning of his subordi-
nates in the Civil Rights
Unit of the Criminal Section.
Continued 4-18 because of the
results of inspection.

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 84

Memo to Mr. Tolson

(2) During February, there were 127,993 matters closed, consisting of: (a) 23,858 (19%) in criminal, accounting and fraud classifications; (b) 9,469 (7%), applicant and loyalty; (c) 94,666 (74%), name checks handled at the Seat of Government.

(3) Nine consecutive weekly delinquency reports 12/8/55 - 2/2/56 showed criminal, accounting and fraud, applicant and loyalty matters being currently handled; average of 7 name checks per week (low) were from 6 to 9 days old, due to: (a) awaiting processing of reports for dissemination, or (b) awaiting location of file; each of these name checks was handled within one day after being listed as delinquent. Two instances were noted of failure to list in Weekly Delinquency Report delays in dissemination of Atomic Energy Act re-investigation cases, 1 delay of 8 workdays and 1 delay of 12 workdays; explained by Investigative Division as due to inadvertence upon part of Reviewer-Analyst who was cautioned against any repetition of such omissions.

(4) Of 201 files reviewed in applicant-loyalty categories, 158 cases involved deadlines missed by field, or 78.6%; 85 field deadlines were missed by less than 6 calendar days; 68 field deadlines were missed from 6 to 14 calendar days, and remaining 5 field deadlines were missed by 15, 16, 20, 21 and 22 days. Principal reasons advanced by field for missing of deadlines were: (a) late leads received; (b) difficulty encountered in obtaining results of name checks at other Government agencies, and (c) temporary unavailability of persons to be interviewed. Follow-ups of field were prompt, vigorous and effective in reducing over-all handling time. Investigative Division was instructed to further stress to field the need for keeping missed deadlines at an absolute minimum, and such action was intensified during inspection.

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b7c

(5) Serious weakness in supervision of [redacted] Atomic Energy Act Applicant investigation, was disclosed during inspection; derogatory information relating to [redacted] was not brought to attention of Bureau officials, although [redacted] had held a very responsible position in another Government agency; all necessary action in this matter has been taken.

(6) Qualified criminal informants increased from 1,593 on 9/1/54 to 1,624 on 3/1/56 or 2%; potential informants increased during same period from 5,048 to 5,639 or 11%.

(7) Comparison of criminal statistical accomplishments for first 8 months of 1956 fiscal year with similar period of 1955 fiscal year showed: (a) fines, savings and recoveries up 177.4%; (b) convictions increased .4%; (c) automobile recoveries decreased .1%, and (d) fugitive apprehensions declined 21.3%.

Memo to Mr. Tolson

- (8) Inspector pointed out statistics in fugitive cases involving probation violators can be improved through more effective liaison with United States Probation Officers and SAC Letter 56-3 called this to field's attention. In 25 of these files reviewed extended delays were noted in 12 cases between issuance of Probation Violator Warrants and requests of the Bureau for investigation; delays ranged from 26 to 40 days in 5 cases, 6 months to 1 1/2 years in 3 cases, over 3 years and 10 months in 1 case, approximately 5 years and 10 months in 2 cases, and over 8 1/2 years in another case. Investigative Division commenced procedure February 28, 1956, for trial period of 90 days, of writing field for explanation every time report is received in new Probation Violator case, showing interval of more than 30 days between issuance of Probation Violator Warrant and receipt by field office of request for investigation. On expiration of trial period Investigative Division will analyze results to ascertain whether additional steps are warranted.
- (9) Consolidated results of two surveys of Bank Robbery cases, 25 reviewed by Inspector and 100 by Investigative Division, showed 51, or 40.8%, of the 125 cases contained initial reports not submitted within 30 days as required under existing Bureau instructions; delays averaged 5.5 calendar days; in 5 of these cases delays ranged from 12 to 34 calendar days in submission of initial reports. Following this survey, Mr. Rosen set up on a trial basis for 90 days the procedure of following up delays in submission of initial Bank Robbery reports 5 days after due date, except in the major cases, which will continue to be supervised on a day-to-day basis.
- (10) Other weaknesses in supervision occurred during inspection through:
(a) failure to obtain complete details from field regarding improper activities of Bureau Agents in Canada on a Bank Robbery - Fugitive matter; (b) erroneous identification, loose phraseology in reporting and delay in obtaining dismissal of Federal process in case involving [redacted] of Toledo, and
(c) failure to issue appropriate instructions to preclude repetition of the type of errors that occurred in the [redacted] case until specifically instructed to do so by the Director; each of the latter three matters was treated separately during the inspection, and all necessary action has been taken.
- (11) Time survey of procedures in Civil Rights cases showed average of 21 calendar days between receipt of initial complaint, at either SOG or field, and referral of closing report to Department. Of 25 files reviewed in

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b7C

Memo to Mr. Tolson

this category, 5 cases involved missed field deadlines, twice by 4 days, twice by 8 days and once by 14 days. Four of the 5 missed deadlines were promptly and vigorously followed; the fifth instance, wherein deadline was missed by 4 days, was not followed up because of intervening holiday weekend and due to case involving a questionable violation at best.

(12) Serious weaknesses in handling of Civil Rights matters were disclosed during inspection, when (a) an incomplete brief was submitted to Director for assistance in meeting with National Council of Negro Women, and (b) an inaccurate memorandum of explanation was submitted in connection therewith. In another instance, there was a failure to provide field with sufficiently clear instructions for immediate notification of Bureau concerning a court decision relating to a Civil Rights victim. All necessary action in these matters has since been taken.

(13) In 47 cases out of 150 general criminal-type files reviewed, or 31 1/3%, Inspector felt submission of initial report, which both opened and closed the case, need not have been submitted to the Bureau under existing rules, no statistics and no prosecution being involved; substantial reduction in volume of reports submitted by field, with resulting reduction in SOG supervisory time, and saving of Records Section time and space can be effected by tighter application of existing rules. Mr. Rosen did not feel that all of these cases were insignificant or trivial but has agreed to prepare letter to the field reiterating existing Bureau rule permitting field to close insignificant cases by memorandum for the file or letter to U. S. Attorney.

(14) Other weaknesses in 650 general criminal-type files reviewed consisted of 15 supervisory failures, or 2.3% (high), to take necessary steps to obtain field's explanations and recommendations concerning administrative action covering: (a) noncompliance with requirement that a letter of explanation be attached to report when there is a gap of 30 days or more between last date of investigative period and date of report, 5 of such omissions being found, 1 in a White Slave Traffic Act case, and 2 each in Illegal Wearing of Uniform and Interstate Transportation of Stolen Motor Vehicle classifications; (b) five instances of copies of reports not designated for U. S. Attorneys, although synopsis of each of these reports showed authorized filing of Federal process; this occurred in 4 Unlawful Flight cases and once in an ~~Illegal~~ Wearing of Uniform case; (c) 2 failures to include in reports the physical descriptions of subjects who were personally interviewed, once in an Extortion case and once in a Federal Housing Administration matter; (d) a 25-day delay in submission of a fugitive form letter, advising Bureau of issuance of Federal warrant for an Unlawful Flight subject; (e) one failure to include

Memo to Mr. Tolson

in a blank memorandum for dissemination to Civil Service Commission and Veterans Administration that a Veterans Administration employee convicted of a Theft on a Government Reservation also admitted in writing that he had personally engaged in homosexual activities; and (f) a failure to include in an Extortion report a physical description of victim who was personally interviewed.

ADMINISTRATIVE OPERATIONS.....VERY GOOD

During 1955 calendar year, 34.4% of outgoing Bureau mail processed in Reading Room originated in Investigative Division; percentage of error found in said mail of Investigative Division was .4%, which is better than over-all percentage of error of SOG Divisions amounting to .5%; Messrs. Rosen, Winterrowd and Malley were censured during inspection because of number of nonsubstantive errors which they failed to detect in correspondence approved by them.

Stenographic and typing production averaged: (1) 2.96 pages typed per hour per employee in Criminal-Accounting and Fraud-Special Inquiry Section Stenographic and Typing pool, exceeding over-all SOG average of 2.24 pages typed per hour per employee established in last survey in May, 1953; (2) 1.93 pages typed per hour per employee in Employee Security Section pool; low average explained as due to 5 stenographers and typists having less than 3 months' experience and 5 other such employees having less than a year's experience, and (3) 2.24 pages typed per hour per employee in Name Check Section pool, exactly the same as last SOG average of May, 1953.

Comparison of long-distance phone calls to and from Investigative Division in December, 1955, with such calls handled in July, 1954, showed: (1) decline in total number of calls from 310 to 156, or 49.7%; (2) reduction in average time per call from 5.96 minutes to 5.86 minutes, or 1.7% (3) no change in percentage of calls over 5 minutes, 39.7% in each period; (4) increase in percentage of calls personally handled by Mr. Rosen from 7.7% to 39.7%; (5) decline in percentage of calls personally handled by other officials of Division from 72.3% to 23.2%, and (6) increase in percentage of calls personally handled by personnel assigned to weekend and late duty shifts from 20% to 37.1%.

Memo to Mr. Tolson

One tardiness (10 minutes - excused) found in examination of two weeks' time and attendance registers, low; two errors (omission of initialed supervisory approval of compensatory leave earned by two clerical employees) also found in examination of said registers, low.

Twelve form errors found in 12 files out of 650 general criminal-type cases reviewed, or 1.85% (low).

PERSONNEL MATTERS.....GOOD

Net personnel assigned 3/6/56 was 302 employees, consisting of 120 Agents and 182 clerks; although total work pending declined 2.33% during 1955 calendar year, net personnel assigned was reduced by 10.59%, or annual payroll reduction of \$195,471.50; both Mr. Rosen and Inspector feel present personnel assigned to be adequate but not excessive.

Voluntary overtime averaged 2 hours 12 minutes daily per agent in October and November, 1955, and was 2 hours 9 minutes in December, 1955; it was found to be equitably distributed; Mr. Rosen's overtime averaged 2 hours 16 minutes in October, 2 hours 36 minutes in November and 3 hours 27 minutes in December, 1955.

Morale seemed high, except in Criminal Section where Inspector noted tendency to gloss over weaknesses found; this was evidenced in six unresponsive or evasive replies to inspection write-ups; corrective action taken by Mr. Rosen when Inspector called his attention to same, and acceptable replies were then received; separate recommendations being submitted concerning administrative action regarding personnel involved.

CONCLUSIONS:

(1) Messrs. Rosen and Winterrowd were commended during inspection, on January 12, 1956, for their efforts in solution of Brink's case; both were placed on probation March 8, 1956, because of (a) their approval of an incomplete brief for the Director on civil rights matters, and (b) their approval of an inaccurate memorandum of explanation in connection therewith. Rosen was

Memo to Mr. Tolson

censured March 15, 1956, for the number of nonsubstantive errors which he failed to detect in correspondence which he approved. Winterrowd was censured three times during inspection, once for failure to obtain complete details from field regarding improper activities of Bureau Agents in Canada on a Bank Robbery-Fugitive matter, once for failure to give sufficiently clear instructions for immediate notification of Bureau concerning a court decision relating to a civil rights victim, and once for the number of nonsubstantive errors which he failed to detect in correspondence which he approved.

(2) Mr. Malley, Number One Man over Special Inquiry, Employees Security and Name Check Sections, was censured twice during inspection, once due to the number of nonsubstantive errors which he failed to detect in correspondence approved by him, and once due to failure of Special Inquiry Section to bring to attention of Bureau officials certain derogatory information relating to Atomic Energy Act Applicant [redacted] Malley was commended on February 10, 1956, for his efforts in expediting completion of a special project of ascertaining number of convictions in loyalty program.

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(3) Criminal Section Chief F. L. Price has been on probation since March 8, 1956, for approval of incomplete brief to Director covering highly important civil rights matters and approval of inaccurate memorandum of explanation in connection therewith; was censured once during inspection for serious weaknesses in supervision of the [redacted] case by subordinates; was commended once for excellent work in Brink's case.

(4) Inspector felt bulk of serious weaknesses disclosed during inspection were in Criminal Section and he detected a tendency to gloss over errors found in that Section.

RECOMMENDATIONS

(1) Assistant Director Alex Rosen, GS-17, nonveteran, on probation since March 8, 1956:

- (a) Censure and continue on probation. If approved, attached letter to Mr. Rosen will serve to summarize weaknesses found and point out urgent need for corrective action.

Memo to Mr. Tolson

- (2) Division Number One Man E. H. ~~X~~ Winterrowd, GS-16, nonveteran, on probation since March 28, 1956:
(a) Censure and continue on probation. If approved, attached letter to Mr. Winterrowd will so serve.

✓ gm

- (3) Division Number One Man J. R. ~~X~~ Malley, GS-15, nonveteran, not on probation.....no action.

✓ gm

- (4) Criminal Section Chief F. L. ~~X~~ Price, GS-15, nonveteran, on probation since March 8, 1956:
(a) Censure and continue on probation. If approved, attached letter to Mr. Price will so serve.

✓ gm

- (5) Recheck inspection in 90 days.

✓ gm

- (6) Recommendations concerning other Section Chiefs, Supervisors in Charge and other personnel being submitted separately.

gm 4/16 ✓

PERMANENT BRIEFS OF MESSRS. WINTERROWD, AND PRICE ARE ATTACHED HERETO.

M

REPORT OF MEDICAL EXAMINATION

EW

| | | | |
|---|-------------------------|--|--|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME WINTERROWD, EARLL HUGO | | 2. GRADE AND COMPONENT OR POSITION Special Agent FBI | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | | 5. PURPOSE OF EXAMINATION Annual | 6. DATE OF EXAMINATION 4-11-56 |
| 7. SEX Male | 8. RACE White | 9. TOTAL YRS. GOVT. SERVICE MILITARY CIVILIAN | 10. DEPARTMENT, AGENCY, OR SERVICE |
| 11. ORGANIZATION UNIT | | 12. DATE OF BIRTH 5-23-16 | |
| 13. PLACE OF BIRTH Indiana | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS N.N.M.C. | | 16. OTHER INFORMATION | |

17. RATING OR SPECIALTY TIME IN THIS CAPACITY: TOTAL LAST SIX MONTHS

| CLINICAL EVALUATION | | NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.) |
|---------------------|----------|---|
| NORMAL | ABNORMAL | (Check each item in appropriate column; enter "N, E" if not evaluated) |
| X | | 18. HEAD, FACE, NECK, AND SCALP |
| X | | 19. NOSE |
| X | | 20. SINUSES |
| X | | 21. MOUTH AND THROAT |
| X | | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) |
| X | | 23. DRUMS (Perforation) |
| X | | 24. EYES—GENERAL (Visual acuity and refraction under items 69, 60, and 61) |
| NE | | 25. OPHTHALMOSCOPIC |
| X | | 26. PUPILS (Equality and reaction) |
| X | | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) |
| X | | 28. LUNGS AND CHEST (Include breasts) |
| X | | 29. HEART (Thrust, size, rhythm, sounds) |
| X | | 30. VASCULAR SYSTEM (Varicosities, etc.) |
| X | | 31. ABDOMEN AND VISCERA (Include hernia) |
| X | | 32. ANUS AND RECTUM (Hemorrhoids, fistula) (Prostate if indicated) |
| X | | 33. ENDOCRINE SYSTEM |
| X | | 34. G-U SYSTEM |
| X | | 35. UPPER EXTREMITIES (Strength, range of motion) |
| X | | 36. FEET |
| X | | 37. LOWER EXTREMITIES (Strength, range of motion) |
| X | | 38. SPINE, OTHER MUSCULOSKELETAL |
| X | | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS |
| X | | 40. SKIN, LYMPHATICS |
| X | | 41. NEUROLOGIC (Equilibrium tests under item 72) |
| X | | 42. PSYCHIATRIC (Specify any personality deviation) |
| Females only | | (Check how done) |
| | | 43. PELVIC <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL |

| | | | | | | | | | | | | | | | | | | |
|--|---|---|---|---|---|---|---|---|---|----|----|----|----|----|--|----|----|----|
| 44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively) O.—Restorable teeth X.—Missing teeth (X X X)—Fixed bridge, brackets to include abutments L.—Nonrestorable teeth XXX.—Replaced by dentures | | | | | | | | | | | | | | | REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES | | | |
| R | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| I | | | | | | | | | | | | | | | | | | |
| G | | | | | | | | | | | | | | | | | | |
| T | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | |
|--------------------------------------|-------------------|-------------------------|--|--|--|---|--|--|-----------------|--|--|
| 45. URINALYSIS: SP. GR. 1.010 | | | 46. CHEST X-RAY (Place, date, film number, results) See report | | | 47. SEROLOGY (Specify test used and result) 10 JUN 4 1956 Neg FEDERAL BUREAU OF INVESTIGATION | | | | | |
| ALBUMIN N | SUGAR N | MICROSCOPIC N | 48. EKG Within normal limits. | | | 49. BLOOD TYPE AND RH FACTOR 52 | | | 50. OTHER TESTS | | |

RECORDED - 146
INDEXED - 146

34 JUN 7 1956

JUN 1 1953

MEASUREMENTS AND OTHER FINDINGS

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----|--|------|---|------|--------------------------------|--|---|-----|--------------|------|------|------|------|-----|-----|------|------|------|------|------|-------|--|--|--|--|--|--|------|--|--|--|--|--|--|--|--|--|--|
| 51. HEIGHT 73 | | 52. WEIGHT 182 | | 53. COLOR HAIR Brown | | 54. COLOR EYES Brown | | 55. BUILD. SLENDER <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> HEAVY <input type="checkbox"/> OBESE <input type="checkbox"/> | | 56. TEMP. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. BLOOD PRESSURE (Arm at heart level) | | | | | | 58. PULSE (Arm at heart level) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SITTING SYS. 136 DIAS. 86 | | RECUMBENT SYS. DIAS. | | STANDING (3 min.) SYS. DIAS. | | SITTING 92 | | AFTER EXERCISE | | 2 MIN. AFTER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 59. DISTANT VISION | | 60. REFRACTION | | 61. NEAR VISION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RIGHT 20/ 100 CORR. TO 20/ 20 | | BY Lenses S CX | | 1.00M CORR. TO 0.62M BY Lenses | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LEFT 20/ 200 CORR. TO 20/ 20 | | BY Lenses S CX | | 1.00M CORR. TO 0.62M BY Lenses | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 62. METROPHORIA. (Specify distance) ES° EX° R. M. L. M. PRISM DIV. PRISM CONV. PC PD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 63. ACCOMMODATION RIGHT LEFT | | | | 64. COLOR VISION (Test used and result) AOC 19/0 18/18 | | | | 65. DEPTH PERCEPTION (Test used and score) UNCORRECTED CORRECTED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 66. FIELD OF VISION | | | | 67. NIGHT VISION (Test used and score) | | | | 68. RED LENS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 69. INTRAOCULAR TENSION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 70. HEARING | | 71. AUDIOMETER | | | | | | 72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RIGHT WV 15 /15 SV 15 /15 | | <table border="1"> <tr> <td>250</td> <td>500</td> <td>1000</td> <td>2000</td> <td>3000</td> <td>4000</td> <td>8000</td> </tr> <tr> <td>850</td> <td>618</td> <td>1044</td> <td>8049</td> <td>2898</td> <td>2098</td> <td>8198</td> </tr> <tr> <td>RIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>LEFT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> | | | | | | 250 | 500 | 1000 | 2000 | 3000 | 4000 | 8000 | 850 | 618 | 1044 | 8049 | 2898 | 2098 | 8198 | RIGHT | | | | | | | LEFT | | | | | | | | | | |
| 250 | 500 | 1000 | 2000 | 3000 | 4000 | 8000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 850 | 618 | 1044 | 8049 | 2898 | 2098 | 8198 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RIGHT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LEFT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

44. Du small fibroma (2mm dia) on mucosa of hard palate-lingual-to-tooth #14. Referred to oral surgery.

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)

76. PHYSICAL PROFILE

| | | | | | |
|---|---|---|---|---|---|
| P | U | L | H | E | S |
| | | | | | |

77. EXAMINEE (Check)

☒ IS☐ IS NOT

QUALIFIED FOR strenuous physical exertion and use of firearms.

PHYSICAL CATEGORY

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

| | | | |
|---|---|---|---|
| A | B | C | E |
| | | | |

79. TYPED OR PRINTED NAME OF PHYSICIAN

G. R. JOHNSTON, CAPT, MC, USN

SIGNATURE

/s/ G. R. Johnston

80. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)

SIGNATURE

/s/ A. T. Smith

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY

SIGNATURE

NUMBER OF ATTACHED SHEETS

PATIENT'S LAST NAME—FIRST NAME—MIDDLE NAME

REGISTER NO.

WARD NO.

Staff Clinic

WINTERROWD, Earll Hugo

AGE

SEX

(Check one)

☐ BEDSIDE, WHEELCHAIR,
OR STRETCHER

☐ BED
PATIENT

☐ AMBULATORY

EXAMINATION REQUESTED

REQUESTED BY

Staff Clinic

DATE OF REQUEST

(Above space for mechanical imprinting, if used)

PERTINENT CLINICAL HISTORY, OPERATIONS, PHYSICAL FINDINGS, AND PROVISIONAL DIAGNOSIS

FILM NO.

5926-56

DATE OF REPORT

RADIOGRAPHIC REPORT

4-11-56 CHEST: The lungs are clear. The heart is not enlarged.

M. W. DIETZ LCDR MC USN

SIGNATURE: (Specify location of laboratory if not part of requesting facility)

GPO 92-16-56006-51

Standard Form 519A (Rev. Aug. 1954)
Promulgated by Bureau of the Budget
Circular A-52 (Rev. 1-55)

RADIOGRAPHIC REPORT

(NAME OF HOSPITAL OR OTHER MEDICAL FACILITY)

ENCLOSURE

ATTACHMENT TO STANDARD FORM 88
(Revised December 5, 1955)

Report of Medical Examination

FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER:

The following portions of the attached examination report form need not be completed:

| | |
|----|--|
| 2 | 67 |
| 3 | 68 |
| 11 | 69 |
| 14 | 71 (Item 71, audiometer examinations, |
| 17 | should be afforded whenever possible.) |
| 62 | |
| 65 | 72 |

Item 48, the electrocardiogram, is not required unless the examinee is over 35 years of age or unless other examination indicates such is desirable.

If the examinee is an applicant, the Chest X-ray and blood type and Rh factor (Items 46 and 49) are not necessary unless the facilities for affording same are readily available to the examiner.

FOR ALL EXAMINEES, WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee is qualified for strenuous physical exertion. (Designate which)
(is or is not)

FOR ALL MALE EMPLOYEES OR APPLICANTS:

The medical examiner is requested to answer the following:

Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms? Does examinee have any defects prohibiting safe operation of motor vehicles?

No

If answer is "yes" please specify.

IT IS ESSENTIAL THAT ALL STATEMENTS IN ITEMS 59, 61, 64 AND 70 PERTAINING TO VISUAL ACUITY, COLOR VISION AND HEARING BE COMPLETED IN DETAIL.

G. R. Johnston
(Signature of Medical Examiner)

MAY 2 1956

(Date)

67-196562-244

ENCLOSURE

WINTERROWD, E. H.

CLINICAL RECORD

TISSUE EXAMINATION

SPECIMEN SUBMITTED BY:

CAPT. D. E. COOKSEY, DC USN

DATE OBTAINED:

18 April 1956

SPECIMEN:

From upper left palatal area.

BRIEF CLINICAL HISTORY:

Small raised area about 1 cm. in circumference--normal appearing tissue. 25 to 30 years duration. Believed caused by sucker stick as a child--very slight increase in size in the past 3 years.

PATHOLOGICAL REPORT

NAME OF LABORATORY:

NDS, NNMC, Bethesda, Md.

ACCESSION NO(S):

217-56

GROSS: Specimen consists of an ellipse of mucous membrane arising from the mucosal surface of which there is a sharply circumscribed, smooth, white, oval nodule measuring 0.4x0.3x0.15 cm.. The entire specimen measures 0.9x0.5x0.3 cm..

MICRO: Examination reveals a section of mucous membrane in the center of which the mucosal surface is elevated by a localized proliferation of the underlying fibrous connective tissue. This tissue is loosely arranged, cellular, and contains scattered vascular spaces. Overlying almost the entire epithelial surface is a relatively heavy layer of keratin. There is no evidence of malignancy.

DIAGNOSIS: Subepithelial fibrosis and hyperkeratosis, palate.

SIGNATURE OF PATHOLOGIST:

H. H. SCOFIELD, CDR, DC, USN for R. A. COLBY, CAPT DC USN

DATE:

Rec'd 18 Apr 56

Rep'd 20 Apr 56

WINTERROWD, Earll H.
3107 P. St., S.E. Washington 20, D. C.

AGE:

39

SEX:

M

RACE:

Cauc.

IDENT NO.

FBI

67-146562-244

ENCLOSURE

PHYSICAL FITNESS INQUIRY FOR MOTOR VEHICLE OPERATORS

| | | | | | |
|---|----|--|-----|---|--|
| 1. LAST NAME-FIRST NAME-MIDDLE NAME Winterrowd, E. Hugo | | 2. DATE OF BIRTH 5/23/16 | | 3. TITLE OF POSITION Special Agent | |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 3107 "P" Street, S. E. | | | | 5. EMPLOYING AGENCY FBI U.S. Dept. of Justice | |
| 6. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item) | | | | | |
| YES | NO | | YES | NO | |
| | X | Poor vision in one or both eyes * | | X | Arthritis, rheumatism, swollen or painful joints |
| | X | Eye disease | | X | Loss of hand, arm, foot, or leg |
| | X | Poor hearing in one or both ears | | X | Deformity of hand, arm, foot, or leg |
| | X | Diabetes | | X | Nervous or mental trouble of any kind |
| | X | Palpitation, chest pain or shortness of breath | | X | Blackouts or epilepsy |
| | X | Dizziness or fainting spells | | X | Sugar or albumin in urine |
| | X | Frequent or severe headaches | | X | Excessive drinking habit (ALCOHOL) |
| | X | High or low blood pressure | | X | Other serious defects or diseases |
| | X | Drug or narcotic habit | | | |
| 7. IF YOUR ANSWER IS "YES" TO ONE OR MORE OF THE ABOVE QUESTIONS, EXPLAIN FULLY IN THIS SPACE: *Operator is nearsighted and driver's permit requires operator to wear glasses while driving vehicle. | | | | | |
| 8. (A) DO YOU WEAR GLASSES? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (B) DO YOU WEAR CONTACT LENSES? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (C) DO YOU WEAR A HEARING AID? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | | |
| I certify that my answers above are full and true, and I understand that a false statement or dishonest answer to any question may be grounds for cancellation of my eligibility or my dismissal from the service and is punishable by law. | | | | | |
| SIGNATURE E. Hugo Winterrowd | | | | DATE 5/28/56 | |

| REVIEW AND CERTIFICATION BY DESIGNATED OFFICIAL | |
|---|--|
| I certify that I have reviewed this physical fitness inquiry form and other available information regarding the physical condition of the applicant, and that I have made the following determination: | |
| <input checked="" type="checkbox"/> | There is no information on this form or otherwise available to indicate that the applicant should be referred for physical examination. |
| <input type="checkbox"/> | On the basis of items checked on this form or other information, this applicant must be referred for physical examination before he is authorized to operate a Government-owned motor vehicle or his current authorization is renewed. |
| <input type="checkbox"/> | Items checked on this form or otherwise available do not warrant referral for medical examination because of the following facts: |
| <div style="display: flex; justify-content: space-between;"><div>SIGNATURE OF DESIGNATED OFFICIAL A. Rosen, Assistant Director</div><div><div>37 B2 62</div><div>67 - NOT RECORDED</div><div>2 JUL 18 1956 5/29/56</div></div></div> | |

PAST SAFE DRIVING RECORD CERTIFICATION

TO BE FILLED IN BY OPERATOR

| | | |
|---|---------------------------------|--|
| NAME OF OPERATOR (PRINT - LAST, FIRST, MIDDLE INITIAL) Winterrowd, E. Hugo | | DATE 5/28/56 |
| DIVISION AND SECTION ASSIGNED Investigative Division, Criminal Section | | POSITION TITLE Special Agent |
| THIS IS TO CERTIFY THAT I PRESENTLY <input checked="" type="checkbox"/> HOLD <input type="checkbox"/> DO NOT HOLD A VALID MOTOR VEHICLE OPERATOR'S PERMIT OR DRIVER'S LICENSE. | | |
| PERMIT ISSUED BY: (STATE, TERRITORY POSSESSION, DISTRICT) District of Columbia | PERMIT NUMBER #567367 | PERMIT EXPIRES 11/30/56 |
| THIS IS AN UNRESTRICTED (RESTRICTED) PERMIT. (IF RESTRICTED, EXPLAIN BELOW) (STRIKE OUT ONE) Permit requires operator to operate only while using proper glasses | | |
| THIS FURTHER CERTIFIES THAT 5,000 DURING THE PAST THREE YEARS I HAVE DRIVEN A MOTOR VEHICLE (GOVERNMENT OR PERSONALLY OWNED) APPROXIMATELY 5,000 MILES. DURING THIS TIME (A) I <input type="checkbox"/> HAVE <input checked="" type="checkbox"/> HAVE NOT RECEIVED A TRAFFIC VIOLATION TICKET; (B) I <input type="checkbox"/> HAVE <input checked="" type="checkbox"/> HAVE NOT BEEN HELD AT FAULT* AS THE DRIVER OF A MOTOR VEHICLE INVOLVED IN A TRAFFIC ACCIDENT. IF AFFIRMATIVE ANSWER, PLEASE EXPLAIN IN ADJACENT SPACE GIVING NUMBER AND DATES OF OFFENSES. | | |
| * "AT FAULT" MEANS ANY CASE IN WHICH RESPONSIBILITY IS CONCEDED BY EMPLOYEE OR HIS INSURANCE COMPANY OR LIABILITY IS FIXED BY DULY CONSTITUTED AUTHORITY. | | <i>E. Hugo Winterrowd</i> SIGNATURE OF OPERATOR |

TO BE FILLED IN BY REVIEWING OFFICIAL

| | | |
|--|---|--|
| NAME OF REVIEWING OFFICIAL (PRINT - LAST, FIRST, MIDDLE INITIAL) Rosen, A. | POSITION TITLE Assistant Director | DATE 5/29/56 |
| THE PERSONNEL FILE OF THIS EMPLOYEE HAS BEEN REVIEWED AND REFLECTS THE FOLLOWING INFORMATION CONCERNING THE OPERATION OF A MOTOR VEHICLE ON OFFICIAL BUSINESS DURING THE PAST THREE YEARS: | | |
| <input checked="" type="checkbox"/> CONTINUOUS SAFE DRIVING RECORD <input type="checkbox"/> INVOLVED IN TRAFFIC ACCIDENT AND FOUND AT FAULT** | | |
| I CERTIFY THAT THIS EMPLOYEE IS: | | |
| <input checked="" type="checkbox"/> QUALIFIED ON THE BASIS OF HIS SAFE DRIVING RECORD TO OPERATE MOTOR VEHICLES ON OFFICIAL BUSINESS. <input type="checkbox"/> NOT QUALIFIED AND MUST DEMONSTRATE HIS QUALIFICATIONS BY SATISFACTORILY PASSING A ROAD TEST EXAMINATION BEFORE OPERATING A MOTOR VEHICLE ON OFFICIAL BUSINESS. | | |
| REMARKS: <i>37 BTH</i> 62 | | |
| ** "AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST THE EMPLOYEE. | | <i>A. Rosen</i> (SIGNATURE OF REVIEWING OFFICIAL) |

July 15, 1956

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Winterrowd:

I am indeed happy to send you this note of congratulations on your Sixteenth Anniversary with the Federal Bureau of Investigation. By your devotion to duty and dedicated efforts, you have made a worthwhile contribution to the achievements of this Bureau, and it is my sincere hope that it will be possible for you to continue your career in the Bureau for many more years.

Sincerely,

J. Edgar Hoover

JEH:tlc

67-146562-245

| | |
|----------|-------|
| Searched | |
| Numbered | 9 |

1 JUL 17 1956
FEDERAL BUREAU OF INVESTIGATION

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

RECORDED - 148

SENT FROM D. O.
TIME 9:00 AM
DATE 7-16-56
BY [Signature]

THREE

WFSU

COPY - 137

TO : The Director
FROM : J. P. Mohr
SUBJECT :

6-4-56

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION
CHIEFS) ON PROBATION

| <u>NAME</u> | <u>TITLE</u> | <u>DATE</u> | <u>REASON</u> |
|------------------|--|-------------------|---|
| E. H. Winterrowd | # 1 Man - Criminal & Accounting & Fraud - Continued Sections - Investi- gative Division | 3-8-56 4-18-56 | Because of the <u>inefficient</u> <u>functioning of his subordi-</u> <u>nates in the Civil Rights Unit</u> <u>or the Criminal Section. Cont</u> <u>ued 4-18 because of the results</u> <u>or inspection.</u> |

July 16, 1956

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

| | |
|----------------|---|
| Mr. Tolson | / |
| Mr. Nichols | / |
| Mr. Boardman | / |
| Mr. Belmont | / |
| Mr. Mohr | / |
| Mr. Winterrowd | / |
| Tele. Room | / |
| Mr. Holloman | / |
| Miss Gandy | / |

Dear Mr. Hoover:

I want to express my deep appreciation for your very kind note of congratulations on my Sixteenth Anniversary with the Bureau.

You are assured that I will continue to make every endeavor to be of assistance to you and the FBI. It is a great privilege to be working for you in this splendid organization.

Respectfully,

Hugo Winterrowd

Hugo Winterrowd

~~EXP. PROC.~~⁵

JUL 16 1956

RECORDED - 147

78

146 562-246

7-144 562-246

Searched

Numbered

10 JUL 20 1956

FEDERAL BUREAU OF INVESTIGATION

THRE
[Signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: 7/19/56

FROM : E. H. Winterrowd

SUBJECT: GRAND JURY INVESTIGATION INTO
POSSIBLE VIOLATION OF ELECTION LAWS,
ST. LOUIS, MISSOURI
ELECTION LAWS

| | |
|------------|-------|
| Tolson | _____ |
| Nichols | _____ |
| Boardman | _____ |
| Belmont | _____ |
| Mason | _____ |
| Mohr | _____ |
| Parsons | _____ |
| Rosen | _____ |
| Tamm | _____ |
| Nease | _____ |
| Winterrowd | _____ |
| Tele. Room | _____ |
| Holloman | _____ |
| Gandy | _____ |

This is submitted in response to the Director's inquiry on the attached memorandum prepared by the writer as to why the Bureau should go over the same ground if the United States Attorney requests investigation inasmuch as it was indicated in the memorandum that the Assistant U. S. Attorney had stated he intended to inquire into a possible improper campaign contribution to Senator Symington.

In the writer's memorandum it was stated that Assistant U. S. Attorney [redacted] at St. Louis "was going to determine while on vacation in Ft. Worth, Texas, if this was a contribution in name only and actually a part of [redacted] contribution."

b6
b7C

The writer committed an error by putting this phraseology in the attached memorandum. The attached memorandum should have correctly stated that after Assistant U. S. Attorney [redacted] returned from vacation he would subpoena [redacted] of Fort Worth, Texas, before the Grand Jury to determine if a contribution attributed to him in the amount of \$1,375 was in name only and actually a part of [redacted] contribution. In other words, the writer's incorrect statement gave the impression that Assistant U. S. Attorney [redacted] was going to make inquiry in Fort Worth, Texas, when, in fact, he stated he plans to call [redacted] before the Grand Jury. The writer deeply regrets the misleading information submitted. (The airtel from St. Louis which the writer used is now attached).

b6
b7C

It was no "impression". It was a definite statement.
This is entirely different.
We have not been requested to conduct any investigation at this time and none may be requested. If investigation in this matter is requested, it will be carefully analyzed. It is conceivable that as a result of testimony before the Grand Jury which might be elicited from [redacted] the Bureau could be requested by the United States Attorney's Office to check bank accounts or conduct interviews with other persons who might have knowledge of some transfer of funds between [redacted] and [redacted]. If, in fact, such a thing could happen.

b6
b7C

Enclosures (2)

EHW/rh
(4)

RECORDED

CLASSIFYING

67-146562-247

SEARCHED
INDEXED
10 JUL 23/56
2 JUL 23 1956

Memorandum for Mr. Rosen

If there is an indicated violation as a result of testimony before the Grand Jury it may be that the Bureau will be requested to conduct certain investigation as indicated immediately above inasmuch as it would not be a duplication of any of the efforts of the United States Attorney's Office through the use of the Grand Jury.

RECOMMENDATION

It is recommended that the writer receive a letter of censure for putting misinformation in the attached memorandum. The writer's only excuse is that while reviewing the material from the field in the preparation of the attached memorandum he was interrupted by several telephone calls but that still does not mitigate the matter in any way.

R gmr
JB

I agree. The
memo. was
completely
inaccurate

— yes,
H.

Why didn't
Boardman — I would
and Rosen like to know
note the
inaccuracy?

— H.

Memo Present
to Boardman
7/24/56
AR

Corr - 137

TO : The Director 7-11-56
FROM : J. P. Mehr
SUBJECT : SAC's Legal Attaches and Seat of Government Officials
on Probation

THE FOLLOWING LEGAL ATTACHES ARE ON PROBATION

E. H. Winterrowd / # 1 Man - Criminal
& Accounting & Fraud
Sections - Investi-
gative Division

3-8-56
Continued
4-18-56

Because of the inefficient
functioning of his subordi-
nates in the Civil Rights
Unit of the Criminal Section.
Continued 4-18 because of
the results of inspection.

67-246-121

67-

July 25, 1956

PERSONAL AND CONFIDENTIAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

A memorandum which you submitted on July 19, 1956, regarding a Grand Jury investigation into possible violation of the election laws at St. Louis, Missouri, contained a completely inaccurate statement regarding the proposed activity of an Assistant United States Attorney at St. Louis. The statement in question was entirely misleading and there appears to have been no excuse for your error.

In view of this I must insist that hereafter you manifest greater accuracy and more attention to detail in the preparation of memoranda in order that such mistakes may be avoided.

Very truly yours, 147-562

Searched
J. Edgar Hoover
RUE

John Edgar Hoover
Director

CC: Mr. Rosen (Personal Attention)

MAILED 26

JUL 25 1956

Based on memo E. H. Winterrowd to Mr. Rosen dated 7/19/56, EHW:rh.

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

COPY -137

TO :
The Director

8-9-56

FROM :
J. P. Mohr

SUBJECT :
SACs, Legal Attaches and Seat of Government
Officials on Probation

(E. H. Winterrowd)

| <u>NAME</u> | <u>PROBATION DATE</u> | <u>DATE LAST INSPECTION</u> | <u>DATE LAST RECHECK</u> | <u>REASON</u> |
|---------------|---------------------------|---------------------------------|------------------------------|-----------------------|
| J. K. Mumford | 5-11-55 | 5-8-56 | 7-25-56 | Because of the |
| Atlanta | 9-1-55 | Continued | | inept handling |
| | 9-15-55 | " " | | of an inquiry by |
| | 12-14-55 | " " | | telephone, in |
| | 2-13-56 | " " | | connection with |
| | 5-28-56 | " " | | the Deserter |
| | | | | investigation in- |
| | | | | volving [] b6 |
| | | | | [] Continued b7C |
| | | | | 9-1 because of |
| | | | | administrative |
| | | | | action taken. |
| | | | | Continued 9-15 be- |
| | | | | cause of errors in |
| | | | | correspondence. |
| | | | | Continued 12-14 |
| | | | | because of adminis- |
| | | | | trative action |
| | | | | taken. Continued |
| | | | | 2-13 in view of |
| | | | | the various de- |
| | | | | linquencies in the |
| | | | | operations of the |
| | | | | Atlanta Office. |
| | | | | Continued 5-28 be- |
| | | | | cause of deficiencies |
| | | | | found during the |
| | | | | inspection. |

Recommended for removal
from probation by memo
dated 8-6-56.

12 ORIGINAL FILED IN 67-030-2338

86 JUN 20 1956

COPY - 137

[redacted] 6-4-56 5-25-56
Charlotte 6-15-56 Continued

Early re-check inspection
scheduled per Training and
Inspection Division.

Because of gross mis-
handling of an Inter-
state Transportation
of Stolen Motor Vehicle
case by personnel of
his Division. Continued
6-15 because of inadequate
administration and
accumulated weaknesses
found during the in-
spection.

b6
b7C

E. L. Boyle 6-6-56 1-21-56
El Paso

In view of the serious
derelections in the case
of Interstate Trans-
portation of Stolen
Motor Vehicle Investiga-
tion involving [redacted]
[redacted]

b6
b7C

R. N. Hosteny 7-18-56
Butte
(Under transfer to
Norfolk as SAC)

Because of serious short-
comings in the operation
of the Butte Division.

THE FOLLOWING LEGAL ATTACHES ARE ON PROBATION

C. D. Anderson 2-20-56 2-15-56
Havans, Cuba 3-27-56 Continued

Because a U. S. Marine,
in making a security
check, obtained access
to a file cabinet contain-
ing confidential material.
Continued 3-27 because
of the results of the
inspection.

[redacted] 3-22-56 4-18-56
Rome, Italy 5-8-56 Continued

Because of certain admin-
istrative and liaison

b6
b7C

COPY - 137

weaknesses exhibited
by him in connection
with the operations
of his office.
Continued 5-8 because
of weaknesses found
during the inspection.

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS)
ON PROBATION

| <u>NAME</u> | <u>TITLE</u> | <u>DATE</u> | <u>REASON</u> |
|---------------|---|---------------------------------|--|
| A. Rosen | Assistant Director Investigative Division | 3-8-56 Continued 4-18-56 | Because of the improper functioning of him and his subordinates in connection with the pre- paration of a brief re- garding certain Civil Rights Matters. Con- tinued 4-18 because of the results of inspection. |
| E. D. Mason | Assistant Director Training and Inspection Division | 5-24-45 Continued 6-15-56 | Failure to maintain training standard. Continued 6-15 because of the results of the inspection. |
| E. Winterrowd | # 1 Man - Criminal & Accounting & Fraud Sections - Investigative Division | 3-8-56 Continued 4-18-56 | Because of the inefficient functioning of his subordinates in the Civil Rights Unit of the Criminal Section. Con- tinued 4-18 because of the results of inspection. |
| F. L. Price | Chief - Criminal Section - Investigative Division | 3-8-56 Continued 4-18-56 | Because of the inefficient functioning of the Civil Rights Unit of the Criminal Section. Continued 4-18 because of the results of in- spection. |

August 31, 1956

Personal and Confidential

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Aug 31 4 43 PM '56
RECEIVED READING ROOM
FBI
U.S. DEPT OF JUSTICE

Dear Mr. Winterrowd:

I want you to know how much I appreciate
the highly effective manner in which you discharged
your duties relative to the Kidnaping case involving
[redacted]

b6
b7C

The able assistance you gave in solving
numerous problems and the unstinting sacrifice by you
of your personal time and convenience helped bring
about the successful solution of this case. I am happy
to commend you for what you have done.

COMM - FBI
SEP 3 1956
MAILED 20

Sincerely yours,

J. Edgar Hoover

CC: Mr. Rosen (Personal Attention)

146562 249

Tolson
Nichols
Boardman
Belmont
Mason
Mohr
Parsons
Rosen
Tamm
Nease
Winterrowd
Tele. Room
Holloman
Gandy

DOB:hwc
67-146562
(4)

Based on memo Edwards to Mohr 8/30/56 CRD:jlw

August 31, 1956

PERSONAL AND CONFIDENTIAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

The thorough and careful supervision you and your associates in the Investigative Division afforded the Obstruction of Justice case, involving an attack on Victor Riesel contributed greatly to the successful solution of this case.

I want you to know of my appreciation of your fine efforts in this case and I am taking this means of commending you.

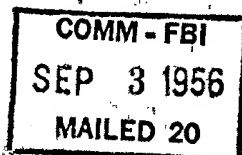
Sincerely yours,

J. Edgar Hoover

CC: Mr. Rosen (Personal Attention)

Based on memo from H. L. Edwards to Mr. Mohr: 8/30/56: CRD:mj

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Room _____
baw _____



MR. L. V. BOARDMAN

8/29/56

A. ROSEN

WEINAP

In connection with the above-entitled matter, Supervisor E. H. Hughes, to whom this case is assigned, closely followed all developments. In addition to Mr. Hughes, Supervisor R. J. Gallagher, who is the Supervisor in charge of the Unit, spent considerable time personally following this case. Section Chief F. L. Price, together with E. H. Winterrowd gave considerable time, thought and effort to the problems which came up in connection with the over-all supervision of this case.

RECOMMENDATION

It is recommended that letters of commendation be directed to Messrs. Hughes, Gallagher, Price and Winterrowd in connection with the Seat of Government supervision of this most important matter.

cc - Mr. Mohr

cc - Personnel files: Edward H. Hughes
Richard J. Gallagher
Frank L. Price
E. Hugo Winterrowd

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

AR:LS
(3)

57

RECEIVED
AUG 30 1956
U.S. DEPT. OF JUSTICE

September 6, 1956

PERSONAL AND CONFIDENTIAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

The Bureau is pleased to advise that you are being removed from a probationary status.

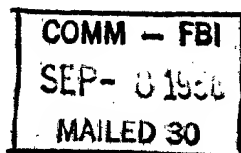
Sincerely yours,

John Edgar Hoover
Director

cc - Mr. Rosen (Personal Attention)
Movement
Leave
Personnel Actions Unit
Usilton (sent direct)

FDH:R1
(7) R1

SEP 6 11 35 AM '56
RECEIVED READING ROOM
FBI
U.S. DEPT OF JUSTICE



Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holoman _____
Gandy _____

146562-251

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: September 7, 1956

FROM : E. R. Clayton *erc*SUBJECT: E. HUGO WINTERROWD
INVESTIGATIVE DIVISION
SPECIALIZED IN-SERVICE SCHOOL

Tolson _____
 Nichols _____
 Boardman _____
 Belmont _____
 Mason _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Nease _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

The above-named Agent was placed on the inactive list of the Eastern Kidnap Squad when he was placed on probation March 8, 1956, because of the inefficient functioning of his subordinates in the Civil Rights Unit. He was continued on probation April 18, 1956, due to the results of inspection. He was removed from probation by Bureau letter dated September 6, 1956.

RECOMMENDATION:

That SA Winterrowd be returned to the active list of the Eastern Kidnap Squad.

ERC:rsm *rsm*

67-146562-252

OK gpm

10 SEP 9 1956

57

82 SEP 11 1956

SEPTEMBER 25, 1956

Mr. J. Edgar Hoover
 Federal Bureau of Investigation
 Washington, D. C.

Dear Mr. Hoover:

Your headquarters are changed from Washington, D. C., to Pittsburgh, Pennsylvania, effective upon your arrival there on or after this date. This change is made for official reasons and you will be allowed transportation expenses and per diem at the rate of \$12.00 per day within the U. S., \$6.00 per day for air travel, rail travel, and ocean travel by steamship outside the continental limits of the U.S., transportation expenses for your immediate family, and transportation cost of household goods and personal effects as provided for in Public Law 600 dated August 2, 1946, and Executive Order 9805, dated November 25, 1946, as amended. You are authorized to use your privately owned automobile and you will be reimbursed at the rate of ten cents per mile plus incidental expenses, not to exceed the cost by common carrier over the most direct route for all persons officially traveling therein. Should your dependents travel separate and apart from you, expenses will be allowed under the same conditions as above.

Very truly yours,

John Edgar Hoover
 Director

CC - SAC, Pittsburgh (40)

Mr. Rosen (SAC) Advise Administrative Travel Bureau of your departure date and arrival date. Mr. Winterrowd should be scheduled for Administrative Bureau Travel on your departure.

Tolson _____
 Nichols _____
 Boardman _____
 Belmont _____
 Mason _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Nease _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

Mr. Nichols
 Mr. Tamm
 Mr. Nease
 Mr. Newman
 Mrs. Axtell
 Miss Usilton

Mr. H. L. Edwards

RC: bag (11)

| |
|---------------------------------|
| 67-146562-253 |
| Searched _____ |
| INDEXED _____ |
| SEP 24 1956 |
| FEDERAL BUREAU OF INVESTIGATION |
| COMM - FBI |
| SEP 25 1956 |
| MAILED 30 |

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE 9/24/56

FROM : CLYDE TOLSON

SUBJECT:

1. J. W. Hargett

Tolson ☒
 Nichols ☒
 Boardman ☒
 Belmont ☒
 Mohr ☒
 Tamm ☒
 Nease ☒
 Winterrowd ☒
 Tele. Room ☒
 Holloman ☒
 Gandy ☒

I would like to recommend the following personnel changes:

1. The transfer of Special Agent Edward E. Hargett, now assigned to the Training and Inspection Division, to the position of Number One Man in the Investigative Division. He was previously assigned to the Investigative Division and has served as Assistant Agent in Charge at New York City and Boston. He was born in Washington, D. C. He had an excellent record in investigative field work and I think has very good prospects for development at the Seat of Government. A brief of his file is attached.

I would recommend no change in his present grade, which is GS 15.

*Letter to Hargett
9-25-56
JAC: bay*

RECORDED - 148

67-33084-281

Searched *32*

2. The transfer of Special Agent in Charge James Gordon Shanklin from Pittsburgh to inspection duties in the Training and Inspection Division. A brief of Shanklin's file is attached. He has served as SAC at Mobile and Pittsburgh. The August, 1956, inspection at Pittsburgh showed the office in very good condition. You saw Shanklin in March of 1956 but did not get a particularly good impression of him because he was constantly sniffing. The 1956 statistical accomplishments in the Pittsburgh Office were excellent. I think Shanklin will develop favorably in inspection work.

I would suggest no change in his ~~present~~ title until he has proven himself capable of handling his duties.

*Transfer order
to Shanklin 9-25-56
JAC: jaa*

*67-33084-281
67-33084-281
67-33084-281*

3/20

3. The transfer of Special Agent E. Hugo Winterrowd, now Number One Man in the Investigative Division, to Special Agent in Charge at Pittsburgh, in the same grade ie GS 16. Mr. Winterrowd has been assigned to the Seat of Government since November, 1941. He has done good work, has been the subject of quite a number of censures and commendations and has been on probation a number of times. I believe the Bureau and Winterrowd would benefit by a change in his assignment.

*Transfer order
to Whittemore
9-25-56
ape: bag*

←

*OK.
f*

CT:DSS

COPY - 137

TO : Mr. Mohr

8/30/56

FROM : H. L. Edwards

SUBJECT : [REDACTED]
Peter Howard Weinberger, Victim
Kidnapping

b6
b7C

Peter Howard Weinberger, an infant, was kidnapped by a then unknown subject from his home in Nassau County, New York, on 7/4/56. After reviewing almost two million documents containing handwriting specimens, a document containing handwriting specimens of [REDACTED] was located at the Federal Parole and Probation Office, EDNY. He was picked up for questioning on 8/22/56 and confessed the kidnapping on 8/23/56. Victim's body was found on 8/24/56.

b6
b7C

By tel 8/28/56, SAC, New York, recommended \$300 incentive awards for SAs [REDACTED] Frank R. Gerrity, [REDACTED] recommended \$200 awards for SA J. Robert Boger, ASACs William G. Simon, and Edward J. McCabe; also recommended letters of commendation to FBI Laboratory Handwriting Experts Curtis E. Thompson, Carl Lilja, Jr., Richard E. Casey, and Fred M. Miller; as well as a general letter to SAC, New York, for work of 94 other agents, who since 7/10/56 have worked continuously and tirelessly toward the successful solution of the case and have averaged about 7 hours of overtime per day since 7/10/56. Assistant Director Rosen concurs with above and recommended that SA Supervisors Edward H. Hughes, Richard J. Gallagher, as well as Section Chief Franklin L. Price and Mr. E. Hugo Winterrowd be commended for the important parts played by them in supervision of case at SOG.

b6
b7C

CRD:jlw
(2)

ORIGINAL FILED IN 67-72-7524

82 SEP 20 1956

COPY - 137

Assistant Director Parsons recommended cash awards for the following FBI Laboratory Handwriting Experts: Miller (\$300), Thompson (\$200), Lilja (\$100), and Casey (\$100). Mr. Parsons also recommended SAs Briggs J. White, James Victor Blaine, Clarence E. Bohn, and Sydney T. Holland for letters of commendation for important parts played by them in the solution of this case.

Assistant to the Director, L. V. Boardman, who has handled on-the-spot supervision of Victor Riesel case in New York, advised that ASACs Simon and McCabe performed outstanding services in both of these cases, and he feels that McCabe is deserving of a \$500 cash award and Simon \$300. Mr. Boardman also advised that SA McShane also handled the polygraph so successfully in these cases that he should also be recognized for his outstanding performance in handling of polygraph and questioning of key individuals in the Riesel case.

Assistant Director Belmont, acting in the absence of Mr. Boardman, recommended that Mr. Rosen also be commended.

SUMMARY OF PERFORMANCE ON WHICH INCENTIVE AWARDS BASED:

SA [] while reviewing handwriting records of the Federal Parole and Probation Office, EDNY, found handwriting of subject [] which appeared identical with handwriting of ransom notes. He had reviewed thousands of such documents and this was initial step toward solution of case.

SAs [] Gerrity, and [] were successful in securing signed statement from []. McShane used polygraph to excellent advantage.

SA Boger found the body of the Weinberger baby during search of extremely difficult terrain and his discovery was considered "miraculous."

ASAC Simon directed on-the-spot activities which resulted in the location of the kidnapper and pickup of kidnapper and brought him to New York Office. He commenced interview of [] participated in procurement of handwriting specimens, subsequently positively identified as identical with the handwriting of the two ransom notes. Thereafter, he directed other phases of the investigation.

b6
b7C

COPY - 137

ASAC McCabe spearheaded and pushed vigorously the interview of [] took handwriting of [] which was subsequently identified as identical with handwriting in two ransom notes and also directed other important phases of the investigation.

b6
b7C

FBI Laboratory Handwriting Experts

SA Miller, temporarily assigned to New York, trained New York agents in handwriting characteristics and when similar characteristics were found, he eliminated such handwriting. He asked for more handwriting for elimination purposes. He made positive identification of [] handwriting with handwriting appearing on ransom notes. Difficult examination required extreme skill and patience to pick out letters and words in [] unknown handwriting.

SA Thompson organized training of large squad of New York agents in handwriting characteristics, remained in New York several weeks eliminating handwriting brought to him by New York agents, and undoubtedly, his training of New York agents and the enthusiasm created by him resulted in SA [] spotting the characteristics in [] handwriting.

b6
b7C

SA Lilja and Casey worked for several weeks in New York eliminating handwriting of suspects, worked long hours and displayed enthusiasm and ingenuity, assigned large amount of responsibility in elimination of suspects through handwriting comparisons. They continued to train and counsel New York agents in handwriting characteristics throughout the case.

BUREAU RECORDS OF AGENTS RECOMMENDED FOR INCENTIVE AWARDS:

Records on all of the following FBI agents have been satisfactory and pertinent information set forth pertains to last 3-year period.

[]: EOD 4/14/47, GS 12, \$8,215, commended once and on 6/1/56 considered for reallocation to grade GS 13 but was passed over to be reconsidered in October 1956. Voluntary overtime low January, February, and March but rose during May, June, and July. In July it was 2 hours and 48 minutes.
[]: EOD 8/4/41, GS 13, \$9,420, commended once.

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COPY - 137

Frank Gerrity: EOD 2/27/50, GS 12, \$7,470, commended 3 times, once through SAC. censured twice.

[redacted]: EOD 1/15/51, GS 11 \$6,820, censured once and commended 3 times. Normally would be considered for re-allocation to grade GS 12 April 1957 since reallocated to grade GS 11 on 4/11/54. In June 1956, recommended and approved that he be passed over for reallocation and reconsidered October 1956. Overtime during the last 6 months has been in excess of 2 hours per day.

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J. Robert Boger: EOD 8/16/48 as SA(A), GS 12, \$8,000, received \$225 cash award 2/16/55 for outstanding work in Escaped Federal Prisoner case involving Frank Piscitello, commended twice.

ASAC William G. Simon: EOD 12/9/40, GS 16, \$12,900, transferred to New York 5/12/55, since then commended twice and censured twice. Last censure on 7/16/56 for approving and transmitting to Bureau on 7/11/56 a teletype containing grossly misleading and definitely inaccurate information in instant kidnapping case.

ASAC Edward J. McCabe: EOD 1/2/35, GS 15, \$12,150, commended on 4 occasions by Director and 3 additional occasions by Director through SAC. Received \$300 cash on 3/20/56 for outstanding work in bank robbery case involving Arthur L. Paisner, censured 7 times.

Curtis E. Thompson: EOD 7/14/43 as SA, GS 14, \$10,535, 7 commendations.

Carl J. Lilja, Jr.: EOD 8/4/47, GS 13, \$9,205, commended twice.

Richard E. Casey: EOD 4/30/51, GS 13, \$8,990, commended once through SAC.

Fred M. Miller: EOD 8/1/35, GS 14, \$10,750, commended 6 times.

b6
b7C

RECOMMENDATIONS:

1. That SAs [redacted] Frank R. Gerrity, and [redacted] of the New York Office be approved for \$300 cash awards each for outstanding contributions to the success of this case.

2. That SA J. Robert Boger be approved for \$200 incentive award for locating the victim's body.

COPY - 137

3. That ASAC Edward J. McCabe, New York, be approved for \$500 cash award for his outstanding personal supervision and direction of this and the Victor Riesel case in New York.

4. That ASAC William G. Simmon, New York, be approved for a \$300 cash award for the major contributions made by him toward the solution of this case and for his outstanding contributions in the Riesel case. (Censure on 7/16/56 in connection with this case taken into consideration.)

5. FBI Laboratory Handwriting Experts, SAs Fred M. Miller (\$300), Curtis E. Thompson (\$200), Carl Lilja, Jr. (\$100), and Richard E. Casey (\$100) be approved for the awards in the amount recommended by Assistant Director Parsons for the highly professional manner in which they carried out their assignments which materially contributed to the original break in the case.

6. Since SA [] is now being considered for re-allocation to grade GS 13 and since Agent [] was to be considered for reallocation to grade GS 12 in October 1956, it is recommended that both be reallocated to grades GS 13 and GS 12, respectively, at this time.

b6
b7C

7. A general letter be directed to SAC, New York, instructing him to express the Director's appreciation and commendation to the 94 other agents of the New York Office who performed so meritoriously and tirelessly on this case with instructions that copies of this letter be placed in their Field Personnel Files. SAC, New York, will be instructed to furnish names of these agents so copies of communication may be placed in their Personnel Files at SOG.

COPY - 137

8. That Assistant Director Rosen be commended for his highly capable direction of this case from Washington.

9. SOG supervisors Edward H. Hughes, Richard J. Gallagher as well as Section Chief Franklin L. Price and Mr. E. Hugo Winterrowd be commended for their highly efficient supervision in this case.

10. That the following Laboratory men be commended for important parts played by them:

Briggs J. White
James Victor Blaine
Clarence E. Bohn
Sydney T. Holland

JPM/msc
8/31

I agree
T 8/31

Should foregoing recommendations be approved, appropriate communications are attached.

OK H

PERMANENT BRIEFS OF THE PERSONNEL FILES OF [REDACTED]

[REDACTED] FRANK R. GERRITY, [REDACTED]
J. ROBERT BOGER, WILLIAM G. SIMON, EDWARD J. MC CABE, FRED M.
MILLER, CURTIS E. THOMPSON, CARL LILJA, JR., AND RICHARD E.
CASEY ARE ATTACHED.

b6
b7C

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. L. V. BOARDMAN *LB*

DATE: 8/29/56

FROM : *A* ROSEN *R*

Tolson _____
 Nichols _____
 Boardman _____
 Belmont _____
 Mason _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Nease _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

SUBJECT: ABRAHAM TELVI, with aliases, (Deceased), et al
 VICTOR RIESEL - VICTIM
 OBSTRUCTION OF JUSTICE

In connection with the above-entitled matter, the supervision at the Seat of Government is worthy of mention and those responsible for the supervision of this case should receive letters of commendation.

Supervisor is the supervisor to whom this case was assigned and he has a thorough knowledge of it. His supervision of this case was excellent. is assigned to the Accounting and Fraud Section. Courtney A. Evans, who is the Chief of this Section, personally participated in all phases of the supervision of this investigation and followed the matter very closely. In addition, Mr. Winterrowd and Supervisor A. J. McGrath participated in the supervision.

RECOMMENDATION*E H Winterrowd*

As a result of the developments in this case and the close supervisory attention which was given to it by the above-named persons throughout the various phases of the investigation, it is recommended that letters of commendation be directed to the above-named persons.

MR Rosen's personal supervision of this case was of great benefit. He should be commended also

cc - Mr. Mohr

AR:VWW
 (4)

RECORDED

165/36-237

Mr. Tolson

8/31/56

B. C. Brown

RECHECK INSPECTION
INVESTIGATIVE DIVISION
INSPECTOR L. O. TEAGUE
AUGUST 9-24, 1956

SUMMARY

OFFICIALS: Alex Rosen, Assistant Director since November 12, 1940; E. H. Winterrowd, #1 Man - Criminal, Accounting and Fraud Sections; J. R. Malley, #1 Man - Employees Security, Name Check and Special Inquiry Sections; F. L. Price, Chief, Criminal Section; C. A. Evans, Chief, Accounting and Fraud Section; G. C. Callan, Inspector, Special Inquiry Section; C. H. Stanley, Chief, Employees Security Section; L. N. Conroy, Chief, Name Check Section.

LAST INSPECTION: January 6 - April 6, 1956.

EVALUATIONS:

(1) PHYSICAL CONDITION AND MAINTENANCE..... EXCELLENT

Space is neatly maintained and has efficient, business-like arrangement.

(2) INVESTIGATIVE OPERATIONS..... VERY GOOD

(A) As of 8/10/56, total matters pending amounted to 75,944 - divided: Criminal, Accounting and Fraud, 57,346, or 76%; Applicant and Loyalty, 7,887, or 10%, and 10,711, or 14%, were Name Check requests from other government agencies. Pending matters have increased 6.5% since last inspection. Volume of work is now 9.5% greater in Criminal, Accounting and Fraud categories than during last inspection; 1% less in Applicant and Loyalty and 2% less in Name Checks.

Enclosures

cc - Mr. Mohr (Attention H. L. Edwards) (sent separately)
Inspection file of Investigative Division

LOT:hcc

(6)

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

RECEIVED

100-7441-7-27-56

Memo to Mr. Tolson

(B) Substantive errors found in two out of 118 files reviewed; errors in one of these files involved inaccurate and incomplete reporting chargeable to field; other involved failure of Bureau Supervisor and field to properly follow through on instructions issued during last inspection in a fugitive investigation. In three additional cases administrative memoranda prepared by Inspector to provide constructive guidance to the investigations.

(C) Since last inspection there has been a favorable reduction in time required to complete investigations in Civil Rights, Applicant and Security of Government Employee cases, (1) average time required to complete Civil Rights cases reduced from 21 to 15.46 days, (2) Atomic Energy Act Applicant cases, reduced from 38.3 to 36.9 days, (3) Security of Government Employee cases, reduced from 44.3 to 42.8 days. Average time to process Name Checks has been reduced from 2.8 to 2.7 days.

(D) Total pending fugitive investigations declined from 3,939 as of 1/1/56 to 3,860 as of 7/1/56; net decline of 79 cases resulted from decrease of 88 in Deserter cases and increase of nine General Fugitive cases.

(E) Review of 91 Parole Violator cases reflected field offices are receiving these more promptly from Probation Officers and that Investigative Division is following field closely to obtain explanations for any unreasonable delays in referrals (excessive delays found in referral of these cases last inspection).

(F) Approved criminal informants increased from 1,624 on 3/1/56 to 1,665 on 8/1/56, or 2.5%; during same period potentials decreased from 5,639 to 5,418, or 3.9%. Although average monthly payments to informants have declined from \$10,166.00 to \$9,482.00 in past year, the accomplishments of informants have increased, indicating greater value for less money.

(G) During fiscal year 1956 statistical accomplishments increased over the prior year in convictions by 3.2%, in fines, savings and recoveries by 106.6% and in autos by 2.7%; total fugitives were 14% lower than prior year but general fugitive apprehensions (exclusive of Deserters) were at an all-time high at 4,230. For July, 1956, compared with July, 1955, fugitives are up 22.4%, automobile recoveries are up 6.9%; convictions are down 3.7% and fines, savings and recoveries are down 4.5%.

Memo to Mr. Tolson

(3) ADMINISTRATIVE OPERATIONS..... GOOD

(A) Stenographic and typing work in current status; clerical work on hand averaged six hours per employee, satisfactory. Stenographic and typing production averaged 2.4 pages typed per hour (2.96 during last inspection). Reduced production attributed by Investigative Division to new and inexperienced personnel (majority have less than six months' experience). Training program in effect.

(B) During period May 28 through August 3, 1956, 29.5% of all SOG correspondence originated in Investigative Division. This mail contained errors amounting to 0.21% (lower than Bureau-wide average of 0.26% for same period). Four files contained one form error each (three agent and one clerical) in the 118 files examined - low. One copy of Division Defense Plans had not been brought up to date; corrected. A combination lock on a file cabinet containing classified material had not been changed annually as required; corrected during inspection.

(C) In four of the cases written up for substantive errors in last inspection, Bureau supervisors had obtained explanations from field as instructed. Seat of Government supervisors failed, however, to instruct and follow field to take necessary action to correct the investigative delinquencies involved. Inspector concluded, and Mr. Rosen agreed, that in future the Unit Chiefs as well as the supervisors should maintain administrative ticklers to insure corrective action taken in cases requiring special attention.

(4) PERSONNEL MATTERS..... EXCELLENT

Total personnel as of 8/10/56 was 310, consisting of 121 agents (two on special assignment) and 189 clerical employees - net number of personnel 308. Since last inspection, personnel increased by six, or 2%, and pending work has increased 6.5% during same period. Mr. Rosen considers present personnel adequate but not excessive - Inspector concurs. Voluntary overtime, during last three months, averaged two hours twelve minutes per day - equitably distributed. Morale of employees appeared high and the Inspector found employees enthusiastic over past year's highest statistical record and successful solution of [] Reisel and Weinberger cases. Employees appear determined to improve record next year.

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b7C

Memo to Mr. Tolson

CONCLUSIONS:

Mr. Rosen and Staff were commended by the Director July 23, 1956, for interest, diligence and application to duty for excellent statistical results in past fiscal year. Since last inspection Reisel and Weinberger cases successfully solved, time required to process urgent deadline investigations and name checks for other agencies has been reduced. Further efforts are needed to: (a) exploit general fugitive cases to offset decline in receipt of deserter cases, (b) increase accomplishments in convictions and fines, savings and recoveries wherein there has been a decline for first month of current fiscal year, (c) increase stenographic production, (d) insure that Unit Chiefs and supervisors maintain administrative ticklers to follow field in correcting investigative delinquencies.

As a result of the last inspection Messrs. Rosen, Winterrowd and Price were continued on probation primarily as a result of investigative delinquencies in Criminal Section. Current recheck reflects substantial improvement in supervision of investigative operations in the Criminal Section and generally satisfactory conditions in other operations throughout the Division. It appears that progress shown warrants removal from probation for Messrs. Rosen, Winterrowd and Price.

RECOMMENDATIONS:

1. Assistant Director Alex Rosen, GS-17, nonveteran, on probation since March 8, 1956, remove from probation. If approved, attached letter will serve.

2. Division #1 Man E. H. Winterrowd, GS-16, nonveteran, on probation since March 8, 1956, remove from probation. If approved, Administrative Division will handle.

(recommendations
continued on next
page)

Memo to Mr. Tolson

3. Criminal Section Chief F. L. Price, GS-15, nonveteran, on probation since March 8, 1958, remove from probation. If approved, Administrative Division will handle.

4. Recommendations as to other personnel submitted separately.

PERMANENT BRIEFS OF MESSRS. WINTERROWD AND PRICE ATTACHED

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: October 1, 1956

FROM : Mr. Winterrowd *EW*

SUBJECT:

E. H. Winterrowd

| | |
|------------|-----------|
| Tolson | _____ |
| Nichols | _____ |
| Boardman | _____ |
| Belmont | _____ |
| Mason | _____ |
| Moynihan | _____ |
| Parsons | _____ |
| Rosen | _____ |
| Tamm | _____ |
| Nease | _____ |
| Winterrowd | <i>EW</i> |
| Tele. Room | _____ |
| Holloman | _____ |
| Gandy | _____ |

This is to advise of my proposed plans in connection with my assuming duties as Agent in Charge of the Pittsburgh Division.

Unless advised to the contrary, I will start administrative firearms training on Thursday morning, October 4, 1956. This will take approximately six days and I will return to Washington from Quantico on or about October 10th, and will thereafter continue to confer with officials of the Bureau in connection with the operations of the Pittsburgh Division. I will also be available to go over the affairs and duties of the desk of the Number One Man in this Division.

The writer intends to be in Pittsburgh on or about October 15, 1956.

cc 1 - Administrative Division

EHW/rh
(4)

gm
RECORDED-150

R/S sent 3-56
1007-146562-254

| | |
|---------------------------------|-----------|
| Searched | _____ |
| Numbered | <i>35</i> |
| 2 OCT 4 1956 | |
| FEDERAL BUREAU OF INVESTIGATION | |

THREE

66 OCT 8 1956

OFFICE OF DIRECTOR
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

September 27, 1956

Mr. Hugo Winterrowd, who has been designated as SAC at Pittsburgh, called and stated he would like to see the Director at the Director's convenience before he goes to Pittsburgh. Mr. Winterrowd tentatively plans on leaving for Pittsburgh on October 15, 1956.

Mr. Winterrowd's file brief and a summary on the Pittsburgh Office have been requested.

FCH:hmb (3)
1--Telephone Room
1--FCH

Mr. Tolson _____
Mr. Nichols _____
Mr. Boardman _____
Mr. Belmont _____
Mr. Mohr _____
Mr. Parsons _____
Mr. Rosen _____
Mr. Tamm _____
Mr. Trotter _____
Mr. Jones _____
Mr. Nease _____
Mr. Winterrowd _____
Tele. Room _____
Mr. Holloman _____
Miss Holmes _____
Miss Gandy _____

*Memo Hutchison
10-2-56
JFH:lle*

RECORDED-150

49
66 OCT 9 1956

67-146562-2515

| | |
|---------------------------------|-------|
| Searched | _____ |
| Numbered | 35 |
| 2 OCT 4 1956 | |
| FEDERAL BUREAU OF INVESTIGATION | |

THREE

October 2, 1956

MEMORANDUM FOR MR. TOLSON

Today, I saw Mr. Hugo Winterrowd, who is under orders of transfer from the Investigative Division to Pittsburgh as Special Agent in Charge.

Mr. Winterrowd makes a good personal appearance and stated he wished to express his appreciation to me for the confidence which had been imposed in him by assigning him as Special Agent in Charge in the field.

I discussed with Mr. Winterrowd generally some of the problems affecting the operations of our field offices and, in particular, those at Pittsburgh. I called Mr. Winterrowd's attention to the necessity for keeping the delinquency in all classes of cases below twenty per cent. I also called attention to the fact that I noted that the Pittsburgh Office had dropped during the first two months of the current fiscal year, as compared with the first two months of the previous fiscal year, as to the number of convictions obtained, the number of fugitives located and the number of automobiles recovered and that this was a most undesirable trend.

I called Mr. Winterrowd's attention to the necessity for trying to effect a larger production upon the part of our Agents of the Pittsburgh Office, in that I had noted the Agents were closing but 8.78 cases per agent per month, as against the average for the service of 9.35. I also discussed with Mr. Winterrowd the fact that it had been necessary to write nine letters of censure to the Pittsburgh Office during the last six months. I likewise discussed with Mr. Winterrowd the importance of our handling of any alleged violations of the Federal Kidnap Statutes and also the importance of more care being exercised in recommending personnel for appointment, both in the field and at the Seat of Government.

Very truly yours,

John Edgar Hoover
Director

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

56 OCT 10 1956

JEH:TLC (4)

| | |
|-----------------|---------|
| SENT FROM D. O. | |
| TIME | 4:54 PM |
| DATE | 10-2-56 |
| BY | W |

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

10/12/56

returned
I certify that I have ~~received~~ the following

Government property for official use:

- ✓ Manual of Rules and Regulations #36
- ✓ Manual of Instructions #9278
- ✓ Supervisor's Manual #169
- ? - Fifth Floor Master Key
- ✓ Operations and Procedures Manual on Personnel Matters #36
- Time and Attendance Manual #255-277
- ✓ Remington Portable Typewriter #B-116274
- ✓ Parking Permit #8
- District of Columbia Official Parking Permit
- Handbook for FBI Employees (SOG)

RECEIVED

Handbook for FBI Employees (field)
Inspector's Manual #115

67 - NOT RECORDED

OCT 15 1956

R-E-A-D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

FILE

3-M

PER JLB

Very truly yours,

E. Hugo Winterrowd

E. Hugo Winterrowd
Special Agent

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

10-12-56

I certify that I have received the following Government property for official use:
returned

New Commission Card with case # 34
SAC

RETURNED

Old Commission Card with case # 1424 ✓

FILE

3-M

PER JLB

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67 - NOT RECORDED

8 OCT 10 1956

Very truly yours,

E. Hugo Winterrowd

E. Hugo Winterrowd
Special Agent

28

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

9 October 1956

I certify that I have received the following Government property for official use:
~~returned~~

for .38 S & W MILITARY AND POLICE REVOLVER # 200411

Hip Holster for above

Grip adapter for above

RETURNED: .38 COLT OFFICIAL POLICE REVOLVER # 637292

to Hip Holster for above

Grip adapter for above

67 - NOT RECORDED
6 OCT 19 1956

FILE

3-M

PER J2B

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

E. Hugo Winterrowd

Very truly yours,
E. Hugo Winterrowd

FBI

Date: October 16, 1956

Transmit the following message via AIR-TELREGULAR MAIL

(Priority or Method of Mailing)

TO: DIRECTOR, FBI

FROM: SAC, PITTSBURGH

E. H. WINTERROWD,
SAC, PITTSBURGH

| | |
|--------------|---|
| Mr. Tolson | ✓ |
| Mr. Nichols | |
| Mr. Boardman | |
| Mr. Belmont | |
| Mr. Mohr | ✓ |
| Mr. Parsons | |
| Mr. Rosen | |
| Mr. Tamm | |
| Mr. Trotter | |
| Mr. Nease | |
| Tele. Room | |
| Mr. Holloman | |
| Miss Gandy | |

*sent movement
major Foster
Mitsch*

Bureau is advised that I arrived at the Pittsburgh Division at 4:30 P.M., today, October 16, 1956. My temporary address is % Penn-Sheraton Hotel, William Penn Place, Pittsburgh, telephone Atlantic 1-7100.

Winterrowd

③ Bureau
1-Pittsburgh
EHW/MMJ

(4)

Mr. Mohr

cc: Mr. Mohr

Noted in
Comm. Sec.
By *LEH*

57-NOT RECORDED-10

3-100

66 OCT 24 1956

Approved: *[Signature]*

Special Agent in Charge

Sent

M

Per



United States Department of Justice
Federal Bureau of Investigation

FD-67
(5-19-47)

IN REPLY, PLEASE REFER TO
FILE NO. _____

Pittsburgh, Pa.
October 17, 1956

Director, FBI

Dear Sir:

NOTICE OF ARRIVAL OR DEPARTURE OF
EMPLOYEES ON SPECIAL OR COURT ASSIGNMENTS;
ALSO NOTICE OF ARRIVAL OR DEPARTURE OF EMPLOYEES ON TRANSFER

NAME E. H. WINTERROWD (SAC)

OFFICE OF ASSIGNMENT Pittsburgh

NATURE OF ASSIGNMENT Transfer

ARRIVED Pittsburgh, Pa., from Washington, D.C., 10/16/56 at 4:15 PM
(Time and Date)

REPORTED FOR DUTY (necessary only for arrivals on transfer):
10/16/56 at 4:15 PM.

DEPARTED _____

DESTINATION _____

Following information to be furnished only when an employee
arrives your office on transfer:

PERSON TO BE NOTIFIED IN CASE OF AN EMERGENCY:

NAME

ADDRESS 3107 P Street, S.E., Washington, 20, D.C.

RELATIONSHIP Wife

Very truly yours,

E. H. Winterrowd
E. H. WINTERROWD
SAC

Handwritten notes:
pacy
Kampsey
Stewart
Laird
Nelson
Taylor

103006168-556 BKY

NOT RECORDED-10

3/mw

SAC, PITTSBURGH

10/19/56

Director, FBI

E. HUGO WINTERROWD
Special Agent in Charge

The above-captioned Special Agent is now approved by the Bureau as (x) an administrative firearms man () a firearms expert. He was given this training at Quantico, Virginia.

In this capacity, he is authorized to

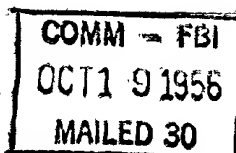
- (x) Conduct field firearms training for Special Agents.
- () Conduct firearms schools for police officers.
- () Provide shooting demonstrations in accordance with regulations.

cc: Movement

HLS:whm

g wmm

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____



**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

MA: *Adtelle*
Johnson
Hargis

0

Name of Employee: E. HUGO WINTERROWD

Where Assigned: INVESTIGATIVE DIVISION NUMBER ONE MAN
(Division) (Section, Unit)

Payroll Title: SPECIAL AGENT

Rating Period: from 4/1/56 to 10/18/56

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: *Ad Rosen* Assistant Director 10/24/56
Signature Title Date

Reviewed by: *J. Mohr* Assistant Director OCT 25 1956
Signature Title Date

Rating approved by: *J. Mohr* Assistant Director OCT 25 1956
Signature Title Date

** Transferred as SAC
to Pittsburgh*

TYPE OF REPORT 67-146562-257
RECORDED - 147

() Official
() Annual

Searched 9
XXX() Administrative
() 60-day
XXX() Transfer OCT 29 1956
() Separation from service
() Special

75
68 OCT 31 1956

J. L. Hargis

NARRATIVE COMMENTS

Note The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

62 1553

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee E. Hugo Winterrowd Title Special Agent
Rating Period: from 4/1/56 to 10/18/56

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- | | |
|---|--|
| <u>✓</u> (1) Personal appearance. | <u>✓</u> (17) Firearms ability. |
| <u>✓</u> (2) Personality and effectiveness of his personal contacts. | <u>0</u> (18) Development of informants and sources of information. |
| <u>✓</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>✓</u> (19) Reporting ability: |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina). | <u>0</u> (a) Investigative reports |
| <u>✓</u> (5) Resourcefulness and ingenuity. | <u>0</u> (b) Summary reports |
| <u>✓</u> (6) Forcefulness and aggressiveness as required. | <u>✓</u> (c) Memos, letters, wires |
| <u>✓</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | (Consider: <u> </u> conciseness; <u> </u> clarity; <u> </u> organization; <u> </u> thoroughness; <u> </u> accuracy; <u> </u> adequacy and pertinency of leads; <u> </u> administrative detail) |
| <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>0</u> (20) Performance as a witness. |
| <u>✓</u> (9) Planning ability and its application to the work. | <u>✓</u> (21) Executive ability: |
| <u>✓</u> (10) Accuracy and attention to pertinent detail. | <u>✓</u> (a) Leadership |
| <u>+</u> (11) Industry, including energetic consistent application to duties. | <u>✓</u> (b) Ability to handle personnel |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>✓</u> (c) Planning |
| <u>✓</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know-how' of application. | <u>✓</u> (d) Making decisions |
| <u>✓</u> (14) Technical or mechanical skills. | <u>✓</u> (e) Assignment of work |
| <u>✓</u> (15) Investigative ability and results: | <u>✓</u> (f) Training subordinates |
| <u> </u> (a) Internal security cases | <u>✓</u> (g) Devising procedures |
| <u> </u> (b) Criminal or general investigative cases | <u>✓</u> (h) Emotional stability |
| <u> </u> (c) Fugitive cases | <u>✓</u> (i) Promoting high morale |
| <u> </u> (d) Applicant cases | <u>✓</u> (j) Getting results |
| <u>0</u> (16) Physical surveillance ability. | <u>0</u> (22) Ability on raids and dangerous assignments: |
| | <u> </u> (a) As leader |
| | <u> </u> (b) As participant |
| | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement. |
| | <u>✓</u> (24) Ability to work under pressure. |
| | <u> </u> (25) Miscellaneous. Specify and rate: |
| | <u> </u> Dictation ability |
| | <u> </u> Automobile driving ability |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisor in charge of criminal matters (Number One man of the Division)

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk Man - Administrator

C. (1) Is employee available for general assignment wherever needs of service require? YES (If answer is not 'yes', explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? YES (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? NO (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

TRANSFER PERFORMANCE RATING (4/1/56 - 10/18/56)

**E. HUGO WINTERROWD
NUMBER ONE MAN
INVESTIGATIVE DIVISION**

Winterrowd was transferred to Pittsburgh on 10/18/56 as Special Agent in Charge. He was assigned to the Investigative Division since September, 1951, as Number One Man in charge of the Criminal Section and the Accounting and Fraud Section of the Investigative Division.

Since 4/1/56, he received two letters of censure; one in connection with the inspection and the other for an inaccurate statement in a memorandum prepared by him. During this rating period he received two letters of commendation; one in the [] case and the other in the [] case. He was removed from probation on 9/6/56.

b6
b7C

Winterrowd continued to handle his assignment in a commendable manner and is loyal, sincere, and always tries to do a good job. He is entitled to an adjective rating of satisfactory.

SATISFACTORY

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

OCT 30 1956

TELETYPE

[Handwritten signature]

Mr. Tolson ☒
Mr. Nichols ☒
Mr. Boardman ☒
Mr. Belmont ☒
Mr. Mohr ☒
Mr. Parsons ☒
Mr. Rosen ☒
Mr. Tamm ☒
Mr. Trotter ☒
Mr. Nease ☒
Tele. Room ☒
Mr. Holloman ☒
Miss Gandy ☒

FBI, PITTSBURGH

10-30-56

9-31

AMEST

RTW

DIRECTOR, FBI

U R G E N T

RE-PITTSBURGH OFFICE

ON OCTOBER THIRTY, FIFTYSIX, SAC E. H. WINTERROWD ON ANNUAL
LEAVE, ASAC FRANK P. GRIFFEE ATTENDING AUTOMOBILE THEFT
CONFERENCE, PENN SHERATON HOTEL, PITTSBURGH, SA JAMES T.

MOONEY ACTING IN CHARGE.

E. H. WINTERROWD

END AND ACK PLS

9-32 AM FBI WA OK JS

TU DISCV

30

47-
Searched
Numbered
OCT 31 1956
FEDERAL BUREAU OF INVESTIGATION

NOT RECORDED

Noted in
Comm. Sect.
By *[Signature]*
30 NOV 1 1956

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: October 29, 1956

FROM: *CHW* SAC, Pittsburgh

SUBJECT: E. H. WINTERROWD
SAC

Mr. Winterrowd's permanent address in Pittsburgh is as follows:

640 Royce Avenue
Pittsburgh 16, Pa.
Phone LOcust 3-1990

(2)
1-Bureau
1-Pgh
66-
BKY

RECORDED

3-11-57

FBI

Date: October 25, 1956

Transmit the following message via AIR-TELREGULAR MAIL

(Priority or Method of Mailing)

TO: DIRECTOR, FBI

FROM: SAC, PITTSBURGH

E. HUGO WINTERROWD, SAC, PITTSBURGH DIVISION.

Reference is made to the writer's memorandum of 10-15-56 stating, UACB, he would return to Washington on 10-27-56 in order to move his family from Washington to Pittsburgh on 10-29-56.

The writer will take Flight #414, Capital Airlines, 1:45 PM., 10-27-56, arriving Washington 3:28 PM. Can be contacted at residence, 3107 P Street, S.E., telephone Ludlow 1-1412. Will contact information at Bureau. Will return Pittsburgh 10-29-56 via personally owned automobile, arriving Pittsburgh 10-29-56. Appropriate leave slip has been prepared for office.

ASAC GRIFFEE will be in charge of office during my absence.

WINTERROWD

③-Bureau
1-Pittsburgh
EHW/MMJ
(4)

Mr. Mohr

cc: Mr. Mohr

RECORDED-150

146562-258

Numbered 3

2 OCT 30 1956

FEDERAL BUREAU OF INVESTIGATION

Noted in
Comm. Sect.
By: *Per/99*

38 NOV 5 1956

OCT 30 4 00 PM '56

Approved: _____ Sent _____ M Per _____
Special Agent in Charge

| | |
|--------------|---|
| Mr. Tolson | ✓ |
| Mr. Nichols | ✓ |
| Mr. Boardman | ✓ |
| Mr. Belmont | ✓ |
| Mr. Mohr | ✓ |
| Mr. Parsons | ✓ |
| Mr. Rosen | ✓ |
| Mr. Tamm | ✓ |
| Mr. Trotter | ✓ |
| Mr. Nease | ✓ |
| Tele. Room | ✓ |
| Mr. Holloman | ✓ |
| Miss Gandy | ✓ |

Chapman
Wood

3
pink

New Chief Heads FBI

Winterrowd Starts Duties

A tall soft-spoken man adjusted his horn-rimmed glasses and then sat down at the large desk.

That was the "ceremony" in which E. N. Hugo Winterrowd became the special agent-in-charge of the Federal Bureau of Investigation in Western Pennsylvania.

The 40-year-old Indiana-born FBI agent replaces J. Gordon Shanklin as head of the FBI office at 405 Union Trust Building.

Mr. Shanklin has been reassigned to FBI headquarters in Washington.

How He Started

Mr. Winterrowd — who explained that his unique family name is Pennsylvania Dutch — has been with the FBI since he graduated from Notre Dame School of Law in 1940.

And he joined the FBI mainly because he heard a speech during his collegiate days.

Back in 1938, he heard J. Edgar Hoover, FBI director, outline the need for new men and Mr. Winterrowd heeded the call.

He applied as an agent less than a month after passing his bar exams.

This is the first time Mr. Winterrowd has been assigned as a special agent-in-charge of an office.

And not only is he taking over Mr. Shanklin's desk, but also Mr. Shanklin's home in Mt. Lebanon.

During the past few years, Mr. Winterrowd has been stationed in the Washington office of the bureau.

Father of Three

A father of two young boys and a daughter, Mr. Winterrowd promptly launched into a "commercial" — he asked why he joined the bureau.

"Mr. Hoover has set such high standards and the men you work with are the finest type," commented Mr. Winterrowd.

Although he declined to comment on the cases he worked on in the past, he admitted that he "never fired a shot at any one" during his FBI career.

The mild-mannered new boss of the FBI office said he reads

Western "action" novels for relaxation.

And how about detective stories?

"I think I have only read two detective stories during the past two years . . . and I can't even remember the titles of them," he admitted.

"Just too busy," I guess," Mr. Winterrowd said.

Mr. Tolson

Mr. Boardman

Mr. Belmont

Mr. Mohr

Mr. Parsons

Mr. Rosen

Mr. Tamm

Mr. Trotter

Mr. Nease

Tele. Room

Mr. Holloman

Miss Gandy

H. L. Spence

Pittsburgh, Pa.

PRESS

SYM-TELEGRAPH

POST-GAZETTE

COURIER

Date

10-17-56

Edition

Final

Page

2

Column

5-9

Author of Article

Editor (on editorials)

Title of Case

Character

New Case

| | |
|------------------|---------|
| SEARCHED | INDEXED |
| SERIALIZED | FILED |
| OCT 17 1956 | |
| FBI — PITTSBURGH | |

file 7m

44
38 NOV 6 1956



J. GORDON SHANKLIN E. HUGO WINTERROWD
Turning over his ~~job~~ and house to successor.

U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

FORM APPROVED
BUDGET BUREAU NO. 50-2064

Prepared by: *Cip*
Checked by: *alc*
Filed by:

NOTIFICATION OF PERSONNEL ACTION

| | | | | |
|--|----------------------|--|---|--|
| 1. NAME (MR., MISS, MRS., FIRST, MIDDLE INITIAL, LAST) MR. E. HUGO WINTERROWD 14381 | | 2. DATE OF BIRTH 5-23-16 | 3. JOURNAL OR ACTION NO. F. B. I. 11822 | 4. DATE 11-2-56 XXXXXX |
| This is to notify you of the following action affecting your employment: | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) CHANGE IN TITLE | | 6. EFFECTIVE DATE 11-4-56 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY EXCEPTED BY LAW | |
| FROM Special Agent GS 16 - \$13,330 per annum | | 8. POSITION TITLE SA (Special Agent in Charge) | TO GS 16 \$13,330 per annum | |
| 9. SERVICE, SERIES, SALARY, GRADE | | 10. ORGANIZATIONAL DESIGNATIONS | | |
| 11. HEADQUARTERS | | 12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL | | |
| 13. VETERAN'S PREFERENCE NONE <input checked="" type="checkbox"/> WWII <input type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER <input type="checkbox"/> | | 14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL. <input type="checkbox"/> | | |
| 15. SEX M | 16. RACE M | 17. APPROPRIATION S. & E., FBI FROM: Same TO: Same | | 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes |
| 19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) | | 20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: | | |
| APPROVED | | | | |
| DIRECTOR, F. B. I. | | | | |
| REMARKS: <div style="text-align: right;"><i>Cip</i> <i>MAI Cip</i> NOT RECORDED-10</div> | | | | |
| SIGNATURE OR OTHER AUTHENTICATION 3/alc | | | | |

SAC, Pittsburgh

November 15, 1956

Director, FBI

PERSONAL ATTENTION

SECURITY IN-SERVICE TRAINING

You should report to Room 5242, U. S. Department of Justice Building, Ninth and Pennsylvania Avenue, Northwest, Washington, D. C., April 22, 1957, at 10 A.M. for attendance at Security In-Service Training for a period of twelve days.

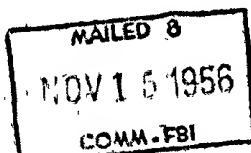
Confirm attendance.

CC - Mr. Tamm

ERC:eup
(4)

NOT RECORDED-5

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____



December 11, 1956

~~Personal and Confidential~~

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

I have derived considerable satisfaction from the accomplishment of the Pittsburgh Division in exceeding its quota of clerical employees who entered on duty during the month of November.

I feel this accomplishment reflects an awareness of the Bureau's needs and a sincere and enthusiastic desire on the part of you and the personnel of your division to be of all possible assistance in meeting the Bureau's responsibilities. It is a pleasure to commend you and, through you, those employees of your office who contributed to this achievement.

Sincerely yours,

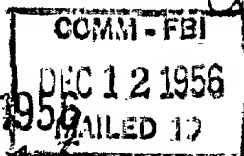
CC: SAC, Pittsburgh (Personal Attention)

Place copy of this letter in personnel files of employees who contributed to this achievement.

LRH:js
67-146562
(2)

Based on memo Edwards to Mohr 12/10/56 EJI:jlw.

Tolson
Nichols
Boardman
Belmont
Mason
Mohr
Parsons
Rosen
Tamm
Nease
Winterrowd
Hottel
Holloman
Indy



REC'D-RECORDING ROOM
FBI
DEC 11 4 50 PM '56
259

rdw



IN REPLY, PLEASE REFER TO

FILE NO. _____

United States Department of Justice
Federal Bureau of Investigation
Post Office Box #1315
Pittsburgh 30, Pennsylvania
December 14, 1956

| | |
|--------------|---|
| Mr. Tolson | ✓ |
| Mr. Nichols | ✓ |
| Mr. Boardman | ✓ |
| Mr. Belmont | ✓ |
| Mr. Mohr | ✓ |
| Mr. Parsons | ✓ |
| Mr. Rosen | ✓ |
| Mr. Tamm | ✓ |
| Mr. Trotter | ✓ |
| Mr. Nease | ✓ |
| Tele. Room | ✓ |
| Mr. Holloman | ✓ |
| Miss Gandy | ✓ |

Whelan

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D.C.

Dear Mr. Hoover:

I am deeply grateful that you and the Bureau were so considerate of me in having Inspector Whelan confer with me this week. Mr. Whelan gave me a great amount of excellent and sensible guidance from which I have derived much benefit. I know it will be of valuable assistance to me in the future.

I assure you that I will continue to exercise every effort to properly carry out my responsibilities to do a good job for you and the Bureau.

With my best wishes for a joyous Christmas Season,

Sincerely yours,

E. H. Winterrowd
E. H. Winterrowd

67-NOT RECORDED-1

3-88

74
18 DEC 20 1956

30
~~EXP. PROC.~~

DEC 17 1956

DEC 17 1956

COPY - 149

TO : Mr. Mohr

H. Wintermud

12/10/56

FROM : H. L. Edwards

SUBJECT : BUREAU APPLICANT PROGRAM

Purpose of this memorandum is to set out the results of 32 quota offices in obtaining clerical employees for the Seat of Government (SOG) during November, 1956.

My memorandum to you 11/8/56 set out the results of this program for the month of October. During that month, the 32 quota offices, with quotas designed to account for 200 clerical employees to enter on duty at the SOG each month, accounted for only 78 clerical employees. These plus 21 others recruited by nonquota offices and the Applicant Office at the SOG increased the total EOD's for October to 99.

During the month of November, the 32 quota offices accounted for 231 clerical employees for the SOG and these plus 32 others recruited by nonquota offices and the SOG made a total of 263 clerical EOD's for the month of November. During October only 3 field offices met or exceeded their quotas, whereas during the month of November, 15 of the 32 offices met or exceeded their quotas. A tabulation of the quota offices showing the quotas and the number EOD's for November is set out below:

| <u>Field Office</u> | <u>Monthly Quota</u> | <u>No. Who EOD'd in November</u> | <u>Field Office</u> | <u>Monthly Quota</u> | <u>No. Who EOD'd in November</u> |
|---------------------|----------------------|----------------------------------|---------------------|----------------------|----------------------------------|
| Albany | 2 | 5 | Memphis | 12 | 8 |
| Atlanta | 8 | 20 | Miami | 4 | 4 |
| Baltimore | 8 | 11 | Milwaukee | 2 | 1 |
| Birmingham | 10 | 10 | Minneapolis | 2 | 1 |
| Buffalo | 2 | 0 | Mobile | 10 | 9 |
| Charlotte | 15 | 40 | New Orleans | 5 | 2 |
| Cincinnati | 15 | 17 | Norfolk | 2 | 0 |

Enclosures (15)

EJL:jlw

CC: Mr. W. C. Jackson
Mr. C. R. Davidson
Mr. Adams

18 DEC 18 1956 ORIGINAL FILED IN 67-0-9645

COPY - 149

| | | | | | |
|--------------|----|----|---------------|----|----|
| Cleveland | 2 | 1 | Oklahoma City | 2 | 1 |
| Dallas | 2 | 0 | Omaha | 2 | 3 |
| Denver | 2 | 1 | Philadelphia | 15 | 12 |
| Houston | 2 | 1 | Pittsburgh | 25 | 28 |
| Indianapolis | 2 | 2 | Richmond | 12 | 12 |
| Kansas City | 2 | 0 | Saint Louis | 2 | 1 |
| Knoxville | 12 | 11 | San Antonio | 2 | 0 |
| Little Rock | 5 | 5 | Savannah | 5 | 5 |
| Louisville | 7 | 12 | Springfield | 2 | 8 |

| | |
|--------------------------------------|---------|
| Total Monthly Quota | - 200 |
| Total EOD's for Quota Offices | - 231 |
| Total EOD's Nonquota Offices and SOG | - 32 |
| Total EOD's | - 263 - |

The figures set out above reflect that a majority of the quota offices have recognized the Bureau's urgent need for clerical personnel and have put forth considerable effort to meet these needs. Some of the offices which failed to meet the quotas did so by only a small margin and in some cases these offices have already gotten off to a good start for the month of December by having a substantial number of new clerks EOD on Monday, 12/3/56.

It should be noted that the Atlanta Office has a monthly quota of 8 but had 20 new clerical employees EOD during the month of November; Charlotte with a quota of 15 had 40 EOD's and Springfield with a quota of 2 had 8 EOD's. It is obvious that these three offices have done a particularly fine job in recruiting clerical employees for the SOG.

RECOMMENDATIONS:

In view of the foregoing, it is recommended:

(1) That letters of commendation be directed to the SAC's of the following offices which met or exceeded their quotas, commending them and through them the personnel of their offices who were responsible for these excellent results:

Albany
Atlanta
Baltimore
Birmingham
Charlotte

Cincinnati
Indianapolis
Little Rock
Louisville
Miami

Omaha
Pittsburgh
Richmond
Savannah
Springfield

(OVER)

COPY - 149

Letters to the Atlanta, Charlotte and Springfield Offices should be particularly commendatory and should point out the exceptionally fine job done by these offices in connection with the Bureau Applicant Program. If you approve, appropriate letters to the 15 offices are attached.

OK. JPM

An airtel has been sent through separately to the 32 quota offices setting out the results of those offices for the month of November in obtaining clerical employees for the Seat of Government and furnishing appropriate instructions with regard to the meeting of quotas in the future.

OK. H.

December 27, 1956

PERSONAL AND CONFIDENTIAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
450 Union Trust Building
Pittsburgh 19, Pennsylvania

Dear Mr. Winterrowd:

Inspector Buys' evaluation of operations in the Pittsburgh Division reflected a number of favorable findings; however, there were several matters which require your careful attention.

Inspector reported that the office was clean, orderly and well maintained. You should have an automatic door-closing device installed on the door to the Radio Room. Physical condition and maintenance was evaluated as very good on an over-all basis.

Investigative operations were rated good. In fugitive cases there were four instances in which reporting deadlines were not met. Fugitive cases should continue to receive attention in order that Bureau deadlines will be met.

The criminal informant program was rated very good. Valuable information is being obtained from criminal informants. Your security informant program was rated good. It was noted that none of the security informants are members of the Communist Party in Western Pennsylvania where the majority of the Party members in the territory covered by the Pittsburgh Division reside. Although the number of security informants increased from twelve to thirteen since the previous recheck inspection, the number of potential security informants decreased from nine to three. In order that the criminal informant and security informant programs be kept vital, it is essential that you continue efforts to develop informants.

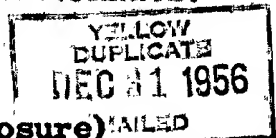
WHB:hvt/vfb

(6)

cc - Mr. Mohr (Attention H. L. Edwards) (with enclosure)
Personnel file of SAC E. Hugo Winterrowd.

Based on memo Mr. Tamm to Mr. Tolson dated 12/28/56 re "Inspection - Pittsburgh division, Inspector, W. H. Buys, 12/6 - 14/56," WHB:hvt,
JAN 3 1957 wmj

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____



Mr. E. Hugo Winterrowd

Your office reported a substantial increase in fugitive apprehensions for the first four months of the 1957 fiscal year as compared to a similar period of the 1956 fiscal year; however, automobile recoveries, convictions and fines, savings and recoveries have decreased. The Inspector reported that you are affording close attention to these matters and that you feel that these statistics will be increased in the months ahead. Every effort must be made to insure that such increases are obtained.

Your office has done an excellent job in recruiting clerical applicants for the Bureau. The instructions left with you should improve administrative procedure regarding the interview of prospective applicants.

Administrative operations were considered very good. Agent production and stenographic and typing production were favorable. Communications costs in your office for the three-month period ending October 31, 1956, increased over such costs for the preceding three-month period. Communications costs should be kept to a minimum consistent with the effective operation of your office.

Personnel matters were rated very good. The Inspector reported that all personnel passed the examinations, voluntary overtime was being equitably shared and that morale was high. You should make certain that the three agents not yet qualified in testifying receive this needed experience as soon as possible.

The contact phase of operations in your office has been rated very good. Even though you have recently arrived in Pittsburgh, it is essential that you meet the appropriate Federal, civic and business leaders in your territory as soon as possible. You should arrange such meetings in the immediate future.

The results of the inspection have been discussed with you in detail by the Inspector. I hope that the inspection findings will be of assistance to you and the Assistant Special Agent in Charge in your efforts to bring all phases of operations of your office to the highest possible level of efficiency.

Sincerely yours,

John Edgar Hoover
Director

| | | | | | | | | | | |
|---|---|--|--|--|--|-----|--------------|-----------------|-----------------------------|---------|
| 1. Agency and organizational designations U.S. Department of Justice Federal Bureau of Investigation | | | | | 2. Pay Year | | 3. Block No. | | 4. Slip No. 14701 | |
| 5. Employee's name (and social security account number when appropriate) MR. E. HOOB WINTERBOND SAC 14381 | | | | | 6. Grade and salary GS 16 \$13,515 | | | | | |
| PAY ROLL CHANGE DATA | | | | | | | | | | |
| | BASE PAY | OVERTIME | | GROSS PAY | RET. | TAX | BOND | F. I. C. A. | | NET PAY |
| 7. Previous normal | | | | | | | | | | |
| 8. New normal | | | | | | | | | | |
| 9. Pay this period | | | | | | | | | | |
| 10. Remarks: <div style="font-size: 2em; font-weight: bold; text-align: center;">55 DEC 31 1956</div> | | | | | 11. Appropriation(s) | | | 12. Prepared by | | |
| | | | | | 55 | | | 13. Audited by | | |
| <input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase | | | | | | | | | | |
| 14. Effective date 1-13-57 | 15. Date last equivalent increase 7-17-55 | 16. Old salary rate \$13,330 | 17. New salary rate \$13,515 | 18. Performance rating is satisfactory or better. (Signature or other authentication) | | | | | | |
| 19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s): | | | | (Check applicable box in case of excess LWOP) <input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period. | | | | | | |
| <input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP | | | | Initials of Clerk RA:VO | | | | | | |

STANDARD FORM NO. 1126d—Revised
Form prescribed by Comp. Gen., U. S.
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tamm

FROM : Mr. W. M. Whelan

SUBJECT: E. H. WINTERROWD
SPECIAL AGENT IN CHARGE
PITTSBURGH FIELD DIVISION

DATE: December 18, 1956

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Clegg _____
Glavin _____
Ladd _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Pursuant to your instructions, I went to Pittsburgh on December 10 and spent the 10th, 11th, and 12th with Mr. Winterrowd.

Physically, Winterrowd looks better to me than he has looked for some time. He has lost most of his outward nervousness. He reported that he feels better than he has felt for some time and stated that his wife has commented that he seems to be more relaxed and a better listener than he formerly was.

The frank reaction of several men I spoke to, is that Mr. Winterrowd has surprised them. They indicated that he had let it be known that he had things to learn and that he wanted them to help him learn. He has convinced the Agents that he is willing to learn and is learning. There was some feeling I understand that he might have a tendency to blow up and become nervous. However, they indicated that in the matter of the applicant-recruiting program, he has gone about his supervision of this project in a sound, businesslike manner. There have been some Election Law specials that he has also attacked in a thoroughly competent manner. He attended several Interstate Transportation of Stolen Motor Vehicle or Aircraft conferences that were held in that field division with police, and handled himself in an excellent manner. He was friendly with the officers and he was well received. However, he has not met the Federal Judges yet.

There was also some comment made that in several instances Winterrowd has demonstrated to the Agents his broad knowledge of Bureau policy in investigative matters. The ASAC and the supervisors indicate that he is handling himself in a creditable fashion.

The office space from a security and efficiency standpoint is ideal. The Chief Clerk's Office is well organized and all the checks that were made show it to be operating efficiently. The clerical employees are experienced, well trained, and interested in their jobs.

WMW:wmj

(2)

4 JAN 7 1957

2 copies - Auto
1-4-57

RECORDED - 135

8 14 21

5 DEC 18 1956

FEDERAL BUREAU OF INVESTIGATION

THREE

Memo for Mr. Tamm

I went over with Winterrowd in general the matter of police training and contacts. I discussed this matter with the Agents at the inspection conference in order to point out to them the part that they do play in this program. Winterrowd has not had extensive experience in either field. Only time will tell how adept he will become.

I reviewed with Winterrowd the breakdown of the supervision of the various functions of the office. Winterrowd agreed that the suggestions would more equitably distribute the work and at the same time give him time to become more familiar with the detailed operations of the field office and to make the administrative checks that he needs to make.

It is noted that the Bureau summary on the applicant-recruiting program for the month of November showed that the Pittsburgh Office stood second in the matter of the number of applicants who entered on duty. Winterrowd and the ASAC were doing a good job in this matter.

In the work at the Seat of Government, Winterrowd demonstrated that he is intelligent, a hard worker, a man of principle and loyal to the Bureau. In running a field office he will have to demonstrate that he has that indefinable sagacity and judgment which dictate the right course to choose or recommend.

I took occasion to visit with former SAC Richard B. Hood and former Inspector James A. Carlson. Both of these men wanted to be remembered to Mr. Hoover and Mr. Tolson and they expressed their desire to be of assistance to the Bureau at any time. They both stated that they knew Mr. Winterrowd personally, that they have met him on several occasions since he has come to Pittsburgh, and that they would, as they have in the past, do everything they possibly could to assist him in becoming better known in the area and in any way possible. Both of these men expressed confidence in the ability of Winterrowd.

RECOMMENDATION:

None. For information.

✓ gm

Tolson _____
 Nichols _____
 Boardman _____
 Belmont _____
 Mason _____
 Parsons _____
 Rosen _____
 Tamm _____
 Nease _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

Hugo Winterrowd New FBI Special Agent In Western Pennsylvania

A tall soft-spoken man adjusted his horn-rimmed glasses and then sat down at the large desk.

That was the "ceremony" in which E. N. Hugo Winterrowd became the special agent-in-charge of the Federal Bureau of Investigation in Western Pennsylvania.

The 40-year-old Indiana-born FBI agent replaces J. Gordon Shanklin as head of the FBI office at 405 Union Trust Building, Pittsburgh.

Mr. Shanklin has been re-assigned to FBI headquarters in Washington.

Wash. Post and Times Herald _____
 Wash. News _____
 Wash. Star _____
 N. Y. Herald Tribune _____
 N. Y. Mirror _____
 N. Y. Daily News _____
 Daily Worker _____
 The Worker _____
 New Leader _____

Pa. State 209 Bulletin

Date Dec, 1956

NOT RECORDED-1

93

17 JAN 9 1957

*copy - auto
 1-9-57*

file 3/enc

P. 10

SAC, Pittsburgh

January 18, 1957

Director, FBI

PERSONAL ATTENTION

SECURITY IN-SERVICE TRAINING

Security In-Service Training scheduled for April 22, 1957, is hereby canceled and you are being rescheduled for Security In-Service Training commencing February 11, 1957.

Confirm attendance.

CC - Mr. Fletcher

ERC:bag

(4) *bag*

RECORDED - 137

W These dates have been checked with the Training and Inspection Division and the Crime Records Section and there are no conflicts.

10 JAN 22 1957

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

MAILED
JAN 18 1957
COMM-FBI

JAN 24 1957

78

gpm

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: E. HUGO WINTERROWD

Where Assigned: Pittsburgh Division
(Division) (Section, Unit)

Official Position Title: Special Agent in Charge

Rating Period: from April 1, 1956 to March 31, 1957

ADJECTIVE RATING: SATISFACTORY Employee's Initials _____
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: J. P. Mohr Assistant Director 3/31/57
Signature Title Date

Reviewed by: Clyde Galson Associate Director 3/31/57
Signature Title Date

Rating Approved by: _____
Signature Title Date

TYPE OF REPORT

(X) Official
(X) Annual

RECORDED - 135

| | |
|---------------------------------|----------------|
| 67-146562-262 | |
| Searched | Administrative |
| Numbered | 39 |
| 60-Day | |
| Transfer | 8 APR 11 1957 |
| Separation from Service | |
| FEDERAL BUREAU OF INVESTIGATION | |

22
4 APR 12 1957

3- *ph*

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

February 15, 1957

MEMORANDUM FOR MR. TOLSON

On Monday, February 11, 1957, I saw Special Agent in Charge E. Hugo Winterrowd, of the Pittsburgh Field Division. Mr. Winterrowd was formerly at the Seat of Government for a considerable period of time in both the Domestic Intelligence and Investigative Divisions. He has been Special Agent in Charge at Pittsburgh since last October.

Mr. Winterrowd makes a good personal appearance and seems to be in far better health than he was when I last saw him before he left Washington.

I discussed with Mr. Winterrowd generally the matter of delinquency in the various classes of cases in his field division; the fact that 3 Agents of his office had not yet qualified for testimony in Federal Court; and the fact that the record of his office showed a decrease of 32 per cent in convictions obtained, 2 per cent in fines, savings and recoveries effected, and 11 per cent in automobiles recovered during the first 7 months of the current fiscal year, as compared with the same period of the previous fiscal year. I pointed out the extreme seriousness of this situation and that there must be a diligent effort made to bring about an improvement in the accomplishments of the Pittsburgh Office.

I also discussed with Mr. Winterrowd the fact that it had been necessary to write 5 letters of censure to his office during the last 6 months.

I mentioned to him the importance of giving very close attention to the retrial of the Smith Act case which will no doubt start shortly in the Pittsburgh Field Division, and I indicated that he should be alert to promptly advise Government attorneys of any advance information which he may receive upon any informants whom the Government may contemplate using in view of the embarrassment caused to the Department by former informants.

Cvetic and

I also mentioned to him the importance of giving his personal attention to the recent case growing out of the activities of the Gulf Oil Company employees.

Very truly yours,

John Edgar Hoover
Director

RECORDED - 148

67- 263

FEB 18 1957

INVESTIGATION

SENT FROM D. O.

TIME 9:10 AM

DATE 2-18-57

BY MOC

THREE

2 FEB 26 1957

JEH:TLC (4)

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

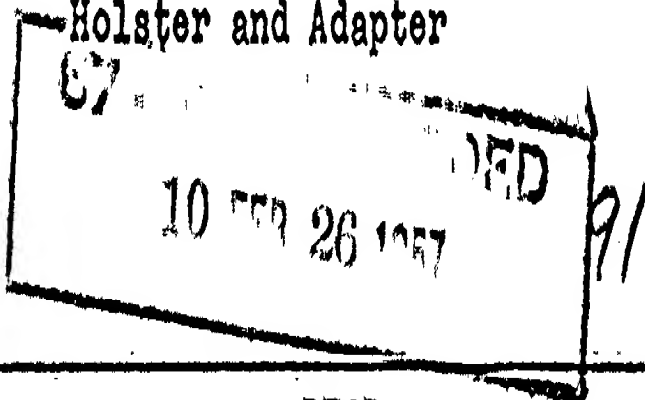
Date: 3-21-57

I certify that I have received the following Government property for official use:

returned

Official Police Detective Special Revolver #573962

Holster and Adapter



FILE

3-M

PER JLB

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

E. Hugo Winterrowd
E. Hugo Winterrowd, SA

February 28, 1957

SAC, PITTSBURGH

RE: E. HUGO WINTERROWD
SPECIAL AGENT IN CHARGE
In-Service Course ~~February 11, 1957~~ to ~~February 21, 1957~~

Type of School: ☒ Security ☐ Criminal ☐ General

Dear Sir:

The above-mentioned Special Agent attended the above In-Service Training course at the Seat of Government and attained the following grades:

| | |
|-------------------------|-------|
| Notebook | |
| Examination | |
| Double Action Course | 78 |
| Practical Pistol Course | 87 |
| Shotgun (Skeet) | 10/25 |
| .30 Rifle | 88 |
| Machine Gun | |

The firearms grades with the exception of the Shotgun-Skeet Course should be entered on the individual field firearms training record.

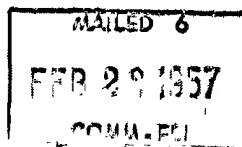
This employee should be credited with 15 hours and 40 minutes of overtime earned on 4 calendar days during the above period in February.

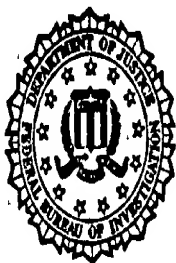
Very truly yours,

J. E. Hoover
John Edgar Hoover
Director

cc: SAC E. HUGO WINTERROWD
PITTSBURGH

HLS
HLS:chb
(3) *cuB*





UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name [Redacted] Relationship Wife Date 6/3/57
Address 640 Rayce Ave. Pitts 16, Pa

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name Same as above Relationship [Redacted] Date [Redacted]
Address [Redacted]

Very truly yours,

E. Hugo Winterwood
Special Agent

26 1957

SAC, PITTSBURGH (66-2400)

September 3, 1957

Director, FBI

PERSONAL ATTENTION

E. HUGO WINTERROWD, SAC
 Delinquent Physical Examination

- () Rebulet _____.
- (X) Reurlet 6-5-57.
- () Re Physical Examination _____.
- () Advise Bureau of present weight without clothing.
- () Advise Bureau if dental work has been completed.
- () Advise Bureau if vision has been corrected to 20/20.
- () Advise Bureau re physical condition.
- () Advise Bureau condition of _____.
- () Submit results of chest X ray immediately.
- () Submit statement from doctor advising if Agent is qualified for strenuous physical exertion and the use of firearms.
- () Submit Bureau of Employees' Compensation forms.
- (X) Submit physical examination report to the Bureau immediately.

RWB:mkw

(2) *mkw**RWB*

Tolson _____
 Nichols _____
 Boardman _____
 Belmont _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 Nease _____
 Tele. Room _____
 Holloman _____
 Gandy _____

COMM - FBI

SEP- 3 1957

MAILED 19

94
NOT RECORDED

1 SEP 4 1957

REPLY: ATTENTION PERSONNEL SECTION

MAIL ROOM ☒ *LJD**John Per RD*

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: August 26, 1957

FROM : *EW* SAC, PITTSBURGH (94-37)SUBJECT: ~~PENNSYLVANIA CHIEFS OF POLICE ASSOCIATION~~
Appointment of SAC E. H. WINTERROWD to
Educational Committee.

| | |
|--------------|---|
| Mr. Tolson | ✓ |
| Mr. Nichols | ✓ |
| Mr. Boardman | ✓ |
| Mr. Belmont | ✓ |
| Mr. Mohr | ✓ |
| Mr. Parsons | ✓ |
| Mr. Rosen | ✓ |
| Mr. Trotter | ✓ |
| Mr. Nease | ✓ |
| Tele. Room | ✓ |
| Mr. Holloman | ✓ |
| Miss Gandy | ✓ |

I am in receipt of a letter dated August 22, 1957, from Mr. [redacted] Executive Director of captioned association, advising me that I have been appointed Co-Chairman of the Educational Committee.

Mr. [redacted] letter has been acknowledged and I have indicated my acceptance of the appointment.

2-Bureau
1-Pittsburgh
FPG/MMJ
(3)

RECORDED-92

INDEXED

67-146 562-264

Solic

145

EX-100
AUG 27 1957

THREE

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: September 5, 1957

FROM : SAC, PITTSBURGH

ATTENTION: PERSONNEL SECTIONSUBJECT: E. HUGO WINTERROWD, SAC
Delinquent Physical Examination

ReBulet, 9-3-57.

Bureau is advised that SAC WINTERROWD was afforded a physical examination on August 14, 1957. To date, the results of this examination have not been received in the Pittsburgh Office. Report of Medical Examination will be forwarded to Bureau immediately upon its receipt.

①-Bureau
1-Pittsburgh
VER/MMJ
(2)

RECORDED - 142

| | |
|---------------------------------|-------|
| 67-146562-265 | |
| Searched | _____ |
| Numbered | 27 |
| 4 SEP 9 1957 | |
| FEDERAL BUREAU OF INVESTIGATION | |

72
SEP 11 1957THREE *mmj*

REPORT OF MEDICAL EXAMINATION

| | | | | | | |
|--|---------------------|--|---|---|---|--------------------------------------|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME Winterrowd, Earl Hugo | | | 2. GRADE AND COMPONENT OR POSITION Special Agt. in Charge -FBI PGH. | | 3. IDENTIFICATION NO. | |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 640 Royce Avenue, Pittsburgh 16, Pa. | | | 5. PURPOSE OF EXAMINATION Annual Physical | | 6. DATE OF EXAMINATION 8-14-57 | |
| 7. SEX M | 8. RACE W | 9. TOTAL YRS. GOVT. SERVICE MILITARY 17 CIVILIAN | 10. DEPARTMENT, AGENCY, OR SERVICE FBI | | 11. ORGANIZATION UNIT Pittsburgh Division | |
| 12. DATE OF BIRTH 5-23-16 | | 13. PLACE OF BIRTH Fort Wayne, Ind. | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN - Wife | | |
| 15. EXAMINING FACILITY OR EXAMINER AND ADDRESS U.S. ARMY DISPENSARY SOUTH PARK MILITARY RESERVATION PITTSBURGH, PENNSYLVANIA | | | | | | 16. OTHER INFORMATION <i>None</i> |

17. RATING OR SPECIALTY
PITTSBURGH, PENNSYLVANIA

TIME IN THIS CAPACITY: TOTAL **1** LAST SIX MONTHS **1**

NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 79 and use additional sheets if necessary.)

| NORMAL | ABNOR- MAL | (Check each item in appropriate col- umn; enter "N-E" if not evaluated) |
|--------|---------------|---|
| X | | 18. HEAD, FACE, NECK, AND SCALP |
| X | | 19. NOSE |
| X | | 20. SINUSES |
| X | | 21. MOUTH AND THROAT |
| X | | 22. EARS—GENERAL (Int. & ext. canals) (Audiory acuity under items 70 and 71) |
| X | | 23. EARS (Perforation) |
| X | | 24. EYES—GENERAL (Visual acuity and refraction under items 68, 69, and 71) |
| X | | 25. OPHTHALMOSCOPIC |
| X | | 26. PUPILS (Equality and reaction) |
| X | | 27. OCULAR MOTILITY (Associated parallel move- ments, nystagmus) |
| X | | 28. LUNGS AND CHEST (Include breasts) |
| X | | 29. HEART (Thrust, size, rhythm, sounds) |
| X | | 30. VASCULAR SYSTEM (Varicosities, etc.) |
| X | | 31. ABDOMEN AND VISCERA (Include hernia) |
| X | | 32. ANUS AND RECTUM (Hemorrhoids, fistulas Prostate if indicated) |
| X | | 33. ENDOCRINE SYSTEM |
| X | | 34. G-U SYSTEM |
| X | | 35. UPPER EXTREMITIES (Strength, range of motion) |
| X | | 36. FEET |
| X | | 37. LOWER EXTREMITIES (Excludes feet) (Strength range of motion) |
| X | | 38. SPINE, OTHER MUSCULOSKELETAL |
| X | | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS |
| X | | 40. SKIN, LYMPHATICS |
| X | | 41. NEUROLOGIC (Equilibrium tests under item 78) |
| X | | 42. PSYCHIATRIC (Specify any personality deviation) |

Females only (Check how done)
43. PELVIC ☐ VAGINAL ☐ RECTAL

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively)
O.—Restorable teeth X.—Missing teeth (X X X)—Fixed bridge, brackets to include abutments
I.—Nonrestorable teeth XXX.—Replaced by dentures

| | | | | | | | | | | | | | | | | | |
|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|
| R | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | L |
| I | 32 | 31 | 30 | 29 | 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | E |
| T | X | | | | | | | | | | | | | X | | X | T |

LABORATORY FINDINGS

| | | | | | | |
|--------------------------------------|---------------------|--------------------------------|---|--|--|--|
| 45. URINALYSIS: SP. GR. 1.016 | | | 46. CHEST X-RAY (Place, date, film number, result) Same as item #15- Film #8238 negative 14 August 57 | | 47. SEROLOGY (Specify test used and result) Cardio-Floc-negative | |
| ALBUMIN neg | SUGAR neg | MICROSCOPIC negative | 48. EKG Normal See Attached Report | | 49. BLOOD TYPE AND FACTOR Type "B" Pos | |
| | | | 50. OTHER TESTS None | | | |

SEP 30 1957

MEASUREMENTS AND OTHER FINDINGS

73. HEIGHT: 73 inches
 74. WEIGHT: 140 lbs
 75. BLOOD PRESSURE (Arm at heart level): 140/80
 76. PULSE (Arm at heart level): 78
 77. COLOR HAIR: brown
 78. COLOR EYES: brown
 79. BUILD: ☐ SLENDER ☒ MEDIUM HEAVY ☐ OBSE
 80. TEMP: 98.6
 81. DISTANT VISION: RIGHT 20/90 CORR. TO 20/20 LEFT 20/90 CORR. TO 20/20
 82. REFRACTION: BY -2.50 S -0.50 CX 180 BY -2.00 S -0.25 CX 55
 83. NEAR VISION: J-1 CORR. TO BY J-1 CORR. TO BY
 84. METEOROPHORIA: Cover test normal 20 feet
 85. ACCOMMODATION: RIGHT LEFT
 86. COLOR VISION (Test used and result): Ishihara normal
 87. DEPTH PERCEPTION (Test used and score): UNCORRECTED CORRECTED
 88. FIELD OF VISION: 67. NIGHT VISION (Test used and score) 68. RED LENS 69. INTRAOCULAR TENSION: Normal to digital palpation
 70. HEARING: RIGHT WV 15 75 SV 15 LEFT WV 15 15 SV 15
 71. AUDIOMETER: 250 500 1000 2000 3000 4000 8000
 72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score)

None

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)
 # 59- V.A. defect-Correctable PC #2 under "E" factor. ND

75. RECOMMENDATIONS-FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)
 None

76. PHYSICAL PROFILE

| P | U | L | H | E | S |
|---|---|---|---|---|---|
| 1 | 1 | 1 | 1 | 2 | 1 |

 PHYSICAL CATEGORY

| A | B | C | D |
|---|---|---|---|
| | | | |

77. EXAMINEE (Check)
☒ IS QUALIFIED FOR General Service (FBI Annual)
☐ IS NOT

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

79. TYPED OR PRINTED NAME OF PHYSICIAN
 G. LYON M.D.
 SIGNATURE: [Signature]

80. TYPED OR PRINTED NAME OF PHYSICIAN
 SIGNATURE: [Signature]

81. TYPED OR PRINTED NAME OF DENTIST (Indicate which)
 CHARLES E. HENISE
 SIGNATURE: [Signature]

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY
 SIGNATURE: [Signature]

| | | | | | | | | | | | | | |
|------------------------------------|------|------|--------|--------|--------|------------------------------------|--|--|--|--|--|--|--|
| CLINICAL RECORD | | | | | | ELECTROCARDIOGRAPHIC RECORD | | | | | | PREVIOUS ECG <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| CLINICAL IMPRESSION | | | | | | MEDICATION | | | | | | <input type="checkbox"/> EMERGENCY <input type="checkbox"/> BEDSIDE <input checked="" type="checkbox"/> ROUTINE <input type="checkbox"/> AMBULANT | |
| AGE | SEX | RACE | HEIGHT | WEIGHT | B. P. | SIGNATURE OF WARD PHYSICIAN | | | | | | DATE | |
| 41 | Male | Cau | 73in | 185 | 140/80 | | | | | | | 11 Aug 57 | |
| RHYTHM | | | | | | AXIS DEVIATION (QRS) | | | | | | RATES | |
| Normal Sinus | | | | | | Normal | | | | | | AURIC. 78 VENT. 78 | |
| INTERVALS | | | | | | P WAVES | | | | | | | |
| PR .16 QRS .06 QT 32 | | | | | | Normal | | | | | | | |
| QRS COMPLEXES | | | | | | | | | | | | | |
| Normal | | | | | | | | | | | | | |
| RS-T SEGMENT | | | | | | T WAVES | | | | | | | |
| Normal | | | | | | Normal | | | | | | | |
| UNIPOLAR EXTREMITY LEADS (Specify) | | | | | | | | | | | | | |

See Original Report

PRECARDIAL LEADS (Specify)

See Original Report

SUMMARY, SERIAL CHANGES, AND IMPLICATIONS:

See Original Report

"Normal Electrocardiographic Report"

(Continue on reverse)

| | | | |
|---|--------------------|-----------------|-----------|
| NO. | SIGNATURE | TITLE | DATE |
| ECG | Thayer C. Lyon, MD | Medical Officer | 11 Sep 57 |
| PATIENT'S IDENTIFICATION (For typed or written entries give: Name—last, first, middle; grade; date; hospital or medical facility) | | REGISTER NO. | WARD NO. |

Winterrowd, Earl Hugo Special Agent
FBI Annual Physical

ENCLOSURE

67-146562-266
U.S. ARMY DISPENSARY
SOUTH MILITARY RESERVATION
PITTSBURGH 36, PENNSYLVANIA

ELECTROCARDIOGRAPHIC RECORD
Standard Form 520
(Attach tracings to S. F. 507)

ATTACHMENT TO STANDARD FORM 88, REPORT OF MEDICAL EXAMINATION
(Revised August 10, 1956)

FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER

Name of examinee: Winterrowd, Earl Hugo
(Type or print) Last First Middle

The following portions of the attached examination report form need not be completed:

| | |
|----|---|
| 2 | 67 |
| 3 | 68 |
| 11 | 69 |
| 14 | 71 (Item 71, audiometer examinations, should be afforded whenever possible.) |
| 17 | |
| 62 | |
| 65 | 72 |

Item 48, the electrocardiogram, is not required unless the examinee is over 35 years of age or unless other examination indicates such is desirable.

If the examinee is an applicant, the Chest X-ray and blood type and Rh factor (Items 46 and 49) are not necessary unless the facilities for affording same are readily available to the examiner.

FOR ALL EXAMINEES, WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee is qualified for strenuous physical exertion. (Designate which)
(is or is not)

FOR ALL MALE EMPLOYEES OR APPLICANTS:

The medical examiner is requested to answer the following:

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms? ☐ Yes ☒ No

2. Does examinee have any defects prohibiting safe operation of motor vehicles?
☐ Yes ☒ No
None

If answer is "yes" please specify.

IT IS ESSENTIAL THAT ALL STATEMENTS IN ITEMS 59, 61, 64 AND 70 PERTAINING TO VISUAL ACUITY, COLOR VISION AND HEARING BE COMPLETED IN DETAIL.

U.S. ARMY DISPENSARY
SOUTH PARK MILITARY RESERVATION
PITTSBURGH 36, PENNSYLVANIA

C. Phay
(Signature of Medical Examiner)

14 Aug 57
T. C. Lyon, M.D. (Date)
Medical Officer

AUG 14 1957

ENCLOSURE
67-146562-266

September 19, 1957

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

The excellent results attained by your office in the recruitment of clerical employees for the Seat of Government during August, 1957, are indeed commendable.

I know of the extra effort required to produce results of this nature and realize they could only have been achieved through the combined efforts of the employees assigned to this important phase of our operations. Please extend my sincere gratitude to each employee who helped make this accomplishment possible.

Sincerely yours,

RECORDED - 142

Based on memo Edwards to Mohr 9/18/57 EJJ:lj

CRD:jaa
(3)

SENT TO THE
DIRECTOR
FOR SIGNATURE
AND MAILING

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM

SEP 19 3 32 PM '57

B-T

REC'D - MAIL ROOM

SEARCHED
INDEXED

27

3

1/8

1

1

1

1

1

1. NAME Winterrowd, Earl Hugo
LAST FIRST MIDDLE

2. OFFICE OF ASSIGNMENT Bureau, Washington, D. C.

NOTE: PLEASE READ THESE INSTRUCTIONS BEFORE COMPLETING FORM.

IF IN BUREAU 15 YEARS FROM EOD LISTED UNDER ITEM 8 AND NO LEAVE WITHOUT PAY IN EXCESS OF 6 MONTHS IN ANY ONE CALENDAR YEAR, AS LISTED UNDER ITEM 10, IT WILL ONLY BE NECESSARY FOR YOU TO CERTIFY YOUR STATUS BY PLACING A CHECK MARK IN THE "15 YEARS OR OVER" BOX IN THE "TOTAL FEDERAL SERVICE" SPACE AT THE TOP OF THIS PAGE, AND SIGNING THE FORM. DO NOT FILL IN OTHER INFORMATION IN SUCH CASES.

TOTAL FEDERAL SERVICE

(CHECK ONE, PER ITEM 11)

LESS
THAN
3 YRS.

☐

3 YRS. BUT
LESS THAN
15 YRS.

☒

15 YRS.
OR
OVER

☐

(AS OF CLOSE OF BUSINESS ON JANUARY 6, 1952)

DATE YOU WILL REACH NEXT CATEGORY:

7 15 55
MONTH DAY YEAR

| 3. PREVIOUS CIVILIAN GOVERNMENT SERVICE (GIVE COMPLETE NAME OF AGENCY AND BRANCH) | DATE EOD | DATE SEPARATED | TOTAL LENGTH OF SERVICE WITH EACH AGENCY | | | |
|--|----------|----------------|---|------|------|--|
| | | | YRS. | MOS. | DAYS | |
| None | | | | | | |
| | | | | | | |
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TOTALS

ITEMS 4, 6, 8
9, 10, and 11

| 4. TOTAL LENGTH OF PREVIOUS CIVILIAN GOVERNMENT SERVICE (ADD ALL TIME LISTED UNDER ITEM 3. DIVIDE TOTAL DAYS BY 30. TOTAL MONTHS BY 12. - GIVE TOTAL IN EXACT YEARS. MONTHS AND DAYS SERVED) | 5. MILITARY SERVICE (INDICATE BRANCH - ARMY, NAVY, MARINE CORPS, COAST GUARD, AIR FORCE, ETC. IF NO MILITARY SER- VICE, WRITE "NONE" IN THIS SPACE) | DATE ENTERED ON ACTIVE DUTY DATE GIVEN ON SEPARATION DOCUMENT | DATE DISCHARGED DATE GIVEN ON SEPARATION DOCUMENT | TOTAL SERVICE WITH MILITARY (EACH BRANCH) | | | |
|--|---|---|--|--|------|------|--|
| | | | | YRS. | MOS. | DAYS | |
| | None | | | | | | |
| | | | | | | | |
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| | | | | | | | |

FOLD ON THIS LINE

| 6. TOTAL MILITARY SERVICE (ADD ALL TIME LISTED UNDER ITEM 5. DIVIDE TOTAL DAYS BY 30. TOTAL MONTHS BY 12. - GIVE TOTAL IN EXACT YEARS. MONTHS AND DAYS SERVED) | 7. STATUS AT TIME OF ENTRANCE ON DUTY WITH ARMED FORCES (CHECK ONE) | ON MILITARY LEAVE FROM CIVILIAN GOVERNMENT SERVICE | RESIGNED FROM CIVILIAN GOVERNMENT SERVICE TO ENTER ARMED FORCES | ENTERED ARMED FORCES FROM PRIVATE EMPLOYMENT OR SCHOOL | |
|--|--|--|---|--|--|
| | | | | | |
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| 8. PRESENT FBI SERVICE (IF REINSTATED, LIST DATES OF PREVIOUS SERVICE WITH FBI UNDER ITEM 3) | LATEST EOD DATE | TO CLOSE OF BUSI- NESS JAN. 6, 1952 | TOTAL SERVICE SINCE LAST EOD DATE | | | |
|--|---|--|--------------------------------------|----------|-----------|--|
| | | | YRS. | MOS. | DAYS | |
| | <u>7</u> <u>15</u> <u>40</u> <small>MONTH DAY YEAR</small> | | <u>11</u> | <u>5</u> | <u>22</u> | |
| | | | | | | |
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| 9. FEDERAL SERVICE TIME - GROSS TOTAL (ADD ITEMS 4, 6, AND 8. DIVIDE TOTAL DAYS BY 30. TOTAL MONTHS BY 12. - GIVE TOTAL IN EXACT YEARS, MONTHS AND DAYS SERVED.) | |
|---|------|
| | None |
| | |
| | |
| | |
| | |
| | |
| | |
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| | |

| 10. LEAVE WITHOUT PAY (EXCLUDING MILITARY) IN EXCESS OF SIX MONTHS TAKEN DURING ANY ONE CALENDAR YEAR. (LIST TOTAL IN YEARS, MONTHS, AND DAYS) | |
|---|------|
| | None |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

| 11. FEDERAL SERVICE TIME-NET TOTAL (SUBTRACT ITEM 10 FROM ITEM 9. THIS WILL GIVE YOU YOUR ACTUAL SERVICE TIME.) | |
|--|---------|
| | 11 5 22 |
| | |
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| | |
| | |
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| | |
| | |
| | |

67 - NOT RECORDED

I CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND CORRECT TO THE BEST OF MY
KNOWLEDGE AND BELIEF.

(SIGNED)

(DATE)

Earl Hugo Winterrowd
11/7/51

(WRITTEN SIGNATURE)

14



Winterrowd, E. Hugo, SA

6 til 7-15-55

| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION No. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

GPO 16-48999-1

Form prescribed by Comp. Gen., U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | SICK | | MONTH | PAY PER. NO. | ANNUAL | | SICK | | ABSENCE WITHOUT PAY W-AWL-SUSPENDED | | | | COMPENSATORY TIME RECORD | | | | | |
|----------|--------------|--------|-------|------------|-------|-----------|--------------|------------|-------|------|------------|--|------|------------|--------------|--------------------------|------|--------|------|------|------|
| | | TAKEN | | HRS. ACCR. | TAKEN | | | HRS. ACCR. | TAKEN | | HRS. ACCR. | W-AWL-SUSPENDED | | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. | | | | |
| | | HRS. | TOTAL | | HRS. | | | | TOTAL | HRS. | | TOTAL | HRS. | | | | | TOTAL | DATE | TYPE | HRS. |
| JANUARY | | | | | | JULY | | | | | | | | | | | | | | | |
| FEBRUARY | | | | | | AUGUST | | | | | | | | | | | | | | | |
| MARCH | | | | | | SEPTEMBER | | | | | | | | | | | | | | | |
| APRIL | | | | | | OCTOBER | | | | | | | | | | | | | | | |
| MAY | | | | | | NOVEMBER | | | | | | | | | | | | | | | |
| JUNE | | | | | | DECEMBER | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | REMARKS | | | | | | | | | |
| | | | | | | | | | | | | | | | | YEARLY SUMMARY (HOURS) | | | | | |
| | | | | | | | | | | | | | | | | ITEM | | ANNUAL | | SICK | |
| | | | | | | | | | | | | | | | | BAL. FORWARDED | | | | | |
| | | | | | | | | | | | | | | | | YR. ACCRUAL | | | | | |
| | | | | | | | | | | | | | | | | TOTAL | | | | | |
| | | | | | | | | | | | | | | | | TOTAL TAKEN | | | | | |
| | | | | | | | | | | | | | | | | BALANCE | | | | | |

| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION No. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

Winterrowd, E. Hugo, SA

7-15-40

1955

6 til 7-15-55

| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

Form prescribed by Comp. Gen., U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | SICK | | MONTH | PAY PER. NO. | ANNUAL | | SICK | | ABSENCE WITHOUT PAY | | | | COMPENSATORY TIME RECORD | | | |
|----------|--------------|--------|-------|-------|-------|-------|--------------|--------|-------|------|-------|------------------------|------|------------|--------------|--------------------------|------|--|--|
| | | TAKEN | | HRS. | TAKEN | | | HRS. | TAKEN | | HRS. | W-AWL-SUSPENDED | | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. | | |
| | | HRS. | TOTAL | ACCR. | HRS. | | | TOTAL | ACCR. | HRS. | TOTAL | ACCR. | DATE | TYPE | HRS. | TOTAL | | | |
| JANUARY | 2 | 2 | 2 | 6 | | | 15 | | 94 | | 56 | | | | | | | | |
| | 3 | | | 12 | 1 | 1 | 16 | | 90 | 18 | 90 | 60 | | | | | | | |
| | 4 | | | 18 | 40 | 41 | 12 | | | | | | | | | | | | |
| FEBRUARY | 5 | | | 24 | 2 | 43 | 16 | | 96 | | 64 | 0 | | | | | | | |
| | 6 | | | 30 | 3 | 46 | 20 | 18 | 1 | 121 | 102 | 181 | 68 | 0 | | | | | |
| | | | | 11 | | | | 19 | | 108 | | 72 | 0 | | | | | | |
| MARCH | 7 | | | 36 | | 24 | 20 | | 114 | 16 | 97 | 76 | 0 | | | | | | |
| | 8 | 1 | 3 | 42 | | 28 | 21 | | 120 | 20 | 117 | 80 | 0 | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| APRIL | 9 | | | 48 | 16 | 62 | 32 | 22 | | 126 | | 84 | 0 | | | | | | |
| | 10 | 5 | 8 | 54 | | 36 | 23 | | 132 | | 88 | 0 | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| MAY | 11 | | | 60 | | 40 | 24 | | 138 | | 92 | 0 | | | | | | | |
| | 12 | | | 66 | | 46 | 25 | 5 | 126 | 144 | 26 | 143 | 96 | 0 | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| JUNE | 13 | 7 | 48 | 72 | | 48 | 26 | 6 | 132 | 154 | 4 | 147 | 100 | 0 | | | | | |
| | 14 | 7 | 20 | 68 | | 52 | 1 | | 160 | | 104 | 0 | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | REMARKS | | | | | | | |
| | | | | | | | | | | | | YEARLY SUMMARY (HOURS) | | | | | | | |
| | | | | | | | | | | | | ITEM | | | | ANNUAL SICK | | | |
| | | | | | | | | | | | | BAL. FORWARDED | | | | 646 855 | | | |
| | | | | | | | | | | | | YR. ACCRUAL | | | | 160 104 | | | |
| | | | | | | | | | | | | TOTAL | | | | 806 959 | | | |
| | | | | | | | | | | | | TOTAL TAKEN | | | | 132 147 | | | |
| | | | | | | | | | | | | BALANCE | | | | 646 812 | | | |

| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

Winterrowd, E. Hugo, SA

7-15-40

1954

Winterrowd, E. Hugo SA
6th 7-15-55

LAST NAME: FIRST NAME AND INITIAL: IDENTIFICATION NO.: TYPE OF APPOINTMENT: EOD DATE: AGENCY: CALENDAR YEAR:

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

Form prescribed by Comp. Gen., U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | ABSENCE WITHOUT PAY. W-AWL-SUSPENDED | | | | COMPENSATORY TIME RECORD | | | |
|----------|--------------|--------|-------|------------|-------|-------|------------|-----------|--------------|--------|-------|------------|-------|-------|------------|---|------|------------|--------------|--------------------------|--------|------|-------|
| | | TAKEN | | HRS. ACCR. | TAKEN | | HRS. ACCR. | | | TAKEN | | HRS. ACCR. | TAKEN | | HRS. ACCR. | W-AWL-SUSPENDED | | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. | | |
| | | HRS. | TOTAL | | HRS. | TOTAL | | | | HRS. | TOTAL | | HRS. | TOTAL | | DATE | TYPE | | | | | HRS. | TOTAL |
| JANUARY | 2 | 12 | 12 | 6 | | | 4 | JULY | 16 | | | 90 | | | 60 | | | | | | | | |
| | 3 | 24 | 36 | 12 | 32 | 32 | 8 | | 17 | | | 96 | | | 64 | | | | | | | | |
| | 4 | | | 18 | | | 12 | | | | | | | | | | | | | | | | |
| FEBRUARY | 5 | | | 24 | | | 14 | AUGUST | 18 | | | 102 | | | 68 | | | | | | | | |
| | 6 | | | 30 | | | 20 | | 19 | | | 108 | | | 72 | | | | | | | | |
| | | | | | | | | | 20 | | | 114 | | | 76 | | | | | | | | |
| MARCH | 7 | | | 36 | | | 24 | SEPTEMBER | 21 | | | 120 | | | 80 | | | | | | | | |
| | 8 | | | 42 | | | 28 | | 22 | | | 126 | | | 84 | | | | | | | | |
| | 9 | 2 | 38 | 48 | | | 32 | | | | | | | | | | | | | | | | |
| APRIL | 10 | | | 54 | | | 36 | OCTOBER | 23 | | | 132 | | | 88 | | | | | | | | |
| | 11 | 2 | 40 | 60 | | | 40 | | 24 | | | 138 | | | 92 | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| MAY | 12 | 16 | 56 | 66 | | | 44 | NOVEMBER | 25 | | | 144 | 2 | 34 | 96 | | | | | | | | |
| | 13 | | | 72 | | | 48 | | 26 | 8 | 184 | 150 | 24 | 58 | 100 | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| JUNE | 14 | 80 | 156 | 178 | | | 52 | DECEMBER | 27 | | | 160 | | | 104 | | | | | | | | |
| | 15 | 40 | 176 | 84 | | | 56 | | 1 | 3 | 187 | 166 | | | 108 | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | REMARKS | | | | YEARLY SUMMARY (HOURS) | | | |
| | | | | | | | | | | | | | | | | | | | | ITEM | ANNUAL | SICK | |
| | | | | | | | | | | | | | | | | | | | | BAL. FORWARDED | 667 | 805 | |
| | | | | | | | | | | | | | | | | | | | | YR. ACCRUAL | 166 | 108 | |
| | | | | | | | | | | | | | | | | | | | | TOTAL | 833 | 913 | |
| | | | | | | | | | | | | | | | | | | | | TOTAL TAKEN | 187 | 58 | |
| | | | | | | | | | | | | | | | | | | | | BALANCE | 646 | 855 | |

LAST NAME: FIRST NAME AND INITIAL: IDENTIFICATION NO.: TYPE OF APPOINTMENT: EOD DATE: AGENCY: CALENDAR YEAR:

Winterrowd, E. Hugo, SA: : : : 7-15-40: : 1953

6 til 7/15/55

| | | | | | | |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

☆ GPO 10-48900-1

Form prescribed by Comp. Gen. U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | SICK | | MONTH | PAY PER. NO. | ANNUAL | | SICK | | ABSENCE WITHOUT PAY W-AWL-SUSPENDED | | | | COMPENSATORY TIME RECORD | | | | |
|----------|--------------|--------|-------|------------|-------|-----------|--------------|------------|-------|------|------------|--|------|-------|------|--------------------------|--------------|-------------|------|------|
| | | TAKEN | | HRS. ACCR. | TAKEN | | | HRS. ACCR. | TAKEN | | HRS. ACCR. | W-AWL-SUSPENDED | | | | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. | |
| | | HRS. | TOTAL | | HRS. | | | | TOTAL | HRS. | | TOTAL | HRS. | TOTAL | DATE | | | | | TYPE |
| JANUARY | 26 | | | 4 | | JULY | 16 | | | 88 | | | | | | | | | | |
| | 3 | | | 10 | | | 17 | | | 94 | | | | | | | | | | |
| | 4 | | | 16 | | | | | | | | | | | | | | | | |
| FEBRUARY | 5 | | | 22 | | AUGUST | 18 | 1 | 65 | 110 | | | | | | | | | | |
| | 6 | | | 28 | | | 19 | | | 106 | | | | | | | | | | |
| | | | | | | | 20 | | | 112 | | | | | | | | | | |
| MARCH | 7 | | | 34 | | SEPTEMBER | 21 | | | 118 | | | | | | | | | | |
| | 8 | | | 40 | 16 | | 17 | 22 | | | 124 | | | | | | | | | |
| | 9 | | | 46 | | | | | | 130 | | | | | | | | | | |
| APRIL | 10 | | | 52 | | OCTOBER | 23 | 8 | 73 | 130 | | | | | | | | | | |
| | 11 | | | 58 | | | 24 | 2 | 75 | 136 | | | | | | | | | | |
| | | | | | | | | | | 142 | | | | | | | | | | |
| MAY | 12 | | | 64 | | NOVEMBER | 25 | | | 142 | | | | | | | | | | |
| | 13 | | | 70 | | | 26 | | | 148 | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |
| JUNE | 14 | | | 76 | | DECEMBER | 1 | 6 | 81 | 158 | | | | | | | | | | |
| | 15 | 64 | 64 | 82 | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | REMARKS | | | | | | | | |
| | | | | | | | | | | | | | | | | YEARLY SUMMARY (HOURS) | | | | |
| | | | | | | | | | | | | | | | | ITEM | ANNUAL | SICK | | |
| | | | | | | | | | | | | | | | | BAL. FORWARDED | 667 | 720 | | |
| | | | | | | | | | | | | | | | | YR. ACCRUAL | 58 | 102 | | |
| | | | | | | | | | | | | | | | | TOTAL | 725 | 822 | | |
| | | | | | | | | | | | | | | | | TOTAL TAKEN | 81 | 17 | | |
| | | | | | | | | | | | | | | | | BALANCE | 744 | 806 | | |

| | | | | | | |
|-------------|------------------------|--------------------|---------------------|----------|--------|---------------|
| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
| Winterrowd, | E. Hugo, | SA | | 7-15-40 | | 1952 |

| | | | | | | |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

GPO 16-48990-1

Form prescribed by Comp. Gen., U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | ABSENCE WITHOUT PAY W-AWL-SUSPENDED | | | | COMPENSATORY TIME RECORD | | | |
|----------|--------------|--------|-------|------------|-------|-------|------------|-----------|--------------|--------|-------|------------|-------|-------|------------|--|------|------------|------------------------|--------------------------|------|--|--|
| | | TAKEN | | Hrs. ACCR. | TAKEN | | Hrs. ACCR. | | | TAKEN | | Hrs. ACCR. | TAKEN | | Hrs. ACCR. | W-AWL-SUSPENDED | | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. | | |
| | | HRS. | TOTAL | | HRS. | TOTAL | | | | HRS. | TOTAL | | HRS. | TOTAL | | DATE | TYPE | HRS. | TOTAL | | | | |
| JANUARY | 21 | | | 4 | | | | JULY | 16 | 40 | 40 | 16 | | | | | | | | | | | |
| | 9 | | | 12 | | | | | 17 | | | 12 | 41 | | | | | | | | | | |
| | 7 | | | 20 | | | | | | | | | | | | | | | | | | | |
| FEBRUARY | 5 | 1 | 1 | 28 | | | 0 | AUGUST | 18 | | 132 | | | | | | | | | | | | |
| | 6 | | | 36 | | | | | 19 | | 140 | | | | | | | | | | | | |
| MARCH | 7 | 8 | 9 | 44 | | | 0 | SEPTEMBER | 20 | | 148 | | | | | | | | | | | | |
| | 8 | | | 52 | | | | | 21 | | 143 | | | | | | | | | | | | |
| | | | | | | | | | 22 | | 149 | | | | | | | | | | | | |
| APRIL | 9 | 8 | 17 | 60 | 1 | 1 | 9 | OCTOBER | 23 | | 155 | | | | | | | | | | | | |
| | 10 | | | 68 | | | | | 24 | | 180 | | | | | | | | | | | | |
| | 11 | 11 | 28 | 76 | 8 | 9 | | | | | | | | | | | | | | | | | |
| MAY | 12 | | | 84 | | | 15 | NOVEMBER | 25 | | 188 | | | | | | | | | | | | |
| | 13 | | | 92 | 6 | 15 | | | 26 | | 196 | | | | | | | | | | | | |
| JUNE | 14 | | | 100 | 24 | 39 | 25 | DECEMBER | 1 | | 204 | | | | | | | | | | | | |
| | 15 | 72 | 100 | 108 | | | | | 2 | 142 | 208 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | REMARKS | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | YEARLY SUMMARY (HOURS) | | | | |
| | | | | | | | | | | | | | | | | | | | ITEM | ANNUAL | SICK | | |
| | | | | | | | | | | | | | | | | | | | BAL. FORWARDED | 167 | 720 | | |
| | | | | | | | | | | | | | | | | | | | YR. ACCRUAL | 208 | 41 | | |
| | | | | | | | | | | | | | | | | | | | TOTAL | 875 | 761 | | |
| | | | | | | | | | | | | | | | | | | | TOTAL TAKEN | 142 | 41 | | |
| | | | | | | | | | | | | | | | | | | | BALANCE | 733 | 720 | | |

| | | | | | | |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
| SA | Winterrowd, E. Hugo | | | 7-15-40 | | 1951 |

LAST NAME FIRST NAME AND INITIAL IDENTIFICATION NO. TYPE OF APPOINTMENT EOD DATE AGENCY CALENDAR YEAR

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

GPO 16-48999-1

Form prescribed by Comp. Gen., U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | ABSENCE WITHOUT PAY W-AWL-SUSPENDED | | | | COMPENSATORY TIME RECORD | | | |
|----------|--------------|--------|-------|------------|-------|-------|------------|-----------|--------------|--------|-------|------------|-------|-------|------------|--|--|------|------------------------|--------------------------|--------------|-------------|------|
| | | TAKEN | | Hrs. ACCR. | TAKEN | | Hrs. ACCR. | | | TAKEN | | Hrs. ACCR. | TAKEN | | Hrs. ACCR. | DATE | | TYPE | | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. |
| | | HRS. | TOTAL | | HRS. | TOTAL | | | | HRS. | TOTAL | | HRS. | TOTAL | | | | | | | | | |
| JANUARY | 28 | | | 4 | | | | JULY | 16 | 40 | 112 | 116 | | | | | | | | | | | |
| | 3 | | | 12 | | | 0 | | 17 | | | 124 | | | | | | | | | | | |
| | 4 | | | 20 | | | | | | | | | | | | | | | | | | | |
| FEBRUARY | 5 | | | 28 | | | 0 | AUGUST | 18 | | | 132 | | | | | | | | | | | |
| | 6 | | | 36 | | | | | 19 | | | 140 | | | | | | | | | | | |
| MARCH | 7 | | | 44 | | | 10 | SEPTEMBER | 20 | | | 148 | | | | | | | | | | | |
| | 8 | | | 52 | | | | | 21 | | | 156 | 13 | 13 | | | | | | | | | |
| APRIL | 9 | | | 60 | | | 0 | OCTOBER | 22 | 2 | 114 | 164 | | | | | | | | | | | |
| | 10 | | | 68 | | | | | 23 | 29 | 142 | 172 | | | | | | | | | | | |
| | 11 | | | 76 | | | | | 24 | 16 | 159 | 180 | | | | | | | | | | | |
| MAY | 12 | | | 84 | | | 0 | NOVEMBER | 25 | | | 188 | | | | | | | | | | | |
| | 13 | | | 92 | | | | | 26 | | | 196 | | | | | | | | | | | |
| JUNE | 14 | | | 100 | | | 0 | DECEMBER | 1 | 16 | 175 | 204 | | | | | | | | | | | |
| | 15 | 72 | 72 | 168 | | | | | 2 | 8 | 183 | 208 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | REMARKS | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | YEARLY SUMMARY (HOURS) | | | | |
| | | | | | | | | | | | | | | | | | | | ITEM | ANNUAL | SICK | | |
| | | | | | | | | | | | | | | | | | | | BAL. FORWARDED | 667 | 720 | | |
| | | | | | | | | | | | | | | | | | | | YR. ACCRUAL | 208 | 13 | | |
| | | | | | | | | | | | | | | | | | | | TOTAL | 875 | 733 | | |
| | | | | | | | | | | | | | | | | | | | TOTAL TAKEN | 183 | 13 | | |
| | | | | | | | | | | | | | | | | | | | BALANCE | 667 | 720 | | |

LAST NAME FIRST NAME AND INITIAL IDENTIFICATION NO. TYPE OF APPOINTMENT EOD DATE AGENCY CALENDAR YEAR
SA Winterrowd, E. Hugo 7-15-40 1950

| | | | | | | |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

GPO 16-68999-1

Form prescribed by Comp. Gen., U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | MONTH | PAY PER. NO. | ANNUAL | | | SICK | | | ABSENCE WITHOUT PAY | | | | COMPENSATORY TIME RECORD | | | | | | |
|----------|--------------|--------|-------|------------|-------|-------|------------|-----------|--------------|--------|-------|------------|-------|-------|------------|---------------------|------|------|------------------------|--------------------------|--------------|-------------|-------------|--|--|--|
| | | TAKEN | | HRS. ACCR. | TAKEN | | HRS. ACCR. | | | TAKEN | | HRS. ACCR. | TAKEN | | HRS. ACCR. | W-AWL-SUSPENDED | | | | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. | | | |
| | | HRS. | TOTAL | | HRS. | TOTAL | | | | HRS. | TOTAL | | HRS. | TOTAL | | DATE | TYPE | HRS. | TOTAL | | | | | | | |
| JANUARY | 22 | | | 4 | | | | JULY | 16 | | | 116 | | | | | | | | | | | | | | |
| | 3 | | | 12 | | | 10 | | 17 | | | 124 | | | | | | | | | | | | | | |
| | 4 | 8 | 8 | 20 | | | | | | | | | | | | | | | | | | | | | | |
| FEBRUARY | 5 | | | 28 | | | 10 | AUGUST | 18 | 2 | 150 | 132 | | | | | | | | | | | | | | |
| | 6 | | | 36 | | | | | 19 | | | 140 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MARCH | 7 | | | 44 | | | 10 | SEPTEMBER | 20 | | | 148 | | | | | | | | | | | | | | |
| | 8 | | | 52 | | | | | 21 | | | 156 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| APRIL | 9 | 12 | 20 | 60 | | | 11 | OCTOBER | 22 | | | 164 | | | | | | | | | | | | | | |
| | 10 | 8 | 28 | 68 | 1 | 1 | | | 23 | | | 172 | | | | | | | | | | | | | | |
| | | | | | | | | | 24 | 10 | 160 | 180 | | | | | | | | | | | | | | |
| MAY | 11 | | | 76 | | | 11 | NOVEMBER | 25 | 1 | 161 | 188 | | | | | | | | | | | | | | |
| | 12 | | | 84 | | | | | 26 | | | 196 | | | | | | | | | | | | | | |
| | 13 | | | 92 | | | | | | | | | | | | | | | | | | | | | | |
| JUNE | 14 | 90 | 108 | 100 | | | 11 | DECEMBER | 1 | | | 204 | | | | | | | | | | | | | | |
| | 15 | 40 | 148 | 104 | | | | | 2a | 16 | 177 | 208 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | 710 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | REMARKS | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | YEARLY SUMMARY (HOURS) | | | | | | | |
| | | | | | | | | | | | | | | | | | | | ITEM | | | | ANNUAL SICK | | | |
| | | | | | | | | | | | | | | | | | | | BAL. FORWARDED | | | | 667 710 | | | |
| | | | | | | | | | | | | | | | | | | | YR. ACCRUAL | | | | 208 11 | | | |
| | | | | | | | | | | | | | | | | | | | TOTAL | | | | 875 721 | | | |
| | | | | | | | | | | | | | | | | | | | TOTAL TAKEN | | | | 177 11 | | | |
| | | | | | | | | | | | | | | | | | | | BALANCE | | | | 667 720 | | | |

| | | | | | | |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|
| LAST NAME | FIRST NAME AND INITIAL | IDENTIFICATION NO. | TYPE OF APPOINTMENT | EOD DATE | AGENCY | CALENDAR YEAR |
|-----------|------------------------|--------------------|---------------------|----------|--------|---------------|

SA Winterrowd, E. Hugo

7-15-40

1949

LAST NAME, FIRST NAME AND INITIAL IDENTIFICATION NO. TYPE OF APPOINTMENT EOD DATE AGENCY CALENDAR YEAR

Standard Form No. 1137
General Regulations No. 102

LEAVE RECORD

GPO 10-68000-2 Form prescribed by Comp. Gen., U. S.
June 28, 1946

| MONTH | PAY PER. NO. | ANNUAL | | SICK | | MONTH | PAY PER. NO. | ANNUAL | | SICK | | ABSENCE WITHOUT PAY W-AWL-SUSPENDED | | | | COMPENSATORY TIME RECORD | | | | | | | | | |
|----------|--------------|--------|-------|------|-------|-------|--------------|--------|-------|------|-------|--|-------|------------------------|-------|--------------------------|--------|------|-------|-------------|--------------|-------------|------|-----|-----|
| | | HRS. | TOTAL | HRS. | ACCR. | | | HRS. | TOTAL | HRS. | ACCR. | HRS. | TOTAL | HRS. | ACCR. | DATE | TYPE | HRS. | TOTAL | PAY PERIOD | HOURS WORKED | HOURS TAKEN | BAL. | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |
| JANUARY | 1 | 1 | 1 | 8 | | | JULY | 15 | | 116 | | | | | | | | | | | | | | | |
| | 2 | 3 | 4 | 16 | | 10 | | 16 | | 124 | | | | | | | | | | | | | | | |
| | 3 | 2 | 6 | 24 | | | | | | | | | | | | | | | | | | | | | |
| FEBRUARY | 4 | 72 | 78 | 32 | | 20 | AUGUST | 17 | 46 | 163 | 132 | | 80 | | | | | | | | | | | | |
| | 5 | | | 40 | | | | 18 | 56 | 219 | 140 | | | | | | | | | | | | | | |
| MARCH | 6 | 2 | 80 | 48 | | 30 | SEPTEMBER | 19 | 1 | 220 | 148 | | 90 | | | | | | | | | | | | |
| | 7 | 11 | 91 | 56 | | | | 20 | | 156 | | | | | | | | | | | | | | | |
| APRIL | 8 | | | 64 | 8 | 40 | OCTOBER | 21 | | 164 | | | 100 | REMARKS | | | | | | | | | | | |
| | 9 | 16 | 107 | 72 | | | | 22 | | 172 | | | | | | | | | | | | | | | |
| | | | | | | | | 23 | | 180 | | | | | | | | | | | | | | | |
| MAY | 10 | 12 | 119 | 80 | | 50 | NOVEMBER | 24 | | 188 | | | 110 | YEARLY SUMMARY (HOURS) | | | | | | | | | | | |
| | 11 | 2 | 121 | 88 | | | | 25 | | 196 | | | | | | ITEM | ANNUAL | SICK | | | | | | | |
| | 12 | | | 92 | | | | | | | | | | | | BAL. FORWARDED | 713 | 598 | | | | | | | |
| JUNE | 13 | | | 100 | | 60 | DECEMBER | 26 | 8 | 228 | 204 | | 120 | | | | | | | | | | | | |
| | 14 | 2 | 123 | 108 | | | | 27 | 16 | 244 | 208 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | TOTAL | | | | 911 | 718 | | | | |
| | | | | | | | | | | | | | | | | | | | | TOTAL TAKEN | | | | 244 | 8 |
| | | | | | | | | | | | | | | | | | | | | BALANCE | | | | 667 | 710 |

LAST NAME FIRST NAME AND INITIAL IDENTIFICATION NO. TYPE OF APPOINTMENT EOD DATE AGENCY CALENDAR YEAR

SA Winterrowd, E. Hugo

7-15-40

1948

fld. Sa

| Calendar Year 1945 | |
|----------------------------|----------|
| LWOP | SUSP. |
| No. of days _____ | |
| Annual lost _____ | |
| Sick lost _____ | |
| As of 1-1-45 <u>58-7</u> | ANNUAL ✓ |
| Current Acc. <u>26-0</u> | |
| Total <u>84-7</u> | |
| Leave lost _____ | |
| Balance _____ | |
| Total taken <u>18-6</u> | |
| Balance 1-1-46 <u>66-1</u> | |
| (amt. lost) _____ | |
| As of 1-1-45 <u>39-7</u> | SICK ✓ |
| Current Acc. <u>15-0</u> | |
| Total <u>54-7</u> | |
| Leave lost _____ | |
| Balance _____ | |
| Total taken <u>2-7</u> | |
| Balance 1-1-46 <u>52-0</u> | |

| | |
|---------------------------|-------|
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| | |
| | |
| | |
| Calendar Year 1948 | |
| LWOP | SUSP. |
| No. of days _____ | |
| Annual lost _____ | |
| Sick lost _____ | |
| ANNUAL | |
| As of 1-1-48 _____ | |
| Current Acc. _____ | |
| Total _____ | |
| Leave lost _____ | |
| Balance _____ | |
| Total taken _____ | |
| Balance 1-1-49 _____ | |
| (amt. lost) _____ | |
| SICK | |
| As of 1-1-48 _____ | |
| Current Acc. _____ | |
| Total _____ | |
| Leave lost _____ | |
| Balance _____ | |
| Total taken _____ | |
| Balance 1-1-49 _____ | |

EMPLOYEE Winterrowd, E. Hugo

EOD 7-15-40

DIV.

ACC. ANN. 181-1 ACC. SICK 61-7 ADV. SICK

| ACC. ANN. | | ACC. SICK | | ADV. SICK | | | | | | | | | | | |
|--------------|-----|--------------|-----|------------|-----|------|------------|------|-----|------|-----|-----|-----|------------|--|
| Accrued Ann. | | Accrued Sick | | Day of Mo. | | | | | | | | | | | |
| DAY OF MO. | JAN | FEB | MAR | APR | MAY | JUNE | DAY OF MO. | JULY | AUG | SEPT | OCT | NOV | DEC | DAY OF MO. | |
| D H | D H | D H | D H | D H | D H | D H | D H | D H | D H | D H | D H | D H | D H | D H | |
| 1 | | | | | | | 1 | | | | | | | 1 | |
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| 3 | 4 | | | | | | 3 | | | | S | | | 3 | |
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| 5 | | | | | | | 5 | | | | S | | | 5 | |
| 6 | | | | | | | 6 | | | | | | | 6 | |
| 7 | 3 | | 4 | | | | 7 | | | | | | | 7 | |
| 8 | 4 | | | | | | 8 | | | | | | | 8 | |
| 9 | 1 | | | | | | 9 | | | | | X | | 9 | |
| 10 | | | | | | | 10 | | | | | | | 10 | |
| 11 | | | | | | | 11 | | | | | | | 11 | |
| 12 | | | | | | | 12 | | | | | | | 12 | |
| 13 | | | | | | | 13 | | | | | | | 13 | |
| 14 | | 3 | | | | | 14 | | | | | | | 14 | |
| 15 | | | | | | | 15 | | | | 18 | | | 15 | |
| 16 | | | | | | | 16 | | | | | | | 16 | |
| 17 | 1 | | | | | | 17 | | | | | | | 17 | |
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| 20 | | | | | | | 20 | | | | | | | 20 | |
| 21 | | 4 | | | | | 21 | | | | 2 | | | 21 | |
| 22 | | | | | | | 22 | | | | | | | 22 | |
| 23 | | | | | | | 23 | | | 2 | | | | 23 | |
| 24 | | | | | | | 24 | | | | 3 | | | 24 | |
| 25 | | | | | | | 25 | 1 | | | | | | 25 | |
| 26 | | | | | | | 26 | | 1 | | | | 2 | 26 | |
| 27 | | | | | | | 27 | | | | | | | 27 | |
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DIV.

DIV.

[illegible]

ACC. ANN. 46-3-25

Card to Field 4-1-43

ACC. SICK 22-2-25 ADV. SICK

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR OF 1943

[illegible]

Westindex PAT. NO 1616508

7-C-7279-8 P

EMPLOYEE: SA

Winterrowd, E. Hugo

E. O. D.

19 7/15/40

DIV

ACC. ANN. 394.4-25

To SOG 12-16-42

ACC. SICK 12-2-25 ADV. SICK

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR OF 1942

[illegible]

ACC. ANN.

ACC. SICK

ADV. SICK

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR OF 1939

[illegible]

Pat. No. 1,816,500

97-C-5071-6 P

ACC. ANN.

ACC. SICK

ADV. SICK

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR OF 1938

[illegible]

DIRECTOR, FBI

October 2, 1957

SAC, PITTSBURGH (67-248)

ATTENTION: ADMINISTRATIVE DIVISION

BUREAU APPLICANT RECRUITING PROGRAM

E. H. [unclear]

The writer is most appreciative of the commendatory letter sent to this office in connection with our recruitment of clerical employees for the Seat of Government during August of this year. I wish to assure the Bureau that we are mindful of its needs and are endeavoring to do the best job possible.

In connection with expressing our thanks the writer wanted to inform the Bureau that copies of this letter are being placed in the files of the employees in this office who contributed a share in this program, particularly a copy is being placed in the file of ASAC FRANK P. GRIFFEE who has had general responsibility for the supervision of this program and SE [redacted], who has been of considerable assistance in handling administrative details.

b6

②-Bureau
3-Pittsburgh
EHW/MMJ
(5)

100 114 1957

27

October 8, 1957

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

The enthusiastic determination on the part of the field to keep the Bureau adequately supplied with clerical personnel at all times is a source of tremendous gratification to me.

I am very much aware of the splendid efforts of your division in this vital program and was particularly pleased to learn of your accomplishments in the recruitment of personnel during the month of September, 1957. Please let all employees who had a part in this successful endeavor know of my sincere appreciation.

Sincerely yours,

J. Edgar Hoover

67-146 5428-268

| | |
|---------------------------------|---------|
| Searched | INDEXED |
| Numbered | FILED |
| OCT 14 1957 | |
| FEDERAL BUREAU OF INVESTIGATION | |

RECORDED - 147

- SOG Pittsburgh Field Office Personnel File.

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐

CRD:pmc
(4)

Based on memo Edwards to Mohr, 10/7/57, EJI:klf.

November 5, 1957

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

I have been most pleased to note that the Pittsburgh Division has exceeded the quota set for the month of October in procuring applicants for employment with the Bureau at the Seat of Government.

I know that this splendid achievement is the result of the continued concerted efforts put forth by you and the personnel of your office. I do not want the occasion to pass without expressing my sincere appreciation to you and, through you, to those who contributed to this fine accomplishment.

Sincerely yours,

J. Edgar Hoover

LRH:cmt
(3)

Based on Memo Mr. Edwards to Mr. Mohr 11-4-57; DCM:kli

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐

67-146 562-269

REC'D-READING ROOM

NOV 5 3 52 PM '57

FBI

November 19, 1957

Personal

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

I have noted from a recent survey conducted that personnel of your office have effectively utilized research monograph material.

As this material has been made available to the field to assist in improving the quality of investigative performances, I feel that the imagination, thought and attention to the stimulation and organization of this material for practical use by the personnel of your division have been noteworthy. The excellent use your office apparently has made of this material is indeed commendable.

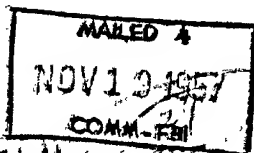
Sincerely yours,

LRH:emk
(3)

RECORDED - 344

J. Edgar Hoover

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____



MAIL ROOM

REC'D-READING ROOM

FBI

NOV 19 10 25 AM '57

146562-270

eto HUE/act

J. Edgar Hoover

431 LAWRENCE AVENUE
ELLWOOD CITY, PENNA.

PHONE 8-5498
PLaza 8-5498

November 18, 1957

| | |
|----------------|--|
| Mr. Tolson | |
| Mr. Boardman | |
| Mr. Belmont | |
| Mr. Mohr | |
| Mr. Nease | |
| Mr. Parsons | |
| Mr. Rosen | |
| Mr. Tamm | |
| Mr. Trotter | |
| Mr. Tele. Room | |
| Mr. Holloman | |
| Miss Gandy | |

J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D.C.

My Dear Mr. Hoover:

Permit me to congratulate you on two fine representatives of your staff that are located in our area of Western Pennsylvania.

It was my pleasure, as program chairman of the Ellwood City Lions Club, to secure Mr. E. H. Winterrowd, Special Agent in charge of the Pittsburgh, Pennsylvania office, and Mr. [redacted], Senior Resident Agent of the New Castle, Pennsylvania office to address our civic club at our weekly dinner meeting this week.

Mr. Winterrowd favored us with a most interesting insight into the workings of your organization and acquainted us with some of the problems and responsibilities that face law enforcement agencies on local, state and national levels.

The entire audience was very much impressed and somehow felt more secure in knowing that men of this calibre were protecting us from the criminal elements in our country.

Again let me congratulate you and wish you and your entire organization continued success in your all important work.

Sincerely,

[Signature]

[redacted]

Program Chairman
Ellwood City Lions Club

DEC 31 1957

RECORDED-32
EXP. FILE C.

NOV 21 1957

PERS. FILES

mmh
let 11-24-57
CBF
LS/st

NOTED
[initials]

2 documents to mmh
11-26-57
del

146562-271

26101-241

b6

b6

b6

GID 15

November 29, 1957

RECORDED-32
EX-132

[Redacted]

431 Lawrence Avenue
Ellwood City, Pennsylvania

b6

Dear [Redacted]

It was a pleasure to receive your letter of November 18, 1957, and your generous comments regarding Messrs. E. Hugo Winterrowd and Fuller H. Brooks, Jr., are indeed appreciated.

Letters such as yours are encouraging, and it is good to know that their appearance before the Ellwood City Lions Club was so well received. You may be sure they enjoyed being with you, and I am apprising them of the contents of your communication. The FBI was pleased to be of service in this regard, and my associates and I are grateful for your kindness.

MAILED 3
NOV 29 1957
COMM-FBI

Sincerely yours,
J. Edgar Hoover

2 cc's - Pittsburgh, with 2 copies of incoming.

cc - Personnel file of Mr. Fuller H. Brooks, Jr., with copy of incoming

NOTE: [Redacted] made arrangements through the Pittsburgh Office for this matter, and the SAC and SA Brooks made the appearance on 11-18-57. Fuller H. Brooks, Jr., EOD 6-11-51, assigned SRA New Castle, Pennsylvania, Pittsburgh Office in GS-12.

- Tolson _____
- Nichols _____
- Boardman _____
- Belmont _____
- Mohr _____
- Parsons _____
- Rosen _____
- Tamm _____
- Trotter _____
- Nease _____
- Tele. Room _____
- Mail Room _____

42 CBF:ogh
(7)

MAIL ROOM []

b6

January 8, 1958

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

It is a pleasure for me to commend through you the employees of the Pittsburgh Division who voluntarily performed considerable overtime in the preparation of reports in connection with the Top Hoodlum Program of your division.

The excellent spirit of cooperation and unselfish attitude displayed by the stenographic and typing employees, as well as their desire to get this important job done promptly, are indeed rewarding to me. Please convey my sincere appreciation to all employees who gave so willingly of their services on this project.

Sincerely yours,

J. Edgar Hoover

1 - SAC, Pittsburgh (Personal Attention)

Place copy of this letter in personnel file of all participating employees.

LRH:cmt
(4)

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐

JAN 8 1958
REC'D - MAIL ROOM

67-111-272

Searched

numbered

INDEXED

FILED

JAN 10 1958

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

WASHINGTON, D. C. 20535

1-13-58

Name: Earl Hugo Winterrowd

Title: Special Agent
In Charge


Payroll #: 14381

Grade: GS-16 @ \$13,545

EOD: 7-15-40

Not on Probation

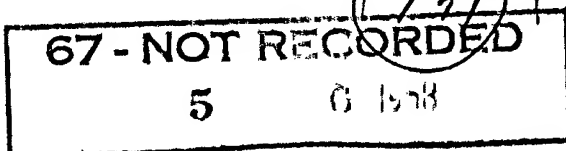
Nonveteran

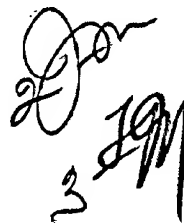
 INSPECTOR JOHN F. MALONE: Winterrowd is a capable SAC. He makes an excellent appearance, dresses in good taste and appears to be well thought of in the Pittsburgh area. In view of the fact that Winterrowd has been an SAC for only a little over a year, it can be said that he is developing satisfactorily. He has an excellent grasp of Bureau policies and procedures, particularly as they apply to the criminal field. It appears that Winterrowd during the past year has been "feeling" his way and learning all that he can about the job of SAC in a medium sized office. His development has reached the stage where he should now step in and assert himself in a more positive fashion with the employees. Winterrowd, in his attempt to be fair with the employees, is a little inclined to go overboard, and, as a result, is not as firm as he should be. In other words, he should develop more of a "crack-the-whip" approach and in this way he will snap the employees out of what appears to be a slightly lethargic state.

He should also dig into the administrative operations of the office and become better acquainted with this important phase of an office operation. The office, in general, is doing a good job but it is felt that with more positive leadership on the part of SAC Winterrowd, that the results presently being achieved by the Pittsburgh Office could be increased immeasurably.

RECOMMENDATION: No action necessary on this write-up. All action necessary has been taken on memorandum reporting inspection summary of Pittsburgh Office.

PITTSBURGH INSPECTION
12-31-57
JFM:mbk




2 Jan 3 1958

Director, FBI
Attention: Administrative Division
SAC, Pittsburgh (67-248)

12/30/57

COMMENDATORY WORK BY STENOGRAPHIC
AND TYPING PERSONNEL
PITTSBURGH OFFICE

It is felt that the Bureau should be made cognizant of the excellent attitude and spirit of cooperation on the part of stenographic and typing employees of the Division during the week of December 16 and the first two days of the week beginning December 23, 1957.

In order to properly prepare and submit to the Bureau some twenty different investigative reports involved in the Top Hoodlum Program in this Division, 19 employees in this office volunteered to work extra hours totaling approximately 110 hours during the above indicated period.

It would be appreciated if the Bureau would consider directing a letter to this office commending the excellent spirit and attitude of the stenographic and typing employees so that copies of the letter might be placed in personnel files.

4
2 - Bureau
1 - Pittsburgh

EHW:EMG
(3)

72

January 22, 1958

MEMORANDUM FOR MR. TOLSON

Yesterday I saw Special Agent in Charge E. Hugo Winterrowd, of the Pittsburgh Field Division. Mr. Winterrowd looks to be in considerably better health than he did when I last saw him and makes a good personal appearance.

I discussed with Mr. Winterrowd the delinquency in a number of classes of cases in his field division and the necessity of not exceeding fifteen per cent delinquency in any class of case.

I also told him that I was concerned about the fact that I had noted a drop of seven per cent for the first six months of the current fiscal year in fines, savings and recoveries, and I stated that an effort should be made to bring about an improvement in this field of accomplishment.

I also called Mr. Winterrowd's attention to the fact that the Pittsburgh Office was slightly below average in the number of cases closed per Agent per month and that there should be an effort to increase production.

I mentioned to him the fact that it had been necessary to write ten letters of censure to personnel of the Pittsburgh Office during the last six months and that I believed this could be corrected by insistence upon his part that all employees measure up to their individual responsibilities.

I discussed with Mr. Winterrowd generally the necessity for more intensive coverage of the activities of the criminal underworld so that the Bureau may be currently abreast of developments in that field.

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Mohr _____
Nease _____
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Clayton _____
Tele. Room _____
Holloman _____

Very truly yours,

John Edgar Hoover
Director

150
1 auto copy
1-28-58

| | |
|-----------------|----------|
| SENT FROM D. O. | |
| TIME | 10:06 AM |
| DATE | 1-23-58 |
| BY | 702 |

273

MAIL ROOM
JEH:TLC (5)

December 27, 1957

PERSONAL ATTENTION

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

A review of the results of the recent inspection of your office by Inspector Malone reflects certain weaknesses which have been discussed in detail with you and with the Assistant Special Agent in Charge. On an over-all basis, the various operations of your office were rated as follows: contacts and personnel matters, very good; physical condition and maintenance, investigative operations and administrative operations, good. You should see that all of the matters discussed with you by the Inspector are reviewed in detail with the supervisors and other personnel.

The Inspector informed me of certain housekeeping delinquencies which detracted from the otherwise excellent appearance of your office. It should not have been necessary for the Inspector to point out to you that files, workboxes of agents and clerks, telephone and city directories and guide maps should not have been placed haphazardly on top of file cabinets throughout the rooms occupied by agent and stenographic personnel. These, together with other deficiencies which were noted relative to physical condition and maintenance, are indicative of a need for closer and more effective supervision on your part and that of the other supervisory personnel.

You should consider the advisability of relocating the telephone switchboard to an area overlooking the employees' entrance and also the installation of a buzzer warning system at this entrance to improve the organization of the office, as well as to afford additional security. There were no delinquencies detected which affect the safe

cc - Mr. Mohr (Attention: H. L. Edwards) (with ~~enclosures~~)

(cc) - Personnel File of SAC E. Hugo Winterrowd

Note: Based on memo from Q. Tamm to Mr. Tolson dated 12/26/57, captioned "Inspection - Pittsburgh Division." JFM:wmj.:ekd.

JFM:mbk:ekd

(6)

COPIED TO THE
DIRECTOR
FOR SIGNATURE
AND HANDLING
12-27-57

Mr. E. Hugo Winterrowd

operation of your automobiles. However, the practice of storing tires on radio equipment in the trunks of cars must be discontinued.

It was noted that delinquency in several important classifications materially exceeded the office delinquency during the month of November. You should make every effort to reduce these delinquencies to a minimum.

Although your statistical accomplishments for fiscal year 1957, as compared to fiscal year 1956, showed increases in two categories and decreases in two others, I am pleased to note that substantial increases have been made in all four categories during the first five months of fiscal year 1958. It is expected that your office will continue this favorable trend.

Five substantive errors were found in four of 608 files reviewed. This, together with the number of form errors and misfiled index cards in the Chief Clerk's Office, reflects a definite need for tighter supervision in your office.

Missed reporting deadlines in fugitive investigations and in applicant-type cases were too high. You and your supervisory staff should take the necessary steps to insure that deadlines are met in all instances.

The decrease in the number of potential and approved criminal informants reflects an unfavorable trend. You must make sure all agents who are in a position to develop criminal informants fulfill their responsibilities in this regard. Eight of your potential criminal informants were rated poor and the files ordered closed by the Inspector. Time should not be wasted on individuals having no potential as criminal informants.

Immediate attention must be given to the development of approved criminal informants in the three resident agencies that do not now have this type of coverage. In the Beaver, Pennsylvania, Resident Agency territory, you should follow the Inspector's instructions and consider recommending removal of the resident agent unless qualified criminal informant coverage is obtained within a six-month period.

Mr. E. Hugo Winterrowd

It is noted that you have identified twenty-six of the estimated ninety-four Communist Party members in the territory covered by the Pittsburgh Division. I am concerned with Inspector's observations that there remain unidentified members of the Communist Party in your territory and your office has not developed sufficient qualified security informant coverage in the western Pennsylvania area. Immediate action must be taken by you and the personnel of your office to remedy this undesirable situation. Also, you should follow closely the recently indicated increase in activities of the Western Pennsylvania Committee for Protection of Foreign Born. It is imperative that we, in order to fulfill our obligations in the internal security field, keep alert at all times to the activities of subversive groups.

It was pleasing to see the above-average stenographic production of 3.20 pages per hour and to learn that all personnel passed the required examinations. This reflects favorably on your employee training program. You should, however, see that the four agents who have not testified in some Federal proceedings are continued to be assigned investigative matters that will afford them this opportunity.

Proper mailing procedures by resident agents must be adhered to in order that Bureau correspondence will be given appropriate security.

As the Inspector pointed out to you, the present complement of agent personnel assigned to your office is considered adequate; however, you should closely follow assignments and re-evaluate your agent needs in the event your office experiences a reduction in work load.

The appreciable reduction in communications and travel costs is noteworthy. This trend must be continued.

The Inspector reported that morale was high. Your endeavors in obtaining clerical applicants were commendable. The inspection also reflected that you have effective contacts in business circles and with local and Federal officials.

The delinquencies pointed out herein and those specified by the Inspector should be corrected and the Bureau informed in detail when this has been done.

Sincerely yours,

John Edgar Hoover
Director

January 31, 1958

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

I have noted with much satisfaction that your office met its January quota of employees for employment at the Seat of Government.

This is truly a remarkable achievement which I realize was accomplished through the enthusiastic and combined efforts of you and your staff. Please convey my appreciation and commendation to all those employees who contributed.

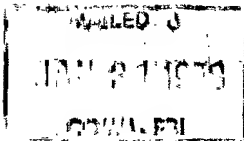
Sincerely yours,

J. Edgar Hoover

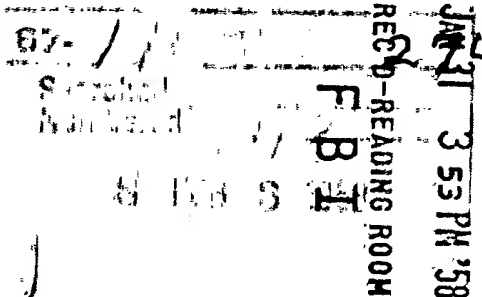
Based on memo Mr. Edwards to Mr. Mohr, DCM:kif, 1-30-58.

LRH:hmd
(3)

Tolson _____
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Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____



MAIL ROOM ☐



February 21, 1958

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

I am taking this means to commend, through you, the agents of the Pittsburgh Division who contributed to the investigation of the Bank Robbery case involving [REDACTED]

This case had a very favorable outcome which was the result of the competent and intelligent manner in which each agent carried out his assignment in the investigation of this matter. Please express my appreciation to those agents who so ably participated.

Sincerely yours,
J. Edgar Hoover

Searched
Number

1 - SAC, Pittsburgh (Personal Attention)

Place copy of this letter in files of participating agents other than those individually commended.

LRH:cmt
(4)

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Parsons _____
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Tamm _____
Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM

REC'D-READING ROOM

b6
b7C

FEB 21 5 07 PM '58

275

Office Memorandum • UNITED STATES GOVERNMENT

| | |
|----------------|--|
| Mr. Tolson | |
| Mr. Boardman | |
| Mr. Belmont | |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Harbo | |
| Mr. Mohr | |
| Mr. Winterrowd | |
| Mr. Holloman | |
| Miss Gandy | |

TO : DIRECTOR, FBI

DATE: 2/1

FROM : *[Signature]* PITTSBURGH (67-248)

b6
b7C

SUBJECT: [REDACTED]
THE PEOPLES NATIONAL BANK
RURAL VALLEY, PA., 12/23/57;
BANK ROBBERY

E.H. Winterrowd

John B. Rucker

Rerep SA STUART E. SCHEER, Pittsburgh, 1/31/58.

Leroy C. Davis

It is believed appropriate at this time to submit recommendations for commendation in connection with the investigation of this case to date.

FRANK X Griffie

U.S. Attorney's Office, Pittsburgh, Pa., is preparing an indictment for presentation to the Federal Grand Jury the week of 2/17/58.

Subject bank was robbed at gunpoint by [REDACTED] on the afternoon of 12/23/57. \$10,211 was taken. Agents, local officers and members of the Pennsylvania State Police were immediately dispatched to the scene. They worked throughout the afternoon of 12/23/57 and into the late evening hours and throughout 12/24/57, which was a half holiday. This time was principally consumed with routine investigation near the scene of the crime, such as interviewing bank witnesses, neighborhood investigations to establish a get-away route, etc. Subject eluded roadblocks placed by the Pennsylvania State Police.

RECORDED - 141

67-489-2444

On 12/26/57 SAs JOHN B. RUCKER and LEROY C. DAVIS proceeded to Rural Valley, Pa., where they teamed with members of the Kittanning Sub-Station, Pennsylvania State Police, and began a door-to-door neighborhood investigation to establish the get-away route. The get-away route and the get-away automobile, a yellow and white Ford station wagon, were traced to the vicinity of [REDACTED]

Cpl. [REDACTED] of the Pennsylvania State Police, had in his possession a list of 15 names and addresses of persons who owned 1957 Ford station wagons, which he had secured through a pre-arranged plan with the Agents. There were no particular reasons to suspect any of the persons on the list. It was noted by Agents and Cpl. [REDACTED]

[REDACTED] that the list contained the name of one [REDACTED] Parker, Pa., and it was indicated that he was the owner of a

2-Bureau
1-Pittsburgh
EHW/jw
(3)

15
to [unclear]
[unclear]
[unclear]
2-21-58
[unclear]

See [unclear]
[unclear]
[unclear]
[unclear]

CLASSIFYING

Hoff

EXP. PROC.

37

THY

1957 Ford station wagon, colored inca and white.

Further neighborhood investigation was discontinued, and SA JOHN B. RUCKER and Cpl. [] proceeded to Parker, Pa., where it was discreetly developed that [] was a long time resident of Parker, Pa., and information developed that he was in financial difficulty.

The matter was discussed with Capt. [] Commanding the Butler, Pa., Detachment of the Pennsylvania State Police, by SAC E. H. WINTERROWD. Capt. [] offered to obtain a State warrant for [] arrest for suspicion of a felony. This was during the late evening hours of 12/26/57.

ASAC FRANK P. GRIFFEE and SA STUART E. SCHEER immediately proceeded to Butler, Pa., to confer with Capt. [] A State warrant for [] arrest on a charge of suspicion of a felony and a search warrant for [] residence were obtained by the Pennsylvania State Police, and at approximately 1AM [] was arrested by Sgt. [] and Cpl. [] Pennsylvania State Police. SAs LEROY C. DAVIS and RUCKER accompanied the State Police but did not participate in the arrest.

Immediately upon his arrest [] orally admitted robbing the Peoples National Bank of Rural Valley.

[] was then returned to the Pennsylvania State Police Barracks at Butler, Pa., by Sgt. [] and Cpl. [] and was interviewed by Sgt. [], Cpl. [] and SAs RUCKER and DAVIS. A signed statement was obtained from [] admitting his participation in the bank robbery.

Constant personal liaison was maintained with Capt. [] by ASAC GRIFFEE. Capt. [] was agreeable to releasing subject and physical evidence secured in connection with the investigation to the FBI for prosecution in Federal Court provided this was agreeable with [] District Attorney, Kittanning, Pa., who had authorized local prosecution. SA SCHEER to whom this case was assigned, through liaison with [] was able to secure authorization to turn subject over to Federal authorities for prosecution. Subject was taken into custody by the U.S. Marshal, Pittsburgh, on 12/27/57.

It is recommended that the Bureau furnish letters of commendation as follows:

1. To Capt. [redacted] ✓, Commanding, Pennsylvania State Police, Butler, Pa., for his excellent cooperation and assistance rendered by the State Police in connection with this investigation. Commenting upon the splendid investigative work of Sgt. [redacted] and Cpl. [redacted] of the Kittanning Sub-Station. b6
b7C
2. An individual letter of commendation to Sgt. [redacted] ✓ Pennsylvania State Police, Kittanning, Pa., for his excellent cooperation and investigative efforts in connection with this investigation. It was Sgt. [redacted] who was instrumental in securing the local warrant for [redacted] arrest and who placed [redacted] under arrest. b6
b7C
3. An individual letter of commendation to Cpl. [redacted] ✓ Pennsylvania State Police, Kittanning, Pa., for his intelligent and painstaking investigation in cooperation with Bureau Agents which established the get-away route and led to the identification of [redacted] as the subject.
4. Letter of commendation to SA JOHN B. RUCKER for his intelligent and painstaking investigation which established the get-away route and led to the identification of [redacted] as the subject.
5. Letter of commendation to SA LEROY C. DAVIS for his intelligent and painstaking investigation which established the get-away route and led to the identification of [redacted] as the subject. b6
b7C
6. It is believed that SA STUART E. SCHEER should receive a letter of commendation for his correlation of investigative material and memoranda and his handling of physical evidence secured in this case. Also, it was through his excellent liaison with MR. [redacted] Prosecuting Attorney at Kittanning, Pa., that Federal authorities were able to secure [redacted] for prosecution in Federal Court, and the necessary physical evidence. SA SCHEER's devotion to duty was evidenced by his working continuously from the morning of 12/26/57 until 2:30 PM, 12/27/57, during which time he assured the release of [redacted] to Federal authorities and the turning over of necessary physical evidence. b6
b7C

PG. 67-248

It should be noted that both Agents and PSP personnel assigned to this investigation, in addition to work performed on December 23 and 24, 1957, throughout the day worked continuously from approximately 8 A.M. December 26, 1957 until 9 A.M. December 27, 1957.

7. It is also recommended that ASAC FRANK P. GRIFFEE be commended for his on-the-spot supervision and because of his excellent liaison relationship with Captain [redacted] after Captain [redacted] had discussed method of procedure with the SAC.

b6
b7C

*Letter of Commendation
2-21-58
WAG:unt.*

Investigative Division agrees with the SIO in his recommendations and also recommends a letter to the SIO for his over-all supervision

13 RRG

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: May 13, 1958

FROM: SAC, Indianapolis

PERSONAL AND CONFIDENTIAL

AIR MAIL

SUBJECT: EARLL S. WINTERROWD
(Father of Mr. Hugo Winterrowd of Bureau)
INFORMATION CONCERNING

| | |
|----------------|-------|
| Mr. Tolson | _____ |
| Mr. Boardman | _____ |
| Mr. Nichols | _____ |
| Mr. Belmont | _____ |
| Mr. Glavin | _____ |
| Mr. Harbo | _____ |
| Mr. Rosen | _____ |
| Mr. Tracy | _____ |
| Mr. Mohr | _____ |
| Mr. Winterrowd | _____ |
| Tele. Room | _____ |
| Mr. Holloman | _____ |
| Miss Gandy | _____ |

Enclosed herewith is a memorandum to me from SA HAYES S. KING, Resident Agent at South Bend, Indiana concerning Mr. Earll S. Winterrowd, of South Bend, who is the father of Mr. Hugo Winterrowd of the Investigative Division at SOG.

No action of any type is being taken by Indianapolis concerning this matter, unless instructed by Bureau.

LB:hmr
Encl.

2 MAY 1958
RECORDED 77

| |
|------------|
| 7-11-1-276 |
|------------|

3/20/58

8 MAY 21 1958

Office Memorandum • UNITED STATES GOVERNMENT

TO : SAC

DATE: May 13, 1954

FROM : SA HAYES S. KING

SUBJECT: EARLL S. WINTERROWD

b6
b7C

On May 13, 1954, the writer had occasion to contact [redacted] Hurwich Iron Company, Inc., 1610 Circle Avenue, South Bend, Indiana, concerning a security matter. After a short conversation with Mr. [redacted] in his office concerning the security matter, Mr. [redacted] requested the writer to step outside with him as he wished to discuss a private matter.

Mr. [redacted] then stated that about two months ago on a Thursday evening, while at the 40 & 8 Club, 124½ West Washington Street, South Bend, he had occasion to overhear several remarks that Mr. EARLL WINTERROWD, who was also present at the club, was making.

b6
b7C

Mr. [redacted] stated that Mr. Winterrowd stated, in effect, that President Roosevelt and President Truman had sold out to the Jews; that the Jews had been a cause of the various wars in which the United States had been engaged; and that the Jews had caused all of the troubles of the United States.

Mr. Winterrowd allegedly had stated that he had a son in the FBI who had investigated the Rosenbergs' and the cases of several other Jews. He had allegedly stated that his son, who was in the FBI, had a hand in prosecuting the Jews.

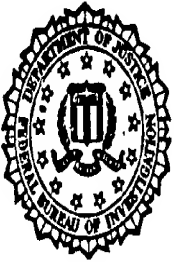
Mr. [redacted] stated that inasmuch as he was a Jew, himself, he resented the remarks of Mr. Winterrowd and pointed out this fact to Mr. Winterrowd, following which Mr. Winterrowd discontinued his remarks and left the club.

Mr. [redacted] stated that he was a past Commander of the Jewish War Veterans, a veteran of six years of Army service; and had lost two brothers in the service of the U.S. He, therefore, felt that he was a good American and he resented the remarks which Mr. Winterrowd had made. Mr. [redacted] stated that he felt that these were unusual statements for the father of an FBI agent to be making publicly.

b6
b7C

Mr. [redacted] in making these statements to SA King, did not appear to be angry or resentful; however, he appeared to feel that he desired to communicate these remarks to another agent of the FBI. Mr. [redacted] did state that if he had not been unusually busy on Thursday evenings, he, personally, would see to it that Mr. Winterrowd did not appear at the 40 & 8 Club again.

HSK:hmr



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA

E. H. Winterrowd
(type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund.

Name [redacted] Relationship Wife Date 3/3/58 ^{b6}

Address 640 Royle Ave, Pitts. 16 Pa

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name [redacted] Relationship [redacted] Date [redacted]

Address [redacted]

APR 1 1958

Very truly yours,

E. H. Winterrowd
Special Agent

April 1, 1958

MEMORANDUM FOR MR. TOLSON

Yesterday I saw Special Agent in Charge E. Hugo Winterrowd, of the Pittsburgh Field Division, who was attending the special conference on the Hoodlum Program.

I told Mr. Winterrowd that I was still concerned about the number of classes of cases which he had in his office and in which the delinquency exceeded fifteen per cent and that every effort should be made to correct this.

I also called Mr. Winterrowd's attention to the fact that the Agents in his office were closing but 8.4 cases per Agent per month, whereas the average for the service was 8.7, and I stated that he should make every effort to increase the output in his field division.

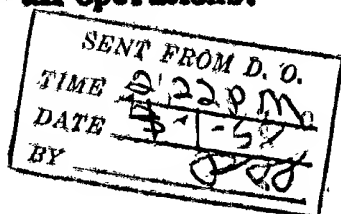
I also called Mr. Winterrowd's attention to the fact that the cost of operations of the Pittsburgh Field Division for the first eight months of the current fiscal year, as compared with the same period of the previous fiscal year, was up twenty-one per cent and that this was a most undesirable development.

I likewise spoke to Mr. Winterrowd about the fact that it had been necessary for the Bureau to write thirteen letters of censure to the Pittsburgh Office during the last six months.

I told Mr. Winterrowd that I was very much concerned about the fact that there were six unsolved violations of the Federal Bank Robbery Statute in his field division and one unsolved jewelry robbery which had been consummated in May, 1957. I stated that he should give this situation his personal attention and endeavor to bring about an improvement in the over-all operations.

Very truly yours,

John Edgar Hoover
Director



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Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
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Clayton _____
Tele. Room _____
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JEH:TLCD
(5)

MAIL ROOM ☐

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: March 28, 1958

FROM : *[Signature]*, PITTSBURGH (62-1873)PERSONAL ATTENTIONSUBJECT: "MASTERS OF DECEIT"
(Proposed Program of Allegheny
County Department of American
Legion)

Has winter and *Pittsburgh* *PA*

Mr. [redacted] who is [redacted] the Pennsylvania Department of the American Legion's Americanization Committee, and who is the [redacted] of the Allegheny County Courts, and also a very good friend of this Office, contacted the writer on this date, at which time he stated that the American Legion in Allegheny County has sufficient funds with which it is to purchase copies of "Masters of Deceit" for each school in Allegheny County. This will cover both public and parochial schools. Mr. [redacted] pointed out that Pennsylvania State Legislation, beginning in the fall term of 1958, requires that all public schools teach pupils the menace of Communism. He stated he has talked to members of the various school boards in Allegheny County and they are very enthusiastic about receiving copies of your book which can be used as a basis for their course. Mr. [redacted] stated that the book offers a wonderful means of insuring uniformity as well as being placed in the libraries for reference purposes.

b6

Each copy of the book distributed will have a bookplate imprinted on the inside cover. This bookplate will point out that the book is given in memory of the members of the armed forces who fought Communism in Korea,

Mr. [redacted] was informed by the writer that not only is "Masters of Deceit" an excellent authoritative reference book but certainly it is an excellent vehicle to establish uniformity in any program aimed at pointing out the menace of Communism. He was thanked for you personally by the writer for his very complimentary and friendly statements made concerning you and the book.

b6

Mr. [redacted] also pointed out that he is desirous of having these books placed in the schools of Allegheny County prior to the beginning of the fall term and that thereafter on October 7, 1958,

2-Bureau
2-Pittsburgh
EHW/MMJ
(4)

146-62-278
~~EXP. PROC.~~ 23
MAR 31 1958

CC detached in Crime Records
4-14-58
NO CARD MADE IN TELE ROOM 3/31/58 PJS

PG. #62-1873

at the regular monthly meeting of the Allegheny County Department of the American Legion, they will have a ceremony honoring the placing of these books in the libraries, with all school district heads present, as well as the heads of the colleges and universities in Allegheny County.

Mr. [] stated he could think of nothing more fitting than if you would be able to be present and speak to those assembled who would number approximately 400. This would be in the evening at about 8:00 P.M.

b6

The writer stated to Mr. [] that your commitments are very heavy and that it was not known as to whether they were such as to permit you to come to Pittsburgh. Mr. [] stated in the event this would not be possible he would be appreciative of your designating someone to represent you. Mr. [] stated he is directing a letter to you setting forth this request.

Mr. [] stated that he believes that this is the first county of its size, with more than a million and a half people, which would have a uniformity in their scholastic libraries such as will be represented by the presence of your book there.

Mr. [] also stated that it is the practice of the American Legion in Allegheny County to make a presentation award to those who are cited for meritorious service by the American Legion. Beginning now he is utilizing a copy of "Masters of Deceit" for such awards. He stated he has heretofore utilized the "FBI Story."

b6

I wanted to outline the foregoing to you in anticipation of Mr. [] directing a letter in connection with his request. It should be noted that the writer expressed his appreciation for the highly complimentary words and expressions made by Mr. []

RECORDED - 144
✓ (1)

April 3, 1958

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

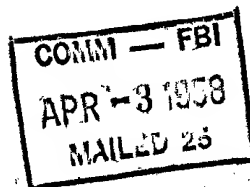
Dear Mr. Winterrowd:

Thank you very much for your thoughtful letter
of March 28, 1958, concerning the proposed plans of Mr.
 and The American Legion in regard to "Masters of
Deceit." I certainly appreciate your kindness in advising me
of this matter.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director



NOTE: No letter being directed to until his incoming
letter is received.

APR 3 3 14 PM '58
REC'D-READING ROOM
FBI

LeB

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

LH:blh
(4)

MAIL ROOM ☐

1958 ✓

DM

Gau
ms

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: E. HUGO WINTERROWD

Where Assigned: PITTSBURGH
(Division) (Section, Unit)

Official Position Title: SPECIAL AGENT IN CHARGE

Rating Period: from 4/1/57 to 3/31/58

ADJECTIVE RATING: SATISFACTORY Employee's Initials _____
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: [Signature] Assistant Director 3/31/58
Signature Title Date

Reviewed by: Ceyda A. Tolson Associate Director 3/31/58
Signature Title Date

Rating Approved by: _____
Signature Title Date

TYPE OF REPORT

(X) Official

(X) Annual

RECORDED - 144

() Administrative

() 60 Day

() Transfer

() Separation from Service

() Special

*Copy sent by
M/S 4/25/58
wh*

9 APR 29 1958

| |
|------------------|
| 146-16-279 |
| SEARCHED |
| SERIALIZED |
| INDEXED |
| FILED |
| APR 25 1958 |
| FBI - PITTSBURGH |

2-144

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

May 12, 1958

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
450 Union Trust Building
Pittsburgh 19, Pennsylvania

Dear Mr. Winterrowd:

I certainly regret it was not possible for me to see you while you were here on May 9, 1958. I will look forward to seeing you when you are next in Washington.

Sincerely yours,

J. Edgar Hoover

FCH:rm
(3)

RECORDED - 111

| |
|---------------------------------|
| 280 |
| Searched |
| Number |
| 8 MAY 20 1958 |
| FEDERAL BUREAU OF INVESTIGATION |

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐

MAILED 9
MAY 12 1958
COMM - FBI

MAY 9 1958
FBI
MAY 9 1958

**FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION**

MAY 8 1958

TELETYPE

URGENT 5-8-58 12-59 AM EDST KK

TO ~~DIRECTOR, FBI~~

FROM SAC, PITTSBURGH.

ATTENTION MOVEMENT SECTION E. Hugo Winterrowd

TRAVEL OF SAC. WILL PROCEED TO SOG VIA CAPITAL

AIRLINES FLIGHT FOUR SIX THREE, LEAVING FOUR THIRTYFIVE P. M., ARRIVING FIVE FIFTYONE P. M., THIS DATE.

END AND ACK PLS

11-59 AM OK FBI WA JFS

TU DISC

Noted in
Comm. Sect.
By Law/ues

Mr. Mohr

14 MAY 18 1958

8
DEPT. FILE 19

cc in Mohr

67-111-10000 RECORDED
6 MAY 16 1958
136

DK

6-6-58

PLAIN TEXT

TELETYPE

URGENT

REC-62 *941-1-192-433*

TO SAC PITTSBURGH
FROM DIRECTOR FBI

REUR AIRTEL ADVISING THAT IT WILL BE NECESSARY FOR YOU TO
ATTEND A MEETING ON JUNE TEN, ONE NINE FIVE EIGHT. IT IS
IMPORTANT THAT EITHER YOU OR THE ASAC BE ON OFFICIAL DUTY
AND READILY AVAILABLE WHEN THE OTHER IS ON LEAVE. ACCORDINGLY,
YOU SHOULD ADVISE ASAC GRIFFEE THAT IT IS NECESSARY FOR HIM TO
CANCEL HIS LEAVE DURING THE PERIOD OF YOUR COMMITMENT ON
THAT DATE. AMENDED LEAVE APPLICATIONS SHOULD BE SUBMITTED
BY ASAC GRIFFEE.

94-1-192-433

141 281

[Signature]

*hlc
WPC*

RGH:ksp:mjp

- Tolson *(9)*
- Boardman
- Belmont
- Mohr
- Nease
- Parsons
- Rosen

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JUN 6 1958
2 47

Air-tel

E. Hugo Winterrowd

To: SAC, Pittsburgh

From: Director, FBI

You should report to SOG, Room 5517, on August 25, 1958, for attendance at a Special One-Day Conference of Key Offices on Top Hoodlums, Jewel Thefts and Informants. Be prepared to discuss any problems in connection with this conference.

Confirm attendance immediately.

1 - Mr. Rosen
1 - Mr. Hereford
1 - Mr. Tamm

hgb

(7)

67-146562-281X
FBI - PITTSBURGH
JUL 21 1958

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____



MAIL ROOM

12 JUL 18 1958

1. Agency and organizational designations

2. Pay roll period

3. Block No.

4. Slip No.

F. B. I. U.S. Dept. of Justice

5. Employee's name (and social security account number when appropriate)

6. Grade and salary

11381 W. E. HUGH WINTERBORN

SA(SAC)

GS 16

~~XXXXX~~ \$15.150

PAY ROLL CHANGE DATA

| | BASE PAY | OVERTIME | | GROSS PAY | RET. | TAX | BOND | F. I. C. A. | | NET PAY |
|--------------------|----------|----------|--|-----------|------|-----|------|-------------|--|---------|
| 7. Previous normal | | | | | | | | | | |
| 8. New normal | | | | | | | | | | |
| 9. Pay this period | | | | | | | | | | |

10. Remarks:

11. Appropriation(s)

12. Prepared by

13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date

15. Date last equivalent increase

16. Old salary rate

17. New salary rate

18. Performance rating is satisfactory or better.

7-13-58

1-13-57

~~\$14.910~~

~~\$15.150~~

E. Hoover
(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):
Period(s).

(Check applicable box in case of excess LWOP)

☐ In pay status at end of waiting period.

☐ In LWOP status at end of waiting period.

☒ No excess LWOP Total excess LWOP

NA/KLV Initials of Clerk

3/12/58

September 2, 1958

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
450 Union Trust Building
Pittsburgh 19, Pennsylvania

Dear Winterrowd:

I regret that my absence from the city prevented my seeing you when you were in Washington for a conference. I shall look forward to seeing you the next time you are in Washington.

Sincerely,

J. Edgar Hoover

NOTE: White note, 8-25-58, re SAC Winterrowd's call at Director's Office, FCH:rm.

FCH:rm
(3)

RECORDED

| | |
|---------------|----------|
| 67-146362-282 | |
| Searched | Numbered |
| 1 SEP 9 | |

MAILED 10
SEP 2 1958
COMM-FBI

REC-11
SEP 3 4 11 51 AM '58
3
94
Tolson _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

00-6

OFFICE OF DIRECTOR
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

August 25, 1958

SAC E. Hugo Winterrowd of the Pittsburgh Office, who is here attending a one-day conference, came by to see the Director. He advised he had no problems to take up with the Director but merely wanted to pay his respects.

Mr. Winterrowd was advised of the Director's absence from the city.

Re TOP Hoodlums

FCH:rm
1 - Tele Room
(3)

REC-140

| | |
|---------------|----------|
| 67-146562-283 | |
| Searched | Numbered |
| 4 SEP 10 1958 | |

Mr. Tolson _____
Mr. Belmont _____
Mr. Mohr _____
Mr. Nease _____
Mr. Parsons _____
Mr. Rosen _____
Mr. Tamm _____
Mr. Trotter _____
Mr. Jones _____
Mr. W.C. Sullivan _____
Tele. Room _____
Mr. Holloman _____
Miss Holmes _____
Miss Gandy _____

8 SEP 10 1958

November 7, 1958

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

I want to take this opportunity to commend the agents of the Pittsburgh Division who so capably discharged their assignments in connection with the contact of a source of information of great importance to the Bureau in the security field.

These agents exercised a great deal of alertness, good judgment and ingenuity in handling their respective duties, thereby enabling a successful contact to be made with this source. Please convey my sincere appreciation to each man for the high caliber of his services.

Nov 7 2 56 PM '58
REC'D-READING ROOM
FBI

MAILED 11
NOV - 7 1958
COMM-FBI

Sincerely yours,

1 - SAC, Pittsburgh (Personal Attention)

Reurmemo 10-24-58 re

Internal Security-AI."

Bureau does not feel individual letters are warranted in this instance except for SA Scheer. Place copy of this letter in personnel files of all other participating agents.

AFH:afh
(12)

Place copies in personnel files of the following:

SA [redacted]
SA Albert E. Klebe, Jr.
SA Edward P. Houghton

SA [redacted]
SA James E. Farmer
SA [redacted]

SA John R. Mitchell
SA [redacted]

Based on memo S. B. Donahoe to Mr. Belmont, 11-5-58,
WDS:djd and addendum Administrative Division, 11-6-58,
CRD:afh.

Tolson _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

RECORDED - 181
①

October 14, 1958

Mr. Laurence H. Axman
Employment Policy Officer
U. S. Department of Justice

Director, FBI

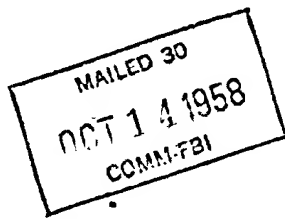
EXECUTIVE ORDER 10590

Reference is made to your memorandum dated October 6, 1958, in which you requested to be advised of the official designated by this Bureau to attend a forthcoming conference to be held in Pittsburgh, Pennsylvania, by the President's Committee on Government Employment Policy.

This is to advise that Mr. E. Hugo Winterrowd, Special Agent in Charge, Federal Bureau of Investigation, 450 Union Trust Building, Pittsburgh 19, Pennsylvania, is designated to represent this Bureau at the conference in that city.

RGH:jma
(3)

Based on memo Tavel to Mohr RGH:jma 10/13/58



OCT 14 4 10 PM '58

FBI

RECEIVED-DIRECTOR

OCT 14 3 55 PM '58
REC'D-READING ROOM
FBI

OCT 14 2 24 PM '58
FBI
DEPT. OF JUSTICE

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

December 9, 1958

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winterrowd:

I am writing at this time to commend the agents of the Pittsburgh Office for their excellent services in connection with the contacts of a highly confidential source of information of extreme importance to the Bureau in the security field.

These men carried out their respective assignments with a high degree of alertness, skill and efficiency, resulting in the successful execution of this delicate operation. They performed in a most creditable fashion and I want you to convey my sincere appreciation to each man for the high caliber of his services.

RECORDED - 131

Sincerely yours,
J. Edgar Hoover

1 - SAC, Pittsburgh (Personal Attention)

Re: Anagram - Yugoslavia. Although Bureau realizes the work done by participating agents, it is not felt that individual letters are warranted. Place copy of this letter in files of agents not individually recognized.

AFH:afh
(14)

Place copies in personnel files of the following agents:

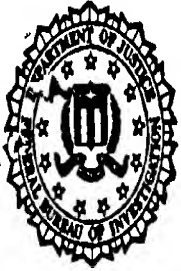
Albert E. Klebe, Jr.

Donald G. Harris

Edward P. Houghton

John R. Mitchell

John H. Murphy



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA

E. Hugo Winterrowd
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | | |
|---------|-----------------------------|--------------|----------|
| Name | | Relationship | Date |
| | | wife | 10/31/58 |
| Address | 640 Royce Ave. Pitts 16, Pa | | |

b6

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

| | | |
|-----------------|--------------|------|
| Name | Relationship | Date |
| (Same as above) | | |
| Address | | |

Very truly yours,

E. Hugo Winterrowd
Special Agent

DEC 11 1958

13, 1959

Mr. E. Hugo W
Federal Bureau
Pittsburgh, Pen

I want you to extend my special recognition to the agents of the Pittsburgh Division who participated so capably in the investigation of the Bank Robbery case involving [REDACTED]

b6
b7c

REC'D-READING ROOM
FBI
JAN 13 12 4 PM '59

MAILED 25
JAN 13 1950
COMM-FBI

RECORDED Sincerely yours
J. Edgar Hoover

67-17-286
Searched _____ Indexed _____
3 JAN 30 1959

Place copy of this letter in personnel files of all participating personnel.

MAIL ROOM ☐ TELETYPE UNIT ☐

CMT:cmt
(16)

(OVER)

E. Hugo Winterrowd
Pittsburgh, Pennsylvania

Place copy of this letter in personnel files of following agents:

[Redacted]

George H. Keenan

[Redacted]

Samuel A. Miller

Edward T. Zimmerman

[Redacted]

Robert A. Reeves

[Redacted]

William J. Myers

[Redacted]

J. Edward Kern

b6

SAC, Pittsburgh

1/28/59

Director, FBI

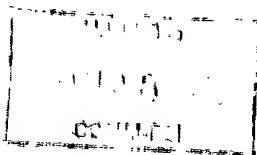
PERSONAL ATTENTION

E. HUGO WINTERROWD
SAC
PHYSICAL EXAMINATION MATTER

- () Rebutlet _____.
- () Reurlet _____.
- (X) Re Physical Examination 8/14/57.
- () Advise Bureau of present weight without clothing.
- () Advise Bureau if dental work has been completed.
- () Advise Bureau if vision has been corrected to 20/20.
- () Advise Bureau re physical condition.
- () Advise Bureau condition of _____.
- () Submit results of chest X ray immediately.
- () Submit statement from doctor advising if Agent is qualified for strenuous physical exertion and the use of firearms.
- () Submit Bureau of Employees' Compensation forms.
- (X) You were due 8/14/58 for annual physical examination. You are to be scheduled for this examination if not already completed and the results furnished to the Bureau within 30 days.

sjh (3)
67-146562

[Handwritten signature]



Tolson _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

REPLY: ATTENTION PERSONNEL SECTION

MAIL ROOM ☐ TELETYPE UNIT ☐

SAC, Pittsburgh

2/13/59

Director, FBI

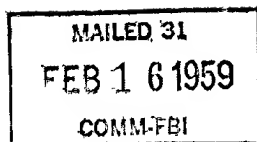
PERSONAL ATTENTION

E. HUGO WINTERROWD

SAC

PHYSICAL EXAMINATION MATTER

- (X) Rebulet 1/28/59.
- () Reurlet _____.
- (X) Re Physical Examination 8/14/57.
- () Advise Bureau of present weight without clothing.
- () Advise Bureau if dental work has been completed.
- () Advise Bureau if vision has been corrected to 20/20.
- () Advise Bureau re physical condition.
- () Advise Bureau condition of _____.
- () Submit results of chest X ray immediately.
- () Submit statement from doctor advising if Agent is qualified for strenuous physical exertion and the use of firearms.
- () Submit Bureau of Employees' Compensation forms.
- (X) Submit physical examination report without delay.



sjc (3)

Tolson _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

NOT RECORDED
FEB 17 1959

REPLY? ATTENTION PERSONNEL SECTION

MAIL ROOM ☒ TELETYPE UNIT ☐

Handwritten signature/initials

Routing Slip
FD-4 (Rev. 12-4-57)

Date 2-18-59

To

☒ Director

FILE #

Att. PERSONNEL SECTION

☐ SAC Title

☐ ASAC

☐ Supv. E. HUGO WINTERROWD

☐ Agent SAC - PITTSBURGH

☐ SE PHYSICAL EXAMINATION

☐ CC MATTER

☐ Steno

☐ Clerk

ACTION DESIRED

☐ Acknowledge

☐ Assign Reassign

☐ Bring file

☐ Call me

☐ Correct

☐ Deadline

☐ Deadline passed

☐ Delinquent

☐ Discontinue

☐ Expedite

☐ File

☐ Initial & return

☐ Leads need attention

☐ Open Case

☐ Return with explanation or notation as to action taken.

☐ Prepare lead cards

☐ Prepare tickler

☐ Recharge serials

☐ Return assignment card

☐ Return file

☐ Return serials

☐ Search and return

☐ See me

☐ Send Serials

to

☐ Submit new charge-out

☐ Submit report by

☐ Type

ReBulet 2-13-59. Bureau is advised that I will be afforded a physical examination on 2-24-59 and results will be sent to Bureau immediately upon their receipt from the Dispensary.

E. H. Winterrowd

SAC

☐ See reverse side

Office PITTSBURGH

67-NO RECORDED
2 FEB 20 1959

will follow
200

3
200

February 13, 1959

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

FEB 13 10 30 AM '59
REC'D-READING ROOM
F B I

b6
b7C

Dear Mr. Winterrowd:

It is a pleasure to extend my thanks, through you, to the personnel of the Pittsburgh Division for the high caliber of their services relative to the Bank Robbery case involving [redacted]

These men displayed a high degree of enthusiasm, tenacity and devotion to duty in pursuing this investigation at considerable personal sacrifice and inconvenience. Their performance was indeed noteworthy and a credit to them and to the Bureau. I want you to convey this expression of my commendation to them for their exemplary performance.

Sincerely yours,
J. Edgar Hoover

1 - SAC, Pittsburgh (Personal Attention)

Place copy of this letter in personnel files of all participating personnel.

CMT:cmt
(17)

Place copy of this letter in personnel files of following:

ASAC Earl M. Dalness

George H. Keenan

John

William J. Myers

Bernard W.

Edward T. Zimmerman William R

John B. Rucker, Jr.

James B. Fanning

John J. S

MAIL ROOM TELETYPE UNIT

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

b6

Routing Slip
FD-4 (Rev. 12-4-57)

Date 3-2-59

To

☒ Director

FILE #

Att. PERSONNEL SECTION

☐ SAC

Title

☐ ASAC

☐ Supv.

E. H. WINTERROWD

☐ Agent

SAC

☐ SE

PITTSBURGH - PHYSICAL

☐ CC

EXAMINATION

☐ Steno

☐ Clerk

ACTION DESIRED

☐ Acknowledge

☐ Prepare lead cards

☐ Assign Reassign

☐ Prepare tickler

☐ Bring file

☐ Recharge serials

☐ Call me

☐ Return assignment card

☐ Correct

☐ Return file

☐ Deadline

☐ Return serials

☐ Deadline passed

☐ Search and return

☐ Delinquent

☐ See me

☐ Discontinue

☐ Send Serials

☐ Expedite

to

☐ File

☐ Submit new charge-out

☐ Initial & return

☐ Submit report by

☐ Leads need attention

☐ Type

☐ Open Case

☐ Return with explanation or notation as to action taken.

Bureau is advised that the writer was afforded a physical examination today, at the U.S. Army Dispensary. Results will be forwarded to the Bureau as soon as possible.

E. H. Winterrowd

SAC

☐ See reverse side

Office PITTSBURGH

34
67-NOT RECORDED
4 MAR 10 1959

REPORT OF MEDICAL EXAMINATION

2 MAR 1959

| | | | |
|--|---------------------|--|--|
| 1. LAST NAME--FIRST NAME--MIDDLE NAME (Type or print) WINTERROWD, EARLL HUGO | | 2. GRADE AND COMPONENT OR POSITION Special Agent in Charge | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 640 Royce Avenue, Pittsburgh-16, Pa. | | 5. PURPOSE OF EXAMINATION Annual Physical | 6. DATE OF EXAMINATION FEB 24, 1959 |
| 7. SEX M | 8. RACE W | 9. TOTAL YRS. GOV. SERVICE 18 | 10. DEPARTMENT, AGENCY, OR SERVICE FBI |
| 11. ORGANIZATION UNIT PITTSBURGH DIVISION | | | |
| 12. DATE OF BIRTH 5-23-16 | | 13. PLACE OF BIRTH Fort Wayne, Ind. | |
| 14. NAME, RELATIONSHIP AND ADDRESS OF NEXT OF KIN - Wife | | | |

| | | | |
|--|--|---|--|
| 15. EXAMINING FACILITY OR EXAMINER AND ADDRESS U.S. ARMY DISPENSARY SOUTH PARK MILITARY RESERVATION PITTSBURGH, PA. PENNSYLVANIA | | 16. OTHER INFORMATION | |
| 17. RATING OR SPECIALTY CHEMICAL EVALUATION | | TIME IN THIS CAPACITY: TOTAL LAST SIX MONTHS | |

| NORMAL | ABNOR- MAL | (Check each item in appropriate col- umn; enter "N" or "E" if not evaluated) |
|--------|---------------|---|
| X | | 18. HEAD, FACE, NECK, AND SCALP |
| X | | 19. NOSE |
| X | | 20. SINUSES |
| X | | 21. MOUTH AND THROAT |
| X | | 22. EARS--GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) |
| X | | 23. DRUMS (Perforation) |
| /// | XX | 24. EYES--GENERAL (Visual acuity and refraction under items 69, 80, and 81) |
| X | | 25. OPHTHALMOSCOPIC |
| X | | 26. PUPILS (Equality and reaction) |
| X | | 27. OCULAR MOTILITY (Associated parallel move- ments, nystagmus) |
| X | | 28. LUNGS AND CHEST (Include breasts) |
| X | | 29. HEART (Thrust, size, rhythm, sounds) |
| X | | 30. VASCULAR SYSTEM (Varicosities, etc.) |
| X | | 31. ABDOMEN AND VISCERA (Include hernia) |
| X | | 32. ANUS AND RECTUM (Hemorrhoids, fistulas) (Prostate if indicated) |
| X | | 33. ENDOCRINE SYSTEM |
| X | | 34. G-U SYSTEM |
| X | | 35. UPPER EXTREMITIES (Strength, range of motion) |
| X | | 36. FEET |
| X | | 37. LOWER EXTREMITIES (Except feet) (Strength range of motion) |
| X | | 38. SPINE, OTHER MUSCULOSKELETAL |
| X | | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS |
| X | | 40. SKIN, LYMPHATICS |
| X | | 41. NEUROLOGIC (Equilibrium tests under item 78) |
| X | | 42. PSYCHIATRIC (Specify any personality deviation) |

NOTES--Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary)

24- V A defect-Correctable.

| | | |
|--------------|------------|--|
| Females only | | (Check how done) |
| | 43. PELVIC | <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL |

ENCLOSURE

67-146362-288

Searched _____ Indexed _____

5 MAR 10 1959

(Continue in item 73)

| | | |
|--|--------------------------------------|--|
| 44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively) | | REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES |
| O--Restorable teeth I--Nonrestorable teeth X--Missing teeth XXX--Replaced by dentures (X X S)--Fixed bridge, brackets to include abutments | | |
| R I G H T | 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 | DC-3 PC-1 |
| 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17 | X O O O O O O O O O O O O O O | |

| | | | |
|--------------------------------------|---------------------|---|--|
| 45. URINALYSIS: SP. GR. 1.018 | | 46. CHEST X-RAY (Place, date, film number, result) Same as item # 15-Film #8238 negative 2 March 59 | 47. SEROLOGY (Specify test used and result) Cardio-Floc-negative |
| ALBUMIN neg | SUGAR neg | MICROSCOPIC negative | |
| 48. EKG Normal | | 49. BLOOD TYPE AND RH Type "B" Pos | 50. OTHER TESTS None |

| MEASUREMENTS AND OTHER FINDINGS | | | | | | | | | | | | | | | |
|---|--|---------------------------|--|--|--|--------------------------------|--|--|--|--|--|---|--|--|--|
| 51. HEIGHT 72 1/2 inches | | 52. WEIGHT 177 | | 53. COLOR VISION - AD brown F B T brown | | | | 54. COLOR EYES brown | | 55. BUILD. SLENDER <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> HEAVY <input type="checkbox"/> OBESSE <input type="checkbox"/> | | 56. TEMP. 98.6 | | | |
| 57. BLOOD PRESSURE (Arm at heart level) | | | | | | 58. PULSE (Arm at heart level) | | | | | | | | | |
| SITTING SYS. 140 DIA. 90 | | RECUMBENT SYS. DIA. | | STANDING (3 min.) SYS. 120 DIA. 80 | | SITTING SYS. 120 DIA. 80 | | AFTER EXERCISE 112 | | 2 MIN. AFTER 84 | | RECUMBENT - AFTER STANDING 3 MIN. | | | |
| 59. DISTANT VISION | | | | 60. REFRACTION | | | | 61. NEAR VISION | | | | | | | |
| RIGHT 20/ 100 | | CORR. TO 20/ 20 | | BY -2.50 S. +0.50 | | CX 90 | | J-1 | | CORR. TO | | BY | | | |
| LEFT 20/ 100 | | CORR. TO 20/ 20 | | BY -2.75 S. +0.25 | | CX 90 | | J-1 | | CORR. TO | | BY | | | |
| 62. METEOROPHORIA (Specify distance) ES° EX° R. M. L. M. PRISM DIV. PRISM CONV. PC PD | | | | | | | | | | | | | | | |
| Cover test normal 20 feet | | | | | | | | | | | | | | | |
| 63. ACCOMMODATION RIGHT LEFT | | | | 64. COLOR VISION (Test used and result) Ishihara normal | | | | 65. DEPTH PERCEPTION (Test used and score) UNCORRECTED = CORRECTED | | | | | | | |
| 66. FIELD OF VISION | | | | 67. NIGHT VISION (Test used and score) | | | | 68. RED LENS | | | | 69. INTRAOCULAR TENSION Normal | | | |
| 70. HEARING | | | | 71. AUDIOMETER | | | | 72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score) | | | | | | | |
| RIGHT WY 15 /15 SV 15 /15 | | | | 250 500 1000 2000 3000 4000 8000 | | | | | | | | | | | |
| LEFT WY 15 /15 SV 15 /15 | | | | RIGHT LEFT | | | | | | | | | | | |
| 73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY | | | | | | | | | | | | | | | |

None

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)
24- 59-V-A defect correctable-PC-#2 under "E" factor. (Dg 3803-Myopia-near sighted).

| | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|
| 75. RECOMMENDATIONS-FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify) None | | | | | | 76. PHYSICAL PROFILE | | | | | |
| | | | | | | P U L H E S | | | | | |
| | | | | | | 1 1 1 1 2 1 | | | | | |
| 77. EXAMINEE (Check) <input checked="" type="checkbox"/> IS <input type="checkbox"/> IS NOT QUALIFIED FOR General Service (FBI Annual) | | | | | | PHYSICAL CATEGORY | | | | | |
| 78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER | | | | | | A B C D E | | | | | |
| 79. TYPED OR PRINTED NAME OF PHYSICIAN T. C. Lyon, M.D. | | | | | | SIGNATURE T. C. Lyon, M.D. | | | | | |
| 80. TYPED OR PRINTED NAME OF PHYSICIAN | | | | | | SIGNATURE Charles E. Henise, M.D. | | | | | |
| 81. TYPED OR PRINTED NAME OF DENTIST (Indicate which) CHARLES E. HENISE | | | | | | SIGNATURE Charles E. Henise, M.D. | | | | | |
| 82. TYPED OR PRINTED NAME OF DEWING OFFICER OR APPROVING AUTHORITY | | | | | | SIGNATURE NUMBER OF ATTACHED SHEETS | | | | | |

ATTACHMENT TO STANDARD FORM 88, REPORT OF MEDICAL EXAMINATION
FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER

Name of Examinee: WINTERROWD EARLL HUGO
(Type or print) Last First Middle

The following portions of the attached examination report form need not be completed:

| | |
|----|----|
| 2 | 62 |
| 3 | 65 |
| 11 | 67 |
| 14 | 68 |
| 17 | 69 |
| 46 | 71 |
| 48 | 72 |
| 49 | |

46. Is necessary unless facilities for affording same are not readily available.
48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.
49. Is necessary unless facilities for affording same are not readily available.
71. Audiometer examinations should be afforded whenever possible.

FOR ALL EXAMINEES, WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS
OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee ☒ is ☐ is not qualified for strenuous physical exertion.

TO BE ANSWERED IN THE CASE OF ALL MALE EMPLOYEES AND MALE APPLICANTS:

- Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?
☒ No ☐ Yes. If "yes" please specify defects. None
- Does examinee have any defects prohibiting safe operation of motor vehicles?
☒ No ☐ Yes. If "yes" please specify defects. None

67-146-2 288

Weights for Males

| Height Feet-Inches | SMALL FRAME | | MEDIUM FRAME | | LARGE FRAME | |
|-----------------------|-------------|---------|--------------|---------|-------------|---------|
| | Desirable | Maximum | Desirable | Maximum | Desirable | Maximum |
| 5 4 | 121-131 | 143 | 129-139 | 152 | 136-148 | 162 |
| 5 5 | 124-134 | 146 | 132-142 | 155 | 140-152 | 166 |
| 5 6 | 128-138 | 151 | 136-146 | 160 | 144-157 | 172 |
| 5 7 | 131-142 | 155 | 140-151 | 165 | 148-161 | 176 |
| 5 8 | 135-146 | 160 | 144-155 | 170 | 152-165 | 181 |
| 5 9 | 139-150 | 164 | 148-159 | 174 | 156-170 | 186 |
| 5 10 | 143-154 | 168 | 152-163 | 178 | 160-175 | 192 |
| 5 11 | 147-159 | 174 | 156-168 | 184 | 164-180 | 197 |
| 6 0 | 152-164 | 179 | 161-173 | 189 | 169-185 | 203 |
| 6 1 | 158-170 | 186 | 166-179 | 196 | 174-191 | 209 |
| 6 2 | 163-175 | 192 | 171-184 | 201 | 179-197 | 216 |
| 6 3 | 168-180 | 197 | 176-189 | 207 | 184-202 | 221 |
| 6 4 | 174-186 | 204 | 182-195 | 214 | 190-208 | 228 |
| 6 5 | 180-191 | 209 | 188-201 | 220 | 196-214 | 234 |

3. Examinee's frame is ☐ small ☐ medium ☒ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds

☐ gain _____ pounds

Remarks: None

2 MAR 1959

U.S. ARMY DISPENSARY
SOUTH PARK MILITARY RESERVATION
PITTSBURGH 36, PENNSYLVANIA

Thayer C. Lyon M.D.
(Signature of Medical Examiner)

2 March 1959 Thayer C. Lyon M.D.
(Date) Medical Officer

REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

2 MAR 1952

| | | | | | | |
|---|--------------|---|---|--|--|--|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME WINTERROWD, EARLL HUGO | | | 2. GRADE AND COMPONENT OR POSITION Special Agent in Charge | | 3. IDENTIFICATION NO. | |
| 4. HOME ADDRESS (Number, street or R.F.D., city or town, zone and State) 640 Royce Avenue, Pittsburgh 16, Pa. | | | 5. PURPOSE OF EXAMINATION Annual Physical | | 6. DATE OF EXAMINATION MAR 1952 | |
| 7. SEX M | 8. RACE W | 9. TOTAL YRS. GOVT. SERVICE MILITARY CIVILIAN 18 | 10. DEPARTMENT, AGENCY, OR SERVICE FBI | | 11. ORGANIZATION UNIT Pittsburgh Division | |
| 12. DATE OF BIRTH 5-23-16 | | 13. PLACE OF BIRTH Fort Wayne, Ind. | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN - Wife | | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS U.S. ARMY DISPENSARY SOUTH PARK MILITARY RESERVATION PITTSBURGH 36, PENNSYLVANIA | | | 16. OTHER INFORMATION None | | | |

| | | | | | | | | | |
|--------------------|-----|-----------------|-------------------------|--------------|---|-------------------------------------|--------------------------------|-------------|--|
| 18. FAMILY HISTORY | | | | | 19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE? | | | | |
| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH | YES | NO | (Check each item) | RELATION(S) | |
| FATHER | 71 | Good | | | | <input checked="" type="checkbox"/> | HAD TUBERCULOSIS | | |
| MOTHER | 72 | " | | | | <input checked="" type="checkbox"/> | HAD SYPHILIS | | |
| SPOUSE | 43 | " | | | | <input checked="" type="checkbox"/> | HAD DIABETES | | |
| | | | | | | <input checked="" type="checkbox"/> | HAD CANCER | | |
| BROTHERS | | | | | | <input checked="" type="checkbox"/> | HAD KIDNEY TROUBLE | | |
| AND | | | | | | <input checked="" type="checkbox"/> | HAD HEART TROUBLE | | |
| SISTERS | | | | | | <input checked="" type="checkbox"/> | HAD STOMACH TROUBLE | | |
| CHILDREN | 16 | Good | | | | <input checked="" type="checkbox"/> | HAD RHEUMATISM (Arthritis) | Mother | |
| | 12 | " | | | | <input checked="" type="checkbox"/> | HAD ASTHMA, HAY FEVER, MEASLES | | |
| | 6 | " | | | | <input checked="" type="checkbox"/> | HAD EPILEPSY (Fits) | | |
| | | | | | | <input checked="" type="checkbox"/> | COMMITTED SUICIDE | | |
| | | | | | | <input checked="" type="checkbox"/> | BEEN INSANE | | |

| | | | | | | | | | | | |
|--|----|------------------------------|-------------------------------------|----|---|-------------------------------------|----|--------------------------------------|-------------------------------------|----|-----------------------------------|
| 20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item) | | | | | | | | | | | |
| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
| <input checked="" type="checkbox"/> | | SCARLET FEVER, ERYSIPELAS | <input checked="" type="checkbox"/> | | GOITER | <input checked="" type="checkbox"/> | | TUMOR, GROWTH, CYST, CANCER | <input checked="" type="checkbox"/> | | "TRICK" OR LOCKED KNEE |
| <input checked="" type="checkbox"/> | | DIPHTHERIA | <input checked="" type="checkbox"/> | | TUBERCULOSIS | <input checked="" type="checkbox"/> | | RUPTURE | <input checked="" type="checkbox"/> | | FOOT TROUBLE |
| <input checked="" type="checkbox"/> | | RHEUMATIC FEVER | <input checked="" type="checkbox"/> | | SOAKING SWEATS (Night sweats) | <input checked="" type="checkbox"/> | | APPENDICITIS | <input checked="" type="checkbox"/> | | NEURITIS |
| <input checked="" type="checkbox"/> | | SWOLLEN OR PAINFUL JOINTS | <input checked="" type="checkbox"/> | | ASTHMA | <input checked="" type="checkbox"/> | | PILES OR RECTAL DISEASE | <input checked="" type="checkbox"/> | | PARALYSIS (Inc. infantile) |
| <input checked="" type="checkbox"/> | | MUMPS | <input checked="" type="checkbox"/> | | SHORTNESS OF BREATH | <input checked="" type="checkbox"/> | | FREQUENT OR PAINFUL URINATION | <input checked="" type="checkbox"/> | | EPILEPSY OR FITS |
| <input checked="" type="checkbox"/> | | WHOOPING COUGH | <input checked="" type="checkbox"/> | | PAIN OR PRESSURE IN CHEST | <input checked="" type="checkbox"/> | | KIDNEY STONE OR BLOOD IN URINE | <input checked="" type="checkbox"/> | | CAR, TRAIN, SEA, OR AIR SICKNESS |
| <input checked="" type="checkbox"/> | | FREQUENT OR SEVERE HEADACHE | <input checked="" type="checkbox"/> | | CHRONIC COUGH | <input checked="" type="checkbox"/> | | SUGAR OR ALBUMIN IN URINE | <input checked="" type="checkbox"/> | | FREQUENT TROUBLE SLEEPING |
| <input checked="" type="checkbox"/> | | DIZZINESS OR FAINTING SPELLS | <input checked="" type="checkbox"/> | | PALPITATION OR POUNDING HEART | <input checked="" type="checkbox"/> | | BOILS | <input checked="" type="checkbox"/> | | FREQUENT OR TERRIFYING NIGHTMARES |
| <input checked="" type="checkbox"/> | | EYE TROUBLE | <input checked="" type="checkbox"/> | | HIGH OR LOW BLOOD PRESSURE | <input checked="" type="checkbox"/> | | VENEREAL DISEASE | <input checked="" type="checkbox"/> | | DEPRESSION OR EXCESSIVE WORRY |
| <input checked="" type="checkbox"/> | | EAR, NOSE OR THROAT TROUBLE | <input checked="" type="checkbox"/> | | CRAMPS IN YOUR LEGS | <input checked="" type="checkbox"/> | | RECENT GAIN OR LOSS OF WEIGHT | <input checked="" type="checkbox"/> | | LOSS OF MEMORY OR AMNESIA |
| <input checked="" type="checkbox"/> | | RUNNING EARS | <input checked="" type="checkbox"/> | | FREQUENT INDIGESTION | <input checked="" type="checkbox"/> | | ARTHRITIS OR RHEUMATISM | <input checked="" type="checkbox"/> | | BED WETTING |
| <input checked="" type="checkbox"/> | | CHRONIC OR FREQUENT COLDS | <input checked="" type="checkbox"/> | | STOMACH, LIVER OR INTESTINAL TROUBLE | <input checked="" type="checkbox"/> | | BONE, JOINT, OR OTHER DEFORMITY | <input checked="" type="checkbox"/> | | NERVOUS TROUBLE OF ANY SORT |
| <input checked="" type="checkbox"/> | | SEVERE TOOTH OR GUM TROUBLE | <input checked="" type="checkbox"/> | | GALL BLADDER TROUBLE OR GALL STONES | <input checked="" type="checkbox"/> | | LAMENESS | <input checked="" type="checkbox"/> | | ANY DRUG OR NARCOTIC HABIT |
| <input checked="" type="checkbox"/> | | SINUSITIS | <input checked="" type="checkbox"/> | | JALUNDICE | <input checked="" type="checkbox"/> | | LOSS OF ARM, LEG, FINGER, OR TOE | <input checked="" type="checkbox"/> | | EXCESSIVE DRINKING HABIT |
| <input checked="" type="checkbox"/> | | HAY FEVER | <input checked="" type="checkbox"/> | | ANY REACTION TO SERUM, DRUG OR MEDICINE | <input checked="" type="checkbox"/> | | PAINFUL OR "TRICK" SHOULDER OR ELBOW | <input checked="" type="checkbox"/> | | HOMOSEXUAL TENDENCIES |

| | | | | | |
|--|------------------------------|---|---|--|--|
| 21. HAVE YOU EVER (Check each item) | | 22. FEMALES ONLY: A. HAVE YOU EVER— | | B. COMPLETE THE FOLLOWING. | |
| <input checked="" type="checkbox"/> | WORN GLASSES | <input checked="" type="checkbox"/> | ATTEMPTED SUICIDE | <input checked="" type="checkbox"/> | AGE AT ONSET OF MENSTRUATION |
| <input checked="" type="checkbox"/> | WORN AN ARTIFICIAL EYE | <input checked="" type="checkbox"/> | BEEN A SLEEP WALKER | <input checked="" type="checkbox"/> | INTERVAL BETWEEN PERIODS |
| <input checked="" type="checkbox"/> | WORN HEARING AIDS | <input checked="" type="checkbox"/> | LIVED WITH ANYONE WHO HAD TUBERCULOSIS | <input checked="" type="checkbox"/> | DURATION OF PERIODS |
| <input checked="" type="checkbox"/> | SPOTTED OR STAMMERED | <input checked="" type="checkbox"/> | COUGHED UP BLOOD | <input checked="" type="checkbox"/> | DATE OF LAST PERIOD |
| <input checked="" type="checkbox"/> | WORN A BRACE OR BACK SUPPORT | <input checked="" type="checkbox"/> | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION | <input checked="" type="checkbox"/> | QUANTITY: <input type="checkbox"/> NORMAL <input type="checkbox"/> EXCESSIVE <input type="checkbox"/> SCANTY |
| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? one | | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS 19 yrs | | 25. WHAT IS YOUR USUAL OCCUPATION? Special Agent-FBI | |
| | | | | 26. ARE YOU (Check one) <input checked="" type="checkbox"/> RIGHT HANDED <input type="checkbox"/> LEFT HANDED | |

ENCLOSURE

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT |
|-----|-------------------------------------|--|
| | <input checked="" type="checkbox"/> | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: |
| | <input checked="" type="checkbox"/> | A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. |
| | <input checked="" type="checkbox"/> | B. INABILITY TO PERFORM CERTAIN MOTIONS |
| | <input checked="" type="checkbox"/> | C. INABILITY TO ASSUME CERTAIN POSITIONS |
| | <input checked="" type="checkbox"/> | D. OTHER MEDICAL REASONS (If yes, give reasons) |
| | <input checked="" type="checkbox"/> | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? |
| | <input checked="" type="checkbox"/> | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (If yes, give details) |
| | <input checked="" type="checkbox"/> | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (If yes, state reason and give details) |
| | <input checked="" type="checkbox"/> | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (If yes, state reason and give details) |
| | <input checked="" type="checkbox"/> | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (If yes, describe and give age at which occurred) |
| | <input checked="" type="checkbox"/> | 33. HAVE YOU EVER BEEN A PATIENT (committed or voluntary) IN A MENTAL HOSPITAL OR SANATORIUM? (If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic) |
| | <input checked="" type="checkbox"/> | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (If yes, specify when, where, and give details) |
| | <input checked="" type="checkbox"/> | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (If yes, give complete address of doctor, hospital, clinic, and details) |
| | <input checked="" type="checkbox"/> | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (If yes, which illnesses) |
| | <input checked="" type="checkbox"/> | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date and reason for rejection) |
| | <input checked="" type="checkbox"/> | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability) |
| | <input checked="" type="checkbox"/> | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (If yes, specify what kind, granted by whom, and what amount, when, why) |

Some 4 years ago had chronic sacroiliac trouble

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

TYPED OR PRINTED NAME OF EXAMINEE

SIGNATURE

EARL Hugo Winterrowd

E. Hugo Winterrowd

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (Physician shall comment on all positive answers in items 30 thru 39)

**Sacro-iliac condition of no consequences
Usual childhood Diseases**

TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER

DATE

SIGNATURE

NUMBER OF ATTACHED SHEETS

T. C. Lyon, M.D.

2 MAR 1959

T. C. Lyon

Medical Officer

AK

DECODED COPY

Mr. Tolson ✓
 Mr. Belmont ✓
 Mr. Mohr ✓
 Mr. DeLoach ✓
 Mr. Parsons ✓
 Mr. Rosen ✓
 Mr. Tamm ✓
 Mr. Trotter ✓
 Mr. W.C. Sullivan ✓
 Tele. Room ✓
 Mr. Holloman ✓
 Miss Gandy ✓

☒ **Radio**☐ **Teletype**

DEFERRED 4-6-59

TO DIRECTOR

FROM SAC PITTSBURGH 061921

ATTENTION ADMINISTRATIVE DIVISION, MOVEMENT SECTION. RE:
 ITINERARY OF SAC E. H. WINTERROWD, PITTSBURGH DIVISION. THIS IS
 TO ADVISE THAT DUE TO SUDDEN ILLNESS OF SAC WINTERROWD'S FATHER,
 SAC WINTERROWD WILL BE IN CARE OF E. S. WINTERROWD'S RESIDENCE,
 532 SOUTH CARROLL, SOUTH BEND, INDIANA, TELEPHONE ATLANTIC 73582.
 IT IS ESTIMATED THAT SAC WINTERROWD WILL RETURN TO PITTSBURGH
 THURSDAY, APRIL 9, NEXT. ASAC EARL M. DALNESS WILL BE ACTING
 SAC WINTERROWD'S ABSENCE. UACB ASAC DALNESS WILL PROCEED TO
 WASHINGTON, PENNSYLVANIA, APPROXIMATELY 25 MILES FROM PITTSBURGH
 ON AFTERNOON OF APRIL 8, NEXT, IN ORDER TO SATISFY A PREVIOUSLY
 MADE NECESSARY COMMITMENT. HE WILL RETURN TO PITTSBURGH DIVISION
 EARLY EVENING OF AFORE-MENTIONED DATE. SUPERVISOR JAMES T. MOONEY
 WILL BE IN CHARGE DURING ASAC DALNESS' ABSENCE.

RECEIVED:

2:57 PM RADIO

X UNLESS ADVISED TO CONTRARY

3:29 PM CODING UNIT CTF

Noted in
 Conn. Sect.
 By *LEW/KW*

| | |
|---------------|---------|
| 67-146532-289 | |
| SEARCHED | INDEXED |
| SERIALIZED | FILED |
| APR 9 1959 | |

APR 14 1959

Bpd. M. L. S.

1 into copy
4-14-59
22

3:00 PM

OFFICE MEMORANDUM --- UNITED STATES GOVERNMENT

TO: DIRECTOR, FBI (91-11597)
FROM: SAC, PITTSBURGH (67-248)
SUBJECT: [REDACTED], aka;
BROCKWAY CITIZENS BANK
BROCKWAY, PENNA., 11/14/58;
BANK ROBBERY

DATE: 2/3/59

b6
b7C

OWINTER ROND, E. HUGO

On 1/22/59 [REDACTED] was sentenced to the custody of the Attorney General for a term of 20 years.

It is believed appropriate that at this time recommendation for letters of commendation in connection with this case be submitted.

On 11/14/58 [REDACTED] at approximately 1:30 PM entered the Brockway Citizens Bank at Brockway, Pa., and, simulating the use of a gun by extending his right hand in his coat pocket, he handed a note to a teller indicating that he wanted all the \$50, \$20, \$10 and \$5 bills. [REDACTED] was given a total of \$935, after which he fled. Investigation caused the identification of [REDACTED] to become known and his subsequent apprehension by Bureau Agent and assisting police officers approximately 33 hours after the offense. The subject readily admitted his identity, and \$415 of the loot was recovered on his person.

b6
b7C

Instant bank robbery has been another example of the splendid cooperation between the Pittsburgh Division and the Pennsylvania State Police. Agents assigned to this case worked in teams with personnel of the Pennsylvania State Police, and with very little sleep remained on the job during the entire 33 hours.

b6
b7C

Capt. [REDACTED], Commanding Officer, Troop C, Punxsutawney, Pa., as well as the several members of his staff who assisted on this investigation were genuinely appreciative of the efforts of the individual agents involved, and indicated a real admiration for the work performed by the Pittsburgh agents which resulted in the successful apprehension of the subject.

It is felt that the agents, as well as the State Police personnel involved, rendered services above and beyond what could normally be expected in even this type of case. Accordingly, it is recommended that a general letter of commendation be directed to the Pittsburgh Office which would include the names of the

16-Bureau (Encls. 2)
14-Pittsburgh

(cc: Personnel File Each SA Mentioned)

EHW/jw
(30)

MAR 19 1959

ORIGINAL FILED IN 67-248-159

PG 67-248

following special agents assigned to this division, with copies to their respective personnel files: ASAC EARL M. DALNESS, SA GEORGE H. KEENAN, SA [REDACTED] SA JOHN S. HUGHES, SA WILLIAM J. MYERS, SA BERNARD W. CASHDOLLAR, SA JOHN B. RUCKER, JR., SA EDWARD T. ZIMMERMAN, SA JAMES B. FANNING, SA WILLIAM R. WALL, SA [REDACTED] [REDACTED] SA JOHN J. SWEENEY and SA [REDACTED].

With reference to the Pennsylvania State Police, there is enclosed a letter to the Bureau setting forth a suggested letter to be directed to Lt. Colonel [REDACTED], Acting Commissioner, Pennsylvania State Police, Harrisburg; to Capt. [REDACTED] Commanding Officer, Troop C, Pennsylvania State Police, Punxsutawney, Pa.; and to Trooper [REDACTED], Troop C, Pennsylvania State Police, Punxsutawney, Pa.

Pittsburgh Office indices with respect to the afore-mentioned Pennsylvania State Police personnel failed to reflect any derogatory information concerning them.

b6
b7C

Dec
DECODED COPY

XXX Radio

☐ **Teletype**

~~DEFERRED~~ 4-13-59

~~TO DIRECTOR~~

FROM SAC PITTSBURGH 131451

Kennedy
Belmont
 Mr. Tolson _____
 Mr. Belmont _____
 Mr. Mohr _____
 Mr. Nease _____
 Mr. Parsons _____
 Mr. Rosen _____
 Mr. Tamm _____
 Mr. Trotter _____
 Mr. W.C. Sullivan _____
 Tele. Room _____
 Mr. Holloman _____
 Miss Gandy _____

DeLoach
McGuire
W.C. Sullivan

ATTENTION ADMINISTRATIVE DIVISION, MOVEMENT SECTION. SAC E. H. WINTERROWD CONTINUES ON EMERGENCY AL IN CARE OF INDIANAPOLIS OFFICE, AND PRESENTLY AT STUDENT UNION, INDIANA UNIVERSITY, INDIANAPOLIS, IND. SAC WINTERROWD EXPECTS TO RETURN TO PITTSBURGH AND RETURN TO DUTY NOT LATER THAN AM THURSDAY, APRIL 16, 1959.

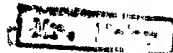
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10:17 AM CODING UNIT MJC

noted 4-14-59
mcf

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| 2 APR 15 1959 | |

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 10320 1959

3 mcf

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: E. HUGO WINTERROWD

Where Assigned: Pittsburgh
(Division) (Section, Unit)

Official Position Title: Special Agent in Charge

Rating Period: from April 1, 1958 to March 31, 1959

ADJECTIVE RATING: EXCELLENT
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: [Signature] Assistant Director 3/31/59
Signature Title Date

Reviewed by: [Signature] Associate Director 3/31/59
Signature Title Date

Rating Approved by: _____
Signature Title Date

TYPE OF REPORT

(X) Official
(X) Annual

| | |
|--|-----|
| 67- | 291 |
| Searched _____ | |
| Administrative _____ | |
| APR 16 1959 | |
| <input checked="" type="checkbox"/> 60-Day <input type="checkbox"/> 90-Day <input type="checkbox"/> Transfer <input type="checkbox"/> Separation from Service <input type="checkbox"/> Special | |

Copy sent
4/15/59
[Signature]

38
[Signature]

3- [Signature]

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

JOHN J. LIVENGOOD, President
 Chief of Police
 Altoona, Pa.

J. O'NEILL, Past President
 Chief of Police
 Erie, Pa.

F. R. TITUS, Vice President
 Assistant Chief of Police
 Erie, Pa.

WILLIAM D. HAMMERSCHMIDT, Vice President
 Chief of Police
 Sellersville, Pa.

JOHN H. TIERNEY, Vice President
 Chief of Police
 Harrisburg, Pa.

C. W. BROADS, Vice President
 Former Chief of Police
 519 Front St., Northumberland, Pa.

W. E. LIVENGOOD, Vice President
 Chief of Police
 Harrisburg, Pa.

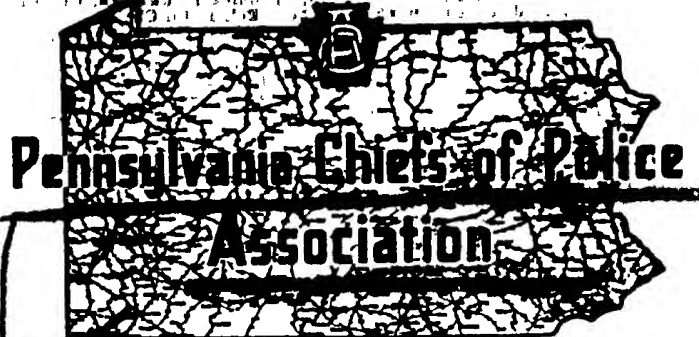
VICE PRESIDENTS

THE WHEAT, First
 Chief of Police
 Piquette, Pa.

RENCH H. SHORES, Second
 Chief of Police
 Upper Merion Twp.,
 Willow Grove, Pa.

MCIS J. SCHAFER, Third
 Asst. Superintendent of Police
 City-County Building
 Pittsburgh, Pa.

G. G. SIEGLE, Executive Director
 Suite 200
 State Theatre Bldg.
 Harrisburg, Pa.
 Telephone CEDar 6-1000



EXECUTIVE COMMITTEE
LESTER J. CARPENTIER, Chairman
 Chief of Police
 Harrisburg, Pa.

FRANK A. LIVENGOOD, Vice Chairman
 Chief of Police
 Harrisburg, Pa.

JAMES F. HARTNESS, Vice Chairman
 Superintendent of Police
 Havertown, Pa.

JOHN V. MISKUNAS, Vice Chairman
 Chief of Police
 Bethel Park, Pa.

EDWARD H. BATEMAN, Vice Chairman
 Chief of Police
 Newtown, Bucks County, Pa.

JAMES W. HUTCHINGS, Vice Chairman
 Chief of Police
 Tyrone, Pa.

ALBERT M. BROWN, Vice Chairman
 Dep. Commissioner of Police
 Room 227 City Hall
 Philadelphia, Pa.

JOHN J. BRUSH, Vice Chairman
 Chief of Police
 Coraopolis, Pa.

94-1-192-448
Pa.
 April 8, 1959

Hon. J. Edgar Hoover, Director
 Federal Bureau of Investigation
 United States Department of Justice
 Washington 25, D. C.

Dear Mr. Hoover:

I was greatly pleased to receive your letter commenting on Walter McLaughlin's picture which appeared on the Winter Issue cover of the Pennsylvania Chiefs of Police Association Bulletin, and I want to assure you that it was the least we could do to express our friendship and appreciation to the FBI for its many services through the years.

I feel that the friendship, cooperation and close association which exists between the members of the PCPA and the Bureau exemplifies the purposes of law enforcement at its finest. This has been brought about by a fine understanding of each other's problems and the participation in our programs by the Special Agents in Charge, both in Philadelphia and Pittsburgh.

You are already aware of our esteem and affection for Walter, but I want to take this opportunity to commend Carl Hennrich and Hugo Winterrowd for their able administration and fine cooperation with the PCPA in every possible instance.

Sincerely yours,

94-1-192-448
Pa.
 Samuel Siegle,
 Executive Director

EX-101

SS:b

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: April 30, 1959

FROM : J. P. MOHR

SUBJECT: PERSONNEL CHANGES

Tolson _____
 Belmont _____
 DeLoach _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Holloman _____
 Gandy _____

The Director has instructed that a recommendation be submitted for a replacement for ASAC B. C. Brown in the New York Office. Accordingly, it is recommended:

1. That SAC E. Hugo Winterrowd, Pittsburgh Office, be transferred to New York as ASAC (Administrative) and Number One Man to the SAC, with no change in grade or salary, as a replacement for ASAC Brown.

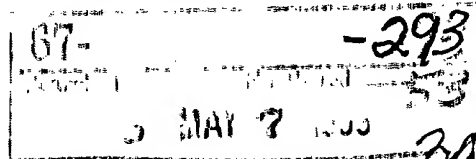
2. That ASAC B. C. Brown be transferred to Pittsburgh as SAC with no change in grade or salary. He is presently in Grade GS-16, \$14,670 per annum.

SAC Winterrowd entered on duty as a Special Agent on 7/15/40, is in Grade GS-16, \$15,150 per annum, 42 years of age, married with three children and has Bachelor of Commercial Science and Bachelor of Laws Degrees. He was born in Fort Wayne, Indiana. His latest physical examination report dated 3/2/59 reflects he is 6 feet 1/2 inch tall, weighed 177 pounds and has a large frame. The desirable range for one of his height with a large frame is 171 1/2 to 188. He has served in three field offices, including the New York Office, and two divisions at the Seat of Government. He was Number One Man in the Investigative Division from 9/5/51 until 10/16/56 when he was designated SAC at Pittsburgh. His record as SAC at Pittsburgh has been above average, it being noted he has been commended ten times and, in addition, employees in his office have been commended through him on two other occasions for excellent work. No administrative action has been taken against him since his assignment there as SAC. The Pittsburgh Office was last inspected in November and December, 1957, at which time Inspector [] rated the office GOOD on physical condition and maintenance, investigative operations and administrative operations and VERY GOOD on personnel and contacts. The Inspector commented that SAC Winterrowd is an extremely loyal, sincere, conscientious, and

Enclosure

EJI:hlf

(2)



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 5-13-59
 22

Memorandum to Mr. Tolson
Re: PERSONNEL CHANGES

enthusiastic SAC who dresses neatly and makes a very good appearance. He is well regarded by police officials and others throughout the territory. The Inspector felt at that time that he should follow more closely on his supervisory personnel and that while he was fair in dealing with personnel he could be more firm with them. The Inspector felt further development was necessary before he should be considered as SAC in a larger office. These comments of the Inspector were made approximately 16 months ago after SAC Winterrowd had served in the Pittsburgh Office a little more than one year. Obviously, he has acquired substantial experience since that time. He was rated Excellent on his 1959 annual performance rating dated 3/31/59.

The Director saw him on 1/21/58 and commented that he looked to be in considerably better health than when the Director had last seen him and that he made a good personal appearance.

In view of his extensive experience in handling administrative and investigative matters, he appears to be well qualified to serve as ASAC in the New York Office.

*Trans letter
prep 4-30-59.
Lms*

J. J. Mohr
I concur.
H.

A PERMANENT BRIEF OF THE PERSONNEL FILE OF SAC WINTERROWD IS ATTACHED.

April 30, 1959

John Edgar Hoover

Mr. E. Hag Winkertown
Federal Bureau of Investigation
Pittsburgh, Pennsylvania

Dear Mr. Winkertown:

Your headquarters are changed from Pittsburgh, Pennsylvania, to New York, New York, as Assistant Special Agent in Charge, effective upon your arrival there on or after this date. This change is made for official reasons and you will be allowed transportation expenses and per diem at the rate of \$12.00 per day within the U. S., \$6.00 per day for air travel, rail travel, and ocean travel by steamship outside the continental limits of the U.S., transportation expenses for your immediate family, and transportation cost of household goods and personal effects as provided for in Public Law 600 dated August 2, 1946, and Executive Order 9805, dated November 25, 1946, as amended. You are authorized to use your privately owned automobile and you will be reimbursed at the rate of ten cents per mile plus incidental expenses, not to exceed the cost by common carrier over the most direct route for all persons officially traveling therein. Should your dependents travel separate and apart from you, expenses will be allowed under the same conditions as above. ~~Expenses for travel within 15 hours departure date and arrival date. You are to use the office of Assistant Special Agent in Charge of the Administration Division and transfer the same to the Special Agent in Charge.~~

Very truly yours,

Enclosure

MAILED 2

MAY 1 1959

COMM-FBI

John Edgar Hoover
John Edgar Hoover
Director

REC'D-READING ROOM

FBI 9 26 AM '59

REC'D-READING ROOM

FBI

DeLoach
DeLoach
McGuire
W.C. Sullivan

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

- 1 - New York
- 1 - SAC, Pittsburgh
- 1 - Mr. DeLoach
- 1 - Mr. Tamm
- 1 - Mr. Clayton
- 1 - Miss Usilton
- 1 - Mr. Newman
- 1 - Mrs. Axtell

dms

(10)

MAIL ROOM ☐

| | |
|-------------------|---|
| Mr. Tolson | ✓ |
| Mr. Belmont | ✓ |
| Mr. DeLoach | ✓ |
| Mr. McGuire | ✓ |
| Mr. Mohr | ✓ |
| Mr. Parsons | ✓ |
| Mr. Rosen | ✓ |
| Mr. Tamm | ✓ |
| Mr. Trotter | ✓ |
| Mr. W.C. Sullivan | ✓ |
| Tele. Room | ✓ |
| Mr. Holloman | ✓ |
| Miss Gandy | ✓ |

May 2, 1959
Pittsburgh, Pennsylvania

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Department of Justice
Washington, D. C.

Dear Mr. Hoover:

I want to express my sincere appreciation and thanks for your confidence in assigning me to the New York Division as Assistant Special Agent in Charge. I wanted you to know my feelings and that I will continue to do everything possible for you and the FBI.

Inasmuch as we have three conferences scheduled on organized crime in this division beginning May 5 and continuing on May 13 and May 19, I believe it would be to the Bureau's interest that I at least handle the conference on May 5, in Erie, Pa., and in Pittsburgh on May 13, in view of my familiarity with the problem. Consequently, unless the Bureau feels that I should proceed to New York earlier, I will plan to be there on or about May 20, 1959.

Again I wish to sincerely thank you for your expression of confidence in me.

Sincerely,

Hugo Winterrowd

Hugo Winterrowd

| | |
|---------------|---------|
| 67- | 295 |
| Searched | INDEXED |
| 5 MAY 13 1959 | |

EXP. PROC.
MAY 4 1959

*OK
JTH
5/5*

*noted and
placed under
Trans. mmp
5-7-59*

RECORDED - 131

DIRECTOR, FBI

May 7, 1959

SAC, PITTSBURGH (66-56) ATTENTION: ADMINISTRATIVE DIVISION
PERSONNEL SECTION

TRANSFER OF SAC
E. H. WINTERROWD

In view of the fact that the annual performance ratings of the supervisory officials of this office and the members of my squad were submitted just recently, UACB, in the interests of economy, no additional transfer performance ratings on Agent personnel of this office will be submitted by the writer.

Being submitted, separately, however, are performance ratings of the chief clerk, assistant chief clerk, supervisor of the stenographic pool and my secretary.

②-Bureau
1-Pittsburgh
EHW/MMJ
(3)

Personality in the News

Hugo Winterrowd, Rising FBI Agent

By MARILYN FERGUSON

E. Hugo Winterrowd was an accountant first, a lawyer second, but he's a law enforcement officer now and presumably always will be.

Ever since Winterrowd passed his bar examination in Indiana after graduating from Notre Dame University law school, he has been with the Federal Bureau of Investigation.

On Wednesday he will leave Pittsburgh for New York City to assume new duties as assistant agent in charge of one of the bureau's largest operations. He has been agent in charge of the Pittsburgh office since November, 1936.

Winterrowd, like the offices around him in the Union Trust Bldg., is a sober man, tending to dark suits, somber striped ties and a strictly business mien.

HE TAKES HIS job seriously. That means not only the supervision of agents working with him, but the general trend to higher crime rates in the country. He said:

"There's an alarming increase in crime, particularly in the crimes committed by 18-year-olds and under. In our association with law enforcement agencies across the country, we find that crime is on a rapid increase, amounting to four times as fast as the population growth."

Winterrowd attributes the increase to a "breakdown in parental responsibility." He declared:

"That, of course, involves many factors... the failure of fathers and mothers to teach not only moral values but practical responsibility and respect for human property rights of citizens in a community."

WHY ARE PARENTS failing and who are they? Winterrowd answered:

"They are people who lose their sense of moral values and principles because they're concentrating on financial gain or themselves."

"They also forget the fact that the home is the real teacher. They can send their children to school to obtain an education and to church for religious teaching, but they cannot fall down on the job the remainder of the days and hours of the week."

"It cannot be just a matter of buck-passing—teaching children."

CIVIC, RELIGIOUS and educational leaders cannot accomplish a crime-free community alone, Winterrowd said. It takes the action of every citizen working with the agency to effect a clean city, town or hamlet, he said, adding:

"Crusades almost never work. They go down the drain. It takes consistent effort starting in the family."

"You can get very upset with the minority of young people and adults who will not be responsible for the rights and privileges of others."

He continued:

"We feel very strongly that wishy-washy treatment of hardened criminals—whether they be 14 or 40—is no service to the community or the law officer."

A HARDENED criminal at age 14? Winterrowd answered:

"The terminology 'juvenile delinquent' is a loose expression."

"You might use it for the youngster who throws a rock at something and realizes the error and never gets in trouble again."

"But it does not apply to the young thug who would just as soon steal anything... or beat someone over the head or damage property maliciously. Actually, they are juvenile criminals having full possession of their faculties."

"THERE'S STILL another problem for the law enforcement officer."

"That's the business of giving lawbreakers chance after chance and having these people roving the community, free to commit crime again when they really should be locked up out of harm's way. There are too many innocent people hurt time and again by these thugs."

Winterrowd's most memorable case was the Bobby Greenlease kidnaping. He was sent from Washington to supervise the investigations of special crews of FBI agents, finally leading to the execution of two persons for Bobby's murder.

The Winterrowds have three children—Michael, 16, Joseph, 12, and Karol, six.

Mr. Tolson ☒
Mr. Belmont ☒
Mr. DeLoach ☒
Mr. McGuire ☒
Mr. Mohr ☒
Mr. Parsons ☒
Mr. Rosen ☒
Mr. Tamm ☒
Mr. Trotter ☒
Mr. W.C. Sullivan ☒
Tele. Room ☒
Mr. Holloman ☒
Miss Gandy ☒

Pittsburgh, Pa.
PRESS
SUN-TELEGRAPH
POST-GAZETTE
COURIER

Date 5-17-58
Edition Final
Page 18
Column one
Author of Article
Editor (on editorials)
Title of Case

PERS FILES

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

5-18-59

I certify that I have ~~received~~ the following Government property for official use:
returned

Detective Special Revolver Serial #573962
Holster and Adapter for above revolver.

Turned over to SAC BERNARD C. BROWN

FILE

3-M

PER da

READ

The Government property which you hereby acknowledge
is charged to you and you are responsible for taking care
of it and returning it when its use has been completed.
DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN
ANYWAY. 26

Very truly yours,

E. H. Winterrowd
E. H. WINTERROWD

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
ATT: PAYROLL SECTION

DATE: 5/22/59

FROM : SAC, NY

SUBJECT: E. HUGO WINTERROWD
ASAC -- NY

Off Payroll

ASAC Winterrowd reported for duty in NYO 5/21/59.
Please have his salary checks, etc. sent here henceforth.

EHW:MFB

Noted in Payroll, 94

3/4/59

RECORDED-84

39
7 MAY 26 1959

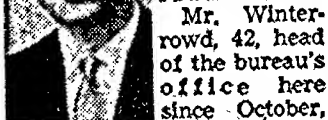
| | |
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| 67- | 296 |
| Searched | 51 |
| 9 MAY 26 1959 | |

Mr. Tolson _____
 Mr. Belmont _____
 Mr. DeLoach _____
 Mr. McGuire _____
 Mr. Mohr _____
 Mr. Parsons _____
 Mr. Rosen _____
 Mr. Tamm _____
 Mr. Trotter _____
 Mr. W.C. Sullivan _____
 Tele. Room _____
 Mr. Holloman _____
 Miss Gandy _____

Winterrowd Leaving

Top FBI Agent Here Going To New York

E. Hugo Winterrowd, agent-in-charge of the Pittsburgh office of the Federal Bureau of Investigation, has been re-assigned as first assistant agent at the big New York FBI field office.



Mr. Winterrowd, 42, head of the bureau's office here since October, Mr. Brown 1956, will be replaced by Bernard G. Brown, now an assistant in New York.

Mr. Brown is to arrive here next Monday. Mr. Winterrowd is expected to take over his new post in the biggest FBI field office sometime next week.

A graduate of Notre Dame Law School, Mr. Winterrowd has been with the FBI since 1940. He lives in Mt. Lebanon with his wife and three children.

A native of Illinois, Mr. Brown was reared in Montana and received a bachelor's degree from Montana State College in 1930 and his law degree from the University of Utah in 1938.

He joined the FBI in 1940 and served in Washington, Albany, New York, San Antonio and Atlanta.

He was named an inspector



E. HUGO WINTERROWD
New assignment.

in 1951 and visited every state in the U. S. and traveled to South America, Africa and Europe. He was agent-in-charge at Newark from 1956 to 1958, when he was transferred to New York.

He is married and has one daughter.

Pittsburgh, Pa.
 PRESS
 SUN-TELEGRAPH
 POST-GAZETTE
 COURIER

Date 5/14/59
 Edition FINAL
 Page 40
 Column 1-2
 Author of Article _____

Editor (on editorials) _____

Title of Case _____

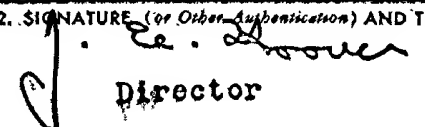
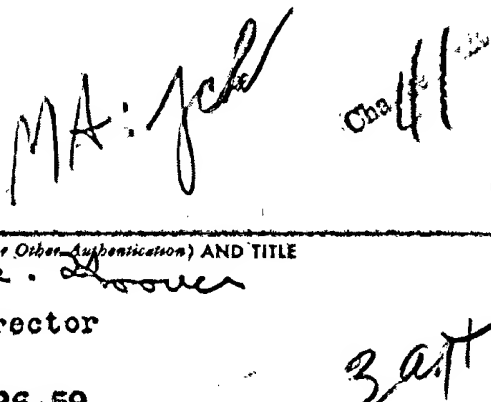
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8 JUN 1 1959

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 PERS. FILE

NOTIFICATION OF PERSONNEL ACTION

| | | | |
|--|--|--|--|
| 1. NAME (LAST [CAPS]-First-Middle-Mr.-Miss-Mrs.) WINTERROWD, E. HUGO (MR.) | | 2. DATE OF BIRTH 5-23-16 | 3. IDENTIFICATION (Optional) #14381 |
| 4. THIS IS AN OFFICIAL NOTICE OF THE PERSONNEL ACTION DESCRIBED BELOW, WHICH AFFECTS YOUR EMPLOYMENT. GENERAL INFORMATION CONCERNING YOUR EMPLOYMENT APPEARS ON THE REVERSE SIDE OF THIS FORM. | | | |
| 5. NATURE OF ACTION (Standard Terminology Must be Used) REASSIGNMENT | | 6. EFFECTIVE DATE OF ACTION 5-21-59 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY EXCEPTED BY LAW |
| FROM- Special Agent (Special Agent in Charge) GS 16 \$15,150 per annum | | 8. POSITION TITLE AND NUMBER 9. SERIES, GRADE, SALARY 10. NAME AND LOCATION OF OFFICE BY WHICH EMPLOYED 11. DUTY STATION | TO- Special Agent (Assistant Special Agent in Charge) GS 16 \$15,150 per annum |
| <input type="checkbox"/> Yes | | 12. APPORTIONED POSITION | <input type="checkbox"/> Yes <input type="checkbox"/> Apportionment Waived STATE: <input type="checkbox"/> Proved |
| 13. VETERAN PREFERENCE No. <input checked="" type="checkbox"/> 5-pt. <input type="checkbox"/> 10-pt. Disab. <input type="checkbox"/> 10-pt. Other | | 14. TENURE GROUP | |
| 15. POSITION OCCUPIED IS IN THE: <input type="checkbox"/> Competitive Service <input checked="" type="checkbox"/> Excepted Service | | 16. DATE OF APPOINTMENT AFFIDAVITS (accessions only) | |
| 16. APPROPRIATION From: S. & E., FBI To: SAME | | 17. PAYROLL DEDUCTIONS CSR <input type="checkbox"/> FICA <input type="checkbox"/> FEGLI <input type="checkbox"/> | |
| 19. REMARKS: <input type="checkbox"/> a. Subject to completion of 1 year probationary (or trial) period commencing _____ <input type="checkbox"/> b. Service counting toward career (or permanent) tenure from: _____ Separations: Show reasons below, as required. Check, if applicable: <input type="checkbox"/> c. During probation <input type="checkbox"/> d. From appointment of 6 months or less | | | |
| 20. EMPLOYING DEPARTMENT OR AGENCY U. S. DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION | | 22. SIGNATURE (or Other Authentication) AND TITLE  Director | |
| 21. OFFICE MAINTAINING OFFICIAL PERSONNEL FOLDER (if different than item 10, above) FEDERAL BUREAU OF INVESTIGATION WASHINGTON 25, D. C. | | 23. DATE: 5-26-59  | |

Routing Slip
FD-4 (Rev. 12-4-57)

Date **5/21/59**

To

☒ Director

Att. **ADMINISTRATIVE DIVISION**

FILE #

☐ SAC

Title **WINTERROWD, E. HUGO**

☐ ASAC

☐ Supv.

☐ Agent

☐ SE

☐ CC

☐ Steno

☐ Clerk

ACTION DESIRED

☐ Acknowledge

☐ Assign Reassign

☐ Bring file

☐ Call me

☐ Correct

☐ Deadline

☐ Deadline passed

☐ Delinquent

☐ Discontinue

☐ Expedite

☐ File

☐ Initial & return

☐ Leads need attention

☐ Open Case

☐ Return with explanation or notation as to action taken.

☐ Prepare lead cards

☐ Prepare tickler

☐ Recharge serials

☐ Return assignment card

☐ Return file

☐ Return serials

☐ Search and return

☐ See me

☐ Send Serials

to

☐ Submit new charge-out

☐ Submit report by

☐ Type

Reported 5-20-59

It would be appreciated if you would please forward the field personnel file for E. HUGO WINTERROWD who has been transferred to New York from Pittsburgh as ASAC.

SAC **H. G. FOSTER**

Office **New York**

☐ See reverse side

RECORDED

8 JUN 1 1959

*memo encl.
field file
prepared
5-29-59
ma/dlg*

THREE

F B I

Date: 5/21/59

| | |
|-------------------|-------|
| Mr. Tolson | _____ |
| Mr. Belmont | _____ |
| Mr. DeLoach | _____ |
| Mr. McGuire | _____ |
| Mr. Mohr | _____ |
| Mr. Parsons | _____ |
| Mr. Rosen | _____ |
| Mr. Tamm | _____ |
| Mr. Trotter | _____ |
| Mr. W.C. Sullivan | _____ |
| Tele. Room | _____ |
| Mr. Holloman | _____ |
| Miss Gandy | _____ |

Transmit the following in CLEAR TEXT
(Type in plain text or code)Via AIRTEL
(Priority or Method of Mailing)

TO: DIRECTOR, FBI
(ATT: PERSONNEL SECTION)

FROM: SAC, NEW YORK

SUBJECT: E. HUGO WINTERROWD, ASAC, NYO

no part tell
movement

ASAC E. HUGO WINTERROWD arrived at the New York Office
8:00 AM, 5/21/59. CBR in care of SAC H. G. FOSTER.

RECORDED - 133

| | |
|--------------|----------|
| 6 | 297 |
| Searched | Numbered |
| 8 JUN 2 1959 | |

Reassignment
w/2 F.F. Prepared
5-26-59
MA:jch

field file out
5-27-59
MA:dlg

③ - Bureau
1 - New York

LHF:jjs

(5) JUN 4 1959

Approved: _____ Sent _____ M Per _____
Special Agent in Charge

cc - movement

THREE
mlp

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

DATE: June 4, 1959

I certify that I have received the following Government property for official use:
~~returned~~

New Commission Card with case # 112
ASAC

RETURNED

Old Commission Card with case # 34 ✓
SAC

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

FILE

PER

Very truly yours,
E. Hugo Winterrowd
E. Hugo Winterrowd
Special Agent

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
ATT: PERSONNEL SECTION

DATE: 6/9/59

FROM : SAC, NY

SUBJECT: E. HUGO WINTERROWD
ASSISTANT SPECIAL AGENT IN CHARGE

my Foster
my Movement

ASAC E. Hugo Winterrowd is now residing at
216 Lincoln Road, Brooklyn, New York, and his telephone
number is INgersoll 2-8305.

EHW:MFB

(Handwritten signature/initials)

3 my

Prepared by: *sig*
Checked by: *ma*
Filed by: *ant*

SAC, New York

5-29-59

Director, FBI (67-146562)

PERSONAL

E. HUGO WINTERROWD
ASSISTANT SPECIAL AGENT IN CHARGE
GS 16, \$15,150

There are transmitted herewith the field personnel file and duplicate property card of the above employee who is presently assigned to your office.

The following additional information is being furnished you:

Assignments: 11-18-41 Domestic Intelligence Division.
9-5-51 Investigative Division #1 Man.
10-16-56 SAC Pittsburgh.

Last Salary Change: Periodic Step Increase \$15,150, GS 16, effective 7-13-58.

Specialized Bureau Training Schools: Security School
2-11-57 to 2-21-57.

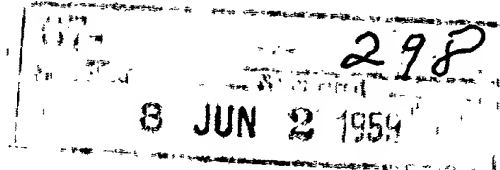
Commended on 12-11-56, 9-19-57, 10-8-57, 11-5-57, 11-19-57,
1-8-58, 1-31-58, 2-21-58, 11-7-58, 12-9-58,
1-13-59, 2-13-59.

Date of Last In-Service Training: 11-9-53 to 11-20-53.

Date of Last Annual Physical Examination: 3-2-59.

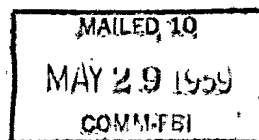
Enclosures (2)

MA:dlg
(2)



olson
elmont
eLoach
cGuire
ohr
arsons
osen
amm
rotter
C. Sullivan
ele. Room
olloman
andy


JUN 23 1959
57 JPM 670
MAIL ROOM ☐ TELETYPE UNIT ☐





Change Unit

PAST SAFE DRIVING RECORD CERTIFICATION

TO BE FILLED IN BY OPERATOR

| | | |
|---|---------------------------------|--|
| NAME OF OPERATOR (PRINT - LAST, FIRST, MIDDLE INITIAL) WINTERROWD, E. HUGO | | DATE 7/1/59 |
| DIVISION AND SECTION ASSIGNED NEW YORK OFFICE, DIVISION I | | POSITION TITLE Assistant Special Agent in Charge |
| THIS IS TO CERTIFY THAT I PRESENTLY <input checked="" type="checkbox"/> HOLD <input type="checkbox"/> DO NOT HOLD A VALID MOTOR VEHICLE OPERATOR'S PERMIT OR DRIVER'S LICENSE. | | |
| PERMIT ISSUED BY: (STATE, TERRITORY POSSESSION, DISTRICT) Pennsylvania | PERMIT NUMBER 3596735 | PERMIT EXPIRES 1/31/60 |
| THIS IS AN <u>UNRESTRICTED</u> RESTRICTED PERMIT. (IF RESTRICTED, EXPLAIN BELOW) (STRIKE OUT ONE) | | |
| THIS FURTHER CERTIFIES THAT DURING THE PAST THREE YEARS I HAVE DRIVEN A MOTOR VEHICLE (GOVERNMENT OR PERSONALLY OWNED) APPROXIMATELY <u>10,000</u> MILES. DURING THIS TIME (A) I <input type="checkbox"/> HAVE <input checked="" type="checkbox"/> HAVE NOT RECEIVED A TRAFFIC VIOLATION TICKET; (B) I <input type="checkbox"/> HAVE <input checked="" type="checkbox"/> HAVE NOT BEEN HELD AT FAULT* AS THE DRIVER OF A MOTOR VEHICLE INVOLVED IN A TRAFFIC ACCIDENT. IF AFFIRMATIVE ANSWER, PLEASE EXPLAIN IN ADJACENT SPACE GIVING NUMBER AND DATES OF OFFENSES. | | |
| * "AT FAULT" MEANS ANY CASE IN WHICH RESPONSIBILITY IS CONCEDED BY EMPLOYEE OR HIS INSURANCE COMPANY OR LIABILITY IS FIXED BY DULY CONSTITUTED AUTHORITY. | |  SIGNATURE OF OPERATOR |

TO BE FILLED IN BY REVIEWING OFFICIAL

| | | | |
|---|--|--|-----------------------|
| NAME OF REVIEWING OFFICIAL (PRINT - LAST, FIRST, MIDDLE INITIAL) FOSTER, H. G. | | POSITION TITLE Special Agent in Charge | DATE 7/1/59 |
| THE PERSONNEL FILE OF THIS EMPLOYEE HAS BEEN REVIEWED AND REFLECTS THE FOLLOWING INFORMATION CONCERNING THE OPERATION OF A MOTOR VEHICLE ON OFFICIAL BUSINESS DURING THE PAST THREE YEARS: | | | |
| <input checked="" type="checkbox"/> CONTINUOUS SAFE DRIVING RECORD <input type="checkbox"/> INVOLVED IN TRAFFIC ACCIDENT AND FOUND AT FAULT ** | | | |
| I CERTIFY THAT THIS EMPLOYEE IS: | | | |
| <input checked="" type="checkbox"/> QUALIFIED ON THE BASIS OF HIS SAFE DRIVING RECORD TO OPERATE MOTOR VEHICLES ON OFFICIAL BUSINESS. <input type="checkbox"/> NOT QUALIFIED AND MUST DEMONSTRATE HIS QUALIFICATIONS BY SATISFACTORILY PASSING A ROAD TEST EXAMINATION BEFORE OPERATING A MOTOR VEHICLE ON OFFICIAL BUSINESS. | | | |
| REMARKS: | | | |
|  <div style="border: 1px solid black; padding: 5px; display: inline-block; margin: 10px;"> 67-NOT RECORDED 2 JUL 17 1959 </div>  (SIGNATURE OF REVIEWING OFFICIAL) | | | |
| ** "AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST THE EMPLOYEE. | | | |

35

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: E. HUGO WINTERROWD #1 4381

Where Assigned: NEW YORK DIVISION I - ADMINISTRATIVE
(Division) (Section, Unit)

Official Position Title: ASSISTANT SPECIAL AGENT IN CHARGE

Rating Period: from May 21, 1959 to July 21, 1959

ADJECTIVE RATING: EXCELLENT
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

EW

Rated by: *H. G. Foster* SPECIAL AGENT IN CHARGE 7/21/59
Signature Title Date

H. G. FOSTER

Reviewed by: *J. T. Mohr* Assistant Director JUL 24 1959
Signature Title Date

Rating Approved by: *J. T. Mohr* Assistant Director JUL 24 1959
Signature Title Date

RECORDED - 143
TYPE OF REPORT

() Official
() Annual

(x) Administrative
(x) 60-Day
() 90-Day
() Transfer
() Separation from Service
() Special

| | |
|-------------|----------|
| 67- | 299 |
| Searched | Numbered |
| JUL 28 1959 | |

3 JUL 31 1959

3-100

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee

E. HUGO WINTERROWDTitle **ASSISTANT SPECIAL AGENT**IN CHARGE
Rating Period: from **5/21/59** to **7/21/59**

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

+ Outstanding (exceeding excellent and deserving of special commendation).
E Excellent.
✓ Satisfactory (good or very good).
- Unsatisfactory.
O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

- "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
- "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
 A. Any element rated "Unsatisfactory" must be supported by narrative comments.
 B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

- + (1) Personal appearance.
E (2) Personality and effectiveness of his personal contacts.
E (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
E (4) Physical fitness (including health, energy, stamina).
+ (5) Resourcefulness and ingenuity.
+ (6) Forcefulness and aggressiveness as required.
E (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
+ (8) Initiative and the taking of appropriate action on own responsibility.
E (9) Planning ability and its application to the work.
E (10) Accuracy and attention to pertinent detail.
E (11) Industry, including energetic, consistent application to duties.
E (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
E (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
E (14) Technical or mechanical skills.
+ (15) Investigative ability and results:
O (a) Internal security cases
+ (b) Criminal or general investigative cases
+ (c) Fugitive cases
+ (d) Applicant cases
O (e) Accounting cases
E (16) Physical surveillance ability.

- ✓ (17) Firearms ability.
E (18) Development of informants and sources of information.
+ (19) Reporting ability:
+ (a) Investigative reports
+ (b) Summary reports
+ (c) Memos, letters, wires
 (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.)
O (20) Performance as a witness.
E (21) Executive ability:
+ (a) Leadership
E (b) Ability to handle personnel
+ (c) Planning
+ (d) Making decisions
+ (e) Assignment of work
+ (f) Training subordinates
+ (g) Devising procedures
+ (h) Emotional stability
+ (i) Promoting high morale
+ (j) Getting results
E (22) Ability on raids and dangerous assignments:
+ (a) As leader
E (b) As participant
E (23) Organizational interest, such as making of suggestions for improvement.
+ (24) Ability to work under pressure.
+ (25) Miscellaneous. Specify and rate:
+ Dictation ability

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): **ASSISTANT SPECIAL AGENT IN CHARGE - DIVISION I**

ADMINISTRATIVE DIVISION

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): **Administrator**

- C. (1) Is employee available for general assignment wherever needs of service require? **Yes** (If answer is not "yes," explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? **Yes** (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? **No** 2. Has employee used more sick leave during rating period than earned during such period? **No** (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? ☒ Yes ☐ No
 If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING:

EXCELLENT

Outstanding, Excellent, Satisfactory, Unsatisfactory

EMPLOYEE'S INITIALS



E. HUGO WINTERROWD
ASSISTANT SPECIAL AGENT IN CHARGE

This performance rating is being prepared inasmuch as ASAC E. HUGO WINTERROWD has been on duty as Assistant Special Agent in Charge in the New York Office for a period of sixty days.

Mr. WINTERROWD is in charge of all administrative matters, and as such is the Number One Assistant Special Agent in Charge of the New York Office.

During Mr. WINTERROWD's tenure in this office, I have found that he has the knack of recognizing administrative problems when they first give indication of arising. This has enabled him to analyze the nature of the forthcoming problem and devise the proper solution.

He has also demonstrated an ability to handle personnel, both Agent and clerical. He is forthright, decisive, and in this has earned the respect and confidence of the supervisory staff, both Clerical and Special Agent.

Mr. WINTERROWD is in excellent physical condition and is capable of handling and leading apprehensions of dangerous criminals. He makes an outstanding appearance and his contacts both inside the office and with business and police officials outside have been made very effectively.

He is available and interested in advancement, and by his handling of his duties to date is deserving of a rating of Excellent as Assistant Special Agent in Charge of the Administrative Division.

A handwritten signature, possibly reading "EHW", is located in the bottom right corner of the document.

PART II - SPECIFIC COMMENTS

1. Justification for Any Minus Ratings Given

Not applicable.

2. Experience and Ability as an Inspector's Aide

Mr. WINTERROWD is qualified and has had experience as an Inspector's Aide, although not during the present rating period. His ability in this regard in the past has been rated as excellent.

3. Participation in Informant Program

Mr. WINTERROWD, in his present administrative capacity, has no direct connection with informant matters of a security or criminal nature. However, in view of his past Bureau assignments, he is well aware of the necessity of adequate informant coverage and the importance of the informant program.

4. Testifying Experience and Ability

Mr. WINTERROWD has not testified in the instant rating period but has done so very capably in the past.

5. Disciplinary Action

Not applicable.

6. Accounting Information

Not applicable.

7. Police Instruction

Not applicable.

8. Sound Training

Not applicable.

9. Resident Agents

Not applicable.

QAW

SPECIFIC COMMENTS (CONTINUED)

(10) Foreign Language Ability

Not applicable.

(11) Current Suitability for Administrative Advancement

- A- Is Agent interested in Administrative Advancement? ☒ YES ☐ NO
- B- Is Agent completely available for Administrative Advancement? ☒ YES ☐ NO
- C- Is Agent considered completely qualified at present for Administrative Advancement including experience, ability, personality and appearance? ☒ YES ☐ NO
- D- If not completely qualified at present, does he have potential for future Administrative Advancement? ☐ YES ☐ NO

BAW

Name: E. HUGO WINTERROWD

Title: Assistant Special Agent
in Charge

Payroll #: 14381

Grade: GS-16 at \$15,150

EOD: 7/15/40

Not on Probation

Nonveteran

INSPECTOR I. D. MACLENNAN:
(PMB 7/28/59)

Mr. Winterrowd was SAC of the Pittsburgh Office from the last inspection in December, 1957, until 5/18/59, whereupon he was transferred to the New York Office as ASAC. He entered on duty 7/15/40, is 43 years of age, married, with three children, and has Bachelor of Commercial Science and Bachelor of Laws Degrees. He has had lengthy supervisory experience, having served in two Divisions at the Seat of Government. He was #1 man in the Investigative Division from 9/5/51 until 10/16/56 when he was designated SAC at Pittsburgh. No administrative action has been taken against him since his assignment at Pittsburgh as SAC.

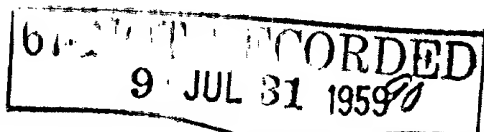
ASAC Winterrowd was involved in two substantive write-ups during the Pittsburgh Inspection conducted 7/8-24/59. In the case of [redacted] - Victim;

b6
b7C

Kidnapping; ITSMV" subjects robbed a woman service station attendant near Wheeling, West Virginia, on 1/16/59. When their auto became stuck, they stopped the victim, who was driving a truck, and forced him to drive them to Youngstown, Ohio, robbing them en route. On 1/19/59, facts were presented to USA and he authorized prosecution of subjects under Kidnapping statute. USA indicated facts of case to be presented Grand Jury on or after 3/17/59. USA's opinion concerning prosecution was first confirmed in writing upon submission of report dated 2/27/59. ASAC Winterrowd, who supervised the case at that time in Pittsburgh Division, regarding the 39-day delay in confirming the opinion in writing explained that although the Agent confirmed the USA's opinion in his report, the fact remained that the confirmation in writing should have been handled much more promptly. He said while he was SAC at Pittsburgh there were instructions in effect that there should be prompt confirmation in writing of the opinions of USAs.

In the case captioned "Mrs. [redacted] aka, et al;
UFAP - Kidnapping" Pittsburgh file 7-0-651B, ASAC Winterrowd was in charge

b6
b7C



2 Jom
3/11c

of the Pittsburgh Office at the pertinent time. On 5/14/58, Pennsylvania State Police advised that approximately a month previous, the subject appeared at a grade school and took her daughter, age 8, from the school. The victim daughter did not return to the home of her father, [redacted]. On 5/15/58, SA Robert A. Cook discussed the matter with USA, Pittsburgh, who advised that in view of the circumstances involved he was of the opinion it was not a violation suitable for investigation under the UFAP-Kidnapping statute. A letter of confirmation was furnished to the USA on 7/3/58. Regarding the delay of 49 days between the time the USA's opinion was obtained and the preparation of a letter of confirmation to him, Mr. Winterrowd stated that the delay of 49 days was improper and instructions were in existence while he was SAC at Pittsburgh that opinions of USAs should be promptly confirmed in writing. The 49-day delay was regretted but it was not justifiable. It should be noted that ASAC Winterrowd did not have primary responsibility of approving delayed communication - this approval by former ASAC Griffie and handled separately.

b6
b7C

RECOMMENDATIONS:

(1) In view of the fact that there was no embarrassment suffered by the Bureau in the delay in submitting confirmation in writing to the USA in the [redacted] case mentioned above, and since the merits of the case have not been affected, no further administrative action is recommended regarding the supervision of this case.

*Agree
HAE/W*

b6
b7C

(2) In the matter involving Mrs. [redacted] Mr. Winterrowd did not initial the pertinent correspondence and therefore no action is recommended.

HAE/W

SUBSTANTIVE WRITE-UP



- VICTIM

KIDNAPPING; INTERSTATE TRANSPORTATION
OF STOLEN MOTOR VEHICLE
Pittsburgh file 7-496
Bureau file 7-9235

b6
b7C

INSPECTOR I. D. MAC LENNAN: This is a pending case, Pittsburgh origin, assigned to SA WARNER G. MAUPIN 1/17/59, supervised by SAC E. H. WINTERROWD from 1/17/59 until his departure to the New York Office on 5/18/59, and subsequently supervised by SAC BERNARD C. BROWN.

On 1/16/59, subjects robbed a woman service station attendant near Wheeling, W. Va. When their auto became stuck nearby they stopped the victim who was driving a truck and forced him to drive them to Youngstown, Ohio, robbing him of \$79.00 enroute. On 1/19/59, the facts were presented to U. S. Attorney MORGAN, Northern District of West Virginia and he authorized prosecution of subjects under the Kidnapping statute. Complaint filed and warrant issued 1/20/59. U. S. Attorney indicated facts of case to be presented to Federal Grand Jury on or after 3/17/59. U. S. Attorney's opinion concerning prosecution was first confirmed in writing upon submission to him of a copy of the report of SA MAUPIN dated 2/27/59.

Explanations are desired from SA MAUPIN and former SAC WINTERROWD (now assigned to the New York Office) who supervised this case as to the reason for a delay of 39 days before the U. S. Attorney's opinion was confirmed in writing. Comments are also desired from SAC BROWN.

Pittsburgh Inspection
7/13/59
RIS:mz
4-A

SA MAUPIN: I expected to have a report in the hands of the U. S. Attorney much sooner and therefore did not confirm immediately by letter. I am thoroughly aware of the rule now and shall comply in the future.

SAC BROWN: The necessity for promptly confirming in writing discussions with U. S. Attorneys has been stressed in the past six weeks and delinquencies in this regard will be reduced to a minimum in the future.

ASAC WINTERROWD, NYO: Although SA MAUPIN confirmed the U.S. Attorney's opinion by setting it forth in his report, the fact remains that the confirmation in writing should have been handled much more promptly. While I was SAC at Pittsburgh, there were instructions in effect that there should be prompt confirmation in writing of the opinions of U.S. Attorneys.

INSPECTOR I. D. MAC LENNAN: There is no SOG responsibility since SOG could not be aware of the fact the field did or did not confirm promptly in writing.
(PMB 7/28/59)

SUBSTANTIVE WRITE-UP

[REDACTED]

- VICTIM

UNLAWFUL FLIGHT TO AVOID PROSECUTION -
KIDNAPPING
Pittsburgh file 7-0-651B

b6
b7C

INSPECTOR I. D. MAC LENNAN: This is a matter handled in the
zero kidnapping file by SA
ROBERT A. COOK and supervised by former ASAC FRANK P. GRIFFEE.

On 5/14/58, Pennsylvania State
Police advised that approximately a month previous Mrs. [REDACTED]
appeared at a grade school in Charleroi, Pa., and took her
daughter [REDACTED] age 8, from the school. [REDACTED]
did not return to the home of her father [REDACTED]. The
[REDACTED] have been divorced three and one-half years and
although the court did not rule on the custody of the children
at the time of the divorce, they have been residing with their
father and he feels he has legal custody of them. The Pennsylvania
State Police advised they had filed a kidnapping charge against
Mrs. [REDACTED] and since a kidnapping warrant was outstanding
they desired to know if the FBI would assist in locating the
victim under the Unlawful Flight to Avoid Prosecution statute.
On 5/15/58, SA COOK discussed this matter with the U. S.
Attorney, Pittsburgh, who advised that in view of the
circumstances involved he was of the opinion this was not a
violation suitable for investigation under the Unlawful Flight
to Avoid Prosecution - Kidnapping statute.

b6
b7C

SA COOK prepared a letter of
confirmation to the U. S. Attorney which was transmitted on
7/3/58.

Pittsburgh Inspection
7/13/59
RIS:MZ
4-A

Explanations are desired from SA COOK (now assigned to Chicago Office) and SA FRANK P. GRIFFEE who supervised this case as well as former SAC E. H. WINTERROWD (New York Office) as to why there was a delay of 49 days between the time the U. S. Attorney's opinion was obtained and the preparation of a letter of confirmation to him. Comments of SAC BERNARD C. BROWN are also desired.

SA GRIFFEE: I have no independent recollection of this matter. However, from an examination of the file copy of the letter of confirmation to the U. S. Attorney, my first knowledge of the obvious delay in confirming the U. S. Attorney's opinion or even the fact that an opinion had been rendered must have come on 7/3/58, when the letter arrived on my desk for signature. It was then, of course, too late to take any remedial action with respect to this particular instance. I recall on several instances of having impressed on all agents then under my supervision the necessity of immediate written confirmation of U. S. Attorney's oral opinion.

The inspector is entirely correct here. The 49 day delay, while regretted, is unjustified.

SAC BROWN: Inspector's comments and those of SA GRIFFEE noted. All Agents have been reminded since my arrival here of the necessity for prompt written confirmation of oral discussions with U. S. Attorneys and their assistants. No delays will be tolerated in the future.

ASAC WINTERROWD, NYO: The delay of 49 days is improper and instructions were in existence while I was SAC at Pittsburgh that opinions of U.S. Attorneys should be promptly confirmed in writing. The 49 day delay is regretted but it is not justifiable.

INSPECTOR I. D. MAC LENNAN: There is no SOG responsibility since SOG (PMB 7/28/59) could not be aware of the fact the field did or did not confirm promptly in writing.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 8/7/59

FROM: *fw* SAC, NY

SUBJECT: E. HUGO WINTERROWD
(Employee's present payroll name)

NEW YORK

(Division)

PAYROLL NAME (List as desired on payroll)

E. HUGO WINTERROWD

ADDRESS AND PHONE CHANGE

| | |
|-----------------------------|---|
| Present phone number (city) | Present address |
| AXTEL 7-7292 | 67-21C 193rd Lane, Fresh Meadows 65, New York |

NOTE: (The following must be executed in reporting BIRTHS or CHANGES IN MARITAL STATUS.)

Has spouse ever been an employee of the Bureau?

1. ☐ Yes ☐ Present ☐ Former

2. ☐ No

MARITAL STATUS

| | |
|---|----------------------------|
| Married to - Show full (maiden) name of spouse | Date and place of marriage |
| Data re spouse | |
| ----- | |
| Birth date | Birthplace |
| ----- | |
| Legal Residence | Occupation |
| Name, address, and telephone number of person to be notified in case of emergency | |
| ----- | |
| ----- | |

BIRTHS

| | |
|----------------------------------|------------|
| Girl named | Boy named |
| Born on | Birthplace |
| To employee and (Name of spouse) | |
| This is their _____ child | |

157-1000-1000
RECORDED
9 AUG 11 1959

Smiley

August 24, 1959

Mr. Samuel Siegle
Executive Director
Pennsylvania Chiefs of Police Association
Suite 320
State Theatre Building
Harrisburg, Pennsylvania

Dear Mr. Siegle:

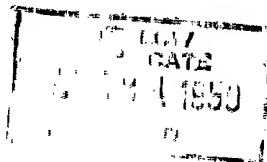
Your letter of August 18, 1959, with enclosures, has been received. I very much enjoyed reading the copies of both Resolutions you sent, and my associates and I are deeply grateful to the members of your organization for this thoughtful tribute.

Sincerely yours,

- 1 - Philadelphia - Enclosures (3)
- 1 - Pittsburgh - Enclosures (3)
- 1 - New York - Enclosures (3)
- 1 - Personnel File of SAC Carl E. Hennrich - Enclosures (3)
- 1 - Personnel File of SAC Bernard C. Brown - Enclosures (3)
- (1) - Personnel File of ASAC E. Hugo Winterrowd - Enclosures (3)

NOTE: Siegle is a SAC Contact and we have had cordial relations with the organization he represents. Carl E. Hennrich EOD 2-3-34 as clerk and 10-7-35 as SA, assigned as SAC at Philadelphia Office in GS-16, E. Hugo Winterrowd EOD 7-15-40, assigned as ASAC at New York Office in GS-16, and Bernard C. Brown EOD 9-3-50, assigned SAC at Pittsburgh in GS-16.

DCJ:jhs
(9)



WALTER WEIR, President
Chief of Police
Duquesne, Pa.

F. MITCHELL, Secretary
Assistant Chief of Police
50 Pike Ave., Lansdowne, Pa.

JOHN G. GOOD, Treasurer
Chief of Police
Williamsport, Pa.

WILLIAM S. LIVENGOOD, JR.
Chief Counsel
227 State St.,
Harrisburg, Pa.

ED J. DUNN, President Emeritus
Pittsburgh, Pa.

CLARENCE JOHNSTON, Chaplain
Chief of Police, Cheltenham Twp.,
Elkins Park 17, Pa.

C. W. RHODES, Sergeant-at-Arms
Former Chief of Police
519 Front St., Northumberland, Pa.

EXECUTIVE COMMITTEE

VAUL E. ROUZER
Chairman—1900
Chief of Police
Altoona, Pa.

EDWARD H. BATEMAN—1900
Chief of Police
Newtown, Bucks Co., Pa.

MAJ. G. ANDREW McLAUGHLIN—1900
Superintendent of Police
Lower Merion Twp.,
Ardmore, Pa.

ALBERT N. BROWN—1961
Deputy Commissioner of Police
Room 227 City Hall
Philadelphia 7, Pa.

JOHN J. BRUSH—1961
Chief of Police
Corasophta, Pa.

RUSSELL R. SHOTT—1962
Chief of Police
Harrisburg, Pa.

CLARENCE R. KULP—1962
Chief Special Agent
The Bell Telephone Co. of Penna.
121 N. Broad St.,
Philadelphia 7, Pa.

WILLIAM J. WALSH—1962
Inspector of Police, Pittsburgh
6401—5th Ave.,
Pittsburgh 6, Pa.

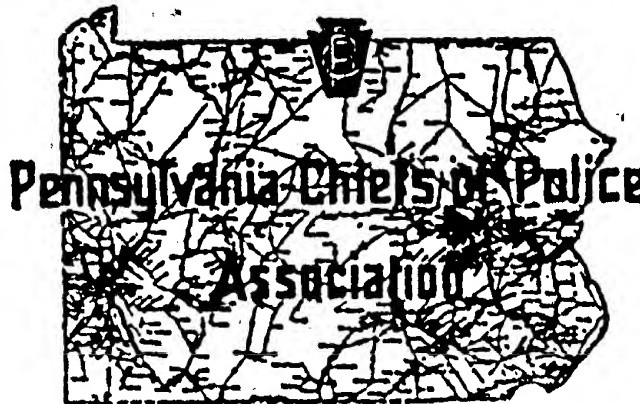
VICE PRESIDENTS

LAWRENCE H. SHORES, First
Chief of Police
Upper Moreland Twp.,
Willow Grove, Pa.

FRANCIS J. SCHAFER, Second
Asst. Superintendent of Police
Central Police Station
49 Fort Pitt Blvd.,
Pittsburgh 22, Pa.

JAMES W. HUTCHINSON, Third
Chief of Police
Tyrone, Pa.

SAMUEL SIEGLE, Executive Director
Suite 320
State Theatre Bldg.,
Harrisburg, Pa.
Telephone CElar 6-1000



August 18, 1959

The Hon. J. Edgar Hoover, Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

My dear Mr. Hoover:

I am very glad to enclose for your information a copy of Resolution No. 2 and Resolution No. 4, both of which were unanimously adopted by the Pennsylvania Chiefs of Police Association during our recent 46th Annual Convention in Pittsburgh.

With kindest regards, I am

Sincerely yours,

Samuel Siegle,
Executive Director

SS:b
Encl 2

RESOLUTION No. 2

WHEREAS: The year 1959 witnessed the conclusion of J. Edgar Hoover's thirty-five years of outstanding service as Director of the Federal Bureau of Investigation;

WHEREAS: During that period of time he has been an inspiration to police departments both large and small through his belief in progress, ethics, training, and the profession of law enforcement;

WHEREAS: The example, encouragement, assistance and cooperation of Director Hoover have been among the greatest factors in securing for law enforcement the respect, confidence and support of the American public; therefore,

THE PENNSYLVANIA CHIEFS OF POLICE ASSOCIATION, in solemn session at their 46th Annual Convention in the City of Pittsburgh, wish to take this opportunity to felicitate the Honorable J. Edgar Hoover, Director of the Federal Bureau of Investigation, upon the occasion of his thirty-fifth anniversary as Director of said Bureau.

There have been efforts on the part of subversive and irresponsible individuals to institute smear campaigns against the FBI and the Director. We wish to decry these unfortunate actions and to reaffirm our great confidence and friendship for Director Hoover and the Federal Bureau of Investigation.

FURTHERMORE: We wish to condemn in no uncertain terms those who by vicious insinuation and unsupported statements seek to undermine one of the foremost representatives of law enforcement and an organization whose integrity and achievements are well established throughout the length and breadth of the United States.

RESOLUTION NO. 4

WHEREAS: The Pennsylvania Chiefs of Police Association is deeply conscious of the fact that training and cooperation constitute two of the foremost aims in the advancement of law enforcement;

WHEREAS: Both attributes have been contributed in a superlative degree by the Special Agents in Charge of the Federal Bureau of Investigation Offices located in the Commonwealth of Pennsylvania;

WHEREAS: In the field of training they have organized and sustained this program so that the PCPA is now recognized as one of the outstanding organizations in this respect. They have also cooperated to the utmost in public relations, criminal investigation, and numerous other matters in which we possess a mutual interest.

THEREFORE: This Association would be remiss if we closed our 46th Annual Convention without expressing our sincere appreciation and gratitude to Carl E. Hennrich, Special Agent in Charge of the Philadelphia FBI Office, and to E. Hugo Winterrowd, former Special Agent in Charge, and Bernard C. Brown, present Special Agent in Charge of the Pittsburgh Office for their untiring efforts to advance police training throughout the Commonwealth and to cooperate in all matters possible with the Pennsylvania Chiefs of Police Association.

FURTHERMORE: It is directed that our Secretary forward a copy of this Resolution to John Edgar Hoover, Director of the Federal Bureau of Investigation.

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

September 18, 1959

I certify that I have received the following Government property for official use:

~~REMOVED~~

Inspectors' Manual # 517
(Issued August 17, 1959)

RETURNED:

Inspectors' Manual # 115 (DESTROYED IN FIELD) 9/21/59)
(Issued August 15, 1956)

FILE

READ

The Government property which you hereby acknowledge
is charged to you and you are responsible for taking care
of it and returning it when its use has been completed.

DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN
ANY WAY.

RECORDED

N. Y.

10 1959

Very truly yours,

3-M

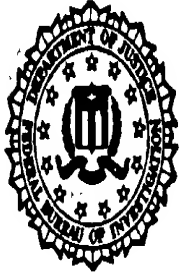
da

PER

(Written
Signature)

(Typed
Signature)

E. Hugo Winterrowd



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA. E. HUGO WINTERROWD
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | | |
|------|--|--------------|----------|
| Name | | Relationship | Date |
| | | Wife | 10/20/59 |

b6

Address
67-21C 193rd Lane, Fresh Meadows 65, New York

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

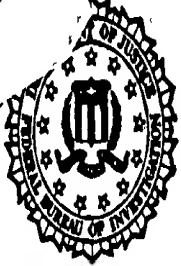
| | | | |
|------|--|--------------|----------|
| Name | | Relationship | Date |
| | | Wife | 10/20/59 |

Address
67-21C 193rd Lane, Fresh Meadows 65, N. Y.

Very truly yours,

E. Hugo Winterrowd
Special Agent

81
DEC 3 1959
RECORDED
INDEXED



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA

Winterrowd E. Hugo
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | |
|---|--------------|--------|
| | Relationship | Date |
| | Wife | 3/4/60 |
| Address | | |
| 67-210-193 rd Lane, Fresh Meadows 65 NY. | | |

b6

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

| | | |
|----------|--------------|------|
| Name | Relationship | Date |
| as above | | |
| Address | | |

Very truly yours,

E. Hugo Winterrowd
Special Agent

3/17/60

J. J. J. J.

| | | | | | | |
|---|---|--|--|--|---|-----------------|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME WINTERROWD, EARLL HUGO | | | 2. GRADE AND COMPONENT OR POSITION | | 3. IDENTIFICATION NO. | |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 67-21 C, 193RD. LANE, FRESH MEADOWS, L.I.: N.Y. | | | 5. PURPOSE OF EXAMINATION ANNUAL FBI | | 6. DATE OF EXAMINATION 8 MAR 60 | |
| 7. SEX MALE | 8. RACE CAUCASIAN | 9. TOTAL YEARS GOVERNMENT SERVICE MILITARY _____ CIVILIAN _____ | | 10. AGENCY F.B.I. | 11. ORGANIZATION UNIT | |
| 12. DATE OF BIRTH 5/23/16 | 13. PLACE OF BIRTH FORT WAYNE, IND. | | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN | | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS U.S. ARMY DISPENSARY (61-1224) 90 CHURCH STREET, NEW YORK 7, N.Y. | | | | 16. OTHER INFORMATION | | |
| 17. RATING OR SPECIALTY | | | | TIME IN THIS CAPACITY (Total) | | LAST SIX MONTHS |

| CLINICAL EVALUATION | | |
|---------------------|---|---------------|
| NOR- MAL | (Check each item in appropriate column; enter "NE" if not evaluated) | ABNOR- MAL |
| X | 18. HEAD, FACE, NECK, AND SCALP | |
| X | 19. NOSE | |
| X | 20. SINUSES | |
| X | 21. MOUTH AND THROAT | G |
| X | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| X | 23. DRUMS (Perforation) | |
| X | 24. EYES—GENERAL (Visual acuity and refraction under items 69, 80 and 81) | |
| X | 25. OPHTHALMOSCOPIC | |
| X | 26. PUPILS (Equality and reaction) | |
| X | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| X | 28. LUNGS AND CHEST (Include breasts) | |
| X | 29. HEART (Thrust, size, rhythm, sounds) | |
| X | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| X | 31. ABDOMEN AND VISCERA (Include hernia) | |
| X | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| X | 33. ENDOCRINE SYSTEM | |
| X | 34. G-U SYSTEM | |
| X | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| X | 36. FEET | |
| X | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| X | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | X |
| X | 40. SKIN, LYMPHATICS | |
| X | 41. NEUROLOGIC (Equilibrium tests under item 78) | |
| X | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) | |
| | <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

59. Myopia
32. Prostate and lower rectum are negative to digital examination.
39. Small rounded burn scar about size of quarter, right lower abdominal quadrant, well healed asymptomatic.

COPY X-RAY REPORT # 135486

9 MARCH 1960

CHEST: Small calcifications in hilum and lung field, on left. Negative for recent pathology.

M.J. FEDER, MD

ENCLOSURE

(Continue in item 73)

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.)

○—Restorable teeth
 —Nonrestorable teeth
 X—Missing teeth
 XXX—Replaced by dentures
 (6 X 8)—Fixed bridge, brackets to include abutments

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 |
|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES

67=

CLASS—II—Number 300

MALOCCLUSION SEVERE 28

| LABORATORY FINDINGS | | | |
|--|--------------------------------|---|-----------------|
| 45. URINALYSIS: A. SPECIFIC GRAVITY 1.018 | | 46. CHEST X-RAY (Place, date, film number and result) | |
| B. ALBUMIN NEGATIVE | D. MICROSCOPIC | SEE REPORT ABOVE NEGATIVE | |
| C. SUGAR NEGATIVE | NEGATIVE | | |
| 47. SEROLOGY (Specify test used and result) | 48. EKG | 49. BLOOD TYPE AND RH FACTOR | 50. OTHER TESTS |
| HEARTDIOLIPIN NEGATIVE | NORMAL RECORD | NOT REQUIRED | N O N E |

1 APR 7 1960

R 5 1955

MEASUREMENTS AND OTHER FINDINGS

| | | | | | |
|------------------|-------------------|-------------------------|-----------------------------|---|-------------------------|
| 51. HEIGHT 73 | 52. WEIGHT 175 | 53. COLOR HAIR BROWN | 54. COLOR EYES BROWN ADM | 55. BUILD: <input type="checkbox"/> SLENDER <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> HEAVY <input type="checkbox"/> OBESE | 56. TEMPERATURE 98.6 |
|------------------|-------------------|-------------------------|-----------------------------|---|-------------------------|

| | | | | | | | |
|--|-------------------------------|--|-----------------------|----------------------------|------------------------|--------------|--------------------------|
| 57. BLOOD PRESSURE (Arm at heart level) 54. B | | | | PULSE (Arm at heart level) | | | |
| A. SITTING SYS 140 DIAS. 92 | B. RECUMBENT SYS. DIAS. | C. STANDING (5 min.) SYS. DIAS. 30 | A. SITTING 2 06 PM | B. AFTER EXERCISE 124 | C. 2 MIN. AFTER 100 | D. RECUMBENT | E. AFTER STANDING 3 MIN. |

| | | | | | |
|--------------------|-----|----------------|----|-----------------|----------|
| 59. DISTANT VISION | | 60. REFRACTION | | 61. NEAR VISION | |
| RIGHT 20/ | 200 | CORR. TO 20/ | 20 | BY -225 S. | OX |
| LEFT 20/ | 200 | CORR. TO 20/ | 20 | BY -225 S. | OX |
| | | | | J1 | CORR. TO |
| | | | | J1 | CORR. TO |

| | | | | | |
|------------------------------------|-----|-------|-------|------------|----------------|
| 62. METEOPHORIA (Specify distance) | | | | | |
| ES° | EX° | R. M. | L. M. | PRISM DIV. | PRISM CONV. CT |
| | | | | | |

| | | | | | | | |
|-------------------|------|---|--|--|--|-------------|--|
| 63. ACCOMMODATION | | 64. COLOR VISION (Test used and result) | | 65. DEPTH PERCEPTION (Test used and score) | | UNCORRECTED | |
| RIGHT | LEFT | SIHTHARA NEGATIVE | | | | CORRECTED | |

| | | | | | | | |
|---------------------|--|--|--|-------------------|--|-------------------------|--|
| 66. FIELD OF VISION | | 67. NIGHT VISION (Test used and score) | | 68. RED LENS TEST | | 69. INTRAOCULAR TENSION | |
| | | | | | | | |

| | | | | | | | | | | | | | | | | |
|-------------|----|--------|----|----------------|-------|-----|------|------|------|------|------|--|--|--|--|--|
| 70. HEARING | | | | 71. AUDIOMETER | | | | | | | | 72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score) | | | | |
| RIGHT WV | 15 | /15 SV | 15 | /15 | 250 | 500 | 1000 | 2000 | 3000 | 4000 | 6000 | 8000 | | | | |
| LEFT WV | 15 | /15 SV | 15 | /15 | RIGHT | | | | | | | | | | | |
| | | | | | LEFT | | | | | | | | | | | |

73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY
1. Usual childhood contagion; no sequelae.
 2. Wears glasses for near and far vision.
 3. Had some sacro-iliac muscular weakness during 1953-54 which was studied and successfully treated by graded exercise.
 4. Tonsillectomy in childhood.

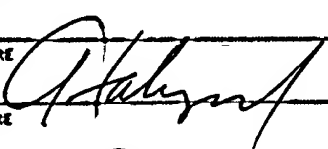
(Use additional sheets if necessary)

| | |
|---|--|
| 74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers) | |
| 44. Dental work needed, 6 carious teeth. | |
| 59. Myopia. | |

| | | | | | | | |
|--|--|-------------------------|---|---|---|---|---|
| 75. RECOMMENDATIONS--FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify) | | 76. A. PHYSICAL PROFILE | | | | | |
| NONE | | P | U | L | H | E | S |
| | | | | | | | |

| | | | | | |
|---|--|----------------------|--|--|--|
| 77. EXAMINEE (Check) | | B. PHYSICAL CATEGORY | | | |
| A. <input checked="" type="checkbox"/> IS QUALIFIED FOR D-U-T-Y | | | | | |
| B. <input type="checkbox"/> IS NOT QUALIFIED FOR | | | | | |

| | | | | | |
|---|--|---|---|---|---|
| 78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER | | A | B | C | E |
| | | | | | |

| | | | |
|---|--|--|--|
| 79. TYPED OR PRINTED NAME OF PHYSICIAN | | SIGNATURE | |
| 80. TYPED OR PRINTED NAME OF PHYSICIAN | | SIGNATURE | |
| 81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which) | | SIGNATURE | |
| A. FALUSSY MD | |  | |
| 82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY | | SIGNATURE | |
| | | NUMBER OF ATTACHED SHEETS | |

REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

| | | | | | | | |
|---|--|-----------------------|--|---|--|--|--|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME Winterrowd Earl Hugo | | | | 2. GRADE AND COMPONENT OR POSITION | | 3. IDENTIFICATION NO. | |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 67-210, 193Rd. Lane, Fresh Meadows, L.I. N.Y. | | | | 5. PURPOSE OF EXAMINATION ANNUAL | | 6. DATE OF EXAMINATION 3-8-60 | |
| 7. SEX Male | | 8. RACE Cau | | 9. TOTAL YRS. GOVT. SERVICE MILITARY CIVILIAN | | 10. DEPARTMENT, AGENCY, OR SERVICE FBI | |
| 11. ORGANIZATION UNIT | | | | 12. DATE OF BIRTH 5/23/16 | | | |
| 13. PLACE OF BIRTH Fort Wayne, Ind. | | | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN | | | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS USAD, 1st. Army, 90 Church St. NYC | | | | 16. OTHER INFORMATION | | | |
| 17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists) | | | | | | | |

GOOD

| 18. FAMILY HISTORY | | | | | 19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE | | | |
|----------------------|-----|-----------------|-------------------------|--------------|--|----|--------------------------------------|-------------------------------------|
| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH | YES | NO | (Check each item) | RELATION(S) |
| FATHER | 71 | <i>Fair</i> | | | | X | HAD TUBERCULOSIS | |
| MOTHER | 74 | " | | | | X | HAD SYPHILIS | |
| SPOUSE | | | | | | X | HAD DIABETES | |
| BROTHERS AND SISTERS | | | | | | X | HAD CANCER | |
| | | | | | | X | HAD KIDNEY TROUBLE | |
| | | | | | X | X | HAD HEART TROUBLE | <i>Father - High Blood Pressure</i> |
| | | | | | | X | HAD STOMACH TROUBLE | |
| CHILDREN | 17 | Good | | | | X | HAD ARTHRITIS (Arthritis) | Mother |
| | 13 | " | | | | X | HAD ASTHMA, HAY FEVER, HIVES | |
| | 7 | " | | | | X | HAD EPILEPSY (Fits) | |
| | | | | | | X | COMMITTED SUICIDE | |
| | | | | | | X | BEEN INSANE | |

| 20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item) | | | | | | | | |
|--|----|------------------------------|-----|----|---|-----|----|--------------------------------------|
| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
| X | | SCARLET FEVER, ERYSIPELAS | X | | GOITER | X | | TUMOR, GROWTH, CYST, CANCER |
| X | | DIPHTHERIA | X | | TUBERCULOSIS | X | | RUPTURE |
| X | | RHEUMATIC FEVER | X | | SOAKING SWEATS (Night sweats) | X | | APPENDICITIS |
| X | | SWOLLEN OR PAINFUL JOINTS | X | | ASTHMA | X | | PILES OR RECTAL DISEASE |
| X | | MUMPS | X | | SHORTNESS OF BREATH | X | | FREQUENT OR PAINFUL URINATION |
| X | | WHOOPING COUGH | X | | PAIN OR PRESSURE IN CHEST | X | | KIDNEY STONE OR BLOOD IN URINE |
| X | | FREQUENT OR SEVERE HEADACHE | X | | CHRONIC COUGH | X | | SUGAR OR ALBUMIN IN URINE |
| X | | DIZZINESS OR FAINTING SPELLS | X | | PALPITATION OR POUNDING HEART | X | | BOILS |
| X | | EYE TROUBLE | X | | HIGH OR LOW BLOOD PRESSURE | X | | VENEREAL DISEASE |
| X | | EAR, NOSE OR THROAT TROUBLE | X | | CRAMPS IN YOUR LEGS | X | | RECENT GAIN OR LOSS OF WEIGHT |
| X | | RUNNING EARS | X | | FREQUENT INDIGESTION | X | | ARTHRITIS OR RHEUMATISM |
| X | | CHRONIC OR FREQUENT COLDS | X | | STOMACH, LIVER OR INTESTINAL TROUBLE | X | | BONE, JOINT, OR OTHER DEFORMITY |
| X | | SEVERE TOOTH OR GUM TROUBLE | X | | GALL BLADDER TROUBLE OR GALL STONES | X | | LAMENESS |
| X | | SINUSITIS | X | | JAUNDICE | X | | LOSS OF ARM, LEG, FINGER, OR TOE |
| X | | HAY FEVER | X | | ANY REACTION TO SERUM, DRUG OR MEDICINE | X | | PAINFUL OR "TRICK" SHOULDER OR ELBOW |
| | | | | | | | | |

| 21. HAVE YOU EVER (Check each item) | | | | 22. FEMALES ONLY: A. HAVE YOU EVER— B. COMPLETE THE FOLLOWING: | | | |
|--|--|------------------------------|---|--|---|--|------------------------------------|
| X | | WORN GLASSES | X | | ATTEMPTED SUICIDE | | BEEN PREGNANT |
| X | | WORN AN ARTIFICIAL EYE | X | | BEEN A SLEEP WALKER | | HAD A VAGINAL DISCHARGE |
| X | | WORN HEARING AIDS | X | | LIVED WITH ANYONE WHO HAD TUBERCULOSIS | | BEEN TREATED FOR A FEMALE DISORDER |
| X | | STUTTERED OR STAMMERED | X | | COUGHED UP BLOOD | | HAD PAINFUL MENSTRUATION |
| X | | WORN A BRACE OR BACK SUPPORT | X | | BLED EXCESSIVELY AFTER DENTAL OR TOOTH EXTRACTION | | HAD IRREGULAR MENSTRUATION |
| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? ONE | | | | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS | | | |
| 25. WHAT IS YOUR USUAL OCCUPATION? SPECIAL AGENT | | | | 26. ARE YOU (Check one) <input checked="" type="checkbox"/> RIGHT HANDED <input type="checkbox"/> LEFT HANDED | | | |

ENCLOSURE
67-

500

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT |
|-----|-------------------------------------|--|
| | <input checked="" type="checkbox"/> | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: |
| | <input checked="" type="checkbox"/> | A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. |
| | <input checked="" type="checkbox"/> | B. INABILITY TO PERFORM CERTAIN MOTIONS |
| | <input checked="" type="checkbox"/> | C. INABILITY TO ASSUME CERTAIN POSITIONS |
| | <input checked="" type="checkbox"/> | D. OTHER MEDICAL REASONS (If yes, give reasons) |
| | <input checked="" type="checkbox"/> | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? |
| | <input checked="" type="checkbox"/> | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (If yes, give details) |
| | <input checked="" type="checkbox"/> | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (If yes, state reason and give details) |
| | <input checked="" type="checkbox"/> | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (If yes, state reason and give details) |
| | <input checked="" type="checkbox"/> | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (If yes, describe and give age at which occurred) |
| | <input checked="" type="checkbox"/> | 33. HAVE YOU EVER BEEN A PATIENT (committed or voluntary) IN A MENTAL HOSPITAL OR SANATORIUM? (If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic) |
| | <input checked="" type="checkbox"/> | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (If yes, specify when, where, and give details) |
| | <input checked="" type="checkbox"/> | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (If yes, give complete address of doctor, hospital, clinic, and details) |
| | <input checked="" type="checkbox"/> | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (If yes, which illnesses) |
| | <input checked="" type="checkbox"/> | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date and reason for rejection) |
| | <input checked="" type="checkbox"/> | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability) |
| | <input checked="" type="checkbox"/> | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (If yes, specify what kind, granted by whom, and what amount, when, why) |

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.
 I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

TYPED OR PRINTED NAME OF EXAMINEE

E. Hugo Winterrowd

SIGNATURE

E. Hugo Winterrowd

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (Physician shall comment on all positive answers to items 20 thru 39)

(1) Usual childhood stature; no
 resque.
 (2) Wears glasses for near and far
 vision.
 (3) Had some severe iliac muscular
 weakness during 1953-54 which was
 studied and unsuccessfully treated by graded
 exercise.
 (4) Tonillectomy in childhood.

TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER

V.D. FRANCIS

DATE

3/8/60

SIGNATURE

V.D. Francis

NUMBER OF ATTACHED
 SHEETS

ATTACHMENT TO STANDARD FORM 88, REPORT OF MEDICAL EXAMINATION
FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER

Name of Examinee: Winterrowd E. Hugo
 (Type or print) Last First Middle

The following portions of the attached examination report form need not be completed:

| | |
|----|----|
| 2 | 62 |
| 3 | 65 |
| 11 | 67 |
| 14 | 68 |
| 17 | 69 |
| 46 | 71 |
| 48 | 72 |
| 49 | |

46. Is necessary unless facilities for affording same are not readily available.
48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.
49. Is necessary unless facilities for affording same are not readily available.
71. Audiometer examinations should be afforded whenever possible.

FOR ALL EXAMINEES, WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS
 OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee ☒ is ☐ is not qualified for strenuous physical exertion.

TO BE ANSWERED IN THE CASE OF ALL MALE EMPLOYEES AND MALE APPLICANTS:

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?
☒ No ☐ Yes. If "yes" please specify defects. _____
2. Does examinee have any defects prohibiting safe operation of motor vehicles?
☐ No ☒ Yes. If "yes" please specify defects. Myopia.

If examinee has defective vision, should he wear
 corrective glasses while operating a motor vehicle
☒ YES ☐ NO.

67-

300

JSH

Weights for Males

| Height Feet-Inches | SMALL FRAME | | MEDIUM FRAME | | LARGE FRAME | |
|-----------------------|-------------|---------|--------------|---------|-------------|---------|
| | Desirable | Maximum | Desirable | Maximum | Desirable | Maximum |
| 5 4 | 121-131 | 143 | 129-139 | 152 | 136-148 | 162 |
| 5 5 | 124-134 | 146 | 132-142 | 155 | 140-152 | 166 |
| 5 6 | 128-138 | 151 | 136-146 | 160 | 144-157 | 172 |
| 5 7 | 131-142 | 155 | 140-151 | 165 | 148-161 | 176 |
| 5 8 | 135-146 | 160 | 144-155 | 170 | 152-165 | 181 |
| 5 9 | 139-150 | 164 | 148-159 | 174 | 156-170 | 186 |
| 5 10 | 143-154 | 168 | 152-163 | 178 | 160-175 | 192 |
| 5 11 | 147-159 | 174 | 156-168 | 184 | 164-180 | 197 |
| 6 0 | 152-164 | 179 | 161-173 | 189 | 169-185 | 203 |
| 6 1 | 158-170 | 186 | 166-179 | 196 | 174-191 | 209 |
| 6 2 | 163-175 | 192 | 171-184 | 201 | 179-197 | 216 |
| 6 3 | 168-180 | 197 | 176-189 | 207 | 184-202 | 221 |
| 6 4 | 174-186 | 204 | 182-195 | 214 | 190-208 | 228 |
| 6 5 | 180-191 | 209 | 188-201 | 220 | 196-214 | 234 |

3. Examinee's frame is ☐ small ☐ medium ☒ large

4. Considering above weight table the examinee's frame and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds

☐ gain _____ pounds

Remarks: See # 2.

V. D. Johnson MD
(Signature of Medical Examiner)

8 MAR 60

(Date)

E. HUGO WINTERROWD

ASSISTANT SPECIAL AGENT IN CHARGE

#14381

GS-16 - \$15,150

EOD: 7/15/40

NOT ON PROBATION

NON-VETERAN

SAC H. G. FOSTER: Mr. Winterrowd is Assistant Special Agent in Charge of Division 1 (Administrative), of the New York Office and has been since his arrival May 21, 1959. Mr. Winterrowd is the #1 ASAC of the New York Office and I have found him to be objective in his approach to the administrative problems. He is mindful of the necessity of the entire office working as a team and keeps this objective in mind at all times in connection with not only the administrative problems of the office, but his own clerical and stenographic problems. He makes an excellent appearance and his contacts with people outside and in the business world are also excellent. He is fully available, is interested in further advancement and has demonstrated the ability to act as a Special Agent in Charge.

Rating: EXCELLENT

ASSISTANT DIRECTOR MALONE:
(4/4/60)

ASAC Winterrowd was interviewed by Assistant Director Malone with regard to the inspection, at which

time the inspection findings were discussed with him in detail. Mr. Winterrowd has a very good attitude towards the Bureau, and makes an excellent appearance. It was pointed out to Mr. Winterrowd that it was felt he could use a little more drive in dealing with personnel. It is felt that he is not obtaining peak performance from those directly under his supervision. The inspection findings indicated that although Mr. Winterrowd is a capable, conscientious and loyal employee, he is not sufficiently familiar with the over-all operations of the Administrative Division of the New York Office to the point where it is felt he has the situation completely under control. With further development Mr. Winterrowd may obtain the desired results. He was told that he must

NEW YORK INSPECTION
3/1/60
HGF:KGD

2 - [signature]
3511

be more forceful and follow each operation individually and not rely on subordinates to carry out his orders without checking to be sure that they are.

SAC Foster considers that Mr. Winterrowd is capable of performing as an SAC.

RECOMMENDATION:

See memorandum J. F. Malone to Mr. Mohr dated 4/1/60, captioned "Inspection - New York Division; Assistant Director J. F. Malone, February 29 - March 25, 1960."

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 28, 1960

FROM : SAC, New York

ATTENTION: PERSONNEL SECTION

SUBJECT: ASAC E. HUGO WINTERROWD
PHYSICAL REPORT

- ☐ Remylet _____ .
- ☐ Rebulet _____ .
- ☒ Re physical examination 3-8-60 .
- ☐ Weight without clothing now is _____ .
- ☒ Dental work was completed on 3-19-60 .
- ☒ Vision has been corrected to 20/20 .
- ☐ Chest X-ray results were negative .
- ☐ Personal physician advised he is qualified for strenuous physical exertion and the use of firearms .
- ☐ Attached are Bureau of Employees' Compensation forms _____ .
- ☒ Physical examination reports are enclosed.
- ☐ Employee is scheduled for physical examination on _____ .
- ☒ Employee has reviewed and initialed his physical examination report.
- ☐ Employee returned to active duty _____ .
- ☐ Employee's physical condition is _____ .
- ☐ UACB he is being placed on limited duty.
- ☐ UACB he is being removed from limited duty.
- ☒ Additional remarks relative to items listed above:

ASAC E. HUGO WINTERROWD is aware that it is mandatory for him to wear corrective lens while operating a motor vehicle. This has been called to his attention by NURSE GENEVIEVE CHARA.

TFR:ejf

NOT RECORDED

ENCLOSURE
11
1300
3-27-60
WJG
PJS

PJS

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

*Special
Agent
in Charge
Company*

Name of Employee: E. HUGO WINTERROWD #14381

Where Assigned: NEW YORK DIVISION 1 - ADMINISTRATIVE
(Division) (Section, Unit)

Official Position Title: ASSISTANT SPECIAL AGENT IN CHARGE

Rating Period: from APRIL 1, 1959 to MARCH 31, 1960

ADJECTIVE RATING: EXCELLENT
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

EW

Rated by: *H. G. Foster* SPECIAL AGENT IN CHARGE 3/31/60
H. G. FOSTER Signature Title Date

Reviewed by: *M. P. Callahan* Assistant Director APR 8 1960
Signature Title Date

Rating Approved by: *M. P. Callahan* Assistant Director APR 8 1960
Signature Title Date

TYPE OF REPORT

REC-143

(X) Official
(X) Annual

() Administrative
() 60-Day
() 90-Day
() Transfer
() Separation from Service
() Special

*R/S to SAC 4-12-60
re Part #5 unit
rec'd
4-22*

*94
card noted
5-4-60*

*301
57*

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee E. HUGO WINTERROWDTitle ASSISTANT SPECIAL AGENT
IN CHARGE.Rating Period: from 4/1/59 to 3/31/60

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.

Rate items as follows:

- + Outstanding (exceeding excellent and deserving of special commendation).
E Excellent.
✓ Satisfactory (good or very good).
- Unsatisfactory.
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

- "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
- "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
 - Any element rated "Unsatisfactory" must be supported by narrative comments.
 - An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

- + (1) Personal appearance.
E (2) Personality and effectiveness of his personal contacts.
E (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
E (4) Physical fitness (including health, energy, stamina).
+ (5) Resourcefulness and ingenuity.
+ (6) Forcefulness and aggressiveness as required.
E (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
E (8) Initiative and the taking of appropriate action on own responsibility.
E (9) Planning ability and its application to the work.
+ (10) Accuracy and attention to pertinent detail.
+ (11) Industry, including energetic, consistent application to duties.
+ (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
E (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
+ (14) Technical or mechanical skills.
+ (15) Investigative ability and results:
 - Internal security cases
 - Criminal or general investigative cases
 - Fugitive cases
 - Applicant cases
 - Accounting cases

- + (17) Firearms ability.
+ (18) Development of informants and sources of information.
+ (19) Reporting ability:
 - Investigative reports
 - Summary reports
 - Memos, letters, wires
 (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.)
0 (20) Performance as a witness.
E (21) Executive ability:
 - Leadership
 - Ability to handle personnel
 - Planning
 - Making decisions
 - Assignment of work
 - Training subordinates
 - Devising procedures
 - Emotional stability
 - Promoting high morale
 - Getting results

(22) Ability on raids and dangerous assignments:

- As leader
- As participant

(23) Organizational interest, such as making of suggestions for improvement.

(24) Ability to work under pressure.

(25) Miscellaneous. Specify and rate:
 Dictation abilityA. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): ASSISTANT SPECIAL AGENT IN CHARGEDIVISION 1 - ADMINISTRATIVE DIVISION

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker):

ADMINISTRATOR

- C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? No 2. Has employee used more sick leave during rating period than earned during such period? No (If answer to either question is "Yes," explain in narrative comments.)E. Is employee qualified to operate a motor vehicle incidental to his official duties? ☒ Yes ☐ No

If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING:

EXCELLENT

Outstanding, Excellent, Satisfactory, Unsatisfactory

EMPLOYEE'S INITIALS

[Signature]

E. HUGO WINTERROWD
ASSISTANT SPECIAL AGENT IN CHARGE

PART I.

This performance rating is being submitted as the annual performance rating for E. HUGO WINTERROWD, who is the Assistant Special Agent in Charge of the Administrative Division of the New York Office of the FBI. As such Mr. WINTERROWD is the #1 man ^{ASAC} in this office and is responsible for all clerical and stenographic operations of the office, physical condition and maintenance of the office, its equipment, acting in the absence of the Special Agent in Charge, and handling administrative matters, including liaison and technical duties, on an over-all basis.

Mr. WINTERROWD makes an excellent appearance, enjoys the respect and confidence of the employees of the New York Office and the impression I have found him to make on individuals outside the Bureau has been excellent. While his duties do not, as such, include investigative matters, he has demonstrated the ability to handle complicated investigations, to participate in and lead dangerous assignments. He is available for assignment anywhere the Bureau's needs require.

Mr. WINTERROWD has handled both agent and clerical personnel well, is decisive, has the ability to analyze problems and to devise proper solutions and has placed his division in the proper perspective in the New York Office to insure team work throughout the office.

I consider him to be entitled to the rating of Excellent as Assistant Special Agent in Charge of the Administrative Division of the New York Office.

EHW

PART II - SPECIFIC COMMENTS

1. Justification for any Minus Ratings Given - not applicable.
2. Experience and Ability as an Inspector's Aide:

While Mr. Winterrowd is an Inspector's Aide, he has not acted as such during the rating period. He is capable of handling these duties in a most creditable manner.

3. Participation in Informant Program - not applicable.
4. Testifying Experience and Ability:

He has not testified during the rating period but has done so most capably in the past.

5. Disciplinary Action:

Bureau by letter 4/6/60 censured ASAC Winterrowd on delinquencies detected in matters under his supervision during inspection of this office, including the overall physical condition of the office, as well as poor attitude on the part of a stenographic employee indicative of weakness in administration. This censure was considered in arriving at ratings given in instant performance rating.

6. Accounting information - not applicable.
7. Police Instruction - not applicable.
8. Sound Training - not applicable.
9. Resident Agents - not applicable.
10. Foreign Language Ability - not applicable.

(11) Administrative Advancement

- A - Is Agent interested in Administrative Advancement? X YES NO
- B - Is Agent completely available for Administrative Advancement? X YES NO
- C - Is Agent considered completely qualified at present for Administrative Advancement, including experience, ability, personality and appearance? X YES NO
- D - If answer to (C) is YES, would you consider his qualifications: VERY GOOD
EXCELLENT X
OUTSTANDING
- E - If answer to (C) is NO, does he have potential for future administrative advancement? X YES NO

EPW

April 6, 1960

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Mr. Winterrowd:

I have reviewed the results of the recent inspection of the New York Office and I am displeased with the numerous delinquencies detected in matters under your supervision.

The over-all physical condition of the New York Office certainly shows a need for closer attention and direction on your part. I was displeased to note the number of untidy desks and am particularly concerned at the disorderly condition in which the Inspector found the carpenter's shop and the telephone equipment room. I expect you to take a firm hold on this phase of the New York Office's operations and see to it that it will not again be necessary for me to call such house-keeping delinquencies to your attention.

The shockingly poor attitude exhibited by a stenographer assigned to your division who wilfully ignored instructions to report for Sunday duty clearly exhibits a weakness in your administration.

In view of the above you are being censured and I fully expect an immediate tightening up of your supervision of the Administrative Division of the New York Office.

Very truly yours,

- 1 - SAC, New York (Personal Attention)
1 - Mr. Callahan (Mr. C. R. Callahan) (Sent Separately)
1 - Miss Gandy
1 - New York Field Office File
① - Personnel file of E. Hugo Winterrowd
- John Edgar Hoover
Director

JFM:dlh
(9) *dlh*

NOTE: Based on memo J. F. Malone to Mr. Mohr, 4/5/60,
re: Inspection - New York Division; Assistant
Director J. F. Malone, 2/29 - 3/25/60. JFM:sjw



UNITED STATES GOVERNMENT

Memorandum

TO : Mr. Mohr

FROM : J. F. Malone

SUBJECT: INSPECTION NEW YORK DIVISION
ASSISTANT DIRECTOR J. F. MALONE
FEBRUARY 29 - MARCH 25, 1960

Tolson _____
 Mohr _____
 Parsons _____
 Belmont _____
 Callahan _____
 DeLoach _____
 Malone _____
 McGuire _____
 Rosen _____
 Tamm _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Ingram _____
 Gandy _____

DATE: 4/5/60

SYNOPSIS

OFFICIALS: H. G. Foster, SAC since 7/9/58; E. H. Winterrowd, ASAC, Administrative Division since 5/21/59; A. M. Bryant, ASAC, Criminal Division since 7/21/58; J. L. Schmit, ASAC, Espionage Division since 9/18/58; N. H. McCabe, ASAC, Security Division since 10/29/56. Last inspection - 3/30/59 - 4/24/59.

Physical Condition and Maintenance - Good. Space adequate, secure and generally well maintained. Housekeeping delinquencies ordered corrected such as several untidy and broken desks, tables, chairs and cabinets, some walls in need of repainting, carpenter's shop and telephone equipment room in need of cleaning. Automobiles in good condition but operating costs high. One agent placed on probation for failure to inform New York authorities he required glasses to drive.

Investigative Operations - Very Good. Delinquency slightly above field average. Accomplishments up in all categories. Substantive errors low. Increase in solved bank robbery violations; further improvement needed. Very good criminal and security informant programs; substantial increase in double agents. Almost half of Communist Party members identified; top-level data on Party finances being obtained. Very few deadlines missed except in applicant cases.

Administrative Operations - Unsatisfactory. Supervisory staff adequate, not excessive. Average number of cases assigned and closed per agent well below field averages. Agent time in office high. Tendency to "one or two leads per day" thinking noted. Necessary to censure 3 agents and place 3 others on probation for poor planning of day's work (handled separately). Such factors indicative of relaxed atmosphere, waste time and lower production. Form errors low. Operating costs up. Chief Clerk's Office generally satisfactory; project work lagging. Stenographic production low; retypes low.

Personnel Matters - Fair. All personnel passed examinations. Clerk-agent ratio low. Office requested 23 more agents now and 20 others when available. Additional drive and better planning by agents with closer supervision would increase production. S told to tighten agents' daily planning and performance. This additional personnel

Enclosures

1 - Mr. Callahan (Att: Mr. C. R. Davidson) (Sent Separately)

JFM:sjw;dlh

(5)

67-72-1-34213

MAY 3 1960

Memorandum to Mr. Mohr
Re: Inspection - New York Division

justified, and with better planning and increased production, agent personnel could be released. Office requested 44 more clerical employees but decreased case load justified only 1 radio employee. While not requested, 5 additional file review and correlation clerks recommended to keep work current and help relieve agents of this work (separate memorandum submitted). One stenographer wilfully failed to report for work on Sunday; censured, placed on probation and suspended for 5 days. Voluntary overtime New York 3-month period (December - February) 2:19; field average 2:35.

Contacts - Excellent. SAC Foster acquainted with all 55 SAC Contacts; developed 5 since last inspection. Foster very effective in police liaison. Speech and police training programs excellent. Officials expressed high regard for Director, Bureau and New York Office.

RECOMMENDATIONS: 1. SAC HARVEY G. FOSTER, GS-18 @ \$17, 500, nonveteran, not on probation.

Foster presents excellent personal appearance; exhibits very affable personality; is excellent contact man. He must, however, strengthen his office supervision and increase agent drive and production. This responsibility rests on him and each of his ASACs; his is the primary and over-all responsibility. He was instructed he must give this matter of tighter supervision his close personal attention. Foster gave impression of hesitancy to "crack the whip," and to rely too much on example he sets to obtain desired results. He is a tireless and sincere worker and apparently feels that if he sets an example agents will follow. In any office, particularly of New York size, a certain percentage will not follow "example" and tight supervision necessary. This was fully pointed out to Foster. He, nevertheless, has done a creditable job in improving accomplishments. Appears qualified to handle SAC job at New York providing he demands better planned work performance by all assigned agents and clamps down on his staff to get these results. The 5 substantive errors on poor work planning dictate this need. His unjustified request for additional personnel points up need for him to familiarize himself with operations of office at working levels rather than relying on information supplied to him by supervisors. The following is therefore recommended for Foster:

(a) Censure and probation for over-all responsibility in connection with delinquencies found in New York inspection, particularly his failure to cause tight supervision to be imposed over agents' planning of work.

(b) Continue in present assignment.

If approved, attached letter summarizing the inspection findings and above action re Foster will be sent.

Memorandum to Mr. Mohr
Re: Inspection - New York Division

2. ASAC E. HUGO WINTERROWD (Administrative, Division I)
GS-16 @ \$15,150, nonveteran, not on probation.

Winterrowd, as ASAC in charge of the Administrative Division, is No. 1 Man to SAC Foster. He accordingly shares with the SAC responsibility for control over all of the personnel assigned to the New York Office as well as its administrative operations. He functions as SAC in Foster's absence. During inspection one stenographer instructed to appear for Sunday duty wilfully failed to do so, which reflects on Winterrowd's administration. Housekeeping delinquencies were cited in office space under his supervision, particularly in the carpenter's shop and telephone equipment room. Although Winterrowd is a capable, conscientious and loyal employee, it was apparent that he should have been more familiar with all aspects of the operations of the Administrative Division. His past record as a Bureau official and as an SAC is good. SAC Foster considers he is able to perform as SAC. It is recommended he be censured for delinquencies detected during inspection and retained in his present position. If approved, attached letter should be forwarded.

gpc
4/7

Gen. V.
H.

gpc
Jagnew
4/6

Rum
Don

3. ASAC ALTON M. BRYANT (Criminal, Division II) GS-16 @ \$14,190, nonveteran, not on probation.

In general, he is doing excellent job as ASAC as evidenced by successful results obtained in major-type cases and increased statistical accomplishments in all categories. He exhibits an excellent knowledge of duties; is a firm administrator; and a very good leader. Bryant carries out his responsibilities in a smooth, energetic and enthusiastic manner. He appears to have the confidence and respect of personnel. SAC Foster considers Bryant capable of assuming additional responsibilities. Inspector concurs. Continue as ASAC at this time.

gpc
4/7

gpc
Jagnew
4/6

gpc
Jagnew
4/6

Rum
Don

over
V.V.

Memorandum to Mr. Mohr
Re: Inspection - New York Division

4. ASAC JOSEPH L. SCHMIT (Espionage and Foreign Intelligence)
GS-16 @ \$14,430, nonveteran, not on probation.

Schmit is a hard worker, conscientious, and a dedicated employee. He is of average appearance with a very good personality. He has an excellent knowledge of espionage, intelligence and related matters. The principal objectives of espionage work and the penetration of Soviet and Satellite intelligence (Intensification Program) are being carried out with considerable success by New York with some outstanding results, notably the increase in double agents and informants and the detection of "illegal" agents.

SAC Foster feels Schmit can assume additional responsibilities. Inspector notes Schmit getting results in a highly specialized and restricted field but before he could best function as an SAC he would need broadening to gain a better over-all knowledge of Bureau work, especially on administrative phases. Such experience could be obtained by assignment to the Inspection Staff.

Recommend Schmit be continued in his present assignment commensurate with the opportunity to afford him additional administrative training.

gpc
4/7

Yes
H.

V. EJP
Jasper
JFH
4/6

Rum
Jon

5. ASAC NORMAN H. MC CABE (Security, Division IV) GS-16
@ \$14,430, nonveteran, not on probation.

In past year office has further improved quality of informant coverage over Communist Party but still needs better coverage at lower Party levels. Excellent high-level information being obtained. Better than ever penetration of Communist Party funds and financial relations between Soviet Union Communist Party and CP, USA. McCabe is intelligent, capable, serious-minded, hard-working. Has good grasp of security problems. Is respected by supervisors and men. McCabe is SAC caliber and is asset to New York Office operations. Is doing good job and is considered capable of assuming additional responsibilities. Recommend he continue in present assignment.

gpc
4/7

V. yes.
H.

EJP
Jasper
JFH
4/6

Rum
Jon

PERMANENT BRIEF OF SAC HARVEY G. FOSTER ATTACHED

Detached
Jic 4/8/60

Memorandum to Mr. Mohr
Re: Inspection - New York Division

DETAILS

(1) PHYSICAL CONDITION AND MAINTENANCEGOOD

Office occupies 6th through 15th floors (no 13th floor in building) of commercial office building; space is air-conditioned, well arranged, adequate, secure and generally well maintained. Several desks, chairs, tables and cabinets untidy or in need of repair, several wall areas in need of repainting, carpenter's shop and telephone equipment rooms in need of general cleaning and straightening up. Security checks of office and garage made during late evening and early morning hours; no delinquencies. Consolidated technical plant within office space and 15 outside technical plants inspected and found secure and in satisfactory condition except for serial numbers on 4 typewriters in outside plants; ordered removed for further security. All 7 resident agencies inspected and found in generally satisfactory condition; housekeeping improvements ordered.

72 of 180 automobiles inspected; no delinquencies affecting safety, but brake light on one vehicle operated only intermittently; immediate repair ordered. Number of vehicles assigned found adequate but not excessive. Over-all cost per mile to operate vehicles high at 10.9¢ per mile (field average 6.1¢ per mile). Number of automobile accidents reduced from 42 in 1958 to 31 in 1959. One agent placed on probation due to failure to inform New York authorities he required glasses to drive. Inquiry disclosed other personnel have valid drivers' licenses.

(2) INVESTIGATIVE OPERATIONSVERY GOOD

Case load - 9964 (8714 active; 1250 inactive). Active cases consist of 3037 criminal, 3976 security and 1701 applicant and other. Delinquency 7% (field average 6.4%). Statistical accomplishments up in all categories (convictions up 19%; fines, savings and recoveries up 154%; fugitives up 3%; and automobiles recovered up 18%) for first eight months of fiscal year 1960 as compared with same period for fiscal year 1959. Ten substantive errors detected in 6,257 files reviewed for 0.16% - low. Errors consisted of incomplete investigations; improper preparation of signed statement and informant statements; improper reporting and improper classification of reports and improper channelization of information; failure to handle investigation promptly; failure to certify informant's stability; and premature identification of a subject. (Administrative action as to all employees involved, except SAC and ASACs, handled separately. Evaluations of SAC and ASACs handled herein.)

Since last inspection, office solved 28 of 42 bank robberies, 2 of 8 bank burglaries and the one bank larceny; also instrumental in solving 10 bank robbery

Memorandum to Mr. Mohr
Re: Inspection - New York Division

violations for other offices. 29 national Top Hoodlums and 48 local hoodlums currently under investigation; worthwhile results being obtained through confidential coverage of Joseph A. Zicarelli, national Top Hoodlum. Submissions in Current Developments in Criminal Matters Program above field average; quality considered very good. Missed deadlines: fugitive matters - investigative, none; reporting, 1.80% (low); civil rights - none; applicant matters - 5.51% (slightly high; field average 4.88%). Criminal Informants (CIs) increased by 22 (94 to 116) since last inspection; potential CIs decreased by 28 (762 to 734). High quality information and successful accomplishments being obtained under CI Program. SAC instructed to specifically comment in next performance ratings concerning 40 agents as to their failure to fully share responsibilities under CI program as they have never developed an approved CI since being assigned to criminal work and have had adequate opportunity to do so. Over-all rating of CI Program very good. Inspector made investigative suggestions designed to assist in obtaining successful solution to cases, such as two of the "Ten Most Wanted" fugitives and bank robbery violations. In addition, administrative procedures were instituted which should result in more efficient and effective handling of certain violations.

Estimated Communist Party (CP) membership dropped 453 (from 2282 to 1829) since last inspection. 853 members or 46.6% positively identified as being active within past year. Degree of success in identifying members approximates last year. Of 3298 persons on Security Index, 2940 are for CP activities. Informant coverage from live and other informants is effective and productive at top levels of national and state headquarters. Excellent information on source and use of CP funds being obtained. Over-all informant coverage higher in quality than last year but needs improvement at Section and Club levels. Last informant developed under Toplev (Top Level Communist Informant Development) was in 1955. Eight agents assigned exclusively to Toplev Program. On basis of indicated CP plans to increase members, SAC instructed to transfer 2 of 8 Toplev agents to bolster informant development and penetration of lower CP echelons where coverage needed. Eight agents will then be assigned exclusively to informant development in security matters other than Toplev. SAC instructed to insure that all agents working security cases participate in informant programs.

387 agents assigned to handle espionage and foreign intelligence investigations. Of these, 343 agents assigned to investigations of Soviet and Satellite officials (Intensification Program - INPRO). Remaining personnel assigned to investigations relating to Cuba, Israel, Arab countries, etc. Emphasis placed on ferreting out Soviet and Satellite "illegal" agents and several programs instituted to accomplish this objective. Programs well planned, executed and very good results being obtained. 122 agents assigned to surveillances of Soviet and Satellite officials which is decrease of 9.00% in agent personnel utilized in past year. Surveillance activities generally well organized and productive. Office instructed to further de-emphasize surveillance work, place in proper perspective with case handling and

Memorandum to Mr. Mohr
Re: Inspection - New York Division

concentrate on development of informants. Increase in informants and sources during past year substantial. Double agents increased from 20 to 28; informants from 26 to 56; and potential security informants from 43 to 50. Caliber and coverage of informants considered very good. Over-all rating of security informants very good.

(3) ADMINISTRATIVE OPERATIONS UNSATISFACTORY

Office divided into 4 divisions (Administrative, Criminal, Espionage, Internal Security) each supervised by an ASAC. Supervisory staff totals 51 including SAC, 4 ASACs and 2 night supervisors; adequate but not excessive. As of 3/15/60, 1099 agents and 565 clerical employees assigned. Case load 9964 (8714 active, 1250 inactive). Average number of cases assigned per agent for December, January and February was 9.7, 9.7 and 9.8 (field average 17.2, 17.2 and 17.6). Average number of cases closed per agent for same period was 5.01, 5.01 and 5.34 (field average 10.1, 9.9 and 9.6). Spot surveys made to determine reasons for low production. Surveys show some Agents are generally not operating at peak efficiency but in a relaxed atmosphere and many are not properly planning their investigative assignment. For example, the following was noted: Seven instances of poor planning resulting in waste of travel or Agent time; eight instances of signing out on one lead or merely covering one lead; and seven instances of premature or unnecessary return to office. All Agents involved severely admonished, and it was necessary to censure three and to place three others on probation. The tendency toward "one or two leads per day" thinking is not conducive to maximum productivity. SAC instructed to set up effective administrative checks for the purpose of detecting and eliminating the undesirable trend in work planning. SAC also instructed to insure agents operate at peak levels of efficiency and to reduce time in the office to the lowest efficient minimum in an effort to stimulate higher production.

Office suggested and Inspector concurred in proposal that cases be realigned in two sections of Division II (Criminal) to provide closer supervision and greater flexibility. Alignment of territory, distribution of work and number of agents assigned to resident agencies satisfactory. Form errors 5.26%(field average 6.69%).

15,728 No. 3 (Locator) cards and 626 Daily Reports reviewed; 276 errors detected in the No. 3 (Locator) cards for error of 1.75% and 19 errors detected in the Daily Reports for error of 3.04%; none of the errors affected requirements of Fringe Benefits Law or performance of agents. Travel and communications costs up each month since August, 1959. Per diem costs up each month since July, 1959. Need for strict economy stressed.

Memorandum to Mr. Mohr
Re: Inspection - New York Division

Adjusted time in office (ATIO) for December, January and February was 20.38%, 17.77% and 14.86%, which is high and SAC instructed to reduce. No abuses detected in use of relief supervisors. Operations of Chief Clerk's office generally satisfactory; however, project work is lagging and SAC instructed to use other non-agent personnel on emergency basis to bring work into current status. Errors of .45% in misfiling in 6000 index cards checked (field average .58%). Office instituting new procedure on trial basis to increase production in indices searching. New method of filing pending files (Rotor Files) instituted since last inspection with estimated savings of 8 clerical employees. Stenographic production low at 2.77 pages per hour (field average 3.39 pages per hour); percentage of retypes low at 3.63% (field average 4.01%).

(4) PERSONNEL MATTERS FAIR

All available personnel passed Inspector's examinations (5 typists failed first typing test but passed retest). Indoctrination and training programs satisfactory. Unannounced availability checks of agents and investigative clerks satisfactory. Three agents unavailable for transfer due to their health or health of their families.

Office requested 23 additional Agents now and, when available, 20 others for use under the Intensification Program (INPRO). Based on surveys of agent production and review of investigative programs, Inspector concluded request for additional Agent personnel not justified, and SAC Foster was informed. Inspector feels that through tighter supervision, more "drive" and better planning by agents, increased production could result to degree where agent personnel could be released. SAC told to tighten Agents' daily planning and performance. Clerk-agent ratio low at 51.41%. Office requested 44 more clerical personnel. Inspector feels that due to consistent decrease in case load since last inspection, only additional clerical personnel justified are one radio employee, two file reviewers and three correlation clerks. Latter 5 clerical employees not requested by office but are needed to maintain work in current status so agents can spend time on investigative matters and reduce agent time in office. (Being handled by separate memorandum). One stenographer ignored instructions to report to work on Sunday. Insubordination resulted in censure, probation and five-day suspension.

Voluntary overtime for last 3 months (December, January and February) 2'12", 2'21" and 2'24" (field average 2'25", 2'40" and 2'40"). In general, no abuses or questionable situations detected in voluntary overtime; Agents on limited duty afforded personal interviews and separate memoranda being submitted.

(5) CONTACTS EXCELLENT

Office has 55 SAC Contacts, 51 of whom are in Manhattan and 1 each in Brooklyn, Bronx, Long Island and Westchester County; all known by SAC Foster and 5 developed by him since last inspection. 183 speeches given in 1959, of which 88

Memorandum to Mr. Mohr
Re: Inspection - New York Division

were by SAC and ASACs. ASAC Schmit gave only 8 speeches and SAC instructed to afford him additional speaking opportunities. Speeches given by the 4 ASACs during inspection monitored; all effective and well received. 118 police schools held in 1959. Contacts with law enforcement officials, local officials, Federal officials, community leaders and newspapermen reflected Director, Bureau and New York office highly regarded.

CPL
4/7

JPM
4/6

UNITED STATES GOVERNMENT

Memorandum

TO : MR. DE LOACH

DATE: 6/28/60

FROM : W. S. TAVEL *ST*SUBJECT: HARVEY G. FOSTER
SAC, NEW YORK *F.O.**E. Hugo Winterrowd*

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| Tolson | _____ |
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| Trotter | _____ |
| W.C. Sullivan | _____ |
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| Ingram | _____ |
| Gandy | _____ |

SAC Foster called me this morning and advised that he will depart at 3:00 P. M. today to attend a banquet in connection with the New Jersey Chiefs of Police Annual Meeting at Spring Lake, New Jersey. He will be gone from the office this afternoon only. ASAC Winterrowd and the other ASACs in the New York Office will be available in his absence.

SAC Foster was advised he could proceed to Spring Lake, New Jersey, as indicated above.

JPM 5/6/8

- 1 - Movement Unit
- 1 - Training and Inspection Division

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Standard Form No. 2809
CHAPTER 1-5 F.P.M.
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HEALTH BENEFITS REGISTRATION FORM

FEDERAL EMPLOYEES HEALTH BENEFITS ACT OF 1959
(Read instructions on back of last page. Use only typewriter or ballpoint pen.)

CARRIER'S CONTROL NO.
3206951

| | | | | | | | | |
|---|--|--|--|---|--|--|--|--|
| PART A ALL WHO REGISTER MUST FILL IN THIS PART. | 1. NAME (LAST) (FIRST) (MIDDLE INITIAL) WINTERROWD E. HUGO | | | 2. DATE OF BIRTH (Use numbers) MONTH 5 DAY 23 YEAR 16 | | | 3. Are you now married? YES <input checked="" type="checkbox"/> 1 NO <input type="checkbox"/> 2 | |
| | 4. YOUR MAILING ADDRESS (NUMBER AND STREET) (CITY AND ZONE NUMBER) (STATE) 67-21C 193rd Lane, Fresh Meadows, L.I. NY | | | | | | 5. SEX MALE <input checked="" type="checkbox"/> 1 FEMALE <input type="checkbox"/> 2 | |
| | 6. Are you covered by, or is any family member listed below covered by or enrolling in, a plan under the Federal Employees Health Benefits Act of 1959 (through the enrollment of another United States or District of Columbia Government employee or annuitant)? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> 3 | | | | | | 7. Place an "X" in proper box to show your annual basic salary range. UNDER \$4,000 <input type="checkbox"/> 1 \$4,000 TO \$5,999 <input type="checkbox"/> 2 \$6,000 TO \$9,999 <input type="checkbox"/> 3 \$10,000 OR OVER <input checked="" type="checkbox"/> 4 | |
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| PART B FILL IN THIS PART IF YOU WISH TO ENROLL IN A HEALTH BENEFITS PLAN. If enrollment is for self only, answer item 1. If enrollment is for self and family, also answer item 2 and item 3 if it applies. THIS PART MUST ALSO BE FILLED IN IF YOU CHANGE YOUR ENROLLMENT. | 1. I elect to enroll in a health benefits plan as shown below. I authorize deductions to be made from my salary, compensation, or annuity to cover my share of the cost of the enrollment. (Copy the information requested below from inside cover of brochure of the plan you select.) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | NAME OF PLAN SAMBA HEALTH BENEFITS PLAN | | | OPTION (HIGH OR LOW) HIGH | | ENROLLMENT CODE NUMBER 4 4 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2. In space below list all eligible family members without exceptions. List your wife or husband first, then your unmarried children under age 19, including legally adopted children, and stepchildren and illegitimate children who live with you in a regular parent-child relationship. Include also any unmarried child over 19 who became disabled before age 19 and who, because of the disability, is incapable of self-support. (Attach a doctor's certificate for a disabled child age 19 or over.) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"><thead><tr><th>NAMES OF FAMILY MEMBERS</th><th>DATE OF BIRTH (Month, Day, Year)</th><th>NAMES OF FAMILY MEMBERS</th><th>DATE OF BIRTH (Month, Day, Year)</th></tr></thead><tbody><tr><td>Wife or HUSBAND</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></tbody></table> <p><i>Spent amount of \$26.66 to Doctor's pay</i></p> | | | | | | NAMES OF FAMILY MEMBERS | DATE OF BIRTH (Month, Day, Year) | NAMES OF FAMILY MEMBERS | DATE OF BIRTH (Month, Day, Year) | Wife or HUSBAND | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| PART C FILL IN THIS PART IF YOU WISH NOT TO ENROLL OR IF YOU WISH TO CANCEL YOUR ENROLLMENT. | |
| 1. I elect not to enroll in any plan under the Health Benefits Act. <input type="checkbox"/> | 3. The reason for my election is (Place an "X" in proper box): (a) I am covered by a plan under the Health Benefits Act through the enrollment of my husband, wife, or parent. <input type="checkbox"/> 1 (b) I am covered by a health insurance plan which is not under the Health Benefits Act. <input type="checkbox"/> 2 (c) Any other reason. <input type="checkbox"/> 3 |
| 2. I elect to cancel my present enrollment under the Health Benefits Act. <input type="checkbox"/> | |

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| PART D FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT. | | |
| I elect to change my enrollment as shown by the enrollment number and other information in Part B. | | |
| 1. Enrollment code number of present plan. 4 4 2 | 2. Number of event which permits change. (See table on back of duplicate for proper number.) 5 | 3. Date of event which permits change. MONTH 6 DAY 22 YEAR 60 |

| | | |
|---|---|--|
| PART E ALL WHO REGISTER MUST FILL IN THIS PART. | WARNING —Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both. (18 U.S.C. 1001.) | |
| | YOUR SIGNATURE—DO NOT PRINT E. Hugo Winterrowd DATE 6/22/60 | |

| | | | | |
|---|--|--|--|--|
| PART F TO BE COMPLETED BY AGENCY. | 1. NAME AND ADDRESS OF EMPLOYING OFFICE FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE WASHINGTON 25, D. C. | | 2. DATE RECEIVED IN EMPLOYING OFFICE 6-28-60 | 3. EFFECTIVE DATE OF ELECTION 7-1-60 |
| | (SIGNATURE OF AUTHORIZED AGENCY OFFICIAL) E. Ray Davidson | | 4. PAYROLL OFFICE NO. 15-02-0001 | 5. PAYROLL ACTION (INITIALS AND DATE) 11/17/60 |

| | | |
|---|----------------------|--|
| REMARKS FOR USE ONLY BY ANNUITANTS AND AGENCIES | NOT RECORDED | |
| | 8 JUL 18 1960 | |

Triuplicate—To Employing Office

APR 1960

July 15, 1960

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Mr. Winterrowd:

On this special occasion of your Twentieth Anniversary with our organization, I wish to extend my heartiest congratulations, and in commemoration thereof, it gives me great pleasure to present to you the Bureau's Twenty-Year Service Award Key.

For twenty years you have served the Bureau with unswerving loyalty and diligent application to duty. You have had various assignments over the years both in the field and at the Seat of Government and in attaining the position of leadership you now hold you have demonstrated the ability to shoulder the heavy responsibilities placed upon you and the good judgment necessary to cope with the demands encountered in your work. Our responsibilities have greatly increased during the time you have been in the service of the FBI and your contributions have been significant in the achievements of the Bureau over the years. I am most appreciative of your loyalty and devotion to the work of the Bureau.

I trust you will wear your Twenty-Year Key with a feeling of meritorious pride and it is my hope that we will continue to benefit from your services.

With best wishes and kind regards,

Sincerely,

J. Edgar Hoover

Enclosure

I - SAC, New York (Personal)

NEM:rd

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67-146562 ROOM

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Mohr _____
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JUL - 8 1960
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FBI

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| Mr. Tolson | ✓ |
| Mr. Mohr | |
| Mr. Parsons | |
| Mr. Belmont | ✓ |
| Mr. Callahan | ✓ |
| Mr. DeLoach | |
| Mr. Malone | |
| Mr. McGuire | |
| Mr. Rosen | |
| Mr. Tamm | |
| Mr. Trotter | |
| Mr. W.C. Sullivan | |
| Tele. Room | |
| Mr. Ingram | |
| Miss Gandy | |

New York, New York
July 18, 1960

PERSONAL

Dear Mr. Hoover:

I am most grateful for your very kind and considerate letter of July 15, 1960 concerning my 20th Anniversary in the Bureau.

I am proud to have served under you in the FBI and I want you to know, as always, you will have my full loyalty and enthusiasm in the years to come.

I hope I will have the opportunity to serve under you for many years to come.

Sincerely yours,

Hugo Winterrowd

Hugo Winterrowd
(ASAC - ADMINISTRATIVE)

J. Edgar Hoover, Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington 25, D. C.

REC-140

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~~EXP. PROC.~~
JUL 19 1960

8 JUL 26 1960

SAC, New York

January 30, 1961

Director, FBI

**IN-SERVICE TRAINING AND
TWO-DAY CONFERENCES**

You should report to the Seat of Government, Room 5515, February 27, 1961, at 9 A.M. for attendance at Two-day Conferences.

Instruct ASAC Bryant to report to the Seat of Government, Room 5240, March 13, 1961, at 9:30 A.M. and ASAC Winterrowd to report June 19, 1961, for attendance at Criminal In-Service Training for a period of twelve days.

You should also instruct ASAC Schmit to report to the Seat of Government, Room 5240, April 24, 1961, at 9:30 A.M. and ASAC McCabe to report May 22, 1961, for attendance at Security In-Service Training for a period of twelve days.

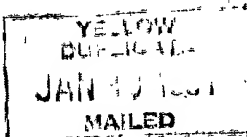
Confirm attendance

- 1 - Mr. Malone
- 1 - Mr. Hereford

mbp
(9)

- 1 - PERSONNEL FILE OF HARVEY G. FOSTER
- ① - PERSONNEL FILE OF E. HUGO WINTERROWD
- 1 - PERSONNEL FILE OF ALTON M. BRYANT
- 1 - PERSONNEL FILE OF JOSEPH L. SCHMIT
- 1 - PERSONNEL FILE OF NORMAN H. MC CABE

Tolson _____
Mohr _____
Parsons _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Malone _____
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Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____



10 JAN 31 1961

MAIL ROOM

TELETYPE UNIT



In Reply, Please Refer to
File No.

UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

201 East 69th Street
New York 21, New York
November 29, 1960

| | |
|-------------------|---|
| Mr. Tolson | ✓ |
| Mr. Mohr | ✓ |
| Mr. Parsons | ✓ |
| Mr. Belmont | ✓ |
| Mr. Callahan | ✓ |
| Mr. DeLoach | ✓ |
| Mr. Malone | ✓ |
| Mr. McGuire | ✓ |
| Mr. Rosen | ✓ |
| Mr. Tamm | ✓ |
| Mr. Trotter | ✓ |
| Mr. W.C. Sullivan | ✓ |
| Tele. Room | ✓ |
| Mr. Ingram | ✓ |
| Miss Gandy | ✓ |

PERSONAL

Hon. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington 25, D. C.

Dear Mr. Hoover:

You will recall that one of our ten most wanted fugitives, Ray Delano Tate, surrendered to the FBI through the New York Daily Mirror on Friday of last week. I was out of the city on leave when this occurred but I thought you would be interested in knowing how well this matter was handled by ASAC Alton M. Bryant in my absence. He not only handled our relations with the Mirror but the other newspapers in the city in an outstanding fashion. In addition, when the surrender was discussed with him by City Editor Edward Markell, Markell was going to bring the New York City Police Department in on the actual surrender and Mr. Bryant was able to adroitly handle this so that the FBI only came into the picture.

I thought you would be interested in this as an example of the outstanding leadership being given to each of the four divisions up here by Mr. Winterrowd, in the Administrative Division, Mr. Bryant in the Criminal Division, Mr. Schmit in the Espionage Division and Mr. McCabe in the Internal Security Division. NOTED BY H.

Sincerely,

H. G. FOSTER
Special Agent in Charge

NOV 30 1960

6 DEC 13 1960

ORIGINAL FILED IN 63-151

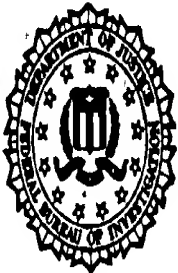
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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to

File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA

E. Hugo Winterrowd
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | |
|--|--------------|--------|
| Name | Relationship | Date |
| | Wife | 9/2/60 |
| Address | | |
| 67-21 st 193 rd Lane Fresh Meadows 65 N.Y. | | |

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

| | | |
|----------|--------------|------|
| Name | Relationship | Date |
| as above | | |
| Address | | |
| | | |

50
67-NOT RECORDED
10 SEP 23 '60

Very truly yours,

E. Hugo Winterrowd
Special Agent

b6

E. HUGO WINTERROWD

#14381

EOD: 7/15/40

NON-VETERAN

ASSISTANT SPECIAL AGENT IN CHARGE

GS-16 - \$16,295.

NOT ON PROBATION

SAC H. G. FOSTER: Mr. Winterrowd is Assistant Special Agent in Charge of Division 1, the Administrative Division of the New York office. He has been so assigned since his arrival in New York in May 1959. He is the #1 ASAC of the New York office, and in his handling of office administrative matters he has displayed an awareness of the need of the entire office functioning as a team. He makes a fine appearance and has handled contacts on behalf of the Bureau in excellent fashion. His talks have been very well received. Mr. Winterrowd was censured by Bureau letter 4/6/60 in connection with delinquencies detected on inspection of this office. He has utilized the Bureau's criticism most constructively in his day by day supervision of the Administrative Division. ASAC Winterrowd is fully available, is interested in further advancement, and has demonstrated the ability to act as a Special Agent in Charge in the larger Bureau offices.

Rating: EXCELLENT

ASSISTANT DIRECTOR J. F. MALONE: Functions capably as Administrative Assistant Special Agent in Charge and is considered to be doing a very good job. He is an excellent administrator and a dedicated employee with an excellent knowledge of the Bureau's regulations and administrative procedures. Although he is rated very good on an over-all basis, there is a need to strengthen supervision of agent functions in the Administrative Division.

A large percentage of the operations of the Administrative Division was found to be in excellent condition. The Chief Clerk's Office, the Stenographic Pool, supply operations, automobiles, reproduction operations and technical operations were found to be administered in an excellent manner. The physical condition and maintenance of the office was found to be very good. There was also excellent handling of special contacts and VIP.

NEW YORK INSPECTION
1/20/61
HGF:MT

FEB 20 1961

ASAC E. Hugo Winterrowd

A weakness was noted in the administration of Liaison duties where agent discovered wasting time and no continuing record of employee performance maintained. There was also a weakness in the administrative handling of automobile accident investigations where investigative reports not specifically approved.

Administrative action in regard to ASAC Winterrowd being handled separately.

PPW

SEP 15 1961

3-15-61

CODE

RADIOGRAM

URGENT

TO SAC NEW YORK

FROM DIRECTOR FBI

IN-SERVICE TRAINING. ADVISE ASAC WINTERROWD THAT HIS SECURITY
IN-SERVICE TRAINING BEGINNING JULY THREE IS HEREBY CANCELED, AND
HE IS BEING SCHEDULED FOR SECURITY IN-SERVICE TRAINING BEGINNING
MARCH TWENTY. SURAD CONFIRMATION.

REC-132

| | |
|-------------|-----|
| 67-11111 | 306 |
| MAR 16 1961 | |

MBP
(3)

1 - Mr. Herford (Sent direct)

NOTE: ASAC Winterrowd is being rescheduled to take the place of
SAC Gearty of Milwaukee who is retiring. These dates have
been checked with the Training and Inspection and Crime
Records Divisions and there are no conflicts.

VIA RADIOGRAM

MAR 15 1961

1:53 P M

Tolson _____
Parsons _____
Mohr _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Tavel _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

March 29, 1961

MEMORANDUM FOR MR. TOLSON

On March 23, 1961, I saw Assistant Special Agent in Charge E. Hugo Winterrowd of the New York Field Division, who was attending the Security In-Service Training School. Mr. Winterrowd is a substantial and mature appearing Assistant Special Agent in Charge, and I would rate him above average.

I discussed generally with Mr. Winterrowd the operations of the New York Field Division. I stated that I wanted to first make clear to him the fact that I believed there had been considerable improvement in the operations of that office since Mr. Foster and Mr. Winterrowd were assigned there. I stated, however, from the subsequent inspections and particularly the last inspection, it was evident to me that there was need for continued improvement so as to have the New York Office, the largest field office in the FBI, a hard hitting operation. I stated I had very definitely gained the impression that there was not as strong handling of the personnel in the office as there should be. I stressed the fact we must be firm but fair in handling the personnel and in requiring each individual to measure up to his individual responsibilities. I stated that the conception that the New York Office was something more or less different in the problems which it had to face than other field divisions was, in my mind, fallacious. I stated that all large metropolitan field offices of the Bureau have practically the same problems as to travel, living conditions, et cetera, and New York was not any more different or difficult than Chicago, Los Angeles, or Washington, D. C.

I called Mr. Winterrowd's attention to the fact I noted the New York Office had a substantial number of classes of cases in excess of 8% in delinquency and this was undesirable and should be immediately corrected.

I also noted that I observed the number of cases closed per Agent per month in the New York Office was only 6, which I considered to be low and every effort should be made to bring about an increase in production by the individual Agents in the office.

I commented upon the fact I noted for the first eight months of the current fiscal year when compared with a similar period of the previous fiscal year, his office had dropped 42% in fines, savings, and recoveries and that he should immediately look into this situation to bring about an improvement.

Tolson _____
Parsons _____
Mohr _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Tavel _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

JEH:EDM (5)

MAIL ROOM ☐

TELETYPE UNIT ☐

134

REC-130

307

Memorandum for Mr. Tolson

March 29, 1961

I discussed with Mr. Winterrowd the fact I noted the Agents in the New York Office were spending 37.15% of their time in the office, which I considered to be grossly excessive and this figure should be reduced.

I stressed to Mr. Winterrowd the necessity for developing quality informants, both in the security and criminal fields and in connection with the latter, the necessity for intensifying intelligence coverage of the activities of racketeers and hoodlums. I stressed the fact I noted there were 70 top criminal hoodlums which were on our list to be pinpointed for investigation in the New York Field Division, and this obviously necessitated the establishment of extensive and intensive informant coverage.

I mentioned to Mr. Winterrowd that during the inspection of the New York Office in January of this year, it had been necessary to rate the Administrative Operations only Fair and the Personnel Matters as Unsatisfactory, and, as he was aware, we had written the Special Agent in Charge and himself about this situation, all of which seemed to point to the fact of softness in administrative supervision by the administrative staff in the New York Field Division.

I also called his attention to the fact that it was necessary to write 29 letters of censure to his office during the last six months and most of these dealt with elemental defects which should not have existed if each of the employees in the office was measuring up to his or her individual responsibilities.

I outlined to Mr. Winterrowd my views concerning overtime and Agents on limited duty and advised him I did not feel that fringe benefits should be paid to Agents who were not able to share the average overtime of the entire office unless such Agent had just recently returned from an illness which necessitated a few months for him to regain his complete strength or if he was one of the older Agents in his seventies who had given faithful service to the Bureau for many years. I pointed out to Mr. Winterrowd that I noted the New York Office had for the last six months performed less overtime than the average of the service and that this seemed to me to either indicate a lack of spirit upon the part of the New York personnel or a lack of proper supervision. I observed that insofar as I was

Memorandum for Mr. Tolson

March 29, 1961

personally concerned, I would like to avoid all overtime and thereby save the money we spend on fringe benefits, but in view of the volume of work with which the Bureau is confronted, it is absolutely imperative to have overtime performed and it was unusual that the New York Office should be below the average of the entire service.

I called Mr. Winterrowd's attention to the fact that I noted there were 15 violations of the Federal Bank Robbery Statute which were unsolved and this is most undesirable and he should bear down on these to bring about an improvement.

I told Mr. Winterrowd I noted there were four Special Agents and one Special Employee in the New York Office who were overweight and, in fact, in several cases the individual was substantially overweight. I stated that this weight problem must be met and that I did not intend to have Agents or Special Employees assigned to their offices of preference if they did not meet the Bureau's requirements. I pointed out that this was not an arbitrary attitude which the Bureau was taking, but we had a long waiting list of Agents who had New York listed as their office of preference and were assigned in other parts of the country, quite a number being assigned to offices on the West Coast. I said these Agents had performed excellent investigative work and were meeting all of the Bureau's requirements as to rules and policies, and I basically felt it was unfair to keep at New York Special Agents and Special Employees who were in their office of preference who did not meet the Bureau's requirements while other Agents in other parts of the service who wanted to go to New York and who were meeting the requirements could not be assigned there because there were no vacancies. I said I did not intend, therefore, to show any favoritism or partiality and our employees must meet the Bureau's requirements as to rules, regulations, and policies if they intended to remain at their offices of preference.

Very truly yours,

15/J.E.H.

John Edgar Hoover
Director

| |
|----------------------|
| SENT FROM D. O. |
| TIME <u>11:51 AM</u> |
| DATE <u>3/30/61</u> |
| BY <u>R.D.L.</u> |

February 13, 1961

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Mr. Winterrowd:

The recent inspection of the New York Office revealed definite administrative weaknesses. In your capacity as Assistant Special Agent in Charge of the Administrative Division and as Number One Man, you certainly share with the Special Agent in Charge responsibility for this highly undesirable situation.

Directly attributable to the administrative phase of the operation of the New York Office were such developments as the gross mishandling of an automobile accident investigation wherein the Bureau's interests were flagrantly disregarded; the failure to record an official complaint, aggravated by such abrupt handling of the complainant's telephone call that she appealed directly to me; the distressing incident of an Agent admittedly wasting time as well as later falsifying an official record and the failure to keep the Bureau advised of an Agent's unavailability for transfer. The personnel incident wherein an Agent became embroiled in a public altercation and failed to report same to the office, as well as being embarrassing, is further evidence of laxity in the indoctrination of personnel regarding protection of the Bureau's interests.

1 - Mr. Callahan (Attention C. R. Davidson)

JFM:meh (8)

NOTE: Based on memorandum J. F. Malone to Mr. Mohr, dated 2/10/61, Re: Inspection, New York Division, Assistant Director John F. Malone, January 9 - February 3, 1961.
JFM:dlh.

1 - SAC, New York (Personal Attention)

① - Personnel file of E. Hugo Winterrowd

YELLOW
DUPLICATE
FEB 13 1961

Mr. E. Hugo Winterrowd

Such conditions will not be tolerated and you are accordingly being censured. I shall expect immediate and continued improvement in the administrative phase of the operation of the New York Office. You must take appropriate action to insure sufficiently tight control, supervision and indoctrination of personnel to preclude the recurrence of such incidents and inadequacies as I have referred to.

Very truly yours,

**John Edgar Hoover
Director**

SAC, New York

4/10/61

Director, FBI

D
 Assistant *Winterrood, E. Hugh*
 SPECIAL AGENT in Charge

The above-captioned Special Agent attended the following training course(s):

In-Service: from 3/29/61 to 3/31/61

☐ Criminal☐ Accounting☒ Security☐ Expert Firearms-Defensive Tactics☐

The firearms scores should be entered on the individual field firearms training record (FD-40). The following grades were attained:

| | |
|-------------------------|------|
| Notebook | -- |
| Examination | -- |
| Double-Action Course | 84 |
| Practical Pistol Course | 88 |
| Shotgun | 3/25 |
| Rifle | 85 |
| Machine Gun | 76 |

Specialized Training:

From

To

Admin. Firearms: _____

Inspector's Aide: _____

Tolson _____
 Parsons _____
 Mohr _____
 Belmont _____
 Callahan _____
 Conrad _____
 DeLoach _____
 Evans _____
 Malone _____
 Rosen _____
 Tavel _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Ingram _____
 Gandy _____

MAILED 8

APR 10 1961

134

C WINTERROOD, E. HUGH

HLS:wgb

(3)

MAIL ROOM ☐TELETYPE UNIT ☐

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

0

Name of Employee: E. HUGO WINTERROWD #14381

Where Assigned: NEW YORK DIVISION 1 - ADMINISTRATIVE
(Division) (Section, Unit)

Official Position Title: ASSISTANT SPECIAL AGENT IN CHARGE

Rating Period: from APRIL 1, 1961 to MARCH 31, 1961

ADJECTIVE RATING: EXCELLENT
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

EHW

Rated by: *H. G. Foster* SPECIAL AGENT IN CHARGE 3/31/61
H. G. FOSTER Signature Title Date

Reviewed by: _____
Signature Title Date

Rating Approved by: *W. P. Callahan* Assistant Director Apr 7 1961
Signature Title Date

REC-132
TYPE OF REPORT

(☒) Official
(☒) Annual

() Administrative
() 60-Day
() 90-Day
() Transfer
() Separation from Service
() Special

8 APR 11 1961 ¹³⁴

67-146517-308
APR 6 1961
91

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

**ASSISTANT SPECIAL
AGENT IN CHARGE**

Name of Employee

E. HUGO WINTERROWD

Title

Rating Period: from **4/1/60** to **3/31/61**

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.

Rate items as follows:

- ~~+~~ Outstanding (exceeding excellent and deserving of special commendation).
~~E~~ Excellent.
~~✓~~ Satisfactory (good or very good).
~~-~~ Unsatisfactory.
~~O~~ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

- "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
- "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
 - Any element rated "Unsatisfactory" must be supported by narrative comments.
 - An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

- | | |
|--|---|
| + (1) Personal appearance. | ✓ (17) Firearms ability. |
| E (2) Personality and effectiveness of his personal contacts. | E (18) Development of informants and sources of information. |
| E (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | + (19) Reporting ability: <ul style="list-style-type: none"> (a) Investigative reports (b) Summary reports (c) Memos, letters, wires (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.) |
| + (4) Physical fitness (including health, energy, stamina). | O (20) Performance as a witness. |
| + (5) Resourcefulness and ingenuity. | E (21) Executive ability: <ul style="list-style-type: none"> (a) Leadership (b) Ability to handle personnel (c) Planning (d) Making decisions (e) Assignment of work (f) Training subordinates (g) Devising procedures (h) Emotional stability (i) Promoting high morale (j) Getting results |
| + (6) Forcefulness and aggressiveness as required. | + (22) Ability on raids and dangerous assignments: <ul style="list-style-type: none"> (a) As leader (b) As participant |
| + (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives. | E (23) Organizational interest, such as making of suggestions for improvement. |
| E (8) Initiative and the taking of appropriate action on own responsibility. | + (24) Ability to work under pressure. |
| + (9) Planning ability and its application to the work. | + (25) Miscellaneous. Specify and rate: <ul style="list-style-type: none"> Dictation ability _____ |
| + (10) Accuracy and attention to pertinent detail. | |
| + (11) Industry, including energetic, consistent application to duties. | |
| + (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | |
| E (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application. | |
| + (14) Technical or mechanical skills. | |
| + (15) Investigative ability and results: <ul style="list-style-type: none"> (a) Internal security cases (b) Criminal or general investigative cases (c) Fugitive cases (d) Applicant cases (e) Accounting cases | |
| E (16) Physical surveillance ability. | |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.):

**ASSISTANT SPECIAL AGENT IN CHARGE
DIVISION 1 - ADMINISTRATIVE DIVISION**

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker):

ADMINISTRATOR

- C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? No 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? No (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? ☒ Yes ☐ No

If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING:

EXCELLENT

Outstanding, Excellent, Satisfactory, Unsatisfactory

EMPLOYEE'S INITIALS

HW

E. HUGO WINTERROWD
ASSISTANT SPECIAL AGENT IN CHARGE

PART I.

This is the annual performance rating for E. HUGO WINTERROWD, Assistant Special Agent in Charge of the Administrative Division of the New York FBI Office. Mr. WINTERROWD is the #1 man to the Special Agent in Charge of this office and, as such, is responsible for all clerical and stenographic operations, physical condition and maintenance of the office, its equipment and acting in the absence of the Special Agent in Charge. His job further encompasses matters including liaison and technical duties and the placement of personnel.

Mr. WINTERROWD enjoys the respect and confidence of the employees of this office and the results of his outside contacts have been excellent. He makes an excellent appearance, is available for assignment wherever the Bureau's needs require and is more than capable of handling complicated investigative matters, as well as to participate in and lead others in dangerous assignments involving the use of defensive tactics and firearms.

The New York Office is a large complicated operation and Mr. WINTERROWD handles his part in a capable, competent manner. I have found him to be a team man. His administrative responsibilities are always discharged with the benefit of the office and of the Bureau as a whole in mind. I have found that his handling of both agent and clerical personnel, together with his ability to analyze problems and devise proper solutions has placed his Division in proper perspective in the New York Office and insures team work to accomplish our investigative ends. He and his Division share in the continuing rise in production in this office, as well as in its overall improvement in appearance and operation.

During the past year, the writer was on annual leave a total of approximately three weeks, two weeks at In-Service and in excess of a week at other conferences. During this time, Mr. Winterrowd was the Acting Special Agent in Charge and his operation of the office during this period was excellent. He is entitled to the rating of Excellent as Assistant Special Agent in Charge of the Administrative Division of the New York Office.

Ben

PART II - SPECIFIC COMMENTS

1. Justification for any Minus Ratings Given.

NA

2. Experience and Ability as an Inspector's Aide:

Mr. Winterrowd is an Inspector's Aide and has acted creditably in this capacity in the past, although not during the rating period.

3. Participation in Informant Program

NA

4. Testifying Experience and Ability

He has testified capably in the past.

5. Disciplinary Action

As a result of the recent inspection Mr. WINTERROWD and the writer were censured for failure on the part of our personnel to handle a telephonic complaint completely and two other personnel incidents. This is not indicative of Mr. Winterrowd's overall performance but was considered in arriving at the rating given in instant report.

6. Accounting Information

NA

7. Police Instruction

NA

8. Sound Training

NA

9. Resident Agents

NA

10. Foreign Language Ability

NA

(11) Administrative Advancement

- A - Is Agent interested in Administrative Advancement? X YES NO
- B - Is Agent completely available for Administrative Advancement? X YES NO
- C - Is Agent considered completely qualified at present for Administrative Advancement, including experience, ability, personality and appearance? X YES NO
- D - If answer to (C) is YES, would you consider his qualifications: VERY GOOD
EXCELLENT X
OUTSTANDING
- E - If answer to (C) is NO does he have potential for future administrative advancement?

E.H.W.

UNITED STATES GOVERNMENT

Memorandum

| | |
|---------------|---|
| Tolson | ✓ |
| Parsons | ✓ |
| Mohr | ✓ |
| Belmont | ✓ |
| Callahan | ✓ |
| Conrad | ✓ |
| DeLoach | ✓ |
| Evans | ✓ |
| Malone | ✓ |
| Rosen | ✓ |
| Tavel | ✓ |
| Trotter | ✓ |
| W.C. Sullivan | ✓ |
| Tele. Room | ✓ |
| Ingram | ✓ |
| Gandy | ✓ |

TO : Mr. Mohr

DATE: March 23, 1961

FROM : N. P. Callahan

SUBJECT: E. HUGO WINTERROWD
 Assistant Special Agent in Charge
 Administrative Division
 New York Office
 (Harvey G. Foster, is SAC)

Reference is made to my memorandum dated 3-16-61 setting forth information for the Director's use in the event he should see ASAC Winterrowd, who reported to the Bureau on March 20, 1961, to attend Security In-Service Training.

Since submission of referenced memorandum, the following matter has arisen in the New York Office and is set forth for the Director's information:

① [REDACTED] ETAL.
 STATE BANK OF SUFFOLK, BRENTWOOD
 BRANCH, SUFFOLK AVENUE,
 ① BRENTWOOD, LONG ISLAND, NEW YORK
 NOVEMBER 29, 1955
 BANK ROBBERY

REC-146

67-146562-309

Searched

The retrial of instant case is presently being had in the Eastern District of New York. On Monday, March 20, 1961 the U. S. District Court Judge directed the FBI to place a prosecution witness who was still on the stand into protective custody and to afford this protective custody to this witness so long as this witness would be testifying. The U. S. Attorney's Office acceded to this demand.

The New York Office should have contacted the U. S. Attorney and strenuously objected to the unreasonable order of the Judge and pointed out that the affording of protective custody was the function of the U. S. Marshal's Office and not a primary duty of the FBI.

The Bureau is protesting the action on the part of the Judge to the Department.

XEROX
 MAY 2 1961

LLD:mle
 (3)

3 APR 27 1961

Files

What is status now?
 Are we still guarding
 her?

3/25

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. Mohr

DATE: February 10, 1961

FROM : J. F. Malone

SUBJECT: INSPECTION - NEW YORK DIVISION
 ASSISTANT DIRECTOR JOHN F. MALONE
 JANUARY 9 - FEBRUARY 3, 1961

Parsons
 Belmont
 Callahan
 Conrad
 DeLoach
 Evans
 McGuire
 Rosen
 Trotter
 Tele. Room
 Ingram
 Gandy

SYNOPSIS

Officials: Harvey G. Foster, SAC since 7/9/58; E. Hugo Winterrowd, ASAC (Administrative Division) since 5/21/59; Alton M. Bryant, ASAC (Criminal Division) since 7/21/58; Joseph L. Schmit (Espionage Division), ASAC since 9/18/58; Norman H. McCabe, ASAC (Security Division) since 10/29/56.

Physical Condition and Maintenance - Very Good. Space adequate, accessible, secure and well arranged and maintained. Housekeeping delinquencies corrected or ordered corrected. New furniture materially improves appearance. Lunchroom facilities excellent.

Investigative Operations - Very Good. Case load up substantially since last inspection. Delinquency approximates field average. Statistical accomplishments up 3 categories, down in fines, savings and recoveries. Bank robbery violations afforded attention. Top Hoodlum Program effective. Criminal, Security and Counterintelligence Informants rated very good. Informant coverage excellent at top level in Communist Party; need for low level coverage stressed. Substantial progress made in penetrating Soviet-bloc illegal Agent activity. Need stressed for more double Agents and increased acquisition of intelligence concerning nations outside Soviet-bloc.

Administrative Operations - Fair. Over-all administrative operations improved; however, further tightening up necessary. Inspector recommends reduction in supervisory staff from 45 to 42. Administrative weaknesses detected in investigation of automobile accident and appropriate administrative action recommended separately. Procedure for handling of telephonic complaints by clerical employees satisfactory; however, one instance detected of failure to record a telephonic complaint. Chief Clerk's Office generally satisfactory; stenographic production low. Operating costs up. Time in office remains high. Average case closings increased past 4 months (still below field average), delinquency decreased.

Personnel Matters - Unsatisfactory. 6 overweight Agents - making progress except 2 reducing under doctor's advice due to illness. 1 Agent's unavailability unknown to office. SAC requested 25 additional Agents; not

4 Enclosures *see letter 2-13-61*
 Mr. Callahan (Attn: Mr. C. R. Davidson)

JFM:dlh

APR 1 1961

9 APR 20 1961

PERF. 10/15/61
 100-72-1-35312
 100-72-1-35312

Memo to Mr. Mohr

Re: Inspection - New York Division

justified. Inspector recommends reduction of 30 Agents from complement as of 1/1/61 (1044). 11 already reduced through attrition. Inspector recommended reduction based upon observations and findings for need of closer supervision, better planning, closer attention to assignment of work and its execution, as well as one Agent detected wasting Bureau time and falsifying a record and another involved in a public altercation. Voluntary overtime for October - December, 1960, below field average. Morale of office very good.

Contacts - Excellent. SAC Foster acquainted with all 56 SAC Contacts; developed 3 since last inspection. Speech and police training programs excellent and SAC effective in police liaison. Officials expressed high regard for Director, Bureau and New York Office.

RECOMMENDATIONS: 1. SAC Harvey G. Foster - GS-18 @ \$18,500, nonveteran, not on probation. Foster presents excellent personal appearance; has likable personality; is conscientious and an excellent contact man. Period since last inspection has seen a general "tightening up" of office supervision. There is, however, room for improvement, as evidenced by the fact the Inspector recommended a reduction of 30 personnel despite Foster's request for 25 additional personnel. This unjustified request demonstrated need for his becoming more personally familiar with working level operations rather than relying on information supplied by supervisors. This was pointed out to him. Foster is sincere, tireless worker, setting a good example for Agents. This does not, however, obviate need for tighter supervision, as indicated by incidents noted during inspection, e.g., apparent mishandling of a complaint and failure of personnel to record telephonic complaint; Agent wasting time and poorly planning work; failure of top personnel to insure that investigation of an automobile accident was thorough, penetrative and probative; failure of office to resolve and advise Bureau of unavailability of Italian-speaking Agent before transfer arose; as well as an Agent engaging in a public altercation with cab driver and failing to advise office of whereabouts, being out of touch for several hours. Primary and over-all responsibility for strengthening office supervision and increasing Agent productive efforts rests with Foster, supplemented by administrative assistance of each ASAC. He was advised he must carry out this responsibility completely and effectively. Although creditable improvement has been shown in statistical accomplishments generally, fines, savings and recoveries are down 56% from fiscal 1960. Foster was advised increased efforts must be made to effect improvement in all categories. Foster appears qualified to handle SAC job in New York, providing he puts pressure on his staff at all levels to better accomplishments and Agent performance. From an over-all evaluation of his administration, the following is recommended as to Foster:

a. Censure for over-all responsibility regarding delinquencies found in the New York inspection, particularly his failure to adequately tighten supervision of personnel performance and productive efforts.

Memo to Mr. Mohr
Re: Inspection - New York Division

b. Continue in present assignment.

If approved, attached letter summarizing the inspection findings and the above action re Foster will be sent.

✓

[Handwritten signature]

2. ASAC E. Hugo Winterrowd (Administrative, Division I), GS-16 @ \$16,295, nonveteran, not on probation. Winterrowd, ASAC, Administrative Division, is #1 Man to SAC Foster. He shares with SAC over-all responsibility for personnel assigned to New York Office and supervision of administrative operations. In his Division are the Chief Clerk's Office, stenographic operations, supply and automobile maintenance operations, translation operations and miscellaneous administrative functions involving over 500 clerical employees. His division is also responsible for technical installations and liaison functions involving some 57 Special Agents. He makes an excellent appearance and has a sincere, pleasant personality. Although he has functioned capably in the over-all administrative area, weaknesses found during the inspection were as follows: failure of personnel to properly handle complaints and to record telephone complaint; Agent wasting time and poorly planning work; failure of top personnel to initial investigative reports concerning automobile accidents when considering for administrative action; failure to properly protect Bureau's interests in an automobile accident investigation; failure to keep the Bureau advised of an Agent's unavailability for transfer, and failure on part of an Agent to advise office of an altercation in which Agent involved which might have resulted in embarrassment (administrative action re personnel involved handled separately). It is recommended he be censured for these delinquencies and retained in his present position. If approved, the attached letter will handle.

✓

[Handwritten signature]

3. ASAC Alton M. Bryant (Criminal, Division II), GS-16 @ \$15,515, nonveteran, not on probation. Bryant, as ASAC of the Criminal Division, carries out his responsibilities in a mature, efficient, smooth manner. He is enthusiastic and loyal and he shows an excellent knowledge of his duties and responsibilities. He has been successful in increasing the statistical accomplishments of the New York Office in 3 categories, with fines, savings and recoveries being the only category showing a decrease. He has been successful in obtaining very good results in major criminal-type cases. Bryant has the confidence and respect of the employees under his supervision while administering his Division with firmness. His record as an official and SAC is good. SAC Foster believes ASAC Bryant to be fully capable and qualified

Memo to Mr. Mohr

Re: Inspection - New York Division

to assume additional responsibilities. The Inspector concurs. Continue as ASAC until the need develops for his services elsewhere.

✓ JH EFF Jm

4. ASAC Joseph L. Schmit (Espionage and Foreign Intelligence; Division III), GS-16@ \$15,515. Schmit is sincere, intelligent and alert to his responsibilities. He is an extremely hard worker and a dedicated employee who is giving aggressive leadership in a highly specialized and restricted field. He is of average appearance with an excellent personality. His division has made very good progress during the past year with valuable accomplishments in espionage, intelligence and related matters. Nothing was detected during the inspection for which Schmit should be censured. SAC Foster recommends Schmit for additional responsibilities. Inspector concurs but feels that he needs additional broadening experience in other phases of work before being given added responsibilities. Such experience could be obtained by assignment to the Inspection Staff. Recommend Schmit be continued in his present assignment pending a need for his services elsewhere.

✓ JH EFF Jm

5. ASAC Norman H. McCabe (Security, Division IV), GS-16 @ \$15,775, nonveteran, not on probation. McCabe is experienced, conscientious, hard working and has good knowledge of basic security problems. Subordinates respect him. McCabe considered an asset to the New York Office operations but needs to increase pressure on staff and squad supervisors to increase production & decrease security delinquency. Since last inspection, office has continued high quality of informant coverage at top levels of Communist Party (CP). Additional coverage still needed at lower CP level. McCabe is doing capable job. He is of SAC caliber and capable of assuming additional responsibilities. Recommend he continue in present assignment.

GMC
2/11

✓ JH EFF Jm
CH

Memorandum to Mr. Mohr
Re: New York Inspection

DETAILS

PHYSICAL CONDITION AND MAINTENANCE VERY GOOD

New York Office has floors 6 through 15 (no 13th floor) in 15-story commercial building at 201 East 69th Street, Manhattan. Space is accessible to public, with 6 self-service elevators servicing FBI space only. Space is adequate, not excessive, and is well arranged and maintained. Certain housekeeping delinquencies have been, or were ordered to be, corrected. New furniture materially improves appearance. Lunchroom facilities excellent. Satisfactory security checks made of office and of contract garage. Technical plants within and without office secure and satisfactory. All 7 resident agencies inspected; house-keeping delinquencies ordered; corrected; satisfactory.

64 of 186 automobiles inspected with no safety delinquencies found. Number of vehicles adequate, not excessive. 46 accidents in calendar 1960 as against 31 in 1959 and 42 in 1958, but cost to the Bureau for accidents less than in 1959; need for care in operating cars emphasized. In fiscal year 1960, \$231.24 average repair cost per vehicle against field average of \$147.37; this represents increase of \$50.40 per vehicle compared with \$32.35 increase for the field. The average cost per mile of all Bureau cars increased from 1959 to 1960 by \$.001 whereas New York reduced by \$.037; cost per mile for repairs increased less than the rest of the Bureau, which is a favorable trend.

INVESTIGATIVE OPERATIONS VERY GOOD

Case load 1/31/61 - 11,426 (10,151 active, 1,275 inactive). Up substantially since last inspection. Over-all delinquency 1/31/61, 7.7% (field-wide 6.2%). 16 substantive errors, percentage of error low. Suggestions made to strengthen ability to locate Selective Service delinquents through arrest records in New York City area. Criminal Informant Program shows 25.86% increase in Informants (30) with 1.21% increase in Potential Criminal Informants (8). Inspector instructed office to delete 10 Criminal Informants and 34 Potential Criminal Informants. Emphasis placed with substantive desks to assume duties of administering program rather than relying on informant coordinator. Substantial information developed from use of informants. Statistical accomplishments for first 6 months of 1961 fiscal year disclose +21% in convictions, +9% in fugitives apprehended, +12% in automobiles recovered. Fines, savings and recoveries down 56% partially attributable to a "windfall" in one case last fiscal year. Emphasis placed on improvement needed this category. Bank robbery survey shows 52 violations during period; 29 solved. "Note-type" cases have proven most difficult to resolve; office encouraged to continue educational efforts among bank employees.

Memorandum to Mr. Mohr
Re: New York Inspection

Selected criminal surveys made and office is doing good over-all job in securing cases as indicated by favorable accomplishments achieved. Specific liaison assignments recommended to boost Theft of Government Property statistics. Top Hoodlum coverage effective and imaginative.

220 applicant-type cases pending as of 12/31/60. 3189 closed since last inspection. Of 388 closed applicant files reviewed, 20 had missed deadlines, 5.15% (field, 6.7%). Close attention to these deadlines emphasized. Estimated membership of Communist Party (CP) rose 78 (from 1829 to 1907) since last inspection; 900 members (47%) positively identified as of 12/1/60 as active within past year, increase of 47 from last inspection. Of 3303 currently on the Security Index, 2924 are for CP activity. 114 of current 159 Key Figures are in CP. Importance of promptly handling cases under Reserve Index Program and need to meet Buded of 7/1/61 for completion of Program strongly emphasized. Live and other informant coverage excellent and highly productive at top national and state CP levels. One TOPLEV (Top Level CP Informant Program) Informant developed since last inspection offers excellent potential for high-level CP funds information. 12 informants developed, 12 discontinued since last inspection; number remains at 70. Net gain of 5 Potential Security Informants, 3 Panel Sources and 8 Confidential Sources during this period. Pressing need continues for additional live informant coverage at section and club levels, as 1007 of estimated CP members not positively identified as active within last year, and 52 CP clubs, 2 sections and 10 industrial regions have no live informant coverage. SAC instructed to take immediate corrective action to increase low-level coverage and advise Bureau in 90 days of progress. Nation of Islam and Puerto Rican matters receiving close supervision; informant coverage very good. Over-all security program rated very good.

In the field of espionage and counterintelligence matters the informant program has greatly improved since last inspection with over-all increase of 32% broken down as follows: Security Informants increased 25.45%; Potential Security Informants increased 30%; and Confidential Sources increased 38.57%. Double Agents decreased from 28 to 27, due mainly to cautious Soviet-bloc attitude since U-2 incident. Over-all informant coverage in this field increased 32% since the last inspection - very good. New York is definitely moving forward in penetration of Soviet-bloc intelligence activity, particularly in the illegal (deep cover) agent field. File reviews and interviews revealed supervisors and agents have firm grasp of objectives and are aggressively and imaginatively applying Bureau programs to accomplish goals. Need stressed for constant re-evaluation of emphasis in the counterintelligence field to assure Bureau programs tailored to meet challenge of ever-changing international situation. Need also stressed for development of additional Double Agents and sources in non-Soviet-bloc nationalities.

Memorandum for Mr. Mohr
Re: New York Inspection

ADMINISTRATIVE OPERATIONS FAIR

Office divided into four divisions (Administrative, Criminal, Espionage, Internal Security) each supervised by an ASAC. No cases assigned SAC or 4 ASACs. As of 1/1/61, 1656 personnel assigned (1044 Agents and 612 clerical). Case load 11,694 as of 1/1/61. Inspector recommending reduction in supervisory staff from 45 to 42, including elimination of Resident Agent supervisor (cases to be reassigned to substantive desks with coordination directly by ASAC, Criminal Division) and elimination of 2 assistant supervisors on surveillance squads (supervisory type work to be absorbed by other supervisors in Espionage Division and clerical functions relegated to clerical employees). Recommendations handled by separate memoranda. Inspector considers SAC, 4 ASACs and 42 supervisors adequate supervisory complement.

Over-all administrative operations have improved since last inspection; however, further tightening up necessary. Administrative weaknesses indicated by the following matters detected and/or occurring during inspection. No record was made of a telephonic complaint received at the office from an individual desiring to furnish information, the complainant wrote to the Director regarding the abrupt treatment she received from the employee who answered the phone. (This was subject of a separate memorandum.) Inquiry into procedure for handling of complaints by trained investigative clerks (instituted 4/60) revealed procedure satisfactory. Not determined whether call actually handled by clerical employee or agent. SAC instructed to impress all personnel with responsibility to public and to so indoctrinate as to preclude recurrence. Inquiry into investigation of an automobile accident resulted in a recommendation for administrative action against agent involved, agent investigating case and supervisor who signed report for failure to properly protect Bureau's interests following accident. Inquiry further revealed the investigative report concerning automobile accidents being initialled only by supervisory personnel and not by ASAC or #1 Man of division when considering administrative action. Inspector instructed ASAC of Administrative Division responsible for initialling all such reports in future.

SAC, ASACs and supervisory staff affording on-the-spot supervision as required. No excessive use of relief supervisors. Average number of cases assigned and closed per agent during last 4 months below field average; however, cases closed per agent increased in each of same 4 months and delinquency decreased each month for same period. This is a favorable trend.

Alignment of territory, number of agents assigned to resident agencies and work load distribution, satisfactory. Form errors 4.75% compares favorably with field average (5.32%). However, 56.12% attributable to agent (field average 51.95%) and SAC instructed to afford close supervision.

Memorandum to Mr. Mohr
Re: New York Inspection

Monthly Case Review Sheet (FD-271) being used in New York Office in lieu of case tickler system placed in effect throughout the field by SAC Letter 59-2 dated 1/13/59. SAC instructed to discontinue Monthly Case Review and institute uniform tickler system, consistent with SAC Letter 59-2, to improve case supervision and effect savings in supervisory, agent and clerical time.

Chief Clerk's Office operating efficiently with project work pending reduced over 20% from last inspection. SAC instructed to continue improvement in this area. Of 6,000 index cards reviewed, 25 found misfiled - 0.42% (field average 0.52%, Group I offices). IBM equipment operating at level to justify on basis economy and efficiency. Office instructed to continue surveys and to explore additional uses for present equipment. Steno production dropped from 2.77 pages per hour during last inspection to 2.72 (field office average, Group I offices 3.24). Office instructed to emphasize training, particularly to new employees with less than one year's experience (approximately 40%) and make every effort to increase production. Retyes at 1.78% compare favorably to last inspection (3.63%) and Group I offices (4.39%) with only 8% of retyes due to steno error.

Time in office 32%, 33.4% and 37.1% for the months October, November, December, 1960. SAC informed trend undesirable, time in office too high and that he must hold agents strictly accountable to insure that time in office is justified and kept at an absolute minimum. 21,665 #3 (Locator) Cards reviewed with 2.26% containing errors - administrative and not affecting premium benefits. Of 6,050 Daily Reports reviewed, 0.64% contained errors. Daily Reports submitted by New York Agents during inspection surveyed and analyzed for proper planning of work. Minor discrepancies resolved on squad and division level and through interview of agent personnel, none of substantive nature.

Operational costs including per diem, communications and travel expenses were above the established base for the period February, 1960 through December, 1960. SAC and all ASACs instructed to insure that costs are held to an absolute minimum consistent with efficient and safe operation.

PERSONNEL MATTERS UNSATISFACTORY

All available personnel passed required Inspector's examinations. Unannounced availability and security checks satisfactory. The unavailability of one agent due to illness of members of family was unknown to office until agent ordered transferred and he communicated with the Director asking for cancellation of transfer. 16 agents on limited duty; all interviewed. Evaluation of work load, production, overtime and other factors reveals all carrying share of work load and limited duty status justified at this time. 6 overweight agents; all interviewed; determined to be making progress with exception of 2 who are temporarily on reducing diet under doctor's advise because of illness. Training programs reviewed and found to be satisfactory for both clerical and agent personnel.

Memorandum to Mr. Mohr
Re: New York Inspection

As of 12/31/60 personnel complement of New York Office was 1044 Special Agents and 612 clerks. Clerk - Agent ratio 59% (field average 60%). Clerical personnel is adequate to meet all requirements but not excessive at this time. SAC advises effectiveness of office operations could be increased with assignment of 10 additional agents to Espionage Division and 15 to Security Division. Man power in Administrative Division and Criminal Division adequate, pending an evaluation of new program, Criminal Influence in Labor Organizations - Criminal Intelligence Program.

Analysis of personnel needs made on an agent-by-agent and squad-by-squad basis. Extensive files reviewed, consideration of case load and production and interviews with a large number of agents developed no incidents of over assignment. Considering voluntary overtime, time in office, over-all levels of performance, and a comprehensive evaluation of the various programs and objectives outlined by the New York Office, the Inspector concludes that 25 additional men requested are not justified. It was further concluded office could operate efficiently with a reduction of 30 agents by closer supervision of agents and cases, better planning, closer attention to assignment of work and its execution plus proper realignment of duties and streamlining. Further, one agent detected wasting Bureau time while on a liaison assignment and falsifying a work record and another agent was involved in a public altercation to the embarrassment and detriment of the Bureau. He also failed to advise the SAC or keep the office informed of his whereabouts (administrative action handled separately). Separate memoranda submitted recommended 11 agents under transfer or resignations not be replaced and complement as of 1/1/61 (1044) be reduced further by 19 men or a total reduction of 30.

SAC advises he feels personnel requested needed and would aid in attaining investigative objectives; however, he was not in a position to place New York needs in proper context with Bureau's over-all requirements which he recognizes must be paramount.

New York voluntary overtime for October, November, December, 1960, was 2' 32", 2' 29" and 2' 25". Field averages for same period 2' 48", 2' 55" and 2' 43". A detailed examination was made of overtime performances of each agent and it was found to be essential, productive, and not tailored to the convenience of agents.

Morale of the office was found to be very good.

Memorandum to Mr. Mohr
Re: New York Inspection

CONTACTS EXCELLENT

Office has 56 SAC Contacts in diversified fields; 51 of whom are in Manhattan and one each in Brooklyn, Queens, Bronx, Westchester County and Nassau County; all known by SAC Foster, and three developed by him since last inspection. 177 speeches given in 1960, of which 111 were by SAC and ASACs. Speeches given during inspection by SAC and four ASACs monitored; all capably delivered and well received. Speech program well balanced, is effective and reaching quality groups. 57 police schools held since last inspection, with 226 agencies represented. Contacts with law enforcement officials, local officials, Federal officials, community leaders and newspapermen reflected Director, Bureau and New York Office highly regarded.

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. Callahan

DATE: February 2, 1961

FROM : C. R. Davidson

SUBJECT: Accident Bucar T-824, 1958 Chevrolet
 Date: 11-16-60
 Damages: \$775.00
 Driven by SA William J. Danielson, Jr.
 New York Division

Tolson _____
 Belmont _____
 Mohr _____
 DeLoach _____
 Malone _____
 McGuire _____
 Rosen _____
 Trotter _____
 Evans _____
 W. C. Sullivan _____
 Tele. Room _____
 Ingram _____
 Gandy _____

At about 10:20 p.m., 11-16-60, SA Danielson while operating Bucar on official business in New York City was involved in an accident with a 1956 Mack tractor owned and operated by [redacted] which was pulling a 1961 Copco trailer owned by Aubrey Motor Express, Atlantic Beach, New Jersey. *Hugo Winterrowd*

Initial report 12-7-60 reflected most inadequate investigation and New York instructed 12-16-60 to conduct further investigation. Supplemental report 12-20-60 also reflected most inadequate supplemental investigation and on 12-27-60 New York instructed to conduct certain specific additional investigation and submit explanation of investigating agent and responsible supervisors together with recommendations for administrative action. Requested information submitted 1-5-61 and Assistant Director Malone who was conducting inspection of the New York Office was requested to look into entire matter. Mr. Malone has now submitted his observations and recommendations.

SA Danielson advised he had completed interview and was returning to contract garage proceeding north on First Avenue at about 10 mph. First Avenue is six-lane, one-way street divided in center and Bucar was in center lane to the left of the divider. Front of Bucar about even with rear of tractor trailer traveling in lane to right of Bucar. As vehicles slowed for red traffic light at 49th Street, Danielson states Bucar hit in rear by unknown vehicle causing Bucar to swerve into tractor trailer. Tractor trailer dragged Bucar 40-50 feet before stopping. Danielson did not immediately emerge from Bucar as he was shaken up and there was heavy traffic in lane to left. When he did emerge vehicle which he said hit him in the rear was gone and he did not at any time see this vehicle. At time of collision weather clear and street dry. Broken glass and dirt observed on street but no visible skid marks and no witnesses located. *ENCLOSURE 3607*

Third party stated he was traveling north in right-hand lane nearest center divider on First Avenue at about 10-15 mph. As he slowed for traffic light at 49th Street he felt two jolts and observed in rear-view mirror Bucar being dragged along side of trailer. He did not see what caused Bucar to collide and he did not believe it was possible that a wheel of his tractor could have rolled up on Bucar without causing extensive damage to top of Bucar. No damage to his rig and no personal injuries. He did not see any vehicle hit rear of Bucar. Accident investigated by New York City Police Department and report reflects no injuries, no arrests and no witnesses. Report contains no possibility third vehicle was involved. Investigating officer informed Mr. Ma
 Enclosures *3607*
 NEM:crt (2)

Memorandum to Mr. Callahan
Re: Accident Bucar T-824

no one mentioned to him that there was possibly a third vehicle involved.

Two persons reported they had not seen collision but did hear crash and observed Bucar being dragged by trailer. Neither observed any vehicle colliding with rear of Bucar. SA Danielson insured by Liberty Mutual Insurance Company and owner of trailer insured by Virginia Surety Company.

DAMAGES:

Bucar: \$775.00
Tractor Trailer: None
Personal Injuries: None

BUREAU RECORD OF SA DANIELSON:

EOD 5-14-51, Grade GS 13, \$10,635. Office of preference - New York. Married, four children. Services generally satisfactory and he has not previously been held responsible for accident to Bucar. Weight within desirable limits and overtime exceeded the office average four of six months during period July through December, 1960.

OBSERVATIONS AND RECOMMENDATIONS OF SAC:

On 12-7-60 SAC recommended SA Danielson not be held responsible and that no administrative action be taken against him as Bucar was struck in rear by unknown vehicle, there were no personal injuries and no damage to third party's vehicle. In response to Bureau's instructions SAC on 1-5-61 advised no agents dispatched to accident scene as SA Danielson did not report accident to office until 1 1/2 hours later when he had returned Bucar to garage. Danielson reported accident to Night Supervisor at about midnight 11-16-60 when he returned to contract garage. Explained did not deem it necessary to immediately notify office since he had been unable to locate witnesses at scene. States he was considerably shaken up and did not regain composure until some time later. (Third party and investigating officer advised Danielson had not been drinking and seemed to have all of his faculties. Note Bucar equipped with radio which was operative and SA Danielson could have radioed for assistance of other agents who were known to be in the area and could also have notified his office.) Night Supervisor reported accident immediately to Supervisor Allan F. Croak who is responsible for Bucar accident investigations. Croak explained that since 1 1/2 hours had already elapsed and it would take another hour to get agents to the scene no purpose would have been served in calling agents at that time. Following morning he discussed accident with SA Danielson, personally examined Bucar while photographs taken. He did not dispatch agents to scene of accident until 11-18-60 and at that time no skid marks and no witnesses located. At close of business 11-18-60 he reassigned investigation to SA Martin F. Maher. SA Maher explained he did not interview third party since he had been interviewed at scene by SA Danielson and he did not make any effort to examine trailer as it was not damaged.

Memorandum to Mr. Callahan
Re: Accident Bucar T-824

On Bureau instructions he did interview third party on 12-30-60 and obtained substantially same information as furnished by SA Danielson. SAC recommended SA Danielson be censured for failure to promptly notify office; that SA Maher be censured for failure to promptly interview third party and that Supervisor Croak be censured for approving investigative report reflecting inadequate investigation.

Mr. Malone has advised that he reviewed all available information; interviewed SA Danielson, investigating agent and responsible supervisor and had also reinterviewed third party, potential witnesses and investigating police office and had examined Bucar, trailer involved and scene of accident. He was unable to find any new information reflecting actual cause of accident and could only theorize. He concluded it was impossible to fix responsibility for damages to Bucar. He submitted enlarged photographs of damage to rear of Bucar and of tires of trailer for possible Laboratory comparison (Note tire tread marks visible on top of right rear fender of Bucar.) Laboratory concluded not possible to determine whether damages to rear of Bucar caused by wheels of trailer. Mr. Malone stated SA Danielson was extremely derelict as he failed to protect Bureau's interests at scene of accident and although he waited 15 minutes for police officer to arrive at scene he failed to notify office for approximately 1 1/2 hours. Further, SA Danielson could not explain why he was proceeding on First Avenue when Third Avenue would have been the most direct route for him to return car to the contract garage. Further, he neglected to inform investigating police officer of his contention that third vehicle was involved. Mr. Malone recommended SA Danielson be censured, placed on probation and transferred. He also recommended that SA Maher be censured for inadequate investigation as he failed to interview third party until instructed to do so by Bureau, did not adequately explore possibility that rear wheels of trailer damaged Bucar and did not detect that police report failed to reflect third vehicle involved as contended by Danielson. Mr. Malone also recommended that Supervisor Croak be censured for approving reports of SA Maher reflecting an inadequate investigation. Mr. Malone telephonically advised 2-1-61 that Supervisor Thomas Ring and ASAC Winterrowd both in Administrative Division, New York Office, reviewed reports of SA Maher 12-7-60 and 12-20-60 prior to transmittal to Bureau for purpose of determining responsibility and recommendations of New York Office. Mr. Malone recommended that they both be censured for their failure to insure that the reports reflected complete, thorough investigation and that ASAC Winterrowd also be censured for failure to properly indoctrinate supervisors and agents relative to necessity for prompt, thorough investigations of Bucar accidents.

OBSERVATIONS AND RECOMMENDATIONS:

This entire accident matter has been grossly mishandled by SA Danielson, the investigating agent and the supervisory staff in the New York Office. Since SA Danielson states that Bucar was struck in the rear by a third vehicle which knocked Bucar into the trailer and there is extensive damage to both the right front and right rear of Bucar (see attached photographs) and as no information has been developed to prove or disprove SA Danielson's version of this accident it is not felt that he should be held responsible. Accordingly it is recommended:

Memorandum to Mr. Callahan
Re: Accident Bucar T-824

Let to
SA's 7/4
2-9-61
MEMO

- (1) That cost of repairs to Bucar be assumed by the Bureau.

Recommend agent pay for Bucar - \$775. Done ✓ Yes. K.

(2) That SA William J. Danielson, Jr., be censured, placed on probation and transferred to a non-office of preference for failure to promptly report accident to the New York Office, for failure to request immediate assistance at the scene of other Bucars in the area in order to protect Bureau's interests and for not informing the investigating officer of his contention that a third vehicle was involved.

Transfer to Detroit 5/2/8

PM ✓ Yes. K.

*Let of Prob
Cens 2-9-61
2 PM - ext*

(3) That SA Martin F. Maher, investigating agent, be censured and placed on probation for his failure to conduct a through investigation of this accident.

PM ✓ Yes. K.

*Let of Prob
Cens 2-9-61
2 PM - ext*

(4) That Supervisor Allan F. Croak who has primary supervisory responsibility for investigations of Bucar accidents be censured and placed on probation for his failure to take the necessary aggressive action to insure that a prompt and thorough investigation was conducted and for approving the investigative reports of SA Maher of 12-7-60 and 12-20-60 which clearly reflected an inadequate investigation.

PM ✓ Yes. K.

*Let of Prob
Cens 2-9-61
2 PM - ext*

(5) Supervisor Thomas Ring admits he reviewed investigative reports 12-7-60 and 12-20-60 prior to transmittal to Bureau. Recommended that he be censured for his failure to note the inadequacy of the investigation and to take necessary steps to insure investigation was complete in every detail.

PM ✓ Yes. K.

*Let of Prob
Cens 2-9-61
2 PM - ext*

(6) ASAC E. Hugo Winterrowd has over-all responsibility for Bucar accident matters. Mr. Malone has advised that administrative action relative to ASAC Winterrowd in connection with this accident matter will be handled in connection with the over-all inspection of the New York Office. Accordingly, no action is recommended at this time.

PM ✓ Yes. K.

*What about
Foster's
responsibility?
2-8*

*Recommend
Cens 2-9-61
2 PM - ext*

PERMANENT BRIEFS OF PERSONNEL FILES OF SAS DANIELSON, MAHER, CROAK AND RING ARE ATTACHED.

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. Callahan

DATE: February 9, 1961

FROM : C. R. Davidson *CRS*

SUBJECT: Accident Bucar T-824, 1958 Chevrolet
 Date: 11-16-60
 Damages: \$775.00
 Driven by SA William J. Danielson, Jr.
 New York Division

Tolson _____
 Mohr _____
 Parsons _____
 Belmont _____
 Callahan _____
 Conrad _____
 DeLoach _____
 Malone _____
 McGuire _____
 Rosen _____
 Trotter _____
 Evans _____
 W. C. Sullivan _____
 Tele. Room _____
 Ingram _____
 Gandy _____

Hugo Winterrowd

By attached memorandum dated 2-2-61 administrative action was recommended against personnel in the New York Office for the most inadequate investigation which was conducted in connection with this accident matter. Included in the recommendations was ASAC E. Hugo Winterrowd who has over-all responsibility for Bucar accident matters in New York. It was noted that Mr. Malone was handling the administrative action recommendations regarding ASAC Winterrowd in connection with the over-all inspection of the New York Office. Mr. Tolson noted, "What about Foster's responsibility?" The Director noted, "Right."

Mr. Malone is handling ASAC Winterrowd's and SAC Foster's responsibilities regarding this accident in connection with the over-all inspection of the New York Office.

RECOMMENDATION:

None. For information.

Enclosure

NEM:ctt
(3)

1 - Mr. Malone (Sent Direct)

ENCLOSURE

1 MAY 31 1961
 62 MAR 9 1961

6 XEROX
 MAY 24 1961
 YES

REC-47

EX-112

9 FEB 15 1961

REG. FILES

ORIGINAL FILED IN 66-2058-34-3627

66-146572-311
 MAY 24 1961

UNITED STATES GOVERNMENT

Memorandum

TO : MR. MOHR

DATE: 2/8/61

FROM : MR. J. F. MALONE

SUBJECT:

INSPECTION NEW YORK DIVISION
ASSISTANT DIRECTOR JOHN F. MALONE

January 9 - February 3, 1961

PRELIMINARY REPORT

OFFICIALS: Harvey G. Foster, SAC since 7/9/58; E. Hugo Winterrowd, ASAC (Administrative Division) since 5/21/59; Alton M. Bryant, ASAC (Criminal Division) since 7/21/58; Joseph L. Schmit (Espionage Division), ASAC since 9/18/58; Norman H. McCabe, ASAC (Security Division) since 10/29/56.

PHYSICAL CONDITION AND MAINTENANCE - VERY GOOD. Space adequate, secure, well arranged and maintained. New furniture materially improves appearance. Lunch room facilities excellent and have improved morale.

INVESTIGATIVE OPERATIONS - VERY GOOD. Case load up substantially. Over-all delinquency approximates field average. Statistical accomplishments up in 3 categories; down in fines, savings and recoveries. Intensification of Top Hoodlum Program effective. Criminal and Security Informant Programs very good. Progress made in penetration Soviet-bloc illegal agents. Progress made Communist Party investigations.

ADMINISTRATIVE OPERATIONS - FAIR. Over-all administrative operations improved. However, further tightening up necessary. Inspector recommending reduction in supervisory staff from 45 to 42. Administrative weaknesses detected in investigation of automobile accident and appropriate administrative action recommended personnel involved. Although over-all handling of telephonic complaints by clerical employees satisfactory, one instance detected of failure to record a telephonic complaint and complainant wrote to Director re abrupt treatment received from employee who answered phone. Not known whether handled by clerical employee or Agent. Chief Clerk's Office and stenographic pool generally satisfactory. Operating costs up. Time in office remains high.

PERSONNEL MATTERS - UNSATISFACTORY. Six overweight Agents -- making progress, except 2 reducing under doctor's advice due to illness. SAC requested 25 additional Agents; not justified. Inspector recommended reduction of 30 Agents from complement as of 1/1/61 (1044). It already reduced through attrition. Inspector recommended reduction based upon observation for need of closer supervision, better planning, closer attention to assignment of work and its execution, as well as one Agent detected wasting Bureau time and falsifying records and another involved in a public altercation. Voluntary overtime, New York for October-December, 1960, below field average. Morale of office very good.

CONTACTS - EXCELLENT. Speech, police training, and contact programs excellent.

JFM:wjm (5)

- Mr. Mohr

- Mr. Callahan (Att: Mr. C. R. Davidson)

XEROX

APR 17 1961

APR 18 1961

60

memo for
Malone
let to for
2/1/61
OK
let 2/13/61
Hyatt

Person
Foster
Winterrowd
Bryant
Schmit
McCabe
Conrad
DeLoach
Malone
McGuire
Rosen
Trotter
Evans
W. C. Sullivan
Tele. Room
Ingram
Gandy

Memo for Mr. Mohr
Re: Inspection of NY Division

RECOMMENDATIONS: (Proposed)

1. SAC Harvey G. Foster, GS-16 at \$18,500^{18- \$18,500} -- ~~censure and probation~~ because of weaknesses found ~~and~~ administrative and personnel matters.

*Censure strongly recommended -
shortcomings of probation -*

2. ASAC E. Hugo Winterrowd (Administrative, Division 1), GS-16 at \$16,295. ASAC Winterrowd, #1 Man to SAC Foster, shares over-all responsibility for personnel assigned New York Office and administrative operations. Recommend censure for weaknesses found in administrative operations, inadequate investigation of automobile accident, and failure to properly record telephonic complaint.

Yes. H. ✓

3. ASAC Alton M. Bryant (Criminal, Division 2), GS-16 at \$15,515 -- no administrative action.

OK H- ✓

4. ASAC Joseph L. Schmit (Espionage and Foreign Intelligence, Division 3), GS-16 at \$15,515 -- no administrative action.

OK ✓

5. ASAC Norman H. McCabe (Security, Division 4), GS-16 at \$15,775 -- no administrative action.

OK ✓
OK ✓
OK ✓

FBI NEW YORK

Date: 5/16/61

Transmit the following in _____
(Type in plain text or code)Via AIRTEL _____
(Priority or Method of Mailing)

TO: DIRECTOR, FBI

FROM: SAC, NYC

RE: ASAC E. H. WINTERROWD, NYO

ASAC Winterrowd has been granted emergency annual leave due to the death of his mother in law, Mrs. NELL GOODRICH. He is proceeding to Chicago and may be reached in care of JOHN GOODRICH, 8031 So. Phillips, Chicago 17, Ill., his brother in law, home telephone Ivanhoe 5-3138. Mrs. GOODRICH is at the Donelan Funeral Home, South Shore, Chicago 49, Ill. She will be buried in Lima, Ohio, and ASAC Winterrowd is proceeding to Lima on 5/18/61, where he can be reached in care of Miss WAYNE SCAHILL, 804 West North St., Lima, Ohio, telephone Catherine 2-7343. On 5/20/61 he is proceeding to South Bend, Ind., where he can be reached at his parents home, 532 South Carrol Street, telephone Atlantic 7-3582 or Cedar 3-6318.

*movement 4 L-2 adv.
No speeches or other
commitments scheduled.
No time scheduled for
SAC during this period.
5/17/61
JWS*

REC-74

HGF:MT

3-Bureau
1-Chicago (Info)
1-Cleveland "
1-Indianapolis "
1-NY
(7)

*Dir. Pers.
note 5/17/61
JWS*

41 10 11:10

FBI

Approved: _____ Sent _____ M Per _____
Special Agent in Charge

THREE
JWS

May 17, 1961

Mr. E. Hugo Winterrowd
c/o Miss Mayme Scabill
804 West North Street
Lima, Ohio

MAY 17 5 26 PM '61
REC'D-READING ROOM
FBI

Dear Winterrowd:

I have learned of the sorrow which has
come to Mrs. Winterrowd and you, and want to convey
my deepest sympathy to you both. My thoughts are
with you during this time, and you need only let me
know if there is any way at all in which I can be of
assistance.



Sincerely,

67-NOT RECORDED-3

J. Edgar Hoover

1 - SAC, New York (Personal Attention)

KSP
(4)

Salutation obtained from Reading Room.

Loft
Tolson _____
Parsons _____
Mohr _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Tavel _____
Trotter _____
W. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

MAY 29 1961
MAIL ROOM ☐ TELETYPE UNIT ☐

WEE

WSP

May 17, 1961

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

MAY 17 4 24 PM '61
REC'D-READING ROOM
FBI

Dear Mr. Winterrowd:

Attention has been directed to your failure to accurately evaluate the suitability for FBI employment of [redacted] whom you interviewed and recommended favorably on February 6, 1961. Subsequently, Mr. [redacted] was tendered an appointment and after he entered on duty it was noted that he did not appear to be too alert. Moreover, he does not measure up to the standards of personal appearance required of Special Agents and in commenting favorably upon his qualifications you were at fault.

b6

The need for the utmost care and thoroughness in screening applicants for the Special Agent's position should be apparent to you. Hereafter, it will be necessary for you to demonstrate better judgment, as well as a higher regard for the Bureau's interests, in handling such matters so that there will be no basis for further criticism.

REC-130

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

- 1 - SAC, New York (Personal Attention)
1 - SOG New York Office Personnel File

Based on memo Mr. Malone to Mr. Mohr 5-15-61 HLE:wmj.

Tolson _____
Parsons _____
Mohr _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Tavel _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

MAIL ROOM TELETYPE UNIT

| | |
|-------------------|---|
| Mr. Tolson | ✓ |
| Mr. DeLoach | ✓ |
| Mr. Mohr | ✓ |
| Mr. Belmont | ✓ |
| Mr. Callahan | ✓ |
| Mr. Conrad | ✓ |
| Mr. DeLoach | ✓ |
| Mr. Evans | ✓ |
| Mr. Malone | ✓ |
| Mr. Rosen | ✓ |
| Mr. Tavel | ✓ |
| Mr. Trotter | ✓ |
| Mr. W.C. Sullivan | ✓ |
| Tele. Room | ✓ |
| Mr. Ingram | ✓ |
| Miss Gandy | ✓ |

South Bend, Ind.
May 26, 1961

mcg Joley
Mr. C. Parks

Dear Mr. Hoover,

Mrs. Winterrowd and I want to express our deeply felt appreciation for your very thoughtful sentiments over the death of our Mother.

I have been on leave in South Bend, Indiana where on June 4, my parents will celebrate their 50th wedding anniversary. This has been a grand reunion and it makes me realize time passes only too rapidly.

I personally wish to again thank you, and as always I wish and pray for your continued health, happiness, and success.

My sincere regards,
/s/ Hugo Winterrowd

Dir's. Pers. Note
prev. sent
5-17-61
mcg

Copy
hs

REC-140

| | |
|---------------|----------|
| 67-146562-314 | |
| Searched | Numbered |
| 2 JUL 2 1961 | 44 |

EXP. PROC.
MAY 29 1961

91
3 JUN 13 1961

3 upg

E. HUGO WINTERROWD

South Bend, Ind.
May 26, 1961

Dear Mr. Hoover,

Mrs Winterrowd and I want to express our deeply felt appreciation for your very thoughtful sentiments over the death of our mother.

I have been on leave in South Bend, Indiana where on June 4, my parents will celebrate their 50th wedding anniversary. This has been a grand reunion and it makes me realize time passes only too rapidly.

I personally wish to again thank you, and as always I wish and pray for your continued health, happiness, and success.

My sincere regards,
Hugo Winterrowd

UNITED STATES GOVERNMENT

Memorandum

TO : MR. TOLSON

DATE: 7/3/61

FROM : J. P. MOHR

Tolson _____
 Belmont _____
 Mohr _____
 Callahan _____
 Conrad _____
 DeLoach _____
 Evans _____
 Malone _____
 Rosen _____
 Sullivan _____
 Tavel _____
 Trotter _____
 Tele. Room _____
 Ingram _____
 Gandy _____

SUBJECT: E. HUGO WINTERROWD

Assistant Special Agent in Charge
 Administrative Division

// Number One Man to Special Agent in Charge
 New York Office
 Entered on duty 7/15/40
 GS-16, \$16,295

Purpose of this memorandum is to consider ASAC Winterrowd, New York, for promotion from GS-16 to GS-17. It should be noted that the Director saw ASAC Alton M. Bryant of the New York Office on 6/26/61 and requested that consideration be given to giving ASAC Bryant, along with the other three ASACs of the New York Office, a Grade GS-17 classification. The Director stated that each case should be carefully weighed, considering the length of service, experience and productivity in the way of results and accomplishments.

REC-136

67-141-562-316

ASAC Winterrowd entered on duty 7/15/40, is in Grade GS-16, \$16,295, is 45 years old, married with three children and has a Bachelor of Science Degree in Commerce and a Bachelor of Laws Degree. He served in a supervisory capacity at the Seat of Government from 11/18/41 until his transfer to the field as SAC in the Pittsburgh Office on 10/16/56. At the time of transfer he was Number One Man in the Investigative Division. He served as SAC in Pittsburgh until 5/21/59 when he was designated ASAC and Number One Man to the SAC in New York. In his present position he is in charge of the Administrative Division of the New York Office responsible for clerical and stenographic operations, physical condition and maintenance of the office and its equipment and acts in the absence of the SAC. His position further covers matters including liaison, technical duties and the placement of personnel. He has under his immediate supervision 530 noninvestigative employees and 57 Special Agents. He was rated Excellent in his latest performance rating dated 3/31/61 and the SAC stated he enjoys respect and confidence of office employees and results of his outside contacts have been excellent. He stated Winterrowd handles his assignments in a capable and competent manner with the ability to analyze problems and devise proper solutions. He acted competently in the absence of the SAC. He was last censured by letter dated 5/17/61 for failure to accurately evaluate the suitability of an individual for FBI employment. He was last commended by letter 2/13/59 for the high caliber of service in connection with a bank robbery case handled while he was SAC in Pittsburgh. The Director last saw Winterrowd on 3/23/61. The Director stated he was a substantial and mature appearing ASAC and the Director rated him above average. The New York Office was last inspected in January and February, 1961, and was rated as follows:

WSH:hjm JUL 17 1961

(2)

PERMANENT BRIEF ATTACHED

THREE

Letter to poster
SAC 7/16/61 ERC

Memorandum Mr. Mohr to Mr. Tolson
Re: E. HUGO WINTERROWD

Physical Condition and Maintenance and Investigative Operations - Very Good; Administrative Operations - Fair; Personnel Matters - Unsatisfactory; Contacts - Excellent. As a result of the inspection, Winterrowd was censured by letter dated 2/13/61 for definite administrative weaknesses revealed by the inspection. This included the gross mishandling of an automobile accident investigation, failure to record an official complaint together with abrupt handling of the complainant's telephone call and an incident of an Agent admittedly wasting time and falsifying an official record, plus failure to keep the Bureau advised of an Agent's unavailability for transfer. In addition, another Agent became embroiled in a public altercation. The Inspector stated Winterrowd made an excellent appearance, had a sincere, pleasant personality and functioned capably in the over-all administrative area but weaknesses were noted during the inspection as set out in the letter of censure 2/13/61. As of 5/31/61 the latest statistics available for the New York Office reflect an increase in three categories, namely, convictions up 14%, fugitives apprehended up 2%, and automobiles recovered up 10%. The office was down in one category, namely, fines, savings and recoveries down 39%. It is to be noted that the specific administrative activities under the supervision of Winterrowd do not directly relate to such statistical accomplishments but satisfactory operation on his part necessarily does have an indirect relationship to them. As was pointed out, contacts were rated as excellent in the most recent inspection in January and February, 1961, and Winterrowd is in charge of liaison operations. The over-all operations supervised by ASAC Winterrowd are of sufficient size and complexity to justify his being in Grade GS-17, particularly since he is the Number One Man to the SAC and acts in the SAC's absence. However, in view of his recent letter of censure 5/17/61 and in view of the letter of censure dated 2/13/61 resulting from the inspection findings, he should not be reallocated at this time. He is within desirable weight limits.

RECOMMENDATION:

That ASAC E. Hugo Winterrowd not be reallocated from Grade GS-16 to Grade GS-17 at this time but that he be reconsidered in 90 days.

I Agree
DJM
5-11-61
EJP

✓ WSA

GME

E. HUGO WINTERROWD

July 10, 1961

PERSONAL

| | |
|--------------|---|
| Mr. Tolson | ✓ |
| Mr. Belmont | |
| Mr. Mohr | |
| Mr. Callahan | |
| Mr. Conrad | |
| Mr. DeLoach | |
| Mr. Evans | |
| Mr. Malone | |
| Mr. Rosen | |
| Mr. Sullivan | |
| Mr. Tavel | |
| Mr. Trotter | |
| Tele. Room | |
| Mr. Ingram | |
| Miss Gandy | |

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington 25, D. C.

Dear Mr. Hoover:

Mr. Foster informed me of your very considerate explanation as to why I was not reallocated to Grade GS-17. I want to express my sincere appreciation for your thoughtfulness of me.

I regret that it was necessary for you to censure me, and I assure you that I certainly have benefited by the criticism of me.

I want you to know that I shall continue to do everything possible to serve you and the F.B.I., as I have done during the past twenty-one years.

You have, as always, my very best wishes and regards.

Sincerely,

E. Hugo Winterrowd
E. HUGO WINTERROWD

REC-144

67-146562-316
Searched _____ Numbered _____
JUL 18 1961

WINTERROWD

ack 7/12/61 ✓

REC-147

July 12, 1961

Handwritten signature and initials

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Winterrowd:

I appreciate your writing me as you did concerning the explanation as to why you did not receive a reallocation recently.

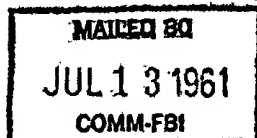
Your reaction to your censure is praiseworthy and I am sure that you will benefit from this constructive criticism. You may be sure, however, that you will again be considered for reallocation at a later date, and I do hope that it will be possible to take favorable action at that time.

With best wishes,

Sincerely,

J. Edgar Hoover

CT:DSS



Tolson _____
Belmont _____
Mohr _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

JUL 17 5 04 PM '61
FBI
RECEIVED-READING ROOM

Handwritten notes and stamps

REPORT OF MEDICAL EXAMINATION

88-104-01
8-7-61

| | | | | | | |
|--|------------------------|--|--|--|---|-----------------|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME WINTERROWD E HUGO | | | 2. GRADE AND COMPONENT OR POSITION | | 3. IDENTIFICATION NO. | |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 67-21 C 193rd Lane Fresh Meadows LI NY | | | 5. PURPOSE OF EXAMINATION ANNUAL | | 6. DATE OF EXAMINATION 28 June 61 | |
| 7. SEX M | 8. RACE Cauc | 9. TOTAL YEARS GOVERNMENT SERVICE MILITARY CIVILIAN 21 | | 10. AGENCY FBI | 11. ORGANIZATION UNIT | |
| 12. DATE OF BIRTH 23 May 1916 | | 13. PLACE OF BIRTH Ft Wayne IND | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN | | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS Hosp Clinics Svc #1 (90 Church St NY) USAH FT JAY 4 NY | | | | 16. OTHER INFORMATION | | |
| 17. RATING OR SPECIALTY | | | | TIME IN THIS CAPACITY (Total) | | LAST SIX MONTHS |

| CLINICAL EVALUATION | | |
|-------------------------------------|--|-------------------------------------|
| NOR- MAL | (Check each item in appropriate col- umn; enter "NE" if not evaluated) | ABNOR- MAL |
| <input checked="" type="checkbox"/> | 18. HEAD, FACE, NECK, AND SCALP | |
| <input checked="" type="checkbox"/> | 19. NOSE | |
| <input checked="" type="checkbox"/> | 20. SINUSES | |
| <input checked="" type="checkbox"/> | 21. MOUTH AND THROAT | |
| <input checked="" type="checkbox"/> | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| <input checked="" type="checkbox"/> | 23. DRUMS (Perforation) | |
| <input checked="" type="checkbox"/> | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 61) | |
| <input checked="" type="checkbox"/> | 25. OPHTHALMOSCOPIC | |
| <input checked="" type="checkbox"/> | 26. PUPILS (Equality and reaction) | |
| <input checked="" type="checkbox"/> | 27. OCULAR MOTILITY (Associated parallel move- ments, nystagmus) | |
| <input checked="" type="checkbox"/> | 28. LUNGS AND CHEST (Include breasts) | |
| <input checked="" type="checkbox"/> | 29. HEART (Thrust, size, rhythm, sounds) | |
| <input checked="" type="checkbox"/> | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| <input checked="" type="checkbox"/> | 31. ABDOMEN AND VISCERA (Include hernia) | |
| <input checked="" type="checkbox"/> | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| <input checked="" type="checkbox"/> | 33. ENDOCRINE SYSTEM | |
| <input checked="" type="checkbox"/> | 34. G-U SYSTEM | |
| <input checked="" type="checkbox"/> | 35. UPPER EXTREMITIES (Strength, range of motion) | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | 36. FEET | |
| <input checked="" type="checkbox"/> | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| <input checked="" type="checkbox"/> | 38. SPINE, OTHER MUSCULOSKELETAL | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| <input checked="" type="checkbox"/> | 40. SKIN, LYMPHATICS | |
| <input checked="" type="checkbox"/> | 41. NEUROLOGIC (Equilibrium tests under item 78) | |
| <input checked="" type="checkbox"/> | 42. PSYCHIATRIC (Specify any personality deviation) | |
| <input checked="" type="checkbox"/> | 43. PELVIC (Females only) (Check how done) <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

#59. Myopia.

X-RAY REPORT: #142,923 29 June 61
CHEST: Small calcifications on the left. Negative for recent pathology.

LUMBO-SACRAL SPINE: Rotary deviation of the lumbar spine with some misalignment at L3-L4. Disc narrowing between L3-L4 with marginal productive changes. Narrowing of the lumbo-sacral disc.
M J FEDER MD

#143,168 25 July 61
HEART STUDY: The cardio-thoracic ratio is 12/32 cms. Barium outlined esophagus is not displaced. Some fulness at the outflow tract of the right ventricle. A group of hilar calcifications on the left. Negative for recent pathology.
M J FEDER MD

#32. Prostate and lower rectum negative to digital examination.

#35. There is generalized but slight involuntary move-
ment of upper extremities and general hyperflexia.

#38. Flattened lumbar lordosis with slight restriction
of forward trunk flexion. 317

REC-147

8 AUG 11 1961

REC-147

ENCLOSURE

(Continue in item 73)

| | | | | | | | | | | | | | | | | | |
|--|-----------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|
| 44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.) | | | | | | | | | | | | | | | | | |
| O—Restorable teeth —Nonrestorable teeth | | | | | | | | | | | | | | | | | |
| X—Missing teeth XXX—Replaced by dentures (6 X 8)—Fixed bridge, brackets to include abutments | | | | | | | | | | | | | | | | | |
| R | X ₁ | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | L |
| I | | | | | | | | | | | | | | | | | E |
| G | | | | | | | | | | | | | | | | | |
| H | X ₃₂ | 31 | 30 | 29 | 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | F |
| T | | | | | | | | | | | | | | | | | T |

REMARKS AND ADDITIONAL DENTAL
DEFECTS AND DISEASES

CLASS 2
Malocclusion Moderate

LABORATORY FINDINGS

| | | | |
|---|---------------------------------|---|------------------------------|
| 45. URINALYSIS: A. SPECIFIC GRAVITY 1.025 | | 46. CHEST X-RAY (Place, date, film number and result) | |
| B. ALBUMIN Neg | D. MICROSCOPIC Neg | See copy of X-Ray report above (28 June 61) | |
| C. SUGAR Neg | | | |
| 47. SEROLOGY (Specify test used and result) Cardiolipin Neg | 48. EKG Normal Record | 49. BLOOD TYPE AND RH FACTOR -- | 50. OTHER TESTS -- |

115-17-1001 60

[Signature]

MEASUREMENTS AND OTHER FINDINGS

| | | | | | | | | | | | |
|---|--|--|--|--------------------------------------|--|--|--|--|--|-------------------------|--|
| 51. HEIGHT 73 | | 52. WEIGHT 177 | | 53. COLOR HAIR BROWN | | 54. COLOR EYES BROWN | | 55. BUILD: <input type="checkbox"/> SLENDER <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> HEAVY <input type="checkbox"/> OBESSE | | 56. TEMPERATURE 98.4 | |
| 57. BLOOD PRESSURE (Arm at heart level) | | | | | | 58. PULSE (Arm at heart level) | | | | | |
| A. SITTING SYS. 168 DIA. 104 | | B. RECUMBENT SYS. DIA. | | C. STANDING (3 min.) SYS. DIA. | | A. SITTING 108 | | B. AFTER EXERCISE 132 | | C. 2 MIN. AFTER 108 | |
| 59. DISTANT VISION | | 60. REFRACTION | | 61. NEAR VISION | | | | | | | |
| RIGHT 20/ 100 | | CORR. TO 20/ 20 | | BY -200 S. | | J1 | | CORR. TO | | BY | |
| LEFT 20/ 100 | | CORR. TO 20/ 20 | | BY -200 S. | | J1 | | CORR. TO | | BY | |
| 62. METROPHORIA (Specify distance) | | | | | | | | | | | |
| ES° | | EX° | | R. H. | | L. H. | | PRISM DIV. | | PRISM CONV. CT | |
| 63. ACCOMMODATION | | 64. COLOR VISION (Test used and result) | | | | 65. DEPTH PERCEPTION (Test used and score) | | UNCORRECTED | | | |
| RIGHT LEFT | | ISHIHARA NEG | | | | | | CORRECTED | | | |
| 66. FIELD OF VISION | | 67. NIGHT VISION (Test used and score) | | | | 68. RED LENS TEST | | 69. INTRAOCULAR TENSION | | | |
| 70. HEARING | | 71. AUDIOMETER | | | | | | 72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and scores) | | | |
| RIGHT WV 15 /15 SV 15 /15 | | 250 500 1000 2000 3000 4000 6000 8000 800 128 128 128 128 128 128 128 | | | | | | | | | |
| LEFT WV 15 /15 SV 15 /15 | | RIGHT LEFT | | | | | | | | | |

73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY

#57. Blood Pressure recheck 18 July 61 - PM 140/88.

1. Usual childhood infections. No sequelae. 2. Wears glasses constantly.
3. In 1952 there was insidious onset of low back pain. No history of injury. This became progressively worse. 2 years after onset of symptoms, he was investigated at Bethesda Naval Hosp and it was diagnosed as "atrophy of the muscles" due to sedentary occupation. He received a course of physical therapy and was fitted with low back brace. He was also given an exercise regimen which he has followed through and since then, Has been practically asymptomatic in past few years.

(Use additional sheets if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

- #59. Myopia, bilateral - correctible.
- #44. Dental caries; requires three fillings.
- #38. Narrowed intervertebral discs at L3-L4 level and L5-S1 level. Some misalignment at L3-L4 with slight osteoarthritic reaction - not disabling.

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)

| 76. A. PHYSICAL PROFILE | | | | | |
|-------------------------|---|---|---|---|---|
| P | U | L | H | E | S |
| | | | | | |

77. EXAMINEE (Check)

- A. ☒ IS QUALIFIED FOR DUTY
B. ☐ IS NOT QUALIFIED FOR

B. PHYSICAL CATEGORY

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

| A | B | C | E |
|---|---|---|---|
| | | | |

79. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

80. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)

A W SCHENKER MD

SIGNATURE

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY

SIGNATURE

NUMBER OF ATTACHED SHEETS

REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

| | | | | | |
|---|-----------------------|--|--|--|-----------------------|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME WINTERROWD, E HUGO | | 2. GRADE AND COMPONENT OR POSITION | | 3. IDENTIFICATION NO. | |
| 4. HOME ADDRESS (Number, street or R.F.D., city or town, zone, and State) 67-21 C 193rd LANE Fresh Meadows, L.I. | | 5. PURPOSE OF EXAMINATION ANNUAL | | 6. DATE OF EXAMINATION 6/28/61 | |
| 7. SEX M | 8. RACE CAU | 9. TOTAL YRS. GOVT. SERVICE MILITARY 21 | 10. DEPARTMENT, AGENCY, OR SERVICE FBI | | 11. ORGANIZATION UNIT |
| 12. DATE OF BIRTH 5/23/16 FT. WAYNE, IND | | 13. PLACE OF BIRTH | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS FIRST ARMY 90 Church ST | | 16. OTHER INFORMATION | | | |
| 17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists) Good | | | | | |

| 18. FAMILY HISTORY | | | | | 19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE? | | | |
|--------------------|-----|----------------------------|-------------------------|--------------|---|-------------------------------------|-----------------------------------|-------------|
| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH | YES | NO | (Check each item) | RELATION(S) |
| FATHER | 73 | Fair - High blood pressure | | | | <input checked="" type="checkbox"/> | HAD TUBERCULOSIS | |
| MOTHER | 74 | Good - Arthritis | | | | <input checked="" type="checkbox"/> | HAD SYPHILIS | |
| SPOUSE | 45 | Good - Glaucoma | | | | <input checked="" type="checkbox"/> | HAD DIABETES | |
| | | | | | | <input checked="" type="checkbox"/> | HAD CANCER | |
| BROTHERS | | | | | | <input checked="" type="checkbox"/> | HAD KIDNEY TROUBLE | |
| AND | | | | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | HAD HEART TROUBLE | Father |
| SISTERS | | | | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | HAD STOMACH TROUBLE | |
| | | | | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | HAD RHEUMATISM (Arthritis) | Mother |
| CHILDREN | 18 | very good | | | | <input checked="" type="checkbox"/> | HAD ASTHMA, HAY FEVER, RHEUMATISM | |
| | 18 | " " | | | | <input checked="" type="checkbox"/> | HAD EPILEPSY (Fits) | |
| | 8 | " " | | | | <input checked="" type="checkbox"/> | COMMITTED SUICIDE | |
| | | | | | | <input checked="" type="checkbox"/> | BEEN INSANE | |

| 20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item) | | | | | | | | | | | |
|--|----|---------------------------------|-------------------------------------|----|---|-------------------------------------|----|--------------------------------------|-------------------------------------|----|-----------------------------------|
| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
| <input checked="" type="checkbox"/> | | SCARLET FEVER, ERYSIPELAS | <input checked="" type="checkbox"/> | | GOUT | <input checked="" type="checkbox"/> | | TUMOR, GROWTH, CYST, CANCER | <input checked="" type="checkbox"/> | | "TRICK" OR LOCKED KNEE |
| <input checked="" type="checkbox"/> | | DIPHTHERIA | <input checked="" type="checkbox"/> | | TUBERCULOSIS | <input checked="" type="checkbox"/> | | RUPTURE | <input checked="" type="checkbox"/> | | FOOT TROUBLE |
| <input checked="" type="checkbox"/> | | PNEUMATIC FEVER | <input checked="" type="checkbox"/> | | SOAKING SWEATS (Night sweats) | <input checked="" type="checkbox"/> | | APPENDICITIS | <input checked="" type="checkbox"/> | | NEURITIS |
| <input checked="" type="checkbox"/> | | SWOLLEN OR PAINFUL JOINTS | <input checked="" type="checkbox"/> | | ASTHMA | <input checked="" type="checkbox"/> | | PILES OR RECTAL DISEASE | <input checked="" type="checkbox"/> | | PARALYSIS (Inc. infantile) |
| <input checked="" type="checkbox"/> | | MUMPS | <input checked="" type="checkbox"/> | | SHORTNESS OF BREATH | <input checked="" type="checkbox"/> | | FREQUENT OR PAINFUL URINATION | <input checked="" type="checkbox"/> | | EPILEPSY OR FITS |
| <input checked="" type="checkbox"/> | | WHOOPING COUGH | <input checked="" type="checkbox"/> | | PAIN OR PRESSURE IN CHEST | <input checked="" type="checkbox"/> | | KIDNEY STONE OR BLOOD IN URINE | <input checked="" type="checkbox"/> | | CAR, TRAIN, SEA, OR AIR SICKNESS |
| <input checked="" type="checkbox"/> | | FREQUENT OR SEVERE HEADACHE | <input checked="" type="checkbox"/> | | CHRONIC COUGH | <input checked="" type="checkbox"/> | | SUGAR OR ALBUMIN IN URINE | <input checked="" type="checkbox"/> | | FREQUENT TROUBLE SLEEPING |
| <input checked="" type="checkbox"/> | | DIZZINESS OR FAINTING SPELLS | <input checked="" type="checkbox"/> | | PALPITATION OR POUNDING HEART | <input checked="" type="checkbox"/> | | BOILS | <input checked="" type="checkbox"/> | | FREQUENT OR TERRIFYING NIGHTMARES |
| <input checked="" type="checkbox"/> | | EYE TROUBLE Wear glasses | <input checked="" type="checkbox"/> | | HIGH OR LOW BLOOD PRESSURE | <input checked="" type="checkbox"/> | | VENEREAL DISEASE | <input checked="" type="checkbox"/> | | DEPRESSION OR EXCESSIVE WORRY |
| <input checked="" type="checkbox"/> | | EAR, NOSE OR THROAT TROUBLE | <input checked="" type="checkbox"/> | | CRAMPS IN YOUR LEGS | <input checked="" type="checkbox"/> | | RECENT GAIN OR LOSS OF WEIGHT | <input checked="" type="checkbox"/> | | LOSS OF MEMORY OR AMNESIA |
| <input checked="" type="checkbox"/> | | RUNNING EARS | <input checked="" type="checkbox"/> | | FREQUENT INDIGESTION | <input checked="" type="checkbox"/> | | ARTHRITIS OR RHEUMATISM | <input checked="" type="checkbox"/> | | BED WETTING |
| <input checked="" type="checkbox"/> | | CHRONIC OR FREQUENT COLDS | <input checked="" type="checkbox"/> | | STOMACH, LIVER OR INTESTINAL TROUBLE | <input checked="" type="checkbox"/> | | BONE, JOINT, OR OTHER DEFORMITY | <input checked="" type="checkbox"/> | | NERVOUS TROUBLE OF ANY SORT |
| <input checked="" type="checkbox"/> | | SEVERE TOOTH OR GUM TROUBLE | <input checked="" type="checkbox"/> | | GALL BLADDER TROUBLE OR GALL STONES | <input checked="" type="checkbox"/> | | LAMENESS | <input checked="" type="checkbox"/> | | ANY DRUG OR NARCOTIC HABIT |
| <input checked="" type="checkbox"/> | | SINUSITIS | <input checked="" type="checkbox"/> | | JAUINDICE | <input checked="" type="checkbox"/> | | LOSS OF ARM, LEG, FINGER, OR TOE | <input checked="" type="checkbox"/> | | EXCESSIVE DRINKING HABIT |
| <input checked="" type="checkbox"/> | | HAY FEVER | <input checked="" type="checkbox"/> | | ANY REACTION TO SERUM, DRUG OR MEDICINE | <input checked="" type="checkbox"/> | | PAINFUL OR "TRICK" SHOULDER OR ELBOW | <input checked="" type="checkbox"/> | | HOMOSEXUAL TENDENCIES |

| | | | | | |
|---|------------------------------|---|---|--|--|
| 21. HAVE YOU EVER (Check each item) | | 22. FEMALES ONLY: A. HAVE YOU EVER— | | B. COMPLETE THE FOLLOWING. | |
| <input checked="" type="checkbox"/> | WORN GLASSES | <input checked="" type="checkbox"/> | ATTEMPTED SUICIDE | <input checked="" type="checkbox"/> | AGE AT ONSET OF MENSTRUATION |
| <input checked="" type="checkbox"/> | WORN AN ARTIFICIAL EYE | <input checked="" type="checkbox"/> | BEEN A SLEEP WALKER | <input checked="" type="checkbox"/> | INTERVAL BETWEEN PERIODS |
| <input checked="" type="checkbox"/> | WORN HEARING AIDS | <input checked="" type="checkbox"/> | LIVED WITH ANYONE WHO HAD TUBERCULOSIS | <input checked="" type="checkbox"/> | DURATION OF PERIODS |
| <input checked="" type="checkbox"/> | STUTTERED OR STAMMERED | <input checked="" type="checkbox"/> | COUGHED UP BLOOD | <input checked="" type="checkbox"/> | DATE OF LAST PERIOD |
| <input checked="" type="checkbox"/> | WORN A BRACE OR BACK SUPPORT | <input checked="" type="checkbox"/> | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION | <input checked="" type="checkbox"/> | QUANTITY: <input type="checkbox"/> NORMAL <input type="checkbox"/> EXCESSIVE <input type="checkbox"/> SCANTY |
| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? | | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS | | 25. WHAT IS YOUR USUAL OCCUPATION? SA | |
| | | | | 26. ARE YOU (Check one) <input checked="" type="checkbox"/> RIGHT HANDED <input type="checkbox"/> LEFT HANDED | |

ENCLOSURE

67-146522-317

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT |
|-----|----|---|
| ✓ | | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. B. INABILITY TO PERFORM CERTAIN MOTIONS C. INABILITY TO ASSUME CERTAIN POSITIONS D. OTHER MEDICAL REASONS (If yes, give reasons) |
| ✓ | | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? |
| ✓ | | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (If yes, give details) |
| ✓ | | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (If yes, state reason and give details) |
| ✓ | | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (If yes, state reason and give details) |
| ✓ | | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (If yes, describe and give age at which occurred) |
| ✓ | | 33. HAVE YOU EVER BEEN A PATIENT (committed or voluntary) IN A MENTAL HOSPITAL OR SANATORIUM? (If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic) |
| ✓ | | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (If yes, specify when, where, and give details) |
| ✓ | | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (If yes, give complete address of doctor, hospital, clinic, and details) |
| ✓ | | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (If yes, which illnesses) |
| ✓ | | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date and reason for rejection) |
| ✓ | | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date, reason, and type of discharge; whether honorable, other than honorable, for unfitness or unsuitability) |
| ✓ | | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (If yes, specify what kind, granted by whom, and what amount, when, why) |

a exercise regimen which he has followed thru and since then. Has been practically asymptomatic in last few years.

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

TYPED OR PRINTED NAME OF EXAMINEE: E. Hugo Winterrowd SIGNATURE: E. Hugo Winterrowd

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (Physician shall comment on all positive answers in items 20 thru 39)

usual childhood infections. no sequelae. wears glasses constantly. In 1952 there was insidious onset of low back pain. no history of injury. This became progressively worse. 2 years after onset of symptoms he was investigated at Bethesda Naval Hosp. and it was diagnosed as "atrophy of the muscles" due to sedentary occupation. He received a course of physical

TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER: A. W. SCHENKER MD DATE: 26 June 61 SIGNATURE: A. W. Schenker NUMBER OF ATTACHED SHEETS: 2

therapy & was fitted with corset brace. He was also given

**Attachment to Standard Form 88, Report of Medical Examination
For Information and Guidance of Medical Examiner**

Name of Examinee WINTERBOND, E. Hugo
(Type or print) Last First Middle

The following portions of the attached examination report form need not be completed:

| | |
|----|----|
| 2 | 62 |
| 3 | 65 |
| 4 | 67 |
| 9 | 68 |
| 11 | 69 |
| 14 | 72 |
| 17 | 76 |

46. Is necessary unless facilities for affording same are not readily available.
48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.
49. Is necessary unless facilities for affording same are not readily available.
71. Audiometer examinations should be afforded whenever possible.

For All Examinees, Whether Clerical or Special Agent Applicants or Employees:

The medical examiner should answer the following question:

Examinee ☒ is ☐ is not qualified for strenuous physical exertion.

To be Answered in the Case of All Male Employees and Male Applicants:

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

☒ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

☒ No ☐ Yes If "yes" please specify defects. _____

If examinee has defective vision, should he wear corrective glasses while operating a motor vehicle? ☒ Yes ☐ No

ENCLOSURE

67-146562-317

[Signature]

Desirable Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|--------|-------------|--------------|-------------|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

3. Examinee's frame is ☐ small ☐ medium ☒ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks: _____

Ad Shankar MD
 (Signature of Medical Examiner)

28 June 61
 (Date)

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI

DATE: 8/9/61

FROM : SAC, NEW YORK

Attention: Personnel Section

SUBJECT: ASAC E. HUGO WINTERROWD
PHYSICAL EXAMINATION

Remylet: _____

Rebulet: _____

- ☒ Re physical examination 6/28/61.
- ☐ Weight without clothing now is _____.
- ☐ Dental work was completed on _____.
- ☐ Vision has been corrected to _____.
- ☐ Chest X-ray results were negative.
- ☐ Personal physician advised he is qualified for strenuous physical exertion and the use of firearms.
- ☐ Attached are Bureau of Employees' Compensation forms _____.
- ☐ Physical examination reports are enclosed.
- ☐ Employee is scheduled for physical examination on _____.
- ☐ Employee has reviewed and initialed his physical examination report.
- ☐ Employee returned to active duty _____.
- ☐ Employee's physical condition is _____.
- ☐ UACB he is being removed from limited duty.
- ☐ UACB he is being placed on limited duty.

REMARKS

ASAC WINTERROWD's physical examination report has been delayed due to the fact that he had to return to the U.S. Army Dispensary, 90 Church Street, NYC on 6/29/61 for x-rays of chest and lumbo-sacral spine and on 7/25/61 for further heart study. All found to be negative.

Enc. (1)

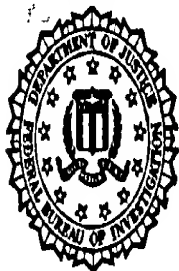
ENCLOSURE
EJM:DES
(2)

*2 att to phy ASAC has been
personally advised re
missing glasses which spec.
Bureau. See at 3-28-60.
MLH*

67-NOT RECORDED-8

THREE
mek

AUG 17 1961 60



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.

AUG 17 1961

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA E. HUGO WINTERROWD
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | | |
|------|--|--------------|--------|
| Name | | Relationship | Date |
| | | Wife | 8/3/61 |

b6

Address

67-21C 193rd Lane, Fresh Meadows, L.I., N.Y.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| | | | |
|------|--|--------------|--------|
| Name | | Relationship | Date |
| | | Wife | 8/3/61 |

Address

same as above.

67-NOT RECORDED
3 SEP 14 1961

Very truly yours,

E. Hugo Winterrowd
Special Agent

60

3 per

September 5, 1961

PERSONAL

READING ROOM
B I

SEP 5 3 16 PM '61

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Mr. Winterrowd:

Long-standing instructions of this Bureau state that no work is more important than properly interviewing and evaluating applicants for positions with the FBI. Despite these instructions, however, it is noted that you interviewed and favorably recommended [redacted] for the Special Agent position. Evaluations of these men at the Seat of Government disclosed that your observations were faulty and it is obvious that you were remiss in discharging your duties.

In the future, it will be incumbent upon you to discharge your responsibilities in a more penetrative manner and with a greater degree of alertness so that it will not again be necessary to bring such a serious delinquency to your attention.

Very truly yours, 11/2 318

J. Edgar Hoover

John Edgar Hoover
Director

- 1 - SAC, New York (Personal Attention)
1 - SOG New York Office Personnel File

Based on memoranda W. S. Tavel to Mr. Mohr, 8-31-61, WST:mrp and WST:bpr.

2 XEROX

SEP 20 1961

MAIL ROOM ☐

TELETYPE UNIT ☐

MAILED 30

SEP - 5 1961

COMM-FBI

Tolson _____
Belmont _____
Mohr _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____

Mr. Mohr

September 20, 1961

J. F. Malone

[REDACTED]
AGE [REDACTED] MARRIED, 2 CHILDREN
B. S. DEGREE, FORDHAM UNIVERSITY
RESIDENCE - NORTH MERRICK, NEW YORK
SPECIAL AGENT (NEW AGENTS' CLASS #3)

b6

BACKGROUND:

[REDACTED] attended Fordham University through June, 1958 when he was awarded a B. S. Degree. He maintained a "C" average. He served with the U. S. Air Force from April, 1952 to January, 1956. Lore, while in the U. S. Air Force, spent two years in analytical intelligence work with the Intelligence Division of the Far East Air Force Headquarters in Japan. His work consisted of analyzing information obtained from sources in enemy territory and was concerned with the potential of various targets. Prior to entering the Bureau, [REDACTED] was employed as an administrative assistant of the Maracaibo Oil Exploration Corporation of New York City. His principal job with this company was maintaining company bank accounts, preparation of financial statements and compilation of royalties. [REDACTED] father was born in Italy but naturalized in 1926. He has two uncles born and presently residing in Italy.

EVALUATION OF ASAC E. H. WINTERROWD:

ASAC Winterrowd evaluated [REDACTED] as making a good initial impression, being well groomed, well poised, self confident, enthusiastic, alert and mature. Winterrowd believes that this individual displayed above average resourcefulness and intelligence. Winterrowd's evaluation of this agent's appearance was that he had the appearance of a business executive and professional man. Winterrowd considered that he was likely to develop into an outstanding employee.

b6

EVALUATION OF ASSISTANT DIRECTOR J. F. MALONE:

I interviewed [REDACTED] on 9/19/61. He has a yellowish complexion, and while there are no irregularities in his facial features, he gives an appearance of being mild and timid. A slight lisp was detected in his voice and it was noted that he throws his hands around a great deal while talking. He does not seem sure of himself and gives the impression of lacking forcefulness. He is very enthusiastic about the Bureau and he appears to have a good business head and to be quite intelligent.

1 - Mr. Callahan
1 - Personnel File of ASAC Winterrowd

JFM:wmj:hcv (5)

Enclosure

67-101-10000-100
3 SEP 23 1961

Memo for Mr. Mohr

Re:

RECOMMENDATIONS:

1. That ASAC Winterrowd be censured for recommending a marginal candidate for New Agents' Training Class. (Photograph of attached.)

b6

2. It is recommended that Special Agent be retained in New Agents' Class but that his progress and development be followed very closely and if he does not measure up in every respect in the early stages of training, appropriate recommendations should be made as to his further retention in New Agents' Class.

UNITED STATES GOVERNMENT

Memorandum

TO : MR. MOHR

DATE: September 26, 1961

FROM : N. P. CALLAHAN

SUBJECT: ~~WHITE HOUSE REGIONAL MANAGEMENT~~
~~CONFERENCE, NEW YORK CITY,~~
OCTOBER 16, 1961

| | |
|------------|-------|
| Tolson | _____ |
| Belmont | _____ |
| Mohr | _____ |
| DeLoach | _____ |
| Conrad | _____ |
| Evans | _____ |
| Malone | _____ |
| Rosen | _____ |
| Sullivan | _____ |
| Tavel | _____ |
| Trotter | _____ |
| Tele. Room | _____ |
| Ingram | _____ |
| Gandy | _____ |

CR Davidson
PH

Special Agent in Charge H. G. Foster of the New York Office is in receipt of a letter received September 25, 1961, from Mr. James P. Googe, Regional Director of Second U. S. Civil Service Commission (CSC) Region, New York City. The letter informs SAC Foster that he had been asked by Mr. John W. Macy, Jr., Chairman of the CSC to invite him to the White House Regional Management Conference to be held in New York City on October 16, 1961. Purpose of the conference is to explain the President's personnel policies and his desire for better and more economical management by means of direct exposition to field installations. It was indicated that there would be a briefing of White House views by Mr. Frederick G. Dutton, Special Assistant to the President, Mr. William D. Carey, Executive Assistant Director, Bureau of the Budget, and by Mr. Macy. The conference is scheduled to commence at 10:00 a.m. and stop at 12 noon for lunch with an opportunity to return after lunch for informal discussion.

REC-140 07-146 562-319

It is understood that among the subjects to be discussed would be the President's policy on equal opportunities for Federal employment, labor management relations throughout Government, better utilization of Federal personnel, policies governing the contracting out of Government work and the like.

SAC Foster has a previous commitment for October 16, 1961, and accordingly, if approval is given for the New York Office to have a representative attend this conference I feel that Assistant Special Agent in Charge Hugo Winterrowd should be designated. Although we have kept up to date here at the Seat of Government on the various policy decisions made by the White House insofar as they affect the Bureau's operations, I feel it would be well to have the Bureau represented at this Regional Management Conference in New York City. ASAC Winterrowd would be well qualified to represent the New York Office since he is in charge of the Administrative Division of that office but I feel that his participation should be limited to that of an observer and that he should not be authorized to participate in what CSC refers to as "free exchange of ideas during the discussions."

EWW:bak

3

1- Mr. C. Ray Davidson (sent direct)

2 XEROX

OCT 3 1961

3-PH

4 OCT 6 1961 77

Memo N. P. Callahan to Mr. Mohr
Re: White House Regional Management
Conference, New York City, October 16, 1961

RECOMMENDATION:

That ASAC Winterrowd of the New York Office be authorized to attend the White House Regional Management Conference to be held in New York City on October 16, 1961, in the capacity of an observer and that he be instructed to report to the Bureau on any items of Bureau interest.

EGH *JPM* *WST* *9/26* *2RC*
OK *V.*
Φ.

Asac Winterrowd
advised. Ew
9/27

UNITED STATES GOVERNMENT

Memorandum

TO : MR. TOLSON

DATE: 10/3/61

FROM : E. R. CLAYTON *ERC*

SUBJECT: E. HUGO WINTERROWD
ASAC AND #1 MAN TO THE
SPECIAL AGENT IN CHARGE
NEW YORK CITY OFFICE

Tolson _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____

*7041
255* *Bruford*

On 7/3/61 Mr. Winterrowd was considered for promotion to Grade GS 17. However, he was passed over in view of administrative action taken against him, to be considered at a later date. The other three ASACs at New York were promoted to GS 17 in July.

Mr. Winterrowd was censured 9/5/61 and 9/26/61 for favorably recommending applicants for the Special Agent position who did not measure up to the high standards demanded by the Bureau. These applicants actually entered on duty and it was later determined that the deficiencies noted by Seat of Government officials should have been detected by ASAC Winterrowd prior to recommending them.

RECOMMENDATION:

REC-142

100-146562-320
47

In view of the two recent letters of censure it is recommended that no action be taken to promote Mr. Winterrowd to GS 17 at this time.

PERMANENT BRIEF OF FILE ATTACHED

ERC:DSS

ERC
V.
concur.
g

3/220

1 OCT 12 1961 21

September 26, 1961

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

SEP 26 1 40 PM '61
REC'D-READING ROOM
FBI

Dear Mr. Winterrowd:

On June 27, 1961, you favorably recommended [redacted] for the Special Agent position. In submitting your comments regarding this man, you noted that he made a very good initial impression, was forceful, well poised, and that his voice was well modulated. It is apparent that in this instance you were not alert to your responsibilities since [redacted] has been interviewed by a Bureau official and it was noted that he gives the impression of being mild and timid. Furthermore, a slight lisp was detected in his voice and it should be obvious to you that these deficiencies are not in keeping with the qualities expected in Agent personnel.

Hereafter, you will be expected to handle your duties in a manner which will preclude criticism of this nature.

JIC
HNB

HNB:ccf:lmb *lmb*

Very truly yours, 146 542-321
REC-103

J. Edgar Hoover

John Edgar Hoover
Director

1 - SAC, New York (Personal Attention)

1 - SOG New York Office Personnel File

Based on memo J. F. Malone to Mr. Mohr, 9-20-61, JFM:wmj:hcy.



MAIL ROOM ☐ TELETYPE UNIT ☐

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI
ATTENTION: PERSONNEL SECTION

DATE: 10/23/61

FROM : SAC, NEW YORK

SUBJECT: AUTOMOBILE ACCIDENT INVOLVING
SON OF ASAC E. HUGO WINTERROWD

On 5/27/61, ASAC WINTERROWD's son, lawfully operating the latter's automobile, was hit by another car. All insurance companies were informed and damage totalled \$44.85. This was settled by check from the insurance company of the man driving the automobile which struck ASAC WINTERROWD's automobile.

ASAC WINTERROWD and his wife have now been served with a notice from the Small Claims Court of Queens, New York to appear on 11/6/61. ASAC WINTERROWD's insurance company has advised that it will handle the matter, and undoubtedly, it will not be necessary for him or his wife to appear.

The above is submitted for record purposes.

- ② - Bureau
1 - New York (Personnel File E. H. WINTERROWD)

EHW:DES
(3)

| | |
|---------------|----------------|
| REC-133 | 67-146 562-322 |
| Searched | Numbered |
| 8 OCT 25 1961 | |

1 OCT 26 1961 17

3/110

October 24, 1961

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Winterrowd:

It was most thoughtful of you to defend the Bureau in connection with the recent baseless attacks on the manner in which we are performing our work. While I am certain the public will not be duped by such ill-founded criticism, I do sincerely appreciate your expression of confidence in my administration of the FBI. This action on your part is but another example of the splendid spirit which characterizes our organization.

Sincerely,

J. Edgar Hoover

ENCLOSURE

REC-147

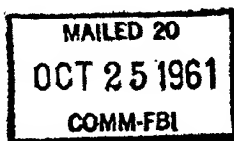
| | |
|---------------|---------|
| 67- | 323 |
| Searched | INDEXED |
| 3 OCT 26 1961 | |

1 - New York

ATTENTION SAC: Employee recently wrote a letter of protest concerning scurrilous attacks made in news media against the FBI and my administration of it.

NOTE: See Morrell to Mr. DeLoach memorandum, dated 10-24-61, entitled "Attacks On Jack Paar Show And In John Crosby Column," DCM:mlw. Mr. Winterrowd is assigned ASAC, New York.

BS:cfm
(4)



MAIL ROOM ☐ TELETYPE UNIT ☐

Oct 25 9 45 AM '61

FBI

- Tolson
- Belmont
- Mohr
- Callahan
- Conrad
- DeLoach
- Evans
- Malone
- Rosen
- Sullivan
- Tavel
- Trotter
- Tele. Room
- Ingram
- Gandy

[Handwritten signature]

[Handwritten signature]

[Handwritten initials]

Federal Bureau of Investigation
201 East 69th Street
New York 21, New York
October 18, 1961

Robert Sarnoff, Chairman of Board,
National Broadcasting Company, Inc.
30 Rockefeller Plaza
New York 20, New York

Dear Mr. Sarnoff:

I am aware of the unfounded critical remarks made on the JACK PAAR TELEVISION PROGRAM on October 16, 1961 by HENRY MORGAN and ORSON BEAN.

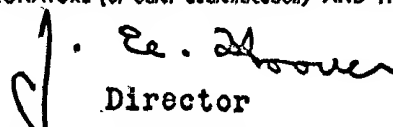
They certainly reflected an unrealistic and thoughtless position. As an Assistant Special Agent in Charge of the New York Office of the FBI, I resent these remarks. They are indeed a disservice to the profession of law enforcement and I wanted you and NBC to know my views. It is unfortunate that these remarks were made on an NBC program.

Very truly yours,

E. H. WINTERROWD

NOTIFICATION OF PERSONNEL ACTION

50-106-13

| | | | |
|---|--|--|--|
| 1. NAME (LAST (CAPS)-First-Middle-Mr.-Miss-Mrs.) WINTERROWD, E. HUGO (MR.) | | 2. DATE OF BIRTH 5-23-16 | 3. IDENTIFICATION (optional) 14381 130 |
| 4. THIS IS AN OFFICIAL NOTICE OF THE PERSONNEL ACTION DESCRIBED BELOW, WHICH AFFECTS YOUR EMPLOYMENT. GENERAL INFORMATION CONCERNING YOUR EMPLOYMENT APPEARS ON THE REVERSE SIDE OF THIS FORM. | | | |
| 5. NATURE OF ACTION (standard terminology must be used) PROMOTION | | 6. EFFECTIVE DATE OF ACTION 2-23-62 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY EXCEPTED BY LAW |
| FROM- Supervisory Special Agent (Assistant Special Agent in Charge) GS 16 \$16,295 per annum | | 8. POSITION TITLE AND NUMBER 9. SERIES, GRADE, SALARY 10. NAME AND LOCATION OF OFFICE BY WHICH EMPLOYED 11. DUTY STATION | TO- Supervisory Special Agent (Assistant Special Agent in Charge) GS 17 \$16,790 per annum |
| <input type="checkbox"/> Yes | | 12. APPORTIONED POSITION | <input type="checkbox"/> Yes <input type="checkbox"/> Apportionment Waived STATE: <input type="checkbox"/> Proved |
| 13. VETERAN PREFERENCE No <input checked="" type="checkbox"/> 5-pt. <input type="checkbox"/> 10-pt. Disab. <input type="checkbox"/> 10-pt. Other <input type="checkbox"/> | | 14. TENURE GROUP | |
| 15. POSITION OCCUPIED IS IN THE: <input type="checkbox"/> Competitive Service <input checked="" type="checkbox"/> Excepted Service | | 16. DATE OF APPOINTMENT AFFIDAVITS (accessions only) | |
| 16. APPROPRIATION From: S. & E., FBI To: SAME | | 17. PAYROLL DEDUCTIONS CSR <input type="checkbox"/> FICA <input type="checkbox"/> FEGLI <input type="checkbox"/> | |
| 19. REMARKS: <input type="checkbox"/> a. Subject to completion of 1 year probationary (or trial) period commencing _____ <input type="checkbox"/> b. Service counting toward career (or permanent) tenure from: _____ Separations: Show reasons below, as required. Check, if applicable: <input type="checkbox"/> c. During probation <input type="checkbox"/> d. From appointment of 6 months or less This promotion is temporary and will remain in effect only for the duration of present assignment. Basis for this position is Section 505(e) of the Classification Act of 1949 as amended. | | | |
| 20. EMPLOYING DEPARTMENT OR AGENCY U. S. DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION | | 22. SIGNATURE (or other authentication) AND TITLE  Director | |
| 21. OFFICE MAINTAINING OFFICIAL PERSONNEL FOLDER (if different than item 18, above) FEDERAL BUREAU OF INVESTIGATION WASHINGTON 25, D. C. | | 23. DATE: 2-23-62 | |

87-NOT RECORDED
26 MAR 1 1962

February 19, 1962

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Winterrowd:

I want to commend you for the splendid manner in which you handled your numerous responsibilities in the supervision of the production of the documentary "Lehigh 5-7700, New York Office-FBI", which was televised January 26, 1962.

This was a very exacting assignment and you displayed a high degree of alertness, competence and resourcefulness in directing the preparation of the film and in resolving the numerous problems which were encountered. Your enthusiasm and sound judgment were noteworthy and the success of the program can be attributed in no small degree to your valuable services. I do not want the opportunity to pass without telling you of my appreciation.

Sincerely,
J. Edgar Hoover

1 - SAC, New York (Personal Attention)

1 - M. A. Jones

1 - Miss Usilton (Sent Direct)

CMT

(6)

67-146562

NOTE: Salutation per personnel file.

FEB 19 9 59 AM '62
REC'D-READING ROOM
FBI

MAILED 20
FEB 19 1962
COMM-FBI

Tolson _____
Belmont _____
Mohr _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____

MAIL ROOM TELETYPE UNIT

DIRECTOR, FBI ,

2/6/62

SAC, NY

SA [REDACTED]
ASAC E. HUGO WINTERROWD
COMMENDATION MATTER

b6

Attached hereto is a recommendation for an incentive award in the amount of \$350.00 to be considered for SA [REDACTED], for his exemplary performance in connection with NBC's production of a documentary of the New York Office of the FBI, entitled, "LEHIGH 5-7700, NEW YORK OFFICE--FBI", which was televised 1/26/62.

A recommendation is also being made concerning Administrative ASAC E. Hugo Winterrowd whom I assigned to give close, detailed supervision and constant attention to the production of this documentary. He was responsible for presenting the Bureau's position in a number of instances involving Bureau policy, which was accomplished with the utmost of tact and good will. Mr. Winterrowd guided SA [REDACTED] in this production and he personally observed the filming of each scene of the documentary. Numerous delicate questions were settled on the spot by Mr. Winterrowd and he was also quick to call to the Bureau's attention those matters wherein he felt Bureau advice or guidance was required. He paid close attention to the context of statements of the various persons who were portrayed and, all in all, it was his guidance that produced, in my estimation, an outstanding portrayal, not only of the FBI in New York City, but the true meaning of the Bureau as a whole, as well as the dedication of its employees to their organization.

b6

ASAC Winterrowd was prompt to detect any divergence from the true character of the FBI as an organization and of an FBI Agent. These were promptly corrected through his own judgment, consultation with me, or with Bureau officials, without creating any dissatisfaction or hard feelings on the part of NBC officials.

It is estimated that well over one and one-half million people have already viewed the program and other NBC outlets have inquired about televising it; and undoubtedly many thousands of additional persons will view it. The film itself has been made

3-Bureau (Encls.)
(1-Pers. File SA [REDACTED] & ASAC E.H. Winterrowd)
3-NY (1-Each Pers. File above; 1-67-1777)

b6

HGF:MFB

available to the Bureau and to this office, and extensive use of it in our recruiting program in New York is contemplated.

It is pointed out that, if television time were purchased by a concern desiring advertising, the cost would be \$1,500. per minute or approximately \$45,000. for one-half hour. To have the film commercially produced would require an additional outlay of approximately \$17,000., for a total cost of about \$62,000. It should be noted the film was produced and televised at no expense to the Bureau.

I am enclosing copies of the 1/27/62 issues of the NY Times and Daily News, as well as the 1/28/62 item from the NY Daily Mirror and two of several letters received by New York Office favorably commenting on the documentary. As evidenced by the attached copy of letter from Columbia University, results of the program have had an effect and undoubtedly will have an effect on some of the law schools insofar as students' interest in the FBI as a career is concerned. A number of important friends of the Bureau and this office, including SAC contacts, have called me, extending their compliments on the telecast.

In view of the excellence of the documentary, its outcome, and public acceptance, I recommend:

1. Favorable consideration be given to an incentive award in the amount of \$350. for SA [redacted] (It is to be noted that Mrs. [redacted] his wife, contributed considerably to the documentary by her participation in it and otherwise in connection with her appearance on a live TV program which discussed the documentary prior to its presentation. During the filming of the documentary, Mrs. [redacted] was already the mother of four children and expecting a fifth child, who was born early in [redacted] b6

SA [redacted] presents an excellent personal appearance, is 6'2", weighs 192 pounds, with a large frame, which is within desirable limits. During the past six months, he exceeded the office average in overtime in four out of six months, while during the other two months, he was well over two hours, putting in 4 hours, 25 minutes in December, 1962.

2. It is recommended, with respect to ASAC Winterrowd, who is in No. 1 Man, that he be commended by personal letter from the Director; and that favorable consideration be given to his promotion to Grade GS-17.

UNITED STATES GOVERNMENT

Memorandum

TO : MR. CALLAHAN

DATE: February 20, 1962

FROM : C. R. DAVIDSON

SUBJECT: E. HUGO WINTERROWD
 ASSISTANT SAC
 ADMINISTRATIVE DIVISION
 #1 MAN TO SAC FOSTER
 NEW YORK OFFICE

Tolson _____
 Belmont _____
 Mohr _____
 Callahan _____
 Conrad _____
 DeLoach _____
 Evans _____
 Malone _____
 Rosen _____
 Sullivan _____
 Tavel _____
 Trotter _____
 Tele. Room _____
 Ingram _____
 Gandy _____

On 2-14-62 memorandum (attached) Director approved recommendation that prior to considering Mr. Winterrowd for promotion from GS-16 to GS-17 as recommended by SAC Foster, Mr. Winterrowd should be given thorough physical examination since Mr. Malone noted Mr. Winterrowd's hands trembled quite noticeably during recent inspection at New York and that this was very apparent when Mr. Winterrowd was under pressure. SAC Foster is in GS-18. ASAC Schmit has been in GS-17 since 7-6-61; ASAC Bryant in GS-17 since 7-6-61 and ASAC Winterrowd has been in GS-16 since 7-20-52. ASAC Roney, who just arrived in New York 12-11-61 has been in GS-15 since 2-7-60.

On 2-15-62 SAC Foster was advised of Inspector's observations and was instructed to promptly arrange thorough physical examination for Mr. Winterrowd. SAC was told to give the doctor at the Army facility a copy of last year's medical report, adequately brief doctor concerning tremors and request advice from doctor as to cause of tremors, if condition is permanent or temporary, curable or incurable, progressive or static, if Mr. Winterrowd is fit for full or limited duty and any medical recommendations necessary.

REC-130

67-146562-325

On 2-20-62 SAC Foster advised Mr. Winterrowd was given a thorough examination by Dr. A. W. Schenker, Medical Examiner, U.S. Army Hospital, Governors Island, and was assisted by another doctor. He said Dr. Schenker was thoroughly briefed and he furnished doctor with a copy of last year's report which showed slight involuntary movement of upper extremities noted 6-28-61 which were not considered disqualifying at that time. He also briefed the doctor concerning hand tremors noted during the recent inspection. Dr. Schenker advised SAC following completion of examination that he found nothing organically wrong with Mr. Winterrowd. He noted no tremors during the examination. He said that although these tremors were noted during the recent inspection and were not present during the

WBH:ccf (7)

Enclosures

1 - Mr. Clayton

1 - Mr. Malone

1 - Mr. Hereford

1 - Mrs. Axtell

1 - Miss Goode

ENCLOSURE

OVER....

Davidson to Callahan
RE: E. Hugo Winterrowd

recent physical examination, this should be no cause for alarm. He explained that fatigue will cause hand tremors and that fatigue may very well have caused the tremors during the recent inspection. He found no pathological condition and his tests ruled out the possibility that recent tremors noted during inspection might be the forerunner of Parkinson's Disease. He stated that Mr. Winterrowd has excellent coordination, no physical problems and is fit for full duty. SAC Foster said Dr. Schenker is most familiar with Mr. Winterrowd, having given him his examination on 6-28-61. SAC will forward formal medical report dated 2-16-62 to the Bureau upon receipt from the doctor confirming the latter's comments.

During the New York Office inspection, January and February, 1962, Assistant Director Malone described Mr. Winterrowd as a capable administrator, is devoted to Bureau's interests, meshed well with other administrators in New York and nothing was noted during inspection which merited censure. Mr. Malone said Mr. Winterrowd should be continued as ASAC. Mr. Winterrowd supervises the Administrative Division in New York. During the recent inspection in New York, Inspector rated Physical Condition and Maintenance "Very Good"; Administrative Operations "Good"; Personnel Matters "Very Good" and Contacts "Excellent."

RECOMMENDATION:

None. Submitted for information and record purposes.

Suggest promotion
to GS-17 now

PM

2/20

Special salutation
per Reading Room
slc

I agree

2/20

SRC

Yes

Enter 4/6
per 2-25-62
Jm

PERMANENT BRIEF OF FILE OF ASAC WINTERROWD IS ATTACHED.

REC-130

February 23, 1962

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Winterrowd:

I am indeed pleased to advise you of your promotion to the position of Assistant Special Agent in Charge, \$16,780 per annum in Grade GS 17, effective this date.

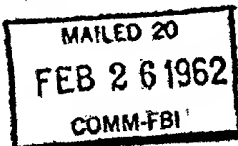
For your information, this promotion is temporary and will remain in effect only for the duration of your present assignment.

Sincerely,
J. Edgar Hoover

FEB 23 2 17 PM '62
FBI
REC'D-READING ROOM

- 1 - SAC, New York (PERSONAL ATTENTION)
1 - Miss Usilton
1 - Movement
1 - Mrs. Axtell

L. B.
Tolson _____
Belmont _____
Mohr _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____



MAIL ROOM ☐ TELETYPE UNIT ☐

APD

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR

DATE: 2/14/62

FROM : CLYDE TOLSON

0
SUBJECT: E. HUGO WINTERROWD
ASSISTANT SAC
ADMINISTRATIVE DIVISION
#1 MAN TO SAC FOSTER
NEW YORK OFFICE

Tolson _____
Belmont _____
Mohr _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____

SAC Foster has recommended that Mr. Winterrowd be promoted from GS 16 to GS 17.

A very recent inspection of the New York Office reflected that Mr. Winterrowd was performing his duties in a satisfactory manner. However, Mr. Malone noted during the inspection that Mr. Winterrowd's hands trembled quite noticeably. Mr. Malone indicated that this is very apparent when Mr. Winterrowd is under pressure. Mr. Malone did not feel this was disqualifying, but did recommend that it should be carefully checked at the time Mr. Winterrowd has his next physical examination.

Mr. Winterrowd was last examined June 28, 1961 and the doctor noted that there was a slight involuntary movement of upper extremities. The doctor did not consider this disqualifying.

Prior to considering Mr. Winterrowd for promotion, I believe it would be best to have him undergo a thorough physical examination at this time.

Permanent Brief of File Attached

CT:DSS

REC-147

67-146562-326
Searched _____
8 FEB 27 1962

LE3 12 10 10 PM '62

1 MAR 6 1962

3
Went

E. HUGO WINTERROWD

New York, New York
February 20, 1962

PERSONAL

| | |
|--------------|---|
| Mr. Tolson | ✓ |
| Mr. Belmont | ✓ |
| Mr. Mohr | ✓ |
| Mr. Callahan | ✓ |
| Mr. Conrad | ✓ |
| Mr. DeLoach | ✓ |
| Mr. Evans | ✓ |
| Mr. Malone | ✓ |
| Mr. Rosen | ✓ |
| Mr. Sullivan | ✓ |
| Mr. Tavel | ✓ |
| Mr. Trotter | ✓ |
| Tele. Room | ✓ |
| Mr. Ingram | ✓ |
| Miss Gandy | ✓ |

J. Edgar Hoover, Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington 25, D. C.

Dear Mr. Hoover:

I want you to know how much I appreciate your letter of February 19, 1962, concerning participation I had in the television documentary concerning the New York Office.

I was very proud to be a representative of the FBI in the venture. I want you to know that you and the Bureau have my continued loyalty and devotion.

Sincerely yours,

Hugo Winterrowd

Hugo Winterrowd

no reply

LEJ 33 11-1-62

REC-135

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|---------------|-------------|
| 67-146562-327 | |
| Searched | Numbered 40 |
| 1 MAR 2 1962 | |

4 MAR 6 1962 R-66



In Reply, Please Refer to
File No.

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

New York, N. Y.
February 27, 1962

| | |
|--------------|---|
| Mr. Tolson | ✓ |
| Mr. Belmont | |
| Mr. Mohr | |
| Mr. Callahan | ✓ |
| Mr. Conrad | |
| Mr. DeLoach | |
| Mr. Evans | |
| Mr. Malone | |
| Mr. Rosen | |
| Mr. Sullivan | |
| Mr. Tavel | |
| Mr. Trotter | |
| Tele. Room | |
| Mr. Ingram | |
| Miss Gandy | |

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Davidson

Dear Mr. Hoover:

HUGO WINTERROWD

I cannot tell you how
pleased I was today to receive information
of your promotion of Mr. Winterrowd to
grade GS-17. He is a very capable man
and I am sure that your recognition of
these capabilities will result in an even
greater accomplishment on the part of not
only Mr. Winterrowd but of this office.

Sincerely,

H. G. Foster

H. G. FOSTER
Special Agent in Charge.

REC-135 67-146562-328
Searched _____ Indexed _____
8 MAR 2 1962

S. C. D.

R411
4 MAR 8 1962

Tolson _____
Belmont _____
Mohr _____
Callahan ☒ _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____

DATE: 2-8-62

FROM : M. A. Jones

SUBJECT: SA [REDACTED] - ~~ASAC E. HUGO WINTERROWD~~
EOD 6-4-51 EOD 7-15-40
GS-13 GS-16

COMMENDATION MATTER

On 1-26-62, a half hour documentary "Lehigh 5-7700" regarding the New York Office was presented over NBC facilities there. The program was very well received and favorable comments concerning it appeared in the New York press the following day. It is estimated that well over one and one half million people have seen this program to date and it is expected that it will be shown over other NBC outlets in the future.

By letter dated 2-6-62, SAC, New York, detailed the contributions to this successful program by Special Agent [redacted], and ASAC E. Hugo Winterrowd. As a result of their excellent performance, SAC, New York, recommends that SA [redacted] be considered for an Incentive Award of \$350; in connection with this recommendation, it is noted that SA [redacted] wife also participated prominently in the program. SAC, New York, also recommends that ASAC Winterrowd be commended by letter by the Director and be favorably considered for promotion to GS-17.

OBSERVATIONS:

This television program was reviewed at the Bureau prior to its New York showing. A copy of it is still available here. There is no doubt but that SA [] and ASAC Winterrowd performed most creditably. It is also noted that several other personnel of the New York Office, including SAC Foster, appeared in the film and gave good accounts of themselves. Bureau liaison with the New York Office during preparation of this program was handled by Inspector Edward C. Kemper of your office.

RECOMMENDATIONS:

REC-139

67-69461-82
Searched _____ Indexed _____
1 MAR 2 1964

(1) We concur with the SAC, New York, regarding his recommendations for SA [] and ASAC Winterrowd, but suggest the amount awarded to SA [] be set at \$250 in line with previous awards of this nature. We also recommend the letter to SA [] include specific comment on contributions of Mrs. []

1 - Mr. Callahan
Enclosure

~~XEROX~~
MAR 6 1962

Recommendations continued next page.

See Addendum Administrative Division, Page 2a.

ORIGINAL FILED IN Wm G. Brewster Jr.

M. A. Jones to DeLoach Memo
RE: SA [REDACTED]
ASAC E. Hugo Winterrowd
Commendation Matter

b6

RECOMMENDATIONS CONTINUED:

(2) We further recommend that a letter of commendation be directed to SAC Foster regarding his performance and that of other personnel of the New York Office who appeared in the film, with instructions that copies be placed in appropriate personnel files. (SAC Harvey G. Foster, EOD 10-2-39, GS-18).

(3) It is also recommended that Inspector Edward C. Kemper of your office be commended for his activities in connection with this program. (Inspector Edward C. Kemper, EOD 8-25-41, GS-16).

R

9/12

D

(over)

- 2 -

2-13-62

b6

Information submitted by SAC, New York, and Crime Records Division reflects SA [] did a superb job in setting up this documentary presentation regarding the New York Office, which has greatly enhanced the reputation of the Bureau, and his services certainly merit recognition in the form of an incentive award.

BUREAU RECORD

EOD 6-5-51; GS 13, \$10,635. Services have been generally satisfactory and during the past 3 years he has been commended on 3 occasions and has received an incentive award. Completely available and his daily average overtime for the past 6 months (July - December) was 3'01".

PERMANENT BRIEF OF FILE OF SA BARRY IS ATTACHED

Based on approved tables utilized to determine amount of awards granted, SA [] performance is considered to have been of moderate value and broad application to the work of the Bureau, thus entitling him to an award of \$150-\$300.

It is also considered that services of ASAC Winterrowd should be recognized by a letter of commendation. SAC Foster should be commended for his appearance in this film and through him other personnel who also participated.

Inspector Kemper should also be commended for his excellent liaison during the preparation of this film.

b6

RECOMMENDATIONS:

1) That SA [] be afforded an incentive award of \$200.00. (Amount in line with awards previously granted for similar performances.) (Mrs. [] who participated in this film should be mentioned in the letter to SA [])

*Incentive Award
2-17-62 cmt*

2) That ASAC E. Hugo Winterrowd be commended by letter. (Recommendation for promotion being handled separately BY MR. CLAYTON.)

*Letter of Commendation
2-17-62 cmt*

3) That a general letter be directed to SAC Foster commending him and through him other personnel who participated in this matter.

*Done
2-17-62 cmt*
4) That Inspector Edward C. Kemper be commended.

*Done
2-17-62 cmt*

E. HUGO WINTERROWD

| | |
|--------------|-------|
| Mr. Tolson | ✓ |
| Mr. Belmont | _____ |
| Mr. Mohr | _____ |
| Mr. Callahan | ✓ |
| Mr. Conrad | _____ |
| Mr. DeLoach | _____ |
| Mr. Evans | _____ |
| Mr. Malone | _____ |
| Mr. Rosen | _____ |
| Mr. Sullivan | _____ |
| Mr. Tavel | _____ |
| Mr. Trotter | _____ |
| Tele. Room | _____ |
| Mr. Ingram | _____ |
| Miss Gandy | _____ |

New York, New York
February 27, 1962

PERSONAL

R. Davidson

Dear Mr. Hoover:

Today I received your letter promoting me to Grade GS-17. I want you to know that I deeply appreciate this expression of your confidence in me.

As ever, I am proud to be serving under you and to be associated with the Federal Bureau of Investigation. You and the Bureau have my continued loyalty and support at all times.

Sincerely,

Hugo Winterrowd
Hugo Winterrowd

REC-135

J. Edgar Hoover, Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington 25, D. C.

| |
|---------------|
| 67-146562-329 |
| Numbered 40 |
| MAR 2 1962 |

CRV
4 MAR 8 1962

3. CRD

REPORT OF MEDICAL EXAMINATION

88-104-01

| | | | | | | | | | |
|--|--|---|--|--|--|--------------------------|--|-----------------------|--|
| 1. LAST NAME--FIRST NAME--MIDDLE NAME WINTERROWD E HUGO | | | 2. GRADE AND COMPONENT OR POSITION | | 3. IDENTIFICATION NO. | | | | |
| 4. HOME ADDRESS (Number, street or R.F.D., city or town, zone and State) 67-21C 193rd Lane Fresh Meadows 65 NY | | | 5. PURPOSE OF EXAMINATION ANNUAL | | 6. DATE OF EXAMINATION 16 Feb 62 | | | | |
| 7. SEX M | | 8. RACE Cauc | | 9. TOTAL YEARS GOVERNMENT SERVICE MILITARY CIVILIAN | | 10. AGENCY FBI | | 11. ORGANIZATION UNIT | |
| 12. DATE OF BIRTH 23 May 1916 | | 13. PLACE OF BIRTH Ft Wayne Ind | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN | | | | | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS USAH FT JAY 4 NY | | | | | | 16. OTHER INFORMATION | | | |
| 17. RATING OR SPECIALTY | | | | TIME IN THIS CAPACITY (Total) | | LAST SIX MONTHS | | | |

| CLINICAL EVALUATION | | |
|-------------------------------------|---|-------------------------------------|
| NOR- MAL | (Check each item in appropriate col- umn; enter "NE" if not evaluated) | ABNO- MAL |
| <input checked="" type="checkbox"/> | 18. HEAD, FACE, NECK AND SCALP | |
| <input checked="" type="checkbox"/> | 19. NOSE | |
| <input checked="" type="checkbox"/> | 20. SINUSES | |
| <input checked="" type="checkbox"/> | 21. MOUTH AND THROAT | |
| <input checked="" type="checkbox"/> | 22. EARS--GENERAL (For 2 set, female) (Auditory acuity under items 70 and 71) | |
| <input checked="" type="checkbox"/> | 23. DRUMS (Perforation) | |
| <input checked="" type="checkbox"/> | 24. EYES--GENERAL (Visual acuity and refraction under items 69, 60 and 67) | |
| <input checked="" type="checkbox"/> | 25. OPHTHALMOSCOPIC | |
| <input checked="" type="checkbox"/> | 26. PUPILS (Equality and reaction) | |
| <input checked="" type="checkbox"/> | 27. OCULAR MOTILITY (Associated paralytic movements, nystagmus) | |
| <input checked="" type="checkbox"/> | 28. LUNGS AND CHEST (Include breaths) | |
| <input checked="" type="checkbox"/> | 29. HEART (Thrust, size, rhythm, sounds) | |
| <input checked="" type="checkbox"/> | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| <input checked="" type="checkbox"/> | 31. ABDOMEN AND VISCERA (Include hernia) | |
| <input checked="" type="checkbox"/> | 32. ANUS AND RECTUM (Hemorrhoids, fistulas) (Prostate, if indicated) | |
| <input checked="" type="checkbox"/> | 33. ENDOCRINE SYSTEM | |
| <input checked="" type="checkbox"/> | 34. G-U SYSTEM | |
| <input checked="" type="checkbox"/> | 35. UPPER EXTREMITIES (Strength, range of motion) | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | 36. FEET | |
| <input checked="" type="checkbox"/> | 37. LOWER EXTREMITIES (Accept feet) (Strength, range of motion) | |
| <input checked="" type="checkbox"/> | 38. SPINE, OTHER MUSCULOSKELETAL | |
| <input checked="" type="checkbox"/> | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| <input checked="" type="checkbox"/> | 40. SKIN, LYMPHATICS | |
| <input checked="" type="checkbox"/> | 41. NEUROLOGIC (Equilibrium tests under item 78) | |
| <input checked="" type="checkbox"/> | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) | |
| | <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

#32. Prostate and lower rectum negative to digital examination.

#35. The involuntary movements of the upper extremities reported on last physical examination, are definitely absent at this examination. There is some residual tremor of the fingers. Coordination is excellent.

#38. Good lumbar mobility.

(Continue in item 73)

| | | | |
|--|---|--|--|
| 44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.) | | REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES | |
| O--Restorable teeth I--Nonrestorable teeth X--Missing teeth XXX--Replaced by dentures (6 X 8)--Fixed bridge, brackets to include abutments | | SOFT TISSUE NORMAL CLASS II | |
| R I G H T | X 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 X | | |

| | | | |
|---|--|---|--|
| LABORATORY FINDINGS | | | |
| 45. URINALYSIS: A. SPECIFIC GRAVITY 1.021 | | 46. CHEST X-RAY (Place, date, film number and result) USAH FT JAY 4 NY 16 Feb 62 #70987-1 NEG | |
| B. ALBUMIN Neg | | D. MICROSCOPIC | |
| C. SUGAR Neg | | Neg | |
| 47. SEROLOGY (Specify test used and result) Cardiolipin Neg | | 48. EKG NORMAL | |
| | | 49. BLOOD TYPE AND RH FACTOR -- | |
| | | 50. OTHER TESTS -- | |

44

MEASUREMENTS AND OTHER FINDINGS

| | | | | | | | | | | | |
|--|--|----------------------------|--|--|--|--------------------------------|--|---|--|-------------------------|--|
| 51. HEIGHT 6'1½ | | 52. WEIGHT 181 | | 53. COLOR HAIR Brown | | 54. COLOR EYES Brown | | 55. BUILD: <input type="checkbox"/> SLENDER <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> HEAVY <input type="checkbox"/> OBESE | | 56. TEMPERATURE 98.6 | |
| 57. BLOOD PRESSURE (Arm at heart level) | | | | | | 58. PULSE (Arm at heart level) | | | | | |
| A. SITTING SYS 146 DIA 90 | | B. RECUMBENT SYS DIA | | C. STANDING (3 min.) SYS DIA | | A. SITTING 74 | | B. AFTER EXERCISE 94 | | C. 2 MIN. AFTER 72 | |
| 59. DISTANT VISION | | | | 60. REFRACTION | | | | 61. NEAR VISION | | | |
| RIGHT 20/ 80 | | CORR. TO 20/ 20 | | BY -2.00 S. +50 | | OX 80 | | J2 | | CORR. TO J1 | |
| LEFT 20/ 80 | | CORR. TO 20/ 20 | | BY -2.00 S. | | OX | | J2 | | CORR. TO J1 | |
| 62. METEOROPHORIA (Specify distance) 20' | | | | | | | | | | | |
| ES° 0 | | EX° 0 | | R. H. 0 | | L. H. 0 | | PRISM DIV. CT | | PC PD | |
| 63. ACCOMMODATION | | | | 64. COLOR VISION (Test used and result) | | | | 65. DEPTH PERCEPTION (Test used and score) | | | |
| RIGHT LEFT | | | | (AOC passed) ISHITHARA NEG | | | | UNCORRECTED CORRECTED | | | |
| 66. FIELD OF VISION | | | | 67. NIGHT VISION (Test used and score) | | | | 68. RED LENS TEST | | | |
| 69. INTRAOCULAR TENSION | | | | | | | | | | | |
| 70. HEARING | | | | 71. AUDIOMETER | | | | | | | |
| RIGHT WV /15 SV /15 | | | | 250 500 1000 2000 3000 4000 6000 8000 850 618 1024 8048 8800 4096 6144 8192 | | | | | | | |
| LEFT WV /15 SV /15 | | | | RIGHT 5 5 5 5 / 10 / 5 LEFT 5 5 5 10 / 5 / 0 | | | | | | | |
| 72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score) | | | | | | | | | | | |

73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY

1. Usual childhood infections. No sequelae.
2. Myopia, bilateral - correctible.
3. History of low back pain with onset 1952. This has been getting progressively better. Asymptomatic in past year.

(Use additional sheets if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

- #44. Dental caries.
#59. Myopia, bilateral - correctible.

75. RECOMMENDATIONS-FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)

77. EXAMINEE (Check)

- A. ☒ IS QUALIFIED FOR DUTY
B. ☐ IS NOT QUALIFIED FOR

78. IF NOT QUALIFIED. LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

79. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

80. TYPED OR PRINTED NAME OF PHYSICIAN

A W SCHENKER MD

SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)

LEE GETTER CAPT DC

SIGNATURE

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY

SIGNATURE

NUMBER OF ATTACHED SHEETS

REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

| | | | |
|---|------------------------|--|--|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME WINTERROWD, E. Hugo | | 2. GRADE AND COMPONENT OR POSITION | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, state and State) 67-210 1932nd Lane Fresh Meadows 65 NY. | | 5. PURPOSE OF EXAMINATION | 6. DATE OF EXAMINATION FEB. 16, 1962 |
| 7. SEX M | 8. RACE Cauc | 9. TOTAL YRS. GOVT. SERVICE MILITARY <input type="checkbox"/> CIVILIAN <input type="checkbox"/> | 10. DEPARTMENT, AGENCY, OR SERVICE FBI |
| 11. ORGANIZATION UNIT | | 12. DATE OF BIRTH 5/23/16 | |
| 13. PLACE OF BIRTH Ft Wayne, Ind | | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS Ft. Jay NY 4 NY. | | 16. OTHER INFORMATION | |
| 17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists) I feel in good condition and I can perform arduous duties | | | |

| 18. FAMILY HISTORY | | | | | 19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE? | | | |
|--------------------|-----|-----------------|-------------------------|--------------|---|-------------------------------------|------------------------------|------------------------------|
| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH | YES | NO | (Check each item) | RELATION(S) |
| FATHER | 73 | good | | | | <input checked="" type="checkbox"/> | HAD TUBERCULOSIS | |
| MOTHER | 74 | " | | | | <input checked="" type="checkbox"/> | HAD SYPHILIS | |
| SPOUSE | 46 | " | | | | <input checked="" type="checkbox"/> | HAD DIABETES | |
| BROTHERS | | | | | | <input checked="" type="checkbox"/> | HAD CANCER | |
| AND | | | | | | <input checked="" type="checkbox"/> | HAD KIDNEY TROUBLE | |
| SISTERS | | | | | | <input checked="" type="checkbox"/> | HAD HEART TROUBLE | Father - high blood pressure |
| | | | | | | <input checked="" type="checkbox"/> | HAD STOMACH TROUBLE | |
| CHILDREN | 9 | " | | | | <input checked="" type="checkbox"/> | HAD RHEUMATISM (Arthritis) | Mother - Arthritis |
| | | | | | | <input checked="" type="checkbox"/> | HAD ASTHMA, HAY FEVER, HIVES | |
| | | | | | | <input checked="" type="checkbox"/> | HAD EPILEPSY (Fits) | |
| | | | | | | <input checked="" type="checkbox"/> | COMMITTED SUICIDE | |
| | | | | | | <input checked="" type="checkbox"/> | BEEN INSANE | |

| 20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item) | | | |
|--|--------------------------|---|-------------------------------------|
| YES | NO | (Check each item) | YES |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | SCARLET FEVER, ERYSIPELAS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | DIPHTHERIA | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | RHEUMATIC FEVER | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | SWOLLEN OR PAINFUL JOINTS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | MUMPS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | WHOOPIING COUGH | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FREQUENT OR SEVERE HEADACHE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | DIZZINESS OR FAINTING SPELLS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | EYE TROUBLE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | EAR, NOSE OR THROAT TROUBLE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | RUNNING EARS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | CHRONIC OR FREQUENT COLDS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEVERE TOOTH OR GUM TROUBLE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | SINUSITIS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | HAY FEVER | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | GOUT | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | TUBERCULOSIS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | SOAKING SWEATS (Night sweats) | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ASTHMA | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | SHORTNESS OF BREATH | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | PAIN OR PRESSURE IN CHEST | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | CHRONIC COUGH | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | PALPITATION OR POUNDING HEART | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | HIGH OR LOW BLOOD PRESSURE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | CRAMPS IN YOUR LEGS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FREQUENT INDIGESTION | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | STOMACH, LIVER OR INTESTINAL TROUBLE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | GALL BLADDER TROUBLE OR GALL STONES | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | JAUNDICE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ANY REACTION TO SERUM, DRUG OR MEDICINE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | TUMOR, GROWTH, CYST, CANCER | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | RUPTURE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | APPENDICITIS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | HILES OR RECTAL DISEASE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FREQUENT OR PAINFUL URINATION | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | KIDNEY STONE OR BLOOD IN URINE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | SUGAR OR ALBUMIN IN URINE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | BOILS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | VENEREAL DISEASE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | RECENT GAIN OR LOSS OF WEIGHT | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ARTHRITIS OR RHEUMATISM | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | BONE, JOINT, OR OTHER DEFORMITY | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | LAMENESS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | LOSS OF ARM, LEG, FINGER, OR TOE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | PAINFUL OR "TRICK" SHOULDER OR ELBOW | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | "TRICK" OR LOCKED KNEE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FOOT TROUBLE | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | NEURITIS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | PARALYSIS (Inc. Infantile) | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | EPILEPSY OR FITS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | CAR, TRAIN, SEA, OR AIR SICKNESS | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FREQUENT TROUBLE SLEEPING | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FREQUENT OR TERRIFYING NIGHTMARES | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | DEPRESSION OR EXCESSIVE WORRY | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | LOSS OF MEMORY OR AMNESIA | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | BED WETTING | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | NERVOUS TROUBLE OF ANY SORT | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ANY DRUG OR NARCOTIC HABIT | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | EXCESSIVE DRINKING HABIT | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | HOMOSEXUAL TENDENCIES | <input checked="" type="checkbox"/> |

| | | | | | |
|---|------------------------------|--|---|--|--|
| 21. HAVE YOU EVER (Check each item) | | 22. FEMALES ONLY: A. HAVE YOU EVER— | | B. COMPLETE THE FOLLOWING: | |
| <input checked="" type="checkbox"/> | WORN GLASSES | <input checked="" type="checkbox"/> | ATTEMPTED SUICIDE | <input type="checkbox"/> | AGE AT ONSET OF MENSTRUATION |
| <input checked="" type="checkbox"/> | WORN AN ARTIFICIAL EYE | <input checked="" type="checkbox"/> | BEEN A SLEEP WALKER | <input type="checkbox"/> | INTERVAL BETWEEN PERIODS |
| <input checked="" type="checkbox"/> | WORN HEARING AIDS | <input checked="" type="checkbox"/> | LIVED WITH ANYONE WHO HAD TUBERCULOSIS | <input type="checkbox"/> | DURATION OF PERIODS |
| <input checked="" type="checkbox"/> | STUTTERED OR STAMMERED | <input checked="" type="checkbox"/> | COUGHED UP BLOOD | <input type="checkbox"/> | DATE OF LAST PERIOD |
| <input checked="" type="checkbox"/> | WORN A BRACE OR BACK SUPPORT | <input checked="" type="checkbox"/> | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION | <input type="checkbox"/> | QUANTITY: <input type="checkbox"/> NORMAL <input type="checkbox"/> EXCESSIVE <input type="checkbox"/> SCANTY |
| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? one | | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS | | 25. WHAT IS YOUR USUAL OCCUPATION? apt - FBI | |
| | | | | 26. ARE YOU (Check one) <input checked="" type="checkbox"/> RIGHT HANDED <input type="checkbox"/> LEFT HANDED | |

61-14121-330
ENCLOSURE

BAW

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT |
|-------------------------------------|-------------------------------------|--|
| | <input checked="" type="checkbox"/> | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. |
| | <input checked="" type="checkbox"/> | B. INABILITY TO PERFORM CERTAIN MOTIONS |
| | <input checked="" type="checkbox"/> | C. INABILITY TO ASSUME CERTAIN POSITIONS |
| | <input checked="" type="checkbox"/> | D. OTHER MEDICAL REASONS (If yes, give reasons) |
| | <input checked="" type="checkbox"/> | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? |
| | <input checked="" type="checkbox"/> | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (If yes, give details) |
| | <input checked="" type="checkbox"/> | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (If yes, state reason and give details) |
| | <input checked="" type="checkbox"/> | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (If yes, state reason and give details) |
| | <input checked="" type="checkbox"/> | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (If yes, describe and give age at which occurred) |
| | <input checked="" type="checkbox"/> | 33. HAVE YOU EVER BEEN A PATIENT (committed or voluntary) IN A MENTAL HOSPITAL OR SANATORIUM? (If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (If yes, specify when, where, and give details) |
| | <input checked="" type="checkbox"/> | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (If yes, give complete address of doctor, hospital, clinic, and details) |
| | <input checked="" type="checkbox"/> | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (If yes, which illnesses) |
| | <input checked="" type="checkbox"/> | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date and reason for rejection) |
| | <input checked="" type="checkbox"/> | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability) |
| | <input checked="" type="checkbox"/> | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (If yes, specify what kind, granted by whom, and what amount, when, why) |

sarcomatous condition - corrected

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.
I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

TYPED OR PRINTED NAME OF EXAMINEE

SIGNATURE

Benigno Winterrowd

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (Physician shall comment on all the use answers in items 20 thru 39)

*usual childhood infections. no regular
myopia, hlat., correct.
History of low back pain - onset 1952. This has
been getting progressively better. Asymptomatic in past year.*

TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER

A. W. SCHENKER, M.D.

DATE

16 Feb. 62

SIGNATURE

Ad Schenker

NUMBER OF ATTACHED SHEETS

HEADQUARTERS
UNITED STATES ARMY HOSPITAL
Fort Jay, New York 4, N. Y.

AHJMS-H

21 February 1962

United States Department of Justice
Federal Bureau of Investigation
201 East 69th Street
New York 21, N.Y.

ATTN: H. G. Foster, Special Agent in Charge

RE: E. Hugo Winterrowd

Dear Sir:

Replying to your letter of 16 February 1962, the physical examination performed on the same date revealed complete absence of involuntary movements of the upper extremities in contrast with the previous examination dated 28 June 1961. Moreover, the trunk movement restriction is no longer present.

Mr. Winterrowd has been a normally tense individual for some years and it is my distinct impression that the 28 June 1961 findings were transitory and that they were the result of a severe emotional episode triggered at the time by a death in the family.

The current physical exam reveals no significant abnormality and I recommend full duty as before.

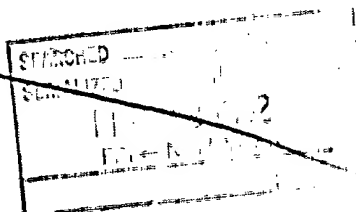
Please do not hesitate to make any further inquiries at any time.

Very truly yours,



A. W. SCHENKER, M.D.
US Army Hospital
Fort Jay, NY 4, NY

ENCLOSURE



67-140502-330

**Attachment to Standard Form 88, Report of Medical Examination
For Information and Guidance of Medical Examiner**

Name of Examinee Wintorow, E Hugo
(Type or print) Last First Middle

The following portions of the attached examination report form need not be completed:

| | |
|----|----|
| 2 | 62 |
| 3 | 65 |
| 4 | 67 |
| 9 | 68 |
| 11 | 69 |
| 14 | 72 |
| 17 | 76 |

46. Is necessary unless facilities for affording same are not readily available.
48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.
49. Is necessary unless facilities for affording same are not readily available.
71. Audiometer examinations should be afforded whenever possible.

For All Examinees, Whether Clerical or Special Agent Applicants or Employees:

The medical examiner should answer the following question:

Examinee ☒ is ☐ is not qualified for strenuous physical exertion.

To be Answered in the Case of All Male Employees and Male Applicants:

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

☒ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

☒ No ☐ Yes If "yes" please specify defects. _____

If examinee has defective vision, should he wear corrective glasses while operating a motor vehicle? ☐ Yes ☒ No

ENCLOSURE

EAL

Desirable Weight Ranges for Males

151000

| Height | Small Frame | Medium Frame | Large Frame |
|--------|-------------|--------------|-------------|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

3. Examinee's frame is ☐ small ☐ medium ☒ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks: _____

Al S. Chenker MD
 (Signature of Medical Examiner)

16 Feb 62
 (Date)

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI

DATE: 3/7/62

FROM : SAC, NEW YORK

Attention: Personnel Section

SUBJECT: ASAC E. HUGO WINTERROWD
PHYSICAL EXAMINATION

*wg
Hershey*

☐ Remylet _____
☐ ReBulet _____

- ☒ Re physical examination 2/16/62
☐ Dental work was completed on _____
☐ Vision has been corrected to _____
☐ Results of ☐ chest X ray ☐ patch test ☐ urinalysis ☐ serology were negative.
☐ Enclosed physician's statement indicates he is qualified for strenuous physical exertion and use of firearms.
☐ Enclosed are ☐ paid ☐ unpaid medical bills.
☐ Attached are Bureau of Employees' Compensation forms _____

- ☐ Physical examination reports are enclosed.
☐ Employee is scheduled for physical examination on _____
☐ Physical examination report has been reviewed and initialed.
☐ Employee has been instructed to wear corrective glasses while operating a motor vehicle.
☐ Employee returned to active duty _____
☐ Employee's physical condition is _____
☐ UACB he is being removed from limited duty.
☐ UACB he is being placed on limited duty.

Remarks:

In accordance with recommendation of examining physician U.S.A.D.

AS.A.C. E. HUGO WINTERROWD
has been advised his vision is

20/_80 Lt. 100 Corr. 20/20
20/_80 Lt. 100 Corr. 20/20

S.A. WINTERROWD is aware that it is mandatory that he wear glasses while driving Government vehicle. This has been called to his attention by ESTHER M. CORBETT R.N.

Encs. (2)
TFR:DES

6 MAR 16 1962

A.S.A.C. E. HUGO WINTERROWD

has been advised by examining physician at U.S.A.D. to have 11 Dental Cavities repaired.

S.A. will consult his dentist as soon as possible to have recommended repairs.

The Bureau will be kept advised every 30 days.

Examining physician advises that involuntary movements of upper extremities reported on last physical, are definitely absent at this examination. Letter from examining physician attached hereto.

NOT RECORDED
100-441114-100

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI

DATE: 4/5/62

FROM : *JW* SAC NY

Attention: Personnel Section

SUBJECT: E. HUGO WINTERROWD
PHYSICAL CONDITION

☒ Remylet 3/7/62
☐ ReBulet _____

- ☒ Re physical examination 2/16/62
☐ Dental work was completed on _____
☐ Vision has been corrected to _____
☐ Results of ☐ chest X ray ☐ patch test ☐ urinalysis ☐ serology were negative.
☐ Enclosed physician's statement indicates he is qualified for strenuous physical exertion and use of firearms.
☐ Enclosed are ☐ paid ☐ unpaid medical bills.
☐ Attached are Bureau of Employees' Compensation forms _____
-
- ☐ Physical examination reports are enclosed.
☐ Employee is scheduled for physical examination on _____
☐ Physical examination report has been reviewed and initialed.
☐ Employee has been instructed to wear corrective glasses while operating a motor vehicle.
☐ Employee returned to active duty _____
☐ Employee's physical condition is _____
☐ UACB he is being removed from limited duty.
☐ UACB he is being placed on limited duty.

Remarks:

Dental appointments being arranged. Bureau will be kept advised.

EHW:MFB

*will follow
for
4-9*

67-NOT RECORDED
8 APR 10 1962

THREE

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. Mohr

DATE: 2/8/62

FROM : J. F. Malone

SUBJECT: NEW YORK DIVISION INSPECTION
ASSISTANT DIRECTOR JOHN F. MALONE
JANUARY 8 - FEBRUARY 2, 1962

| | |
|------------|--|
| Tolson | |
| Belmont | |
| Mohr | |
| Callahan | |
| Conrad | |
| DeLoach | |
| Evans | |
| Malone | |
| Rosen | |
| Sullivan | |
| Tavel | |
| Trotter | |
| Tele. Room | |
| Ingram | |
| Gandy | |

SYNOPSIS

Officials: H. G. Foster, SAC since 7/9/58. ASACs E. H. Winterrowd (Administrative) since 5/21/59; A. M. Bryant (Criminal since 7/21/58; J. L. Schmit (Espionage) since 9/24/58; D. E. Roney (Security) since 12/11/61, succeeded N. H. McCabe, retired. Last inspection 1/9 - 2/3/61.

Physical Condition and Maintenance - Very Good. Space adequate, secure and well maintained. Ordered to correct minor housekeeping delinquencies. Painting now in process will improve appearance. Autos in very good condition, no deficiencies affecting safety. Garage and auto security satisfactory. SUTEC (technical plant) being enlarged 2,000 square feet, contemplated completion in 3 months, cost to Bureau approximately \$6,000 with understanding GSA will absorb greater part of total cost. 100 telephone lines being added to handle additional installations; 40-50 new teletype installations to be added following survey, cost chargeable to National Security Agency.

Investigative Operations - Very Good. Case load up since last inspection. Case closings up slightly. Delinquency below field average. Statistical accomplishments up in all four categories. 69 bank robbery violations since last inspection - 29 solved. Vigorous attention stressed. Substantial progress made in efforts to penetrate organized criminal activity. Criminal Informant Program rated good. Informant coverage in espionage up 18%. 4 double agents in soviet field developed since last inspection. 2 illegal soviet agents recently uncovered and Russian intelligence agent furnishing positive intelligence data. Missed applicant deadlines low. Outstanding info developed by informant re relationship between Communist Party USA (CPUSA) and Communist Party Soviet Union including transmission of \$370,000 to CPUSA by soviets in 1961. CP membership increased. Identification of members improved. Security Informants increased and rated very good.

Administrative Operations - Good. NYO has SAC, 4 ASACs and 43 Agent Supervisors. Separate memo submitted recommending replacement of supervisor previously deleted based on increase of 333 espionage cases. Supervisory structure otherwise adequate. 3 Agents failed to incorporate "changes" in their Handbooks for extended periods of time - administrative action handled separately. Chief Clerk's Office (CCO) satisfactory. Steno production improved since last inspection but still below average. Time in office (TIO) 23.6% for 3 months preceding inspection, Enclosure *sent* 2-12-62

1 Mr. Callahan (Attn: Mr. C. R. Davidson) (sent separately)

ERT:mgj REC-145

(5) XEROX

APR 11 1962

72-1-363X1

APR 16 1962

3/54

Memo for Mr. Mohr

Re: NY Division Inspection

largely attributable to security and espionage divisions. Supervisory staff emphatically told to reduce TIO. Economy emphasized, as over-all operating costs up slightly.

Personnel Matters - Very Good. As of 2/6/62, NYO had 994 Agents and 553 clerks, with a clerk-Agent ratio of 56%. Approval granted by Bureau 1/26/62 to hire 18 clerks to replace those assigned to handle duties formerly performed by Agents. Separate memo recommends hiring another 14 clerks to replace resignations and reassignments to bring clerical total to 585 with clerk-Agent ratio of 58.8%. No overweight Agents; none on probation; 13 on limited duty - justified. Morale high, recruitment of Agent applicants above average. SAC made no request for additional Agent personnel. Inspector concurs.

Contacts - Excellent. 59 SAC Contacts, all known to SAC; quality high, coverage diversified. Favorable relations with radio, TV and press. Half-hour TV program re NYO shown on NBC 7:30 p.m. 1/26/62. Speech program of high quality. Police relations close. FBI National Academy and law enforcement training programs effective, well publicized. Officials contacted spoke highly of Director, Bureau and NYO.

RECOMMENDATIONS: 1. SAC Harvey G. Foster, GS-18 at \$18,500, nonveteran, not on probation. Foster presents excellent personal appearance, has affable personality, is dedicated Bureau employee and excellent contact man. He provides excellent leadership to the NYO, has sound knowledge of important cases and is well qualified to handle SAC job in NY. He should be continued as SAC.

✓

Handwritten signature

2. ASAC E. Hugo Winterrowd (Administrative, Division I) GS-16 at \$16,295, nonveteran, not on probation. Winterrowd is No. 1 Man to SAC Foster. He shares with SAC over-all responsibility for personnel assigned and supervision of administrative operations which includes CCO, steno pool and additional administrative responsibilities involving the 553 clerical employees. Winterrowd makes an excellent personal appearance and has a pleasant personality. It was noted during conversations that his hands tremble and his last physical examination noted "Slight involuntary movement of upper extremities." It is not believed this nervousness has effected his work or should be considered a disqualifying feature, but should be checked carefully at next physical examination to determine if it has become worse. Winterrowd is a capable administrator, devoted to the Bureau's interests and has meshed well with the other administrators in the NYO. Nothing was detected during the inspection for which he should be censured. He should be continued as ASAC.

✓

Handwritten signature

3. ASAC Alton M. Bryant (Criminal - Division II) GS-17 at \$16,530, nonveteran, not on probation. Bryant makes a very substantial appearance, he is well groomed, has an excellent personality and does a splendid job as a contact man. He is aggressive, conscientious and has a sound knowledge and firm grasp on matters in the Criminal Division. Bryant has done an excellent job on accomplishments as evidenced by the fact that NY is up in all 4

Memo for Mr. Mohr
Re: NY Division Inspection

categories. Six substantive errors were detected in Division II and the responsibility fixed and administrative action handled separately. Giving due consideration to these errors, nothing was detected during the inspection for which Bryant should be censured. He is doing an excellent job and should be continued as ASAC.

✓ JRM

4. ASAC Joseph L. Schmit (Espionage on Foreign Intelligence - Division III) GS-17 at \$16,530, nonveteran, not on probation. Schmit makes a substantial appearance and is carefully groomed. He is affable yet businesslike and creates a very favorable impression. He has a very comprehensive grasp on espionage and intelligence operations and gives aggressive leadership to his Division. He is extremely enthusiastic about his work and recently his Division has had excellent results in uncovering illegal agents. One substantive error detected in his Division. Nothing was detected during the inspection for which Schmit should be censured. He is doing an excellent job and should be continued as ASAC.

✓ JRM

5. ASAC Donald E. Roney (Security, Division IV) GS-15, \$14,055, nonveteran, not on probation. Roney makes an excellent personal appearance, has a mature, pleasant personality and is extremely enthusiastic about his assignment in New York. He has only been in New York since December 11, 1961, but has already grasped the need for tight supervision and sound administrative control. He has an excellent attitude and seems to have the ability to guarantee the NYO sound teamwork and solid results in the Internal Security field. Five substantive errors detected in his Division. Nothing was detected during the inspection for which he should be censured. He should be continued as ASAC.

gpc ✓ JRM

OK
✓

Memo for Mr. Mohr
Re: NY Division Inspection

DETAILS

PHYSICAL CONDITION AND MAINTENANCE VERY GOOD

New York Office (NYO) has floors 6 through 15 (no 13th floor), in a 15-story commercial building. Space air-conditioned, well lighted and adequate but not excessive to NYO needs. Six self-service elevators handle FBI space only and all persons entering space checked for identification. Space is secure, attractive and very well maintained. Minor housekeeping delinquencies ordered corrected. Office being repainted which will improve over-all appearance. Technical plants within and without office are secure and satisfactory. All 7 RAs inspected. Housekeeping delinquencies ordered corrected - satisfactory. Fifty-eight of 169 cars inspected - in very good condition with no safety delinquencies noted. All vehicles in headquarters physically accounted for. Number of vehicles adequate but not excessive. Employees held responsible in 2 of 32 accidents in past fiscal year. Auto repairs and operating costs are above average; need for constant supervision to reduce cost emphasized. Security of contract and repair garages and auto control procedures satisfactory. SUTEC (technical plant) being enlarged about 2,000 square feet, completion scheduled in about 3 months at cost to Bureau of approximately \$6,000. GSA will absorb greater part of total cost. 100 additional pairs of direct telephone lines being added to handle microphone installations and other technical installations coming into office. Bureau recently requested survey which may result in addition of 40-50 teletype taps, cost to be borne by National Security Agency.

INVESTIGATIVE OPERATIONS VERY GOOD

Case load 12/31/61, 11,436 (10,200 active, 1,236 inactive), up slightly since last inspection. Over-all delinquency 12/31/61, 6.5% (field-wide 7.2%). Twelve substantive errors, percentage of errors low. Criminal Informant Program shows 30.61% decrease in informants (45) with 3.10% decrease in Potential Criminal Informants (22). Inspector instructed office to delete one informant and 20 Potential Criminal Informants. Criminal Informant Program rated good and emphasis has been placed on increasing quality informants. ASAC states decrease due to closing out nonproductive informants.

Statistical accomplishments for first 6 months of fiscal year 1962 disclose +8% in convictions, +33% in fines, savings and recoveries, +15% in fugitives and +6% in automobiles recovered. Bank robbery survey shows 69 violations during past year, 29 solved. Stress placed on vigorous investigations. Selected criminal surveys conducted and office is doing good over-all job in obtaining cases as indicated by favorable accomplishments achieved in all categories. Substantial progress has been made in a first step to penetrate organized criminal activity. There are currently nine microphone surveillances being utilized in the Top Hoodlum Program.

In espionage and foreign counterintelligence matters, the over-all informant coverage increased 18% since the last inspection. Informants increased 17% (69 to 81),

Memo for Mr. Mohr
Re: NY Division Inspection

potential informants increased 1% (65 to 66) and confidential sources increased 30% (97 to 126). Four double agents were developed with regard to Soviet Russian activities since last inspection. (Current double agents 27) Over-all informant coverage rated very good. Office definitely making progress in penetration of Soviet-bloc intelligence activities, particularly in the illegal (deep cover) agent field. During the inspection, New York's investigation was responsible for the identification of two illegal Soviet agents. In addition, contact was made with a representative of the soviet delegation to the United Nations who has acted as a principal for illegal soviet agents in the United States. This individual furnished positive information concerning soviet intelligence activities in United States and indicated he would furnish additional information. Need for additional coverage with regard to Communist-Chinese activities noted and stressed. 154 applicant-type cases pending as of 12/31/61. 3995 closed since last inspection. Of 543 closed applicant cases reviewed, 22 had missed deadlines, 4.1% (field 4.58%). Continued improvement in all deadline cases stressed.

CP coverage very good. NY 694 has obtained outstanding information during past year concerning relationship between CPUSA and CP of Soviet Union (CPSU). Information on Berlin Crisis and other International developments disseminated to highest levels of Government including White House. Soviets furnished CPUSA \$370,000 during 1961, including \$150,000 delivered by soviet official to NY-694-S* on 12/22/61. Estimated membership of CP slightly increased since last inspection from 1907 to 1922 in New York Division. 1102 members (57.3%) positively identified as active during past year. Percentage of identifications up from 47% last inspection to 57.3% this inspection. Increase of 4 Security Informants since last year. Thirty-one Potential Security Informants represent decrease of 2 since last inspection; however, constant activity noted in security field in attempting to increase informant coverage exemplified by turnover of informants and potential informants. NY instructed to continually stress informant development in security field with quality as key note. No known current plans for CP to go underground but NY has informant coverage ready in case CP moves in that direction. Counterintelligence program being approached with imagination and ingenuity and is causing some disruption of CP. Microphone and technical surveillances of CP temporarily discontinued 11/18 - 20/61 at request of Department due to impending prosecution of CP and its functionaries. NY instructed to obtain information previously obtained through these sources through other investigative means. Nation of Islam (NOI) active and has between 750 and 1000 members. Covered by five live informants. Nationalist Party of Puerto Rico (NPPR) has 15 members and is covered by four live informants.

ADMINISTRATIVE OPERATIONS GOOD

The supervisory staff of the NYO includes the SAC, 4 ASACs and 43 Agent supervisors. A separate memo is being submitted which recommends the replacing of a supervisor previously deleted; recommendation based largely on an increase of 333 espionage cases. The supervisory structure is adequate otherwise and the work load is

Memo for Mr. Mohr
Re: NY Division Inspection

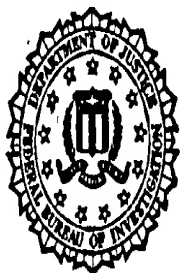
equitably distributed between squads and between Agents. Three Agents had failed to incorporate amended pages in their Agent Handbooks for extended periods of time. The administrative action regarding these Agents is being handled by separate memoranda. Case closings up slightly (6.3) over last inspection (6.2) but still below field average. The Chief Clerk's Office is operating satisfactorily. Stenographic operations satisfactory with production improved since the last inspection but still below average. Time in office (TIO) averaged 23.6% for the 3 months preceding the inspection which average is largely attributable to work of the Security and Espionage Divisions. The supervisory staff was emphatically impressed with the necessity to reducing TIO. Total costs of operations increased by 4% in fiscal year 1961 as compared with 1960. (Principal cause of increase due to over-all Government salary increases.) Economy emphasized.

PERSONNEL MATTERS VERY GOOD

As of 2/6/62, NYO had 994 Agents and 553 clerks with a clerk-Agent ratio of 56.0%. SAC stated Agent personnel adequate and Inspector agrees. Since the last inspection, 19 clerical employees were transferred to assignments formerly performed by Special Agents. On 1/26/62, the Bureau approved the hiring of 18 clerks to replace those being used in lieu of Agents. By a separate memorandum, it is being recommended that NY be authorized to hire another 14 clerks to replace resignations and other reassignments. This would bring total to 585 with a clerk-Agent ratio of 58.8% and represent reduction of 12 clerks since 9/1/61. There are no Agents over the desirable weight limits. None are on probation. The 13 limited duty Agents were interviewed - limited duty status justified. Morale of employees is high. Applicant recruiting is vigorously pursued. During 1961, 138 Special Agent applicants were interviewed, 51 recommended favorably, and 38 of these received appointments. Of 932 clerical applicants interviewed, 431 were recommended favorably and 124 of these received full-time or summer employment appointments; the majority in the New York Office.

CONTACTS EXCELLENT

The 59 SAC Contacts all personally known to SAC, 13 developed by him, 7 within the past year. Coverage of contacts is diversified and quality high. Relations with press, radio and TV favorable; half-hour TV show on NYO shown on local NBC station 7:30 p.m. 1/26/62. 181 speeches made in 1961, 47 by SAC, 83 by ASACs. Speeches made before quality groups, equitably shared by NYO officials. Close relations maintained with local law enforcement agencies; FBI National Academy and law enforcement training programs effective, well attended by interested personnel. Liaison with other Federal and local agencies effective. Officials contacted spoke highly of Director, Bureau and the New York Office.



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

MAR 20 1962

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA E. HUGO WINTERROWD
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | | |
|------|--|--------------|---------|
| Name | | Relationship | Date |
| | | wife | 3/15/62 |

b6

Address

67-21C 193rd Lane, Fresh Meadows, L. I., N. Y.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| | | | |
|------|--|--------------|---------|
| Name | | Relationship | Date |
| | | wife | 3/15/62 |

Address

67-21C 193rd Lane, Fresh Meadows, L.I., N. Y.

67-NOT RECORDED
7 APR 6 1962

Very truly yours,

E. Hugo Winterrowd
Special Agent

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: E. HUGO WINTERROWD, #14381

Where Assigned: NEW YORK DIVISION 1-ADMINISTRATIVE
(Division) (Section, Unit)

Official Position Title: ASSISTANT SPECIAL AGENT IN CHARGE

Rating Period: from APRIL 1, 1961 to MARCH 31, 1962

ADJECTIVE RATING: EXCELLENT
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

EH

Rated by: *H. G. Foster* SPECIAL AGENT IN CHARGE 3/31/62
H. G. FOSTER Signature Title Date

Reviewed by: _____
Signature Title Date

Rating Approved by: *M. P. Callahan* Assistant Director APR 5 1962
Signature Title Date

TYPE OF REPORT

REC-142

(x) Official
(x) Annual

() Administrative () APR 2 1962
() 60-Day
() 90-Day
() Transfer
() Separation from Service
() Special

2443

1962

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

25-

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

ASSISTANT SPECIAL AGENT IN CHARGE

Name of Employee

E. HUGO WINTERROWD

Title

Rating Period: from 4/1/61 to 3/31/62

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.

Rate items as follows:

- ☒ Outstanding (exceeding excellent and deserving of special commendation).
☒ Excellent.
☒ Satisfactory (good or very good).
☒ Unsatisfactory.
☐ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

- "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
- "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
 - Any element rated "Unsatisfactory" must be supported by narrative comments.
 - An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

- | | |
|---|--|
| <p> <input checked="" type="checkbox"/> (1) Personal appearance. <input checked="" type="checkbox"/> (2) Personality and effectiveness of his personal contacts. <input checked="" type="checkbox"/> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). <input checked="" type="checkbox"/> (4) Physical fitness (including health, energy, stamina). <input checked="" type="checkbox"/> (5) Resourcefulness and ingenuity. <input checked="" type="checkbox"/> (6) Forcefulness and aggressiveness as required. <input checked="" type="checkbox"/> (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives. <input checked="" type="checkbox"/> (8) Initiative and the taking of appropriate action on own responsibility. <input checked="" type="checkbox"/> (9) Planning ability and its application to the work. <input checked="" type="checkbox"/> (10) Accuracy and attention to pertinent detail. <input checked="" type="checkbox"/> (11) Industry, including energetic, consistent application to duties. <input checked="" type="checkbox"/> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. <input checked="" type="checkbox"/> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application. <input checked="" type="checkbox"/> (14) Technical or mechanical skills. <input checked="" type="checkbox"/> (15) Investigative ability and results: <ul style="list-style-type: none"> <input type="checkbox"/> (a) Internal security cases <input checked="" type="checkbox"/> (b) Criminal or general investigative cases <input checked="" type="checkbox"/> (c) Fugitive cases <input checked="" type="checkbox"/> (d) Applicant cases <input type="checkbox"/> (e) Accounting cases <input checked="" type="checkbox"/> (16) Physical surveillance ability. </p> | <p> <input checked="" type="checkbox"/> (17) Firearms ability. <input checked="" type="checkbox"/> (18) Development of informants and sources of information. <input checked="" type="checkbox"/> (19) Reporting ability: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> (a) Investigative reports <input checked="" type="checkbox"/> (b) Summary reports <input checked="" type="checkbox"/> (c) Memos, letters, wires (Consider: <input checked="" type="checkbox"/> conciseness; <input checked="" type="checkbox"/> clarity; <input checked="" type="checkbox"/> organization; <input checked="" type="checkbox"/> thoroughness; <input checked="" type="checkbox"/> accuracy; <input checked="" type="checkbox"/> adequacy and pertinency of leads; <input checked="" type="checkbox"/> administrative detail.) <input type="checkbox"/> (20) Performance as a witness. <input checked="" type="checkbox"/> (21) Executive ability: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> (a) Leadership <input checked="" type="checkbox"/> (b) Ability to handle personnel <input checked="" type="checkbox"/> (c) Planning <input checked="" type="checkbox"/> (d) Making decisions <input checked="" type="checkbox"/> (e) Assignment of work <input checked="" type="checkbox"/> (f) Training subordinates <input checked="" type="checkbox"/> (g) Devising procedures <input checked="" type="checkbox"/> (h) Emotional stability <input checked="" type="checkbox"/> (i) Promoting high morale <input checked="" type="checkbox"/> (j) Getting results <input checked="" type="checkbox"/> (22) Ability on raids and dangerous assignments: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> (a) As leader <input checked="" type="checkbox"/> (b) As participant <input checked="" type="checkbox"/> (23) Organizational interest, such as making of suggestions for improvement. <input checked="" type="checkbox"/> (24) Ability to work under pressure. <input checked="" type="checkbox"/> (25) Miscellaneous. Specify and rate: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Dictation ability </p> |
|---|--|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.):

ASSISTANT SPECIAL AGENT IN CHARGE
DIVISION 1 - ADMINISTRATIVE DIVISION

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker):

ADMINISTRATOR

- C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? No 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? No (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? ☒ Yes ☐ No
 If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING:

EXCELLENT

Outstanding, Excellent, Satisfactory, Unsatisfactory

EMPLOYEE'S INITIALS

[Signature]

E. HUGO WINTERROWD
ASSISTANT SPECIAL AGENT IN CHARGE

PART I.

Mr. E. HUGO WINTERROWD is the Assistant Special Agent in Charge of the Administrative Division, Division 1, of the New York Office. He is the #1 Man to the Special Agent in Charge and, as such, has the administrative responsibility in his absence. His Division is responsible for the clerical and stenographic operations, as well as the physical condition and maintenance of the office and its equipment. His job further encompasses liaison and technical duties, as well as the placement of personnel.

Mr. WINTERROWD makes an excellent appearance. He is available for assignment wherever the Bureau's needs require, and is capable of handling complicated investigative matters, as well as participating in and leading others in dangerous assignments involving the use of defensive tactics and firearms. He enjoys the respect and confidence of the employees of this office and his contacts outside the office have been uniformly excellent.

During the rating period, the attention of Mr. WINTERROWD was called to four applicants whom the Bureau did not feel had completely measured up to Bureau standards. On the other side of the ledger, he has been specifically commended for his supervision of a television documentary, for securing a large number of new Agent applicants, and for an increase in the number of personal appearances on the part of the administrative personnel of this office.

Mr. WINTERROWD handles his part of a large, complicated operation in a capable, competent manner. His administrative responsibilities are always discharged with the benefit of the office and the Bureau as a whole in mind. He has demonstrated the ability to analyze problems and devise proper solutions. He has placed his Division in proper perspective and insures team work on the part of our clerical personnel to accomplish our investigative needs.

His performance as Acting Special Agent in Charge during my absences during the past year has been most commendable. I consider him to be entitled to the rating of Excellent as Assistant Special Agent in Charge of the Administrative Division of the New York Office.

EW

PART II - SPECIFIC COMMENTS

1. Justification for Any Minus Ratings Given.

NA

2. Experience and Ability as an Inspector's Aide

Mr. Winterrowd is an Inspector's Aide and has acted creditably in this capacity in the past, although not during the rating period.

3. Participation in Informant Program

NA

4. Testifying Experience and Ability

He has testified capably in the past.

5. Disciplinary Action

Mr. Winterrowd's attention has been called by the Bureau to his evaluation of agent applicants in four instances. This is not indicative of Mr. Winterrowd's overall performance but was taken into consideration in arriving at the rating given in instant report.

6. Accounting Information

NA

7. Police Instruction

NA

8. Sound Training

NA

9. Resident Agents

NA.

10. Foreign Language Ability

NA

Exm

(11) Administrative Advancement

- A - Is Agent interested in Administrative Advancement? X YES NO
- B - Is Agent completely available for Administrative Advancement? X YES NO
- C - Is Agent considered completely qualified at present for Administrative Advancement, including experience, ability, personality and appearance? X YES NO
- D - If answer to (C) is YES, would you consider his qualifications: VERY GOOD
EXCELLENT X
OUTSTANDING
- E - If answer to (C) is NO does he have potential for future administrative advancement?

[Handwritten signature]

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI

DATE: 5/12/62

FROM : SAC, NY

Attention: Personnel Section

SUBJECT: E. HUGO WINTERROWD
PHYSICAL CONDITION

XXX Remylet 4/5/62
☐ ReBulet _____

- XXX Re physical examination 2/16/62
- ☐ Dental work was completed on _____
 - ☐ Vision has been corrected to _____
 - ☐ Results of ☐ chest X-ray ☐ patch test ☐ urinalysis ☐ serology were negative.
 - ☐ Enclosed physician's statement indicates he is qualified for strenuous physical exertion and use of firearms.
 - ☐ Enclosed are ☐ paid ☐ unpaid medical bills.
 - ☐ Attached are Bureau of Employees' Compensation forms _____
-
- ☐ Physical examination reports are enclosed.
 - ☐ Employee is scheduled for physical examination on _____
 - ☐ Physical examination report has been reviewed and initialed.
 - ☐ Employee has been instructed to wear corrective glasses while operating a motor vehicle.
 - ☐ Employee returned to active duty _____
 - ☐ Employee's physical condition is _____
 - ☐ UACB he is being removed from limited duty.
 - ☐ UACB he is being placed on limited duty.

Remarks: Dental work not yet completed. Under treatment
S. Somerstein, DDS, 1776 Broadway, NYC. Bureau
will be kept advised of progress.

HGF:MFB

will follow
Jm
5-11

67-NOT RECORDED
6 MAY 16 1962

THREE

PAST SAFE DRIVING RECORD CERTIFICATION

TO BE FILLED IN BY OPERATOR

NAME OF OPERATOR (PRINT - LAST, FIRST, MIDDLE INITIAL)
WINTERROWD, E. HUGO

DATE

5/11/62
5/3/62

DIVISION AND SECTION ASSIGNED

NEW YORK OFFICE, DIVISION I

POSITION TITLE

Assistant Special
Agent in ChargeTHIS IS TO CERTIFY THAT I PRESENTLY ☒ HOLD ☐ DO NOT HOLD A VALID MOTOR VEHICLE OPERATOR'S PERMIT OR DRIVER'S LICENSE.PERMIT ISSUED BY:
(STATE, TERRITORY
POSSESSION, DISTRICT)

New York

PERMIT NUMBER

2641811

PERMIT EXPIRES

3/31/65

THIS IS AN UNRESTRICTED ~~(RESTRICTED)~~ PERMIT. (IF RESTRICTED, EXPLAIN BELOW)
(STRIKE OUT ONE)THIS FURTHER CERTIFIES THAT DURING THE PAST THREE YEARS I HAVE DRIVEN A MOTOR VEHICLE (GOVERNMENT OR PERSONALLY OWNED) APPROXIMATELY 10,000 MILES. DURING THIS TIME (A) I ☐ HAVE ☒ HAVE NOT RECEIVED A TRAFFIC VIOLATION TICKET; (B) I ☐ HAVE ☒ HAVE NOT BEEN HELD AT FAULT* AS THE DRIVER OF A MOTOR VEHICLE INVOLVED IN A TRAFFIC ACCIDENT. IF AFFIRMATIVE ANSWER, PLEASE EXPLAIN IN ADJACENT SPACE GIVING NUMBER AND DATES OF OFFENSES.

* "AT FAULT" MEANS ANY CASE IN WHICH RESPONSIBILITY IS CONCEDED BY EMPLOYEE OR HIS INSURANCE COMPANY OR LIABILITY IS FIXED BY DULY CONSTITUTED AUTHORITY.

E. Hugo Winterrowd
SIGNATURE OF OPERATOR

TO BE FILLED IN BY REVIEWING OFFICIAL

NAME OF REVIEWING OFFICIAL (PRINT - LAST, FIRST, MIDDLE INITIAL)
FOSTER, H. G.

POSITION TITLE

Special Agent in Charge

DATE

5/11/62
5/3/62

THE PERSONNEL FILE OF THIS EMPLOYEE HAS BEEN REVIEWED AND REFLECTS THE FOLLOWING INFORMATION CONCERNING THE OPERATION OF A MOTOR VEHICLE ON OFFICIAL BUSINESS DURING THE PAST THREE YEARS:



CONTINUOUS SAFE DRIVING RECORD



INVOLVED IN TRAFFIC ACCIDENT AND FOUND AT FAULT **

I CERTIFY THAT THIS EMPLOYEE IS:



QUALIFIED ON THE BASIS OF HIS SAFE DRIVING RECORD TO OPERATE MOTOR VEHICLES ON OFFICIAL BUSINESS.



NOT QUALIFIED AND MUST DEMONSTRATE HIS QUALIFICATIONS BY SATISFACTORILY PASSING A ROAD TEST EXAMINATION BEFORE OPERATING A MOTOR VEHICLE ON OFFICIAL BUSINESS.

REMARKS:

2443
67-NOT RECORDED
1 MAY 22 1962

** "AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST THE EMPLOYEE.

H. G. Foster
(SIGNATURE OF REVIEWING OFFICIAL)

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI

DATE: 6/11/62

FROM : *JWC*, NY

Attention: Personnel Section

SUBJECT: E. HUGO WINTERROWD
ASAC, NYO

☒ Remylet 5/12/62
☐ ReBulet _____

- ☒ Re physical examination 2/16/62
☐ Dental work was completed on _____
☐ Vision has been corrected to _____
☐ Results of ☐ chest X ray ☐ patch test ☐ urinalysis ☐ serology were negative.
☐ Enclosed physician's statement indicates he is qualified for strenuous physical exertion and use of firearms.
☐ Enclosed are ☐ paid ☐ unpaid medical bills.
☐ Attached are Bureau of Employees' Compensation forms _____

- ☐ Physical examination reports are enclosed.
☐ Employee is scheduled for physical examination on _____
☐ Physical examination report has been reviewed and initialed.
☐ Employee has been instructed to wear corrective glasses while operating a motor vehicle.
☐ Employee returned to active duty _____
☐ Employee's physical condition is _____
☐ UACB he is being removed from limited duty.
☐ UACB he is being placed on limited duty.

Remarks: Dental treatment continuing under Dr. S. Somerstein

*give Jello
sir
6/13/62*

134
67-NOT RECORDED
9 JUN 14 1962
HGF:MFB

THREE
dir

UNITED STATES GOVERNMENT

Memorandum

TO : Director, FBI

DATE: 7/5/62

FROM : SAC *JW* NEW YORK

Attention: Personnel Section

SUBJECT: ASAC E. HUGO WINTERROWD
PHYSICAL CONDITION

- ☐ Remylet _____
☐ ReBulet _____
- ☐ Re physical examination _____
☐ Dental work was completed on _____
☐ Vision has been corrected to _____
☐ Results of ☐ chest X ray ☐ patch test ☐ urinalysis ☐ serology were negative.
☐ Enclosed physician's statement indicates he is qualified for strenuous physical exertion and use of firearms.
☐ Enclosed are ☐ paid ☐ unpaid medical bills.
☐ Attached are Bureau of Employees' Compensation forms _____
- ☐ Physical examination reports are enclosed.
☐ Employee is scheduled for physical examination on _____
☐ Physical examination report has been reviewed and initialed.
☐ Employee has been instructed to wear corrective glasses while operating a motor vehicle.
☐ Employee returned to active duty _____
☐ Employee's physical condition is _____
☐ UACB he is being removed from limited duty.
☐ UACB he is being placed on limited duty.

Remarks:

As of this date, ASAC E. HUGO WINTERROWD has advised that his dental work has been completed. He is being removed from 30-day tickler.

HGF:DES

27
(2)
67-NOT RECORDED
9 JUL 11 1962

*Mr. Felt
Action
on
7-9-62*
THREE
BT



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

OCT 1 1962

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA

E. Hugo Winterrowd
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | | |
|--|-----------------------------|------------------------|----|
| <div style="border: 1px solid black; width: 450px; height: 30px;"></div> | Relationship <i>wife</i> | Date <i>9/25/62</i> | b6 |
| Address <i>67-210 193rd Lane, Fresh Meadows 65 NY</i> | | | |
| Name (contingent beneficiary, if desired) | Relationship | Date | |
| | <i>—</i> | <i>—</i> | |
| Address <i>—</i> | | | |

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| | | |
|--|-----------------------------|------------------------|
| <div style="border: 1px solid black; width: 450px; height: 30px;"></div> | Relationship <i>wife</i> | Date <i>9/25/62</i> |
| <i>as above</i> | | |
| Name (contingent beneficiary, if desired) | Relationship | Date |
| | <i>—</i> | <i>—</i> |
| Address <i>—</i> | | |

Very truly yours,

E. Hugo Winterrowd
Special Agent
3-mml

67-NOT RECORDED

7 OCT 26 1962

NEW YORK

8/3/62

AIRTEL

DIRECTOR, FBI

FROM: SAC, NYC

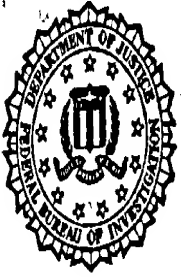
Proceeding Schroon Lake, N. Y., 8 AM, 8/6/62, to attend annual conference of New York State Sheriffs' Association at Schroon Manor. Returning New York City 8/10/62. ASAC Winterrowd acting.

Transportation at no cost to Government. Writer can be reached through SAC Albany.

MGF:MT

3-Bureau
1-Albany
1-New York

14



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

JUL 24 1962

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA E. HUGO WINTERROWD
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | | |
|---------|--|--------------|---------|
| Name | | Relationship | Date |
| | | Wife | 7/19/62 |
| Address | | | |

67-21C 193rd Lane, Fresh Meadows, L. I., N. Y.

b6

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| | | | |
|---------|--|--------------|---------|
| Name | | Relationship | Date |
| | | Wife | 7/19/62 |
| Address | | | |

67-21C 193rd Lane, Fresh Meadows, L. I., N. Y.

Very truly yours,

E. Hugo Winterrowd
Special Agent

150
67-NOT RECORDED
1 AUG 28 1962

E. HUGO WINTERROWD

New York, New York
October 19, 1962

Dear Mr. Hoover:

In view of the recent outrageous newspaper articles and radio broadcast by Jack Levine, which were extremely critical of you and the Federal Bureau of Investigation, I am writing to advise you that we in the New York Office were shocked by such irresponsible and vindictive statements. The comments which I have received from the personnel of this office have indicated that Levine's remarks were in very poor taste, malicious, and totally uncalled for.

I want you to know that I and the entire New York Office stand behind you and the Bureau, which you have so successfully directed for the past thirty-eight years.

| | |
|--------------|-------|
| Mr. Tolson | ✓ |
| Mr. Belmont | _____ |
| Mr. Mohr | _____ |
| Mr. Casper | _____ |
| Mr. Callahan | _____ |
| Mr. Conrad | _____ |
| Mr. DeLoach | _____ |
| Mr. Evans | _____ |
| Mr. Gale | _____ |
| Mr. Rosen | _____ |
| Mr. Sullivan | _____ |
| Mr. Tavel | _____ |
| Mr. Trotter | _____ |
| Tele. Room | _____ |
| Miss Holmes | _____ |
| Miss Gandy | _____ |

Sincerely,

E. Hugo Winterrowd
E. HUGO WINTERROWD
Assistant Special
Agent in Charge

J. Edgar Hoover, Director
Federal Bureau of Investigation
Washington, D. C.

S 67-146562-332
REC-135 Searched _____ Numbered 14
OCT 22 1962

1962
OCT 30 1962

REC-157

October 23, 1962

PERSONAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
New York, New York

Dear Winterrowd:

It was good of you to write on October 19th
relative to Jack Levine's statements. I trust this malicious
and unfounded attack will serve to remind us that our conduct
and the manner in which we perform our responsibilities
must be completely above reproach. Thank you for your
thoughtfulness in assuring me of your loyalty and that of the
New York Office.

Sincerely,
J. Edgar Hoover

JH:bsw (3)

bsw

D

MAILED 19
OCT 23 1962
COMM-FBI

V

JH

OCT 23 2 03 PM '62

RECEIVED DIRECTOR

MAIL ROOM ☐ TELETYPE UNIT ☐

OCT 23 4 42 PM '62
REC'D-READING ROOM
F B I

Long
12.10.62

JH